

AGENDA

RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION

EXECUTIVE COMMITTEE

Thursday, February 4, 2021
 8:30 a.m.

Zoom Virtual Meeting

Members of the public may observe the meeting via YouTube Live Streaming on the [PlanRVA YouTube Channel](#). Opportunities for sharing comments are described in the [Public Participation](#) guide.

WELCOME AND INTRODUCTIONS (Paige).....

STATEMENT REGARDING VIRTUAL MEETINGS(Parsons)..... page 1

ROLL CALL & CERTIFICATION OF A QUORUM (Paige).....
ACTION REQUESTED

1. Consideration of Amendments to the Action Meeting Agenda
 (Paige).....

2. Approval of January 7, 2021 RRTPO Executive Committee Meeting Minutes
 (Paige)..... page 2
ACTION REQUESTED

3. Open Public Comment Period
 (Paige/5 minutes)

4. RRTPO Chairman’s Report
 (Paige/10 minutes)

- a. Appointments to the RRTPO Executive Committee
 - John L. Lumpkins, Goochland County Board of Supervisors
 RRTPO Executive Committee Member
 - Susan F. Lascolette, Goochland County Board of Supervisors
 RRTPO Executive Committee Alternate Member

5. RRTPO Secretary’s Report
 (Parsons/10 minutes)..... page 5
a. RRTPO Executive Committee Membership List

6. Review of Selected RRTPO Agenda Topics

(Parsons/5 minutes)

7. Other Business

(Paige/10 minutes)

- a. RRTPO Member Comments

8. Next Meeting: March 4, 2021

(Paige)

9. Adjournment

(Paige)

CAP/nm
Attachments

pc: Richard Duran, FHWA
Daniel Koenig, FTA Liaison
Jennifer DeBruhl, DRPT

Martha Heeter, PlanRVA
Eric Gregory, RRPDC Legal Counsel
Richmond Area News Media

Opening Statement for Electronic Meetings

Due to the 2020 COVID-19 virus and current guidance regarding physical distancing to reduce the potential for spread, meetings of the Richmond Regional Planning District Commissions have transitioned to a virtual format in accordance with provisions of Virginia Code § 2.2-3708.2 and related legislation approved by the General Assembly of Virginia during the period of the Governor's State of Emergency Declaration for COVID-19.

While we meet in a remote/virtual format, we remain committed to public accessibility and opportunity to participate. Staff provided notice of this meeting to members and the public on January 25, 2021 through electronic posting on the PlanRVA website and email distribution of notice to members, alternates, and known interested parties, including the media.

This meeting will be recorded. Audio and visual recordings of the meeting and materials will be posted on the PlanRVA website within 48 hours of this meeting.

Any member of the public participating as an observer during the meeting today may submit comments or questions at any time prior to or during the meeting via email at rrtpoinput@PlanRVA.org. All comments and questions submitted at this time will be reviewed following the meeting and to the extent practical, responses will be provided or posted on the PlanRVA website.

We ask that members identify themselves first when speaking so we can more accurately record the activities of the meeting. All lines should be muted to minimize additional noise and feedback. You may unmute your line at any time to request acknowledgement from the Chair.

Please let us know if you have any questions regarding the process for assuring effective facilitation of this meeting or for how members of the public may participate.

By providing this statement, staff certifies that we have followed the approved procedures for appropriate notice of this meeting and the means by which we are convening.

Please indicate your presence by saying "HERE" when your name is called during a roll call. Anyone who wishes to identify themselves following the roll call of members will be invited to do so.

**RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION
EXECUTIVE COMMITTEE**

**MINUTES OF ACTION MEETING
Zoom Virtual Meeting
January 7, 2021
8:30 a.m.**

MEMBERS and ALTERNATES (A) PRESENT:

Town of Ashland		Charles City County		Chesterfield County	
John H. Hodges	x	William G. Coad		James M. Holland	x
Anita Barnhart (A)				Leslie Haley (A)	
Goochland County		Hanover County		Henrico County	
Neil Spoonhower	x	W. Canova Peterson IV	x	Patricia S. O'Bannon	
John L Lumpkins Jr. (A)	x	Sean M. Davis (A)		Frank J. Thornton (A)	x
New Kent County		Powhatan County		City of Richmond	
Patricia A. Paige	x	David T. Williams	x	Cynthia I. Newbille	x
C. Thomas Tiller Jr. (A)		Larry J. Nordvig (A)		Andreas D. Addison (A)	

The RRTPO Executive Committee meeting was held by electronic communication means as set forth by the April 22, 2020 actions of the General Assembly in response to the continued spread of novel coronavirus, or COVID-19. The technology used for this meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

CALL TO ORDER

The Richmond Regional Transportation Planning Organization (RRTPO) Policy Board Chairwoman, Patricia A. Paige, presided and called the January 7, 2021 RRTPO Executive Committee action meeting to order at 8:30 a.m.

ATTENDANCE ROLL CALL & CERTIFICATION OF MEETING QUORUM

Nicole Mueller, Program Coordinator, took attendance by roll call and certified that a quorum was present.

1. Consideration of Amendments to the Action Meeting Agenda

There were no requested changes to the meeting agenda. Seeing and hearing no objections, the January 7, 2021 agenda was approved by acclamation as presented.

2. Approval of November 5, 2020 RRTPO Executive Committee Meeting Minutes

On motion of John H. Hodges, seconded by Neil Spoonhower, the RRTPO Executive Committee unanimously approved the minutes of the November 5, 2020 meeting as presented.

3. Open Public Comment Period

There were no requests to address the RRTPO Policy Board.

4. RRTPO Chairwoman's Report

Chairwoman Paige expressed good wishes for the coming year to member participants and interested observers of the meeting. The time and commitment of all to the Richmond Regional Transportation Planning Organization to improve the many modes of transportation throughout all localities and make them safer and more efficient for all is noticed and appreciated.

5. RRTPO Secretary's Report

Chet Parsons provided a brief update on the following future items:

a. FY22 UPWP Development

A draft of the Unified Planning Work Program for the next fiscal year will be developed over the next few months. Two major tasks to be included in the FY 2022 UPWP are the completion of the long-range transportation plan and the undertaking of a scenario planning process to identify key factors that may impact growth and development in the region. The Transportation Improvement Program (TIP), RSTP and CMAQ funding and the grant process, as well as other federally required planning factors will also be included in the work program. The draft UPWP will come before the RRTPO TAC, CTAC as well as the policy board in the spring.

b. Title VI Certification Update

In October, VDOT provided notice to the RRTPO that the organization is due for a certification review of the Title VI program. Since the last review in 2017, the RRTPO has worked on improving internal processes and measures in place to comply with Title VI of the Civil Rights Act of 1964, as well as related statutes and regulations. Staff documented and submitted a Title VI evaluation form to provide documentation of procedures in place to prevent discrimination in programs and services based on Title VI. Another update will be provided in February/March.

6. Review of Selected RRTPO Agenda Topics

Chet Parsons, RRTPO Secretary, reviewed RRTPO Policy Board agenda topics as follows:

- Current Work Efforts
- RRTPO Work Status and Financial Reports for November 2020
- 2021 RRTPO Policy Board and Committees Meetings Schedule
- CVTA Update

- 2020 Richmond Regional Structural Inventory and Assessment Report
- FY21 – FY24 TIP Amendments: VDOT Request
- Agency Committee Reports by VDOT and DRPT

7. Other Business

- a. RRTPO Member Comments

There were no requests to address the RRTPO Executive Committee.

8. Adjournment:

Chairwoman Paige adjourned the meeting at approximately 8:50 a.m. on January 7, 2021.

Richmond Regional Transportation Planning Organization Fiscal Year 2021 Executive Committee*

Member

Alternate

Town of Ashland

John H. Hodges

Anita Barnhart

Charles City County

William G. Coad, FY21 Vice Chair

Vacant

Chesterfield County

James M. Holland

Leslie Haley

Goochland County

John L. Lumpkins

Susan F. Lascolette

Hanover County

W. Canova Peterson

Sean M. Davis

Henrico County

Patricia S. O'Bannon

Frank J. Thornton

New Kent County

Patricia A. Paige, FY21 Chair

C. Thomas Tiller

Powhatan County

David T. Williams

Vacant

City of Richmond

Cynthia I. Newbille

Andreas D. Addison

* Changes may be reported to the Chairman or the RRTPO Secretary prior to this