

# AGENDA

## RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION

### EXECUTIVE COMMITTEE

Thursday, December 5, 2019  
 8:30 a.m.

PlanRVA James River Board Room

#### MEETING QUORUM (Certification by RRTPO Secretary)

	<u>Pages</u>
<b>1. Approval of Meeting Agenda</b> (Hodges) .....	-
<b>ACTION REQUESTED</b>	
<b>2. Minutes of October 3, 2019 RRTPO Executive Committee Meeting</b> (Hodges) .....	1 – 3
<b>ACTION REQUESTED</b>	
<b>3. Open Public Comment Period</b> (Hodges/5 minutes).....	-
<b>4. Chairman’s Report</b> (Hodges/10 minutes).....	-
a. Seventh Annual Transportation Forum Recap	
b. January 2 Meetings Cancelled: New Member Appointments	
<b>5. RRTPO Secretary’s Report</b> (Parsons/20 minutes) .....	-
a. SMART SCALE: Round 4 Update	
b. FY21 Unified Planning Work Program Priorities	
<b>6. Review of Selected RRTPO Agenda Topics</b> (Parsons/5 minutes) .....	-
<b>7. Other Business</b>	
<b>8. Next Meeting: February 6, 2020</b>	
<b>9. Adjournment: Targeted for 9:10 a.m.</b>	

pc: Richard Duran, FHWA	Martha Shickle, PlanRVA
Daniel Koenig, FTA Liaison	Eric Gregory, RRPDC Legal Counsel
Jennifer DeBruhl, DRPT	Richmond Area News Media

**RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION  
EXECUTIVE COMMITTEE  
Minutes of Meeting  
October 3, 2019**

**MEMBERS PRESENT**

John H. Hodges, **Chairman** ..... Town of Ashland  
Floyd H. Miles, Sr., **Vice Chairman**..... Charles City County  
Andreas Addison (Alternate).....City of Richmond  
Manuel Alvarez, Jr..... Goochland County  
Steve A. Elswick.....Chesterfield County  
Patricia S. O'Bannon..... Henrico County  
Patricia A. Paige (Alternate)..... New Kent County

**MEMBERS ABSENT**

Cynthia I. Newbille.....City of Richmond  
W. Canova Peterson, IV ..... Hanover County  
C. Thomas Tiller.....New Kent County  
David T. Williams ..... Powhatan County

**MEETING QUORUM**

Chet Parsons, RRTPO Secretary, reported that a quorum was present.

**CALL TO ORDER**

Richmond Regional Transportation Planning Organization (RRTPO) Chairman John H. Hodges called the October 3, 2019 RRTPO Executive Committee meeting to order at approximately 8:30 a.m. in the PlanRVA James River Board Room.

**1. Approval of Meeting Agenda**

Chairman Hodges called for changes to the agenda and there were none. The Richmond Regional Transportation Planning Organization (RRTPO) Executive Committee approved the October 3, 2019 agenda by consensus.

**2. Minutes of the September 5, 2019 RRTPO Executive Committee Meeting**

No changes were requested to the minutes and on motion by Manuel Alvarez, Jr., seconded by Patricia S. O'Bannon, the RRTPO Executive Committee voted unanimously, with one abstention, to approve the minutes of the September 5, 2019 meeting as presented.

**3. Open Public Comment Period**

There were no requests to address the RRTPO Executive Committee.

**4. Chairman's Report**

Chairman Hodges reported as follows.

- a. Fall Transportation Forum on November 7 at Randolph-Macon College – The draft agenda was distributed for review. The event will begin around 8:30 a.m. with refreshments being provided by the Town of Ashland; the program will begin at 9:00 a.m. There was discussion of the agenda items, particularly the freight and passenger rail item and Mr. Parsons said he would speak with the presenter, Michael McLaughlin with DRPT, to see if he could include information about station development in the Richmond region.
- b. Cancellation of January 2 RRTPO Meetings – Following brief discussion, and on motion of Patricia S. O'Bannon, seconded by Manuel Alvarez, Jr., the RRTPO Executive Committee voted unanimously to cancel the January 2 RRTPO policy board and Executive Committee meetings.

**5. RRTPO Secretary's Report**

Chet Parsons, RRTPO Secretary, reported on staff participated in PARK(ing) Day, an annual event in downtown Richmond that turns parking spots into temporary public parks, art installations and other creative uses of space for others to enjoy. The event was sponsored by Venture Richmond.

**6. Referrals to TAC**

Chet Parsons, RRTPO Secretary, reported there are two items he would like for the RRTPO Executive Committee to refer to TAC.

- a. Public Participation Plan – The RRTPO Executive Committee was requested to refer the update of the Public Participation Plan to the RRTPO Technical Advisory Committee (TAC) for review of the project schedule and scope. Mr. Parsons noted the draft scope and schedule included in the agenda package and indicated that the plan update will be more citizen friendly with efforts being made to reach a broader spectrum of individuals for input on transportation plans in the region. Following brief discussion, and on motion of Manuel Alvarez, Jr., seconded by Patricia S. O'Bannon, the RRTPO Executive Committee voted unanimously to approve the following resolution:

**RESOLVED**, that the Richmond Regional Transportation Planning Organization (RRTPO) Executive Committee refers the update of the Public Participation Plan to the RRTPO Technical Advisory Committee (TAC) for review of the project schedule and scope.

- b. FFY21 – 24 Transportation Improvement Program – The RRTPO Executive Committee was requested to refer the project schedule for the FFY 21 – 24 Transportation Improvement Program (TIP) to the RRTPO Technical Advisory Committee (TAC) for review and recommendation. Upon completion, the draft TIP will be brought to the RRTPO policy board for review and authorization of a required 45-day public comment period. The final document incorporating public comment will be brought back to the RRTPO policy board for adoption in the spring after final review by TAC. Following brief discussion, and on motion of Patricia S. O'Bannon, seconded by Manuel Alvarez, Jr., the RRTPO Executive Committee voted unanimously to approve the following resolution:

**RESOLVED**, that the Richmond Regional Transportation Planning Organization (RRTPO) Executive Committee refers the project schedule for the FFY 21 – 24 Transportation Improvement Program (TIP) to the RRTPO Technical Advisory Committee (TAC) for review and recommendation.

**7. Review of Selected RRTPO Agenda Topics**

Chet Parsons, RRTPO Secretary, reviewed RRTPO policy board agenda topics as follows:

- The Transportation Forum agenda will be reviewed and discussed.
- Secretary's Report – Mr. Parsons will review current work efforts included in the report in the agenda package with a brief recap of public events occurring over the last month.
- New Business: Item B.1., Transportation Alternatives Set-Aside project

endorsement; presented in June, will be presented for approval. Two projects recently made eligible have been added to this request.

- New Business: Item B.2., Congestion Management Process – Greta Ryan will review this item and RRTPO approval is requested.
- New Business: Item B.3., - 2045 Long-Range Transportation Plan: Scope, Schedule and Advisory Committee – The RRTPO is requested to approve the Long-Range Transportation Plan (LRTP) Advisory Committee established for the purpose of providing input and oversight in the development of the 2045 Long-Range Transportation Plan. The LRTP AC draft list is waiting for confirmation from a couple of invited members; the list will be shown on screen.
- Agency and Committee Reports – These will be presented by VDOT, DRPT and CTAC representatives. Chairman Hodges said Mr. Richwine, CTAC Chairman, has requested to move his report forward in the meeting due to a medical appointment; he suggested moving this item to right after the public comment period. There were no objections.
- Future Meeting Topics – RRTPO members have an opportunity to suggest topics for consideration at future RRTPO policy board meetings.

#### **8. Other Business**

Mr. Miles reported that VDOT has advised Charles City County that one of their main roads through the county will be closed for three months. He expressed concern and asked if there is anything that can be done at the MPO level to possibly mitigate that work so that, perhaps, only half of the bridge is closed at a time. Chairman Hodges suggested raising that point during the RRTPO policy board meeting.

#### **9. Next RRTPO Executive Committee Meeting**

Chairman Hodges noted that the next RRTPO Executive Committee meeting is scheduled for December 5.

#### **10. Adjournment**

Chairman Hodges adjourned the meeting at approximately 9:05 a.m.