

AGENDA

RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION POLICY BOARD

Thursday, March 4, 2021
9:30 a.m.
Zoom Virtual Meeting

Members of the public may observe the meeting via YouTube Live Streaming on the [PlanRVA YouTube Channel](#). Opportunities for sharing comments are described in the [Public Participation](#) guide.

- CALL TO ORDER** (Paige).....
- PLEDGE OF ALLEGIANCE** (Paige)
- WELCOME AND INTRODUCTIONS** (Paige).....
- STATEMENT REGARDING VIRTUAL MEETINGS** (Parsons)page 1
- ROLL CALL & CERTIFICATION OF A QUORUM** (Paige)
- A. ADMINISTRATION**
1. **Consideration of Amendments to the Action Meeting Agenda**
(Paige).....
2. **Approval of February 4, 2021 RRTPO Policy Board Action Meeting Minutes**
(Paige).....page 2
ACTION REQUESTED
3. **Open Public Comment Period**
(Paige/5 minutes)
4. **RRTPO Chair's Report**
(Paige/5 minutes)
5. **RRTPO Secretary's Report**
(Parsons/5 minutes).....page 6
- a. [Current Work Efforts](#)
- b. [RRTPO Work Status and Financial Report for January 2021](#)
- c. [Legislative Update \(Jacocks\)](#)
- d. [CVTA Update](#)

B. NEW BUSINESS

1. RSTP Transfer Request

(Busching/10 minutes)page 21

ACTION REQUESTED

2. FTA Section 5310 Program Grant Applications Endorsement

(Lantz/10 minutes).....page 25

ACTION REQUESTED

C. AGENCY AND COMMITTEE REPORTS

1. Transportation Agency Updates

(VDOT, DRPT/10 minutes)

a. VDOT – Mann

b. DRPT – DeBruhl

D. OTHER BUSINESS

1. Future Meeting Topics

(Paige/5 minutes)page 40

2. RRTPO Member Comments

(Paige/5 minutes)

3. Next Meeting: April 1, 2021

(Paige)

E. ADJOURNMENT

CAP/nm
Attachments

Opening Statement for Electronic Meetings

Due to the 2020 COVID-19 virus and current guidance regarding physical distancing to reduce the potential for spread, meetings of the Richmond Regional Planning District Commissions have transitioned to a virtual format in accordance with provisions of Virginia Code § 2.2-3708.2 and related legislation approved by the General Assembly of Virginia during the period of the Governor's State of Emergency Declaration for COVID-19.

While we meet in a remote/virtual format, we remain committed to public accessibility and opportunity to participate. Staff provided notice of this meeting to members and the public on February 22, 2021 through electronic posting on the PlanRVA website and email distribution of notice to members, alternates, and known interested parties, including the media.

This meeting will be recorded. Audio and visual recordings of the meeting and materials will be posted on the PlanRVA website within 48 hours of this meeting.

Any member of the public participating as an observer during the meeting today may submit comments or questions at any time prior to or during the meeting via email at rtpoinput@PlanRVA.org. All comments and questions submitted at this time will be reviewed following the meeting and to the extent practical, responses will be provided or posted on the PlanRVA website.

We ask that members identify themselves first when speaking so we can more accurately record the activities of the meeting. All lines should be muted to minimize additional noise and feedback. You may unmute your line at any time to request acknowledgement from the Chair.

Please let us know if you have any questions regarding the process for assuring effective facilitation of this meeting or for how members of the public may participate.

By providing this statement, staff certifies that we have followed the approved procedures for appropriate notice of this meeting and the means by which we are convening.

Please indicate your presence by saying "HERE" when your name is called during a roll call. Anyone who wishes to identify themselves following the roll call of members will be invited to do so.

Agenda Item A.2.

Minutes of the February 4, 2021 RRTPO Policy Board Action Meeting

1

REQUESTED ACTION

The RRTPO is requested to approve the Minutes of the February 4, 2021 RRTPO Policy Board action meeting as presented.

**RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION
POLICY BOARD**

**MINUTES OF ACTION MEETING
Zoom & PlanRVA YouTube
February 4, 2021
9:30 a.m.**

MEMBERS and ALTERNATES (A) PRESENT:

Town of Ashland		Charles City County		Chesterfield County	
John H. Hodges	x	William G. Coad		Kevin P. Carroll	x
Anita Barnhart (A)		Vacant (A)		James M. Holland	x
				Christopher Winslow	
				Leslie Haley (A)	
Goochland County		Hanover County		Henrico County	
John L. Lumpkins Jr.	x	Sean M. Davis	x	Patricia S. O'Bannon	x
Susan F. Lascolette	x	W. Canova Peterson	x	Frank J. Thornton	x
Vacant (A)		Faye O. Prichard (A)		Thomas M. Branin (A)	
Vacant (A)		Vacant (A)		Vacant (A)	
New Kent County		Powhatan County		City of Richmond	
Patricia A. Paige	x	David T. Williams	x	Andreas D. Addison	x
C. Thomas Tiller Jr.		Vacant		Katherine L. Jordan	x
Thomas W. Evelyn (A)		Vacant (A)		Stephanie A. Lynch	
Vacant (A)		Vacant (A)		Cynthia I. Newbille	x
				Michael J. Jones (A)	
				Kristen Nye Larson (A)	
				Ellen F. Robertson (A)	
				Vacant (A)	
Capital Region Airport Commission		GRTC Transit System		RIC Metropolitan Transp. Authority (RMTA)	
John B. Rutledge		Julie E. Timm	x	Joi Taylor Dean	x
		Sheryl Adams (A)			
Secretary of Transportation or Designee		CTAC		DRPT	
R. Shane Mann	x	Robert L. Basham Jr. (non-voting)		Jennifer B. DeBruhl (non-voting)	x
Mark E. Riblett (A)	x	Upton S. Martin (A) (non-voting)		Tiffany T. Dubinsky (A) (non-voting)	x
Federal Highway Administration (FHWA)		Federal Transit Administration (FTA)		RideFinders	
Thomas L. Nelson Jr. (non-voting)	x	Daniel Koenig (Liason)		Von S. Tisdale (non-voting)	
Richard Duran (A) (non-voting)	x			Cherika N. Ruffin (A) (non-voting)	x
VA Dept. of Aviation (DOAV)					
P. Clifford Burnette Jr. (non-voting)					

The RRTPO Policy Board meeting was held by electronic communication means as set forth by the April 22, 2020 actions of the General Assembly in response to the continued spread of novel coronavirus, or COVID-19. The technology used for this meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

CALL TO ORDER

The Richmond Regional Transportation Planning Organization (RRTPO) Policy Board Chair, Patricia A. Paige, presided and called the February 4, 2021 RRTPO Policy Board action meeting to order at 9:32 a.m.

WELCOME AND INTRODUCTIONS

Chair Paige introduced John Lumpkins as a returning member on the policy board representing Goochland County and Susan Lascolette as the new policy board member, also representing Goochland County. Additionally, Katherine Jordan was introduced as the new policy board member representing the City of Richmond.

ATTENDANCE ROLL CALL & CERTIFICATION OF MEETING QUORUM

Nicole Mueller, Program Coordinator, took attendance by roll call and certified that a quorum was present.

A. ADMINISTRATION

1. Consideration of Amendments to the Action Meeting Agenda

There were no requested changes to the meeting agenda. Seeing and hearing no objections, the February 4, 2021 agenda was approved by acclamation as presented.

2. Approval of January 7, 2021 RRTPO Policy Board Action Meeting Minutes

On motion of David T. Williams, seconded by James M. Holland, the RRTPO Policy Board unanimously approved the minutes of the January 7, 2021 meeting by acclamation as presented with one abstention by Patricia O'Bannon - Henrico County (voice vote).

B. NEW BUSINESS

1. Action on Federal Performance Measures

On motion of W. Canova Peterson, seconded by Patricia S. O'Bannon, the Richmond Regional Transportation Planning Organization (RRTPO) Policy Board unanimously approved the following resolution as presented (voice vote):

RESOLVED, that the Richmond Regional Transportation Planning Organization (RRTPO) Policy Board submits the following letters: the annual submission of RRTPO safety target letter to VDOT as required by federal regulations, the midterm submission of RRTPO asset condition and system performance targets letter to OIPI as required by federal regulations, and a submission of asset condition and system performance target adjustment letter to OIPI as required by federal regulations.

2. Action on ConnectRVA 2045 – Vision, Goals & Objectives

On motion of Patricia S. O'Bannon, seconded by Cynthia I. Newbille, the Richmond Regional Transportation Planning Organization (RRTPO) Policy Board unanimously approved the following resolution as presented (voice vote):

RESOLVED, that the Richmond Regional Transportation Planning Organization (RRTPO) Policy Board approves the draft Vision, Guiding Principles, Goals and Objectives of the ConnectRVA 2045 plan with the recommended changes.

C. AGENCY AND COMMITTEE REPORTS

1. Transportation Agency Updates

- a. ** A copy of the Virginia Department of Transportation update provided by R. Shane Mann is available at: [VDOT Update, February 4](#)
- b. ** A copy of the Virginia Department of Rail and Public Transportation update provided by Jennifer DeBruhl, Chief of Public Transportation at DRPT, is available at: [DRPT Update, February 4](#)

2. Community Transportation Advisory Committee Meeting Report

** A copy of the CTAC meeting report can be found on pages 47-48 in the [February 4, 2021 RRTPO Policy Board agenda packet](#).

D. OTHER BUSINESS

2. RRTPO Member Comments

At its January meeting, the Commonwealth Transportation Board (CTB) has released the draft SMART SCALE project scores Round 4. There was discussion about the scoring recommendations, and the policy board members were invited to participate in the next RRTPO Technical Advisory Committee (TAC) meeting; VDOT will be prepared to discuss this at the February 9th TAC meeting.

3. Next RRTPO Policy Board Meeting: March 4, 2021

The next action meeting will be held on March 4, 2021, beginning at 9:30 a.m. in Richmond, Virginia.

3. ADJOURNMENT:

Chairwoman Paige adjourned the meeting at approximately 10:44 a.m. on February 4, 2021.

CAP/nm

Agenda Item A.5.

RRTPO Secretary's Report

2

NO ACTION REQUESTED – INFORMATION ITEM

RRTPO Secretary, Chet Parsons, will review items in the RRTPO Secretary's Report included under this agenda tab.

- a. Current Work Efforts..... pages 7*
- b. RRTPO Work Status and Financial
Report for January 2021..... pages 9*
- c. Legislative Update*
- d. CVTA Update*

Current Work Efforts Update – Item A.5.a.

ConnectRVA 2045 Long-Range Transportation Plan

Staff received a few public comments, during the public review and comment period on the draft Vision, Guiding Principles, Goals and Objectives. These comments were taken into consideration and were reflected in the revised Vision, Guiding Principles, Goals and Objectives which was first presented to the advisory committee and then to the policy board. The RRTPO Policy Board approved the Vision, Guiding Principles, Goals and Objectives with a few minor changes. The ConnectRVA 2045 Advisory Committee (AC) meeting was held on Thursday, January 28. The AC endorsed the draft project scoring, ranking and prioritizing methodology for the plan at that meeting. Staff is also finalizing the list of regionally significant transportation projects which will be called the ‘Universe of Projects’. Staff anticipate completing this list by late February.

Ashland Trolley Line Trail Study

Two story maps for the project have been developed to illustrate the importance and design potential, including [history of the trolley line](#) and a [design sketchbook](#). Staff continues to work with the National Park Service and their assistance on the Trolley Line Trail. After phone calls with each locality in February, staff is planning for a March group meeting. Staff continues to pursue design assistance in support of the planning.

Regional Bicycle and Pedestrian Plan Update

The purpose of this project is to update the 2004 regional plan as a central component of the ConnectRVA2045 long range transportation plan. Staff held a seventh steering committee meeting on January 27 to finalize the vision, goals, objectives, and new interactive GIS story map was presented and used to discuss the biking Level of Stress (LOS) data staff has collected. The next steps will be to seek approval of the LOS and to prioritize projects by timeband working with the steering committee.

Ashland Complete Streets Pilot Project

Complete streets guidelines, or a “tool-box” of resources, depicted through graphic and photographic examples are being prepared to serve as implementation support for the regional bike/ped plan. These images are intended to show specific locations where good standards have been implemented and where infrastructure improvements could incorporate complete streets elements for better solutions throughout the region. The illustrated [story map](#) is available for review and continues to be updated.

Active Transportation Work Group (ATWG)

Staff held the first ATWG meeting in February with a presentation by Henrico County staff on bicycle and pedestrian safety and updates on multiple ongoing regional projects, including the regional bicycle and pedestrian plan. Staff assisted the East Coast Greenway Alliance and has met with several localities to determine rerouting for the trail in the Richmond region. A virtual Virginia summit for the trail planners to was held on February 10.

Public Transportation Work Group

The RRTPO Public Transportation Work Group continues to meet as needed to support the development of the GRTC Regional Transportation Plan.

Vision Zero Work Group

The RRTPO Vision Zero Work Group is working with VDOT and their consultant on a regional action plan. The data collection and analysis will progress for the next few months and will be a great resource for member localities as they position for safety improvements around the region. A schedule for completion of the plan is being developed.

RSTP/CMAQ Subcommittee

The next RSTP/CMAQ Subcommittee meeting is scheduled for Monday, March 8, 2021. The subcommittee has completed an initial review of the RSTP/CMAQ guidelines. The next meeting will consist of a review of the full draft of the new program guidelines.

Rural Transportation Advisory Committee (RTAC)

The RTAC, made up of planning representatives from the four (4) rural localities, met in November 2020 and February 2021 to review road network resiliency mapping put together by staff to show where residents are most vulnerable to road closures from flooding, extreme weather events, and climate change. This assessment of resiliency risk is intended to help the localities in their own planning and prioritization for roadway and bridge/culvert improvements working with VDOT. The data will also be useful as applied throughout the Richmond region to measure “environmental resiliency” performance for project scoring through the LRTP process. Staff also reviewed plans to update the regional natural green infrastructure analysis to give localities another planning tool for providing regional connections, strengthening rural character and rural centers of activity. Funding opportunities for implementing flood prevention measures, addressing hazard mitigation, and coastal resiliency were also shared with RTAC. The RTAC plans to meet quarterly.



Work Program Status Report January 2021

PlanRVA

9211 Forest Hill Avenue, Suite 200

Richmond, Virginia 23235

MAIN 804.323.2033 | WEB WWW.PLANRVA.ORG

The RRTPO Work Program Progress Report provides a short summary of each activity for the month of January 2021. Please reference the [2021 UPWP](#) for details concerning the approved budget and work description for each task. Table 1 identifies all the tasks in the UPWP and the associated budget.

Table 1 summarizes overall federal and local revenues budgeted by PlanRVA in FY 2021 to support the work of RRTPO. Federal funds budgeted constitute 80 percent of the total; State and local matching funds constitute 20 percent, unless otherwise noted.

TABLE 1. SUMMARY OF FY 2021 RRTPO UPWP BUDGET

Work Task	RRTPO Budget				TOTAL
	PL	5303	CO 5303	OTHER (I)	
	Total	Total	Total	Total	
7110 Program Management	145,661	67,619	-	-	213,280
7120 UPWP, Budget, and Contract Administration	45,242	7,873	-	-	53,115
7210 Public Outreach and Equity Analysis	147,980	56,457	-	-	204,437
7220 Special Planning Efforts	53,813	-	-	-	53,813
7230 Contingency Funding	16,584	-	30,000	-	46,584
7310 Metropolitan Transportation Plan	370,904	134,734	-	-	505,637
7320 Travel Demand Modeling & Emission Analysis	120,935	48,062	-	593,550	762,547
7330 Transit	47,310	137,265	-	-	184,575
7340 Active Transportation- Bicycle & Pedestrian	145,615	23,201	-	-	168,816
7350 Systems Resilience Plan	105,285	-	-	-	105,285
7410 Performance Based Transportation Planning	66,441	20,515	-	-	86,955
7420 Financial Programming/ Transportation Improvement Program	305,928	20,354	-	-	326,282
7430 Rail, Freight & Intermodal Planning	14,621	8,959	-	-	23,579
7500 Rural Transportation	-	-	-	72,500	72,500
TOTAL (\$)	1,586,320	525,038	30,000	666,050	2,807,408

(I) 7320 funds are RSTBG funds for travel demand model development and scenario planning, 7500 funds are PlanRVA allocated rural transportation funds shown for reference

7100 Program Management

7100	BUDGET	Billed this month	Total Funds Expended	% Total Funds Expended	UPWP Page
Program Management	\$266,395	\$13,090	\$89,000	33%	10

- Developed agenda packages for the RRTPO Policy Board and Technical Advisory Committee.
- Met virtually with CTAC Chair Bob Basham on January 4, 2021 to review and finalize the agenda for the January 21 CTAC meeting. Helped facilitate the January 21 virtual meeting and prepared a staff report for inclusion in the February TAC and TPO meeting agenda packages.
- Made initial contacts with John Easter, Danny Plaughter and Julie Timm concerning their availability to provide presentations at the March 18 CTAC meeting.
- Participated in the January 8 virtual VAPDC First Friday's meeting. The primary topic was a review by David Blount of the Thomas Jefferson Planning District Commission of proposed state legislation of interest to regional agencies. Mr. Blount covered the logistics and process related to the 2021 session of the General Assembly, as well as an overview of the budget and key topics/bills in such areas as K-12 education, Broadband, Freedom of Information, housing, and redistricting.
- Participated in the VRSA webinar, "OSHA 300 Log Requirements." The webinar featured an overview of the OSHA system used to report and track work-related accidents, illnesses and injuries. The presentation covered the distinction between recordable and non-recordable accidents, illnesses and injuries, requirements for completing and retaining records, and use of North American Industry Classification System (NAICS) codes.
- Participated in the January 19 VRSA webinar, "Mandatory OVID-19 Vaccine Employer Considerations." The webinar featured a panel discussion of the legal framework related to the role of employers in requiring employees to obtain a vaccination; a discussion of making permanent temporary state requirements related to employer's responsibilities for COVID-19 mitigation in the workplace; and talking points for employers concerning mandating or not mandating employee vaccinations.
- Participated in the January 25 virtual meeting of the Emergency Management Alliance of Central Virginia. Among the topics discussed were reports on a regional CPR workshop and emergency preparedness guide, and FY-19 and 20 grant-funded projects.
- Participated in the January 27 Leadership Metro Richmond (LMR) information session. The session featured observations by recent LMR participants on their experiences with the program, the value of the program to them and to the community, and their take-aways from having participated.

7310 Long-Range Transportation Plan (ConnectRVA 2045)

7310	BUDGET	Billed this month	Total Funds Expended	% Total Funds Expended	UPWP Page
L RTP	\$505,638	\$42,037	\$279,855	55%	16

- During the public review and comment period on the draft Vision, Guiding Principles, Goals and Objectives for the ConnectRVA 2045 plan from December 4, 2020 through December 18, 2020, staff received that were taken into consideration and were reflected in the revised Vision, Goals and Objectives.
- Participated in the January 28 virtual meeting of the ConnectRVA 2045 Advisory Committee (AC). The primary discussion topics included the vision, goals objectives and guiding principles, the methodology for project evaluation and scoring, and the content and format of the plan document.
- Continued collaboration with LRTP-AC and the Project Champions to develop regionally significant transportation projects within the RRTPO's Metropolitan Planning Area (MPA) Boundary. The product will be a streamlined list of transportation projects which will be called the Universe of Projects. Staff anticipates completing the list by February 2021.
- Completed the final project scoring, ranking and prioritization methodology and tested five projects based on this methodology.
- Continued groundwork and participation in the internal staff meetings to develop various tasks for the LRTP – project development, project prioritization process, performance measures, accessibility analysis, environmental justice analysis, document development and website maintenance.
- Prepared a summary of regional transportation planning matters of interest for distribution to the members of the Hanover Human Services Network.
- Researched and developed for inclusion in ConnectRVA 2045 summaries on the deployment of electric and autonomous vehicles.
- Participated in the January 12 virtual meeting of the Long-Range Transportation Plan Public Engagement Committee. The primary discussion topics included changes to the plan website, summarizing the results of the vision, goals and strategies survey, and the format for future public outreach activities.
- Participated in the January 26 MetroQuest Survey Orientation webinar. The webinar featured an overview of the structure of the MetroQuest survey instrument, instructions for developing a survey, timelines and steps for creating a survey, and a discussion of the VDOT MetroQuest account, which will house all of the surveys developed by Virginia's PDCs and MPO's.

7320 Regional Travel Demand Model (RTDM)

7320	BUDGET	Billed this month	Total Funds Expended	% Total Funds Expended	UPWP Page
RTDM	\$762,547	\$10,764	\$73,931	10%	17

Consultant Support

- Continued research and discussion with the consultants for Task 8: ConnectRVA 2045 Tools Development including RTC model-based tools, the accessibility tool as well the Benefit Cost Analysis Tool.
- Completed testing the five test projects for the project evaluation and scoring process that require the RTC model runs.
- Reviewed the draft accessibility tool for its inputs and outputs.
- Researched for the development of the Benefit Cost Analysis Tool.

7330 Transit

7330	BUDGET	Billed this month	Total Funds Expended	% Total Funds Expended	UPWP Page
Transit	\$184,575	\$8,395	\$94,383	45%	18

- Participated in the January 5 virtual meeting of the Public Transportation Work Group. The primary topic was a presentation and discussion of the work done by the consultant on the development of the public transit plan. Among some of the basic questions that the plan will be addressing are what kind of service is regionally fundable, what is the fairest way to distribute service across the region, and does ridership matter? The study consultants presented information on three ways to think about the division of public transit resources, the ridership-coverage trade-off, and FY19-22 revenues and expenses under different operational scenarios.
- Participated in the January 7 virtual meeting of the Hanover Human Services Network. Provided an overview of activities related to ConnectRVA 2045, human services transportation funding opportunities, the Community Transportation Advisory Committee, and the Central Virginia Regional Transportation Authority. Followed up by sending a one-page summary of these activities to the network members.
- Participated in the January 13 virtual meeting with Emily Ellis and Lela Bhatin of Lyft. The discussion included a summary of major transportation plans and initiatives in the region, an overview of the various types of services provided by Lyft, and ideas for possible services in the Richmond region.
- Participated in the January 14 Mineta Transportation Institute webinar, "Local Policy for Automated Mobility." The webinar covered automated mobility policy context, policy roles for cities, and simple take-aways. With regard to policy, the presentation noted that uncertainty is certain, and the impacts of automated vehicles on roadway capacity, VMT, emissions, private fleet ownership and parking could be either positive or negative. Both short and long-term strategies for accommodating autonomous vehicles were presented, along with a discussion of how state regulations may preempt local regulation of autonomous vehicles.
- Participated in the January 18 virtual meeting of the GRTC Board of Directors. In addition to receiving reports on the Central Virginia Transit Authority and Downtown Transfer Center study, the Board was briefed on the FY 22 regional transportation plan and FY 2022 operational expansion budget.
- Participated in the January 19-21 GRTC Regional Transit Core Design Workshop. The workshop featured a detailed analysis of the amount of additional service that could be provided in the region with the additional funding provided by the Central Virginia Transportation Authority. Proposed service was assessed from both the ridership and coverage perspectives, and took into account existing and proposed developments, the configuration of the roadway network, and factors such as job density and activity, residential density, residents in poverty, senior density, and youth density.
- Met virtually with VCU MURP Student Rebekah Cazares on January 26 to discuss her professional plan. Followed up by forwarding Rebekah's information concerning GRTC's CARE Advisory Committee and contact information for Scudder Wagg and Kelly Hickock.
- Participated in the January 28 Eno Foundation webinar, "Platform-Based Approaches to Public Transit." The webinar featured speakers from the Shreveport, LA and North Carolina Go Transit systems, as well as representatives of transit software providers

Moovit and Cubic Transit. Among the points noted by the speakers were: customers want and deserve integrated trip planning and payment services; don't make the system too complicated for customers and staff; establish system specifications with customer input; develop realistic and flexible transition plans; platform-based technology creates flexible solutions that can address immediate needs and additional needs as services evolve; services should be able to address the concerns of both technophiles and technophobics; solutions should enable a single rider to move among different systems and services; solutions must address equity concerns including persons with physical impairments and the unbanked.

Paratransit and CHSMP

- Researched and developed an updated memo to VDRPT regarding PlanRVA's efforts to increase awareness of the FTA Section 5310 Program.
- Participated in the January 26 virtual meeting of the Senior Connections Board of Directors. Prepared and presented a summary of current planning activities, including ConnectRVA 2045, human services transportation funding, CTAC activities, and the CVTA.
- Participated in the January 28 virtual meeting of the Longevity Equity Task Force. The primary topic was social isolation and connectivity among the region's seniors, and how approaches to addressing isolation have changed since the onset of the COVID-19 pandemic.
- In preparation for the January 29 meeting of the Longevity Project Steering Committee, reviewed the 2021-2024 Strategic Update and presentation documents. Participated in the discussion of the six goals and strategies that had been identified for inspiring and sparking actions that advance longevity in the region. Followed up by suggesting that one means of maintaining a more effective longevity advocacy campaign may be to institute a program similar to Partners in Policymaking, which is provided by the Virginia Board for People with Disabilities.

7340 Active Transportation: Bicycle and Pedestrian

7340	BUDGET	Billed this month	Total Funds Expended	% Total Funds Expended	UPWP Page
Active Transp.	\$168,816	\$9,966	\$90,240	53%	19

Active Transportation Work Group

- Staff began planning for an ATWG meeting scheduled for February 9. Staff participated with Complete Streets planning efforts in the City of Richmond with the Richmond Department of Health.

East Coast Greenway

- Staff continued to work with East Coast Greenway Alliance (ECG) staff on updating their data and coordination of Virginia issues for the entire route of the greenway. Staff continued to assist their staff on updates to designated sections of the trail the Richmond region, which will be the main topic at the ECG Virginia committee meeting scheduled for February 10.

Richmond Regional Bicycle and Pedestrian Plan

- Staff hosted the Bike-Ped steering committee meeting on January 27 which included continued discussion of the vision, goals and objectives along with performance metrics being considered to measure progress for implementation of the regional bicycle and pedestrian plan. Staff also provided a revision of potential bike/ped projects that begin to set the framework for a regional network for active transportation. Staff has provided input on those projects that could be part of the Universe of Projects in the LRTP.
- As part of the plan, staff continues to develop and revise a [Level of Stress map](#) that uses traffic data to help rank potential levels of stress to bicyclists on roadways in the Richmond region. The map and data have been presented to the steering committee and staff will continue to revise.
- Staff continues to organize, write, and edit sections of the update to the plan in preparation for review by the steering committee.
- Continued update of a SharePoint website and a Google Drive updated for committee members to share resources and their own observations of travel around the region on foot or bike. Committee continues to update a [WikiMap](#) shared by the LRTP.

Town of Ashland pilot project and regional guidance for Complete Streets

- Staff continues to work on the illustrative guideline tool box of complete streets best practices for use by the localities in their own planning work and to support implementation of the regional bicycle and pedestrian plan; to be added to the [story map](#).

Fall Line (formerly Ashland Trolley Line Trail / Ashland to Petersburg Trail)

- Staff has been in communication with localities and plans to reengage with the Trolley Line steering committee in February-March to provide updates on progress, including any funding decisions affecting certain trail segments, i.e. Transportation Alternatives

funding priority for Lakeside Community Trail in Henrico County and the expected completion of the Ashland portion of the trail in early spring 2021.

- The National Park Service (NPS) Rivers, Trails, and Conservation Assistance (RTCA) program provided the opportunity for staff to work with Ursula Lemanski of the NPS to prepare a request for design assistance through an indefinite delivery contract of the NPS to assist in preparing preliminary design concepts for specific trail segments at the direction of the participating localities. This assistance request was submitted in December for consideration by the NPS and was approved. The possibility for assistance through the Virginia chapter of the American Society of Landscape Architects (ASLA) and Virginia Tech to secure landscape architecture support has been put on hold until the Summer or Fall semesters. Staff continues to update the [Trolley Line Trail sketchbook](#) as a part of this process.

7410 Performance Based Transportation Planning

7410	BUDGET	Billed this month	Total Funds Expended	% Total Funds Expended	UPWP Page
Perf. Based Transp. Plng.	\$86,956	\$8,894	\$41,988	48%	21

System Performance

- Updated the dashboard (<https://planrva.org/transportation/covid-19-pandemic/>) to track various PlanRVA transportation related metrics and the changes in those metrics due to the COVID-19 pandemic. The dashboard is on the Transportation home page of the PlanRVA website. The interactive dashboard was created using Tableau.
- Attended the Eastern Transportation Coalition webinar, Hurricane Traffic Volumes Pilot Results: States' Experience with Real-time Connected Vehicle Data. Proof of Concept project was very successful in using connected vehicle data to estimate traffic volumes.
- Compiling 2019 NPMRDS and INRIX data for the CMP network.
- Presentation to TAC concerning Federal Transportation Performance Management reporting. Performance Measures submittal letters explained.
- Beginning development of crash data dashboards.

7420 Transportation Improvement Program (TIP)

7420	BUDGET	Billed this month	Total Funds Expended	% Total Funds Expended	UPWP Page
TIP	\$326,282	\$169,985	\$151,414	46%	23

Development:

Continued to receive FTA Section 5310 fund applicant information and their projects. We received eight applicants from social service agencies as follows:

- Chesterfield Citizen Information and Resources Services: Requested \$533,600
- Chesterfield County Mental Health Support Services: Requested \$195,000
- Goochland CARES—Free Clinic and Family Services: Requested \$65,000
- Hanover DASH: Requested \$235,255
- Heart Havens: Requested \$150,000
- St. Joseph's Villa: Requested \$65,000
- Senior Connections: Requested \$454,097
- The Mill House-Community Brain Injury Services: Requested \$65,000
- Total \$1,783,000

The TPO staff submitted documents on applicant projects and staff comments to DRPT on 1/28/21. Also, the documents were submitted to TAC and CTAC on 1/29/21.

Maintenance:

Based on TPO approval on 1/7/21, the TIP amendment documents for 11 projects were submitted to VDOT on 1/11/21. These amendment projects were as follows:

- Statewide: I-95 CIP CCTV program UPC-funding source only (#116651)
- Statewide: I-95 CIP changeable message sign program UPC (#116652)
- Statewide: I-95 CIP safety service patrols program UPC (#116653)
- Statewide: I-95 CIP trip towing program UPC (#116654)
- Statewide: I-95 CIP towing program UPC (#116655)
- Statewide: I-95 CIP variable speed limits program UPC (#116656)
- Statewide: I-95 CIP ramp metering program UPC (#116657)
- Statewide: I-95 CIP geofenced emergency notification program UPC (#116658)
- Statewide: I-95 CIP advanced work zone technology program UPC (#116659)
- Statewide: I-95 CIP regional multi mobility program UPC (#116660)
- Statewide: I-95 CIP corridor tech improvements program UPC (#116661)

Received a VDOT RSTBG fund transfer request from five projects to one project on 1/8/21 as follows:

- Transfer FY12 168,284 RSTBG funds from the Charles City Rt 607 minor widening project (#59166) to the RMT gate improvements and new drop lot project (#113832)

- Transfer FY12 \$426,000 RSTBG funds from the Charles City Rt 609 reconstruction project (#85337) to the RMT gate improvements and new drop lot project (#113832)
- Transfer \$235,135 (FY15 \$144,844 and FY17 \$90,291) RSTBG funds from the Goochland I-64/Rt 623 JMR project (#102931) to the RMT gate improvements and new drop lot project (#113832)
- Transfer FY08 \$169,289 RSTBG funds from the Richmond Shockoe Bottom operation improvements project (#101854) to the RMT gate improvements and new drop lot project (#113832)
- Transfer FY17 \$163,949 RSTBG funds from the RMT intermodal transfer improvements to the RMT gate improvements and new drop lot project (#113832)

The fund transfer documents prepared and have been included in the February TAC meeting agenda package for their discussion and recommendation to TPO.

Received a RSTBG fund transfer request from VDOT on 1/6/21 as follows:

- Transfer FY15 \$123,853 (FY13 \$99,979 and FY15 \$23,874) RSTBG funds from the Goochland I-64 at Rt 623 IMR project (#109231) to Henrico Three Chopt sidewalk project (#113833)
- Transfer FY23 \$123,853 RSTBG funds from the Henrico Three Chopt sidewalk project (#113833) to the regionwide project (#101492)

Fund transfer documents will be submitted to VDOT at the beginning of February in 2021.

7430 Rail, Freight, Intermodal Planning

7430	BUDGET	Billed this month	Total Funds Expended	% Total Funds Expended	UPWP Page
Rail, Freight, Interim. Pang.	\$23,580	\$306	\$7,160	30%	24

Staples Mill Road Station Advance Planning and Design Study

The final Staples Mill Road Station Area Transit-Oriented Development Concept Plan delivered to the stakeholder team on September 28, 2020 recommends that a corridor working group be formed that consists of Henrico, VDOT, DRPT, and PlanRVA to guide the VDOT sub-area plan and more detailed traffic studies of Staples Mill Road. This has not yet been established and is awaiting direction from the County or DRPT. Staff will work to make contact with the county to establish a timeline for the future small-area plan.

Agenda Item B.1.

RSTP Transfer Request

REQUESTED ACTION

To review and consider transfer requests for additional Regional Surface Transportation Program (RSTP) funds from surplus closeout funds. The proposed recipient project is:

UPC 113832 – RMT Gate Improvements and New Drop Lot (Port of Virginia)

3

RESOLUTION

The following resolution is presented for RRTPO Policy Board approval:

RESOLVED, that the Richmond Regional Transportation Planning Organization Policy Board approves RSTBG fund transfers as follows:

- Transfer \$235,135 (FY15 \$144,844 and FY17 \$90,291) RSTBG funds from the Goochland I-64 at Rt 623 (Ashland Rd) interchange IMR project (UPC 1092310) to the RMT gate improvements and new drop-off lot project (UPC 113832).
- Transfer FY08 \$169,289 RSTBG funds from the Richmond Shockoe Bottom operations improvements project (UPC 101854) to the RMT gate improvements and new drop-off lot project (UPC 113832).
- Transfer FY12 \$168,284 RSTBG funds from the Charles City Rt 607 (Wayside Rd) minor widening project (UPC 59166) to the RMT gate improvements and new drop-off lot project (UPC 113832).
- Transfer FY17 \$163,949 RSTBG funds from the RMT intermodal transfer improvements project (UPC 109266) to the RMT gate improvements and new drop-off lot project (UPC 113832).
- Transfer FY12 \$426,000 RSTBG funds from the Charles City Rt 609 (Barnetts Rd) reconstruction project (UPC 85337) to the RMT gate improvements and new drop-off lot project (UPC 113832).

TPO AGENDA 3/4/21; ITEM B.1.

RSTP Transfer Request

Richmond Regional Transportation Planning Organization

REQUESTED ACTION: To review and consider transfer requests for additional Regional Surface Transportation Program (RSTP) funds from surplus closeout funds. The proposed recipient project is:

UPC 113832 – RMT Gate Improvements and New Drop Lot (Port of Virginia)

BACKGROUND: The RRTPO has received a request for transfers for projects with RSTP funds. While transfers are processed administratively by staff, additional allocations to a project require TAC or policy board approval. A summary of the project, the need, and the requested funding is included below. The funding to be transferred would be drawn from completed projects with surplus funding which would otherwise be returned to the balance entry. The project sponsors have all agreed to the transfers pending TPO approval.

UPC 113832 – RMT Gate Improvements and New Drop Lot

This project was selected for RSTP funding in 2018 as the result of the Commerce Corridor Study. The project currently has \$2,215,894 allocated. This project will add a separate security canopy, a second inbound scale, an additional outbound lane, and infrastructure for future technologies to the gate at the Richmond Marine Terminal. Additionally, a drop lot will be built to allow operations to continue outside of the gate hours (currently 8:00 AM to 4:00 PM).

As the project has completed 95% design, phasing for maintenance of traffic and recent bid tabs have increased the project cost by \$673,053. In addition to the construction cost increases, the Port recently confirmed mitigation costs for tree removal will apply to this project, adding an additional \$489,600 to the estimate. In total, the cost has increased by \$1,162,657, or 52%, over the initial project estimate approved by the RRTPO when the project was initially selected.

In general, shortfalls are addressed through the normal allocation cycle in the spring. This project was initially scheduled for advertisement at the end of January and the shortfall needs to be addressed before July 1st to preserve the project schedule. The proposed transfers would fully fund the deficit and try to preserve the schedule.

TAC RECOMMENDATION: The TAC unanimously recommended approval of the proposed transfers at the February 9, 2021 meeting.

ACTION REQUESTED: The following resolution is presented to the RRTPO Policy Board for consideration.

RESOLVED, that the Richmond Regional Transportation Planning Organization Policy Board approves RSTBG fund transfers as follows:

- Transfer \$235,135 (FY15 \$144,844 and FY17 \$90,291) RSTBG funds from the Goochland I-64 at Rt 623 (Ashland Rd) interchange IMR project (UPC 1092310) to the RMT gate improvements and new drop-off lot project (UPC 113832).
- Transfer FY08 \$169,289 RSTBG funds from the Richmond Shockoe Bottom operations improvements project (UPC 101854) to the RMT gate improvements and new drop-off lot project (UPC 113832).
- Transfer FY12 \$168,284 RSTBG funds from the Charles City Rt 607 (Wayside Rd) minor widening project (UPC 59166) to the RMT gate improvements and new drop-off lot project (UPC 113832).
- Transfer FY17 \$163,949 RSTBG funds from the RMT intermodal transfer improvements project (UPC 109266) to the RMT gate improvements and new drop-off lot project (UPC 113832).
- Transfer FY12 \$426,000 RSTBG funds from the Charles City Rt 609 (Barnetts Rd) reconstruction project (UPC 85337) to the RMT gate improvements and new drop-off lot project (UPC 113832).

Attachment

MAB

Transfer of Funds - (Allocation Journal)

Date: 1/5/2021
 Locality/Co/Jurisdiction: Richmond
 District/Region: Richmond
 Requested by: Michelle Kimble
 Approved by: Larry Hagin
 Processed by: _____
 CTB: ☐

- 1) Additional Financing
 2) Close Completed Project
 3) Finance Deficit
 4) Other - Explain in the Comments

FROM (DONOR):						TO (RECIPIENT):					
<u>UPC</u>	<u>State Project #</u>	<u>FY</u>	<u>Allocation Type</u>	<u>Split</u>	<u>Amount</u>	<u>UPC</u>	<u>State Project #</u>	<u>FY</u>	<u>Allocation Type</u>	<u>Split</u>	<u>Code</u>
109231	0064-037-773	15	3120201	80	\$115,875	113832	U000-127-053	15	3120201	80	3
109231	0064-037-773	15	3020211	20	\$28,969	113832	U000-127-053	15	3020211	20	3
109231	0064-037-773	17	3120201	80	\$72,233	113832	U000-127-053	17	3120201	80	3
109231	0064-037-773	17	3020211	20	\$18,058	113832	U000-127-053	17	3020211	20	3
101854	U000-127-793	08	6030773	80	\$135,431	113832	U000-127-053	08	6030773	80	3
101854	U000-127-793	08	6030774	20	\$33,858	113832	U000-127-053	08	6030774	20	3
59166	0607-018-132	12	6030673	80	\$134,627	113832	U000-127-053	12	6030673	80	3
59166	0607-018-132	12	6030674	20	\$33,657	113832	U000-127-053	12	6030674	20	3
109266	U000-127-993	17	3120201	80	\$131,159	113832	U000-127-053	17	3120201	80	3
109266	U000-127-993	17	3020211	20	\$32,790	113832	U000-127-053	17	3020211	20	3
85337	0609-018-561	12	6030673	80	\$340,800	113832	U000-127-053	12	6030673	80	3
85337	0609-018-561	12	6030674	20	\$85,200	113832	U000-127-053	12	6030674	20	3

TOTAL OF JOURNAL ALLOCATION:**\$1,162,657**

DISTRICT COMMENTS (include reason for transfer & other pertinent info): Transfer necessary to fully fund recipient project to the estimate. MPO is providing concurrence.

IID COMMENTS:

Agenda Item B.2.

FTA Section 5310 Program Grant Applications Endorsement

REQUESTED ACTION: *RRTPO Policy Board action is requested to endorse the applications submitted by Richmond area local governments, human service agencies, and supporting organizations for Federal Transit Administration (FTA) Section 5310 program grant funds.*

RESOLUTION

The following resolution is presented for RRTPO Policy Board review and approval:

RESOLVED, *that the Richmond Regional Transportation Planning Organization Policy Board endorses the following applications for Federal Transit Administration (FTA) Section 5310 funds and found by the Department of Rail and Public Transportation (DRPT) to be eligible for FTA Section 5310 Program funds:*

- Chesterfield County Citizen Information and Resources-\$553,600 for operating assistance
- Chesterfield Community Mental Health Services Board-\$195,000 to purchase three 15-passenger vans
- Goochland CARES-\$65,000 to purchase one 14-passenger van
- Hanover DASH-\$235,300 to provide and expand specialized transportation services for older adults and individuals with disabilities
- Heart Havens-\$150,000 to purchase three nine-passenger vans
- St Joseph's Villa: \$65,000 to purchase one 14-passenger van
- Senior Connections-\$454,100 to provide mobility management and transportation services for older adults and persons with disabilities
- The Mill House-\$65,000 to purchase one 14-passenger van

4

TPO AGENDA 3/4/21; ITEM B.2.

FTA SECTION 5310 PROGRAM GRANT APPLICATIONS ENDORSEMENT

Richmond Regional Transportation Planning Organization

REQUESTED ACTION: RRTPO Policy Board action is requested to endorse the applications submitted by Richmond area local governments, human service agencies, and supporting organizations for Federal Transit Administration (FTA) Section 5310 program grant funds.

BACKGROUND: The FTA 5310 program, Enhanced Mobility of Seniors and Individuals with Disabilities, was developed to provide assistance in meeting special transportation needs of elderly persons and persons with disabilities by removing barriers to transportation services and expanding mobility options.

Federal Transit Administration Section 5310 funds are divided by three geographic categories, large urbanized areas, small urbanized areas and rural areas by the following formula:

60 percent to large urbanized areas with a population of 200,000 or greater;
20 percent to small urbanized areas with a population of 50,000 to 200,000; and
20 percent to rural areas (all other areas of the state).

In preparation for the February 1, 2021 application deadline for FTA Section 5310 funding, presentations were made to local human service agencies throughout the calendar year.

During these presentations, the discussion focused on providing information and answering questions about the application process that would be used to select projects supporting the regional Coordinated Human Services Mobility Plan. This competitive funding process seeks to fund projects that support the mobility and transportation needs of seniors and persons with disabilities.

DRPT Designated Recipient for the Richmond Urbanized Area

At its February 14, 2013 meeting, the RRTPO designated DRPT as the administrator of the FTA Section 5310 program funds apportioned for the Richmond Urbanized Area. As the administering agency for these funds, DRPT is responsible for reviewing, ranking and scoring applications; submitting selected applicants for CTB review and consideration in the state's draft Six-Year Improvement Program (SYIP); conducting the project/program contract process; and conducting the grant program administration of these funds with FTA. Following the selection of projects by DRPT, the FY 21-24 Transportation Improvement Program will be amended to include the projects and allocations.

FY22 Applications

Eight applications were received and forwarded to DRPT for review and selection consideration. These applications requested \$1,783,020 in funding; \$918,193 is

anticipated to be available from federal FY22 Section 5310 funds. These funds are available to support projects and programs in the Richmond Urbanized Area which includes portions of the Richmond and Crater Planning District Commissions. Capital projects are eligible for 80% federal funding and operating programs are eligible for 50% federal funding with the balance of the funds provided by the state and the applicant, with contributions of 40% and 10% respectively.

STAFF RECOMMENDATION: Staff recommends that the Transportation Planning Organization approve the proposed resolution as presented.

RRTPO ACTION REQUESTED: The following resolution is presented for RRTPO Policy Board approval:

RESOLVED, that the Richmond Regional Transportation Planning Organization Policy Board endorses the following applications for Federal Transit Administration (FTA) Section 5310 funds and found by the Department of Rail and Public Transportation (DRPT) to be eligible for FTA Section 5310 Program funds:

- Chesterfield County Citizen Information and Resources-\$553,600 for operating assistance
- Chesterfield Community Mental Health Services Board-\$195,000 to purchase three 15-passenger vans
- Goochland CARES-\$65,000 to purchase one 14-passenger van
- Hanover DASH-\$235,300 to provide and expand specialized transportation services for older adults and individuals with disabilities
- Heart Havens-\$150,000 to purchase three nine-passenger vans
- St Joseph's Villa: \$65,000 to purchase one 14-passenger van
- Senior Connections-\$454,100 to provide mobility management and transportation services for older adults and persons with disabilities
- The Mill House-\$65,000 to purchase one 14-passenger van


CAP/KEL
Attachments:

1. TIP Addition Table, Final FTA Section 5310 Grant Projects
2. January 28 Memo to DRPT



MEMORANDUM

TO: Neil Sherman, Director of Statewide Transit Programs
Virginia Department of Rail and Public Transportation

FROM: Chet Parsons, RRTPO Secretary 

DATE: January 28, 2021

RE: FY 2022 FTA Section 5310 Grant Request Projects and Staff Comments

The Richmond Regional Transportation Planning Organization (RRTPO) has received requests for inclusion of projects in the Transportation Improvement Program (TIP) from eight (8) organizations in support of their applications for FTA Section 5310 (Enhanced Mobility of Seniors and Individuals with Disabilities Program) funds.

Attached for DRPT review and action is a summary description for each applicant's project showing how it would be programmed in the RRTPO's FY 2021 – FY 2024 TIP. The RRTPO will act to endorse applications for these funds and authorize their inclusion in the TIP subject to their selection for funding by the CTB. The resolution will be submitted to DRPT after the March 4, 2021 RRTPO meeting.

RRTPO activities and involvement in coordination of human service transportation include the following:

- The RRTPO maintains an active Community Transportation Advisory Committee (CTAC) that advises the RRTPO on transportation issues affecting the elderly, persons with disabilities, and low-income populations (i.e., providing input to the RRTPO's Unified Planning Work Program, and appropriate plans, studies and reports).
- To encourage more participation in the FTA Section 5310 funding program, RRTPO staff provided information about the Section 5310 grant program as well as the status of the development of the long-range transportation plan *ConnectRVA 2045* and the Central Virginia Regional Transportation Authority to interested parties as follows:
 - October 1, 2020 virtual meeting of the Hanover Human Services Network.
 - October 22, 2020 virtual meeting of the Senior Connections Advisory Council
 - November 18, 2020 virtual meeting of the New Kent Outreach Council
 - December 9, 2020 LogistiCare Advisory Board
 - December 16, 2020 virtual meeting of Goochland Community Partners
 - January 7, 2021 Hanover Human Services Network

- Staff reviewed the VDRPT FY 2021 Grant Program Application Guidance and participated in the November 17 DRPT pre-application workshop and November 20 Section 5310 applicant's workshop.
- On December 2, 2020, the DRPT presentation from the November 17 workshop and a memo summarizing the Section 5310 program were to members of CTAC to remind them that the Section 5310 application period was open through the first of February.

Eight applications were received from the following organizations: Chesterfield County Citizen Information and Resources Mobility Services; Chesterfield County Mental Health Services Board; Goochland Cares; Hanover DASH; Heart Havens; St. Joseph's Villa; Senior Connections-The Capital Area Agency on Aging; and The Mill House- Community Brain Injury Services. These applicants have all or most of their service within the Richmond Regional TPO study area.

Should you have any questions or need further information, please call Ken Lantz or Jin Lee at 323-2033.

CAP/jl
Attachments

pc:

TAC and CTAC members
Martha Shickle, PlanRVA
Ron Svejksky, Tri-Cities MPO
Marie Berry, DRPT
Brittany Voll, DRPT
Ken Lantz, PlanRVA
FTA Section 5310 grant applicants
Jin Lee, PlanRVA

**RICHMOND REGIONAL TPO
TRANSPORTATION IMPROVEMENT PROGRAM FOR FY 2021 - FY 2024**

<PUBLIC TRANSPORTATION>

FTA Section 5310 Grant Projects

AGENCY/ SERVICE AREA	DESCRIPTION	ESTIMATED COST(\$000)/ PROJECT ID#	ALLOCATION (\$000)/ SOURCE	ACTUAL ALLOCATION FY 2022 (\$000)	BALANCE TO COMPLETE (\$000)	COMMENTS
Chesterfield Community Citizen Information and Resources Mobility Services/ Richmond Metro Area	Operating assistance and to support the cost of trips	PE RW CN TO \$553.6	\$553.6 FTA Sec. 5310	\$553.6		Operating funds
Chesterfield Community Mental Health Services Board/ Chesterfield County	Purchase three (3) 15-passenger body on chassis vans with wheelchair lift	PE RW CN TO \$195	\$195 FTA Sec. 5310	\$195		Capital funds
Goochland CARES: Free Clinic and Family Services/ Goochland, Henrico, Richmond	Purchase one (1) 14-passenger van with wheelchair lift	PE RW CN TO \$65	\$65 FTA Sec. 5310	\$65		Capital funds
Hanover DASH/ Richmond Area	Provide and expand specialized transportaion for non-driver older adults and individuals with disabilities	PE RW CN TO \$235.3	\$235.3 FTA Sec. 5310	\$235.3		Operating funds
Heart Havens/ Hanover - Richmond Area	Purchase three (3) 9-passenger vans with handicap-accessible lifts	PE RW CN TO \$150	\$150 FTA Sec. 5310	\$150		Capital funds
St. Joseph's Villa/ Richmond Area	Purchase one (1) 14-passenger vehicle with lifts	PE RW CN TO \$65	\$65, FTA Sec 5310	\$65		Capital funds
Senior Connections: The Capital Area Agency on Aging/ Richmond Metro Area	Provide mobility management and transportation services for older adults and persons with disabilities	PE RW CN TO \$454.1	\$454.1 FTA Sec. 5310	\$454.1		Capital funds/ Operating funds
The Mill House--Coommunity Brain Injury Services/ Richmond Metro Area	Purchase one (1) 14-passenger wheelchair accessible bus	PE RW CN TO \$65	\$65, FTA Sec 5310	\$65		Capital funds
Total				\$1,783.0		

Actual allocations include Federal funds and local matches (capital funds 80/20; operating funds 50/50).



Chesterfield County, Virginia
Citizen Information and Resources
Mobility Services

RECEIVED

JAN 4 2021

9800 Government Center Parkway – PO Box 40 – Chesterfield VA 23832
Phone: (804) 706-2796 – Fax: (804) 748-1099 – Internet: chesterfield.gov/MobilityServices

EMILY ASHLEY
Director

December 16, 2020

Ms. Martha Heeter
Executive Director
PlanRVA
9211 Forest Hill Avenue, Suite 200
Richmond VA 23235

Dear Ms. Heeter: *Martha*

Chesterfield County Citizen Information and Resources, Mobility Services is seeking operating assistance from the Commonwealth of Virginia through the FTA Section 5310 Program to support the cost of trips for citizen 60 or over and citizens with disabilities; and to fund a full-time Mobility Coordinator position. As part of the application process, we are required to notify PlanRVA and request that the project be included in the annual Transportation Improvement Program. We are requesting \$553,600 (\$500,000 for trip reimbursement and \$53,600 for a full-time Mobility Coordinator). The federal grant is for 80 percent of the total cost with Chesterfield County providing a 20 percent match.

Our Access On Demand service provides same day, door to door, direct to destination services 24 hours a day, 7 days a week for work and medical trips to anywhere in our service area which includes all of Chesterfield County; the cities of Colonial Heights, Petersburg, Hopewell, and Richmond; Ft. Lee, as well as parts of Henrico and Prince George Counties. Our plan is to use the funds to support growth of the service, including staffing.

DRPT will notify PlanRVA of the applications that will be considered for approval in April. At that time, we are requesting that PlanRVA incorporate the project in the TIP.

If you have any questions about our proposal, please feel free to call me.

Sincerely,

Emily Ashley
Emily Ashley
Director

Cc: Patricia Paige, Chair, RRTPO





Chesterfield County, Virginia
Department of Mental Health Support Services
6801 Lucy Corr Blvd – P.O. Box 92– Chesterfield, VA 23832
Phone: (804) 748-1227 – Fax: (804) 768-9205 – TDD: (804) 768-7200

RECEIVED
DEC 28 2020

KELLY FRIED
Executive Director

December 18, 2020

Ms. Martha Heeter, Executive Director
PlanRVA
9211 Forest Hill Avenue, Suite 200
Richmond, VA 23235

Dear Ms. Heeter,

The Chesterfield Community Services Board (CCSB) is seeking assistance from the Commonwealth of Virginia through the FTA Section 5310 Program for funding to purchase transportation equipment. As part of the application process, we are required to notify our PlanRVA of our proposed grant request. If the project is approved by DRPT and included in its draft Six Year Improvement Program released in April, we request that the project be included in the annual element of the Transportation Improvement Program (TIP), if approved by DRPT. CCSB is requesting funding to purchase three (3) 15-passenger body on chassis vans with wheelchair lift. The total cost of the project is approximately \$195,00.00. The federal grant is for 80 percent of the total cost with agency being responsible for the 20 percent balance.

Our plan is to replace one body on chassis van with wheelchair lift that has met the DRPT criteria for replacement. We will also be requesting two expansion vehicles. These vehicles will be used to provide transportation for individuals with intellectual/developmental disabilities and mental illness to and from employment sites, community integration and socialization programs. This transportation increases the individual's independence and community inclusion throughout the County.

DRPT will notify the PlanRVA of the applications that will be considered for approval in April. At that time, we are requesting the PlanRVA to incorporate the project in its TIP.

If you have any questions about our proposal, please feel free to call me at (804) 768-7220.

Sincerely,

A handwritten signature in blue ink that reads "Kelly A. Fried".

Kelly A. Fried
Executive Director

cc: Patricia Page, Chair, Richmond Regional Transportation Planning Organization

RECEIVED

DEC 15 2020

GOOCHLAND CARES

Free Clinic and Family Services

December 9, 2020

Ms. Martha Heeter
Executive Director
PlanRVA
9211 Forest Hill Ave., Suite 200
Richmond VA 23235

Dear Ms. Heeter:

GoochlandCares is seeking capital assistance from the Commonwealth of Virginia through the FTA Section 5310 Program to purchase replacement transportation equipment. As part of the process, we are required to notify our Metropolitan Transportation Planning Organization and request that the project be included in the annual element of the Transportation Improvement Program. GoochlandCares is requesting funding to replace one 14-passenger van with wheelchair lift. The cost of the vehicle is approximately \$65,000. The federal grant is for 80% of the total cost with GoochlandCares being responsible for the 20% balance.

Our program transports elderly, disabled, and low-income Goochland County residents to medical appointments within Goochland County and also to Richmond and Henrico.

DRPT will notify the MPO of the applications that will be considered for approval in April. At that time, we are requesting that the MPO incorporate the project in its TIP. If you have any questions about our proposal.

If you have any questions about our proposal, please feel free to contact me at 804-556-0400 or cdunlap@goochlandcares.org.

Sincerely,



Carol O. Dunlap, MSW
Family Services Director

BOARD OF SUPERVISORS

AUBREY M. STANLEY, CHAIRMAN
BEAVERDAM DISTRICT

SEAN M. DAVIS, VICE-CHAIRMAN
HENRY DISTRICT

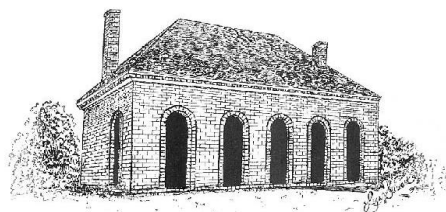
SUSAN P. DIBBLE
SOUTH ANNA DISTRICT

F. MICHAEL HERZBERG IV
COLD HARBOR DISTRICT

ANGELA KELLY-WIECEK
CHICKAHOMINY DISTRICT

W. CANOVA PETERSON
MECHANICSVILLE DISTRICT

FAYE O. PRICHARD
ASHLAND DISTRICT



HANOVER COURTHOUSE

HANOVER COUNTY

ESTABLISHED IN 1720

JOHN A BUDESKY
COUNTY ADMINISTRATOR

FRANK W. HARKSEN, JR.
DEPUTY COUNTY ADMINISTRATOR

KATHLEEN T. SEAY
DEPUTY COUNTY ADMINISTRATOR

JAMES P. TAYLOR
DEPUTY COUNTY ADMINISTRATOR

WWW.HANOVERCOUNTY.GOV

P.O. Box 470, HANOVER, VA 23069
7516 COUNTY COMPLEX ROAD, HANOVER, VA 23069

PHONE: 804-365-6005
FAX: 804-365-6234

December 30, 2020

Martha Heeter
Executive Director Plan RVA, (MPO)
9211 Forest Hill Avenue, Suite 200
Richmond, VA 23235

Dear Martha,

Hanover County, Virginia intends to request continued funding to provide and expand specialized transportation for non-driver older adults and individuals with disabilities. The funding requested would be used to meet the anticipated additional trip requests from our community and from our recently developed partnership with the Hanover Community Services Board.

Our total request through the FTA Section 5310 - Enhanced Mobility for Seniors and Individuals with Disabilities grant program for FY22 will be \$235,255. (\$117,628 federal; \$94,102 state; \$23,525 local). Applications are due to the Virginia Department of Rail and Public Transportation by February 1, 2021

As part of the application process, we are notifying Plan RVA as our local MPO of our proposed grant request. If the project is approved by The Department of Rail and Public Transportation (DRPT), we request that the MPO include the project as an element of the Transportation Improvement Program (TIP).

As we begin our FY22 application process, Hanover County has just celebrated its first full calendar year of specialized transportation service through our countywide Hanover DASH program. We are extremely grateful for the opportunity to have leveraged these state and federal funds in FY20 to provide much needed transportation to many of our most vulnerable and isolated residents.

Hanover: People, Tradition and Spirit

Despite launching our service in December 2019 only a few months prior to the onset of the COVID 19 pandemic, Hanover DASH completed a total of 2,362 trips. This total was only 638 trips short of our first year projected goal of 3,000 trips. We surpassed our projected goal of 100 registered riders, ending year one with a total of 238 (172 aged and 66 disabled).

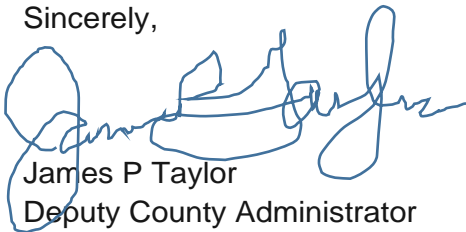
During 2020 we made several program enhancements in response to the needs our ridership and feedback from our satisfaction surveys. These included expanding our hours of operation to better accommodate the needs of dialysis patients, adding employment transportation as an approved trip type and including additional outlying medical facilities at Stony Point as part of our service area beyond our 7-mile buffer outside county boundaries. As we begin our second year of operation with the support of FY21 funding, we foresee serving an increased population of non-driver senior adults and disabled individuals, and hope to fulfill our goals of providing 4,000 trips within the current grant year.

Hanover DASH is proud to be meeting the need of affordable access to medical services. In addition, it is offering increased freedom to conduct personal business such as shopping, banking and other routine activities. Enhancing self-sufficiency, reducing social isolation and increasing citizen engagement through access to social and recreational opportunities will help ensure a more vibrant and inclusive quality of life for county residents and the community at large.

We hope you will support this request to continue this valuable source of independence within our community.

If you should have any questions, please feel free to contact me.

Sincerely,



James P Taylor
Deputy County Administrator

cc: Lisa Adkins, Hanover County Community Resources
Neil Sherman, Department of Rail and Public Transportation
Brittany Voll, Department of Rail and Public Transportation
Jin Lee, Plan RVA



November 18, 2020

Ms. Martha Heeter
Executive Director
Richmond Area Metropolitan Planning Organization
9211 Forest Hill Avenue, Suite 200
Richmond, VA 23235

Dear Ms. Martha Heeter,

Heart Havens, Inc. is seeking capital assistance from the Commonwealth of Virginia through the FTA Section 5310 program to purchase transportation equipment. As part of the application process, we are required to notify our Metropolitan Planning Organization (MPO) and request that the project be included in the annual element of the Transportation Improvement Program (TIP).

Heart Havens is requesting funding to purchase three 9-passenger vans with handicap-accessible lifts to support individuals with a developmental disability living in our homes in Hanover, Stuarts Draft and Richmond. The federal grant is for 80% of the total cost with our agency being responsible for the 20 percent balance. (Requested \$150,000 on 12/7/20).

DRPT will notify the MPO of the applications that will be considered for approval in April. At that time, we are requesting that the MPO incorporate the project in its TIP

Heart Havens empowers adults with developmental disabilities to live and thrive in their community. Our goal is to provide safe and convenient transportation for our clients, especially as they age and experience additional physical challenges. We provide daily transportation to those individuals living in our homes to and from training, jobs, community programs, grocery stores, medical appointments and other opportunities for community integration. For more information about Heart Havens, please visit our website at: www.hearthavens.org

Thank you for your assistance with this project. If you have any questions about our proposal, please contact me at: 804.506.8667 or Jennifer.Boyden@hearthavens.org.

Sincerely yours,

Jennifer Boyden, MA, QDDP
Chief Executive Officer



January 12, 2021

Ms. Martha Shickle

Dear Ms. Shickle:

St. Joseph's Villa is seeing grant assistance from the Commonwealth of Virginia through the FTA Section of 5310 Program to purchase transportation equipment. As part of the application process, we are required to notify our Metropolitan Transportation Planning Organization of our proposed project and to request its inclusion into Plan RVA's annual element Transportation Improvement Program (TIP), if approved by the DRPT. We are requesting funding to purchase a 14-passenger vehicle with lifts. We anticipate that the total cost of the vehicle to be approximately \$65,000. The grant, if awarded, will fund 80% of this total while St. Joseph's Villa will assume the remaining 20% of the cost.

Using this new vehicle, along with the remainder of our existing fleet, we intend to transport individuals to and from Villa day programming, including the Sarah Dooley Center for Autism, Dooley School, the Dooley Center for Alternative Education, Career and Transition Services, Day Support for Children, and Day Support for Adults.

DRPT will notify the MPO of the local applications that it is considering for approval in April. At that time, we are respectfully requesting that the MPO incorporate this project into its TIP.

If you have any questions about our proposal, please do not hesitate to contact me at ataylor@sjvmail.net. Thank you for your consideration of this request.

Sincerely,

Angela H. Taylor
Director of Grants Development
804-553-3228



RECEIVED
DEC 22 2020

24 East Cary Street
Richmond, VA 23219-3796
(804) 343-3000
1-800-989-2286
Fax: (804) 649-2258
www.seniorconnections-va.org

December 10, 2020

Mrs. Martha Heeter
Executive Director
PlanRVA
9211 Forest Hill Avenue, Suite 200
Richmond, VA 23235

Dear Mrs. Heeter:

Senior Connections, The Capital Area Agency on Aging is seeking operating and mobility management funding from the Commonwealth of Virginia through the FTA Section 5310 Program to provide mobility management and transportation services for older adults and persons with disabilities, as well as to continue serving as the Human Service Transportation Coordination Entity.

We are required to notify our regional planning organization and request an Intergovernmental Review of our grant proposal as part of the application process. The total cost of the project is approximately \$454,097: \$351,583 for operating costs (50% federal, 40% state, and 10% local) and \$102,514 for mobility management (80% federal, 16% state, and 4% local).

Senior Connections, The Capital Area Agency on Aging requests that our proposed project be included in the annual element of the region's Transportation Improvement Program (TIP) after DRPT has recommended the project for approval.

If you have any questions about our proposal, please feel free to call me or Tony Williams, Mobility Program Manager at (804) 840-5500. Thank you for your support and assistance.

Sincerely,

Thelma Bland Watson, PhD
Executive Director
Senior Connections, The Capital Area Agency on Aging

Cc: Mr. Kenneth Lantz



*Providing Innovative services
for survivors of brain injury*

Plan RVA

12/31/20

Attn: Martha Heeter, Executive Director
9211 Forest Hill Ave., Suite 200
Richmond, VA 23235

Dear Ms. Heeter,

The Mill House, a Clubhouse model vocational rehabilitation program of Community Brain Injury Services, in Richmond, Virginia that provides community-based services to survivors of brain injury in the Metro Richmond area, is seeking capital assistance from the Commonwealth of Virginia through the FTA Section 5310 Program to purchase transportation equipment. As a part of the application process, we are required to notify our Metropolitan Transportation Planning Organization of our proposed grant request. If the project is approved by DRPT and included in its draft Six Year Improvement Program released in April, we request that the project be included in the annual element of the Transportation Improvement Program (TIP). Community Brain Injury Services is requesting funding to purchase a new wheelchair accessible 14 passenger bus for our Mill House program. The total cost of the project is approximately \$65,000. The federal grant is for 80 percent of the total cost with the agency being responsible for a 20 percent local match.

As a part of our service delivery, The Mill House provides transportation to our Clubhouse members to access the community for participation in group and individual volunteer opportunities, employment services, social and recreational activities, and other community interaction opportunities. Funding through the FTA Section 5310 program would allow us to continue offering community-based services and ensuring access to the community to the individuals we serve through this transportation service.

DRPT will notify the MPO of the applications that will be considered for approval in April. At that time, we are requesting that the MPO incorporate the project in its TIP.

If you have any questions or concerns, please feel free to contact me.

Sincerely,

Jason Young
Executive Director, Community Brain Injury Services

jason@communitybraininjury.org

804-386-0925

The Mill House 7812 Shrader Road, Richmond, VA 23294 (804) 261-7050 fax (804) 261-7059

The Denbigh House 12725 McManus Blvd. Ste 2E, Newport News, VA 23602 (757) 833-7845 fax (757) 833-7848

Case Management & Administrative Offices 681 Hioaks Rd. Suite G, Richmond, VA 23225 (804) 386-0925 fax (804) 441-9087

www.communitybraininjury.org

Agenda Item D.1.

Future Meeting Topics

NO ACTION REQUESTED – INFORMATION ITEM

Enclosed under this agenda tab is a brief list of topics for the April 2021 RRTPO Policy Board meeting and a list of future meeting topics to be scheduled later in FY21.

**RRTPO POLICY BOARD AGENDA 3/4/2021; Item D.1.
FUTURE MEETING TOPICS***

1 April 2021

- Complete Streets Guidance/Toolbox Update
- Richmond Regional Bicycle & Pedestrian Plan Update
- CMAQ Program Update: Port of Virginia, City of Richmond, and RideFinders
- RSTP/CMAQ Project Prioritization (tentative)

6 May 2021

- Draft FY22 Unified Planning Work Program (UPWP) Priorities
- ConnectRVA 2045 Update
- RSTP/CMAQ Program Guidelines Update (tentative)

3 June 2021

- Draft FY22 Unified Planning Work Program (UPWP)
- Election of FY22 RRTPO Officers

OTHER FUTURE MEETING TOPICS

- BUILD (Better Utilizing Investments to Leverage Development) Grant Program
- Public Engagement/Community Outreach Efforts

*Draft: This is not a comprehensive list of considerations and is subject to change.