

**RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION
POLICY BOARD**

**MINUTES OF ACTION MEETING
GoToMeeting Virtual Meeting
June 4, 2020
9:30 a.m.**

MEMBERS and ALTERNATES (A) PRESENT:

Charles City County	x	Chesterfield County		City of Richmond	
William G. Coada		Kevin P. Carroll	x	Andreas D. Addison	
		James M. Holland		Kimberly B. Gray	
		Christopher Winslow	x	Stephanie A. Lynch	
		Leslie Haley (A)		Cynthia I. Newbille	x
				Chris A. Hilbert (A)	
				Michael J. Jones (A)	
				Kristen Nye Larson (A)	
				Ellen F. Robertson (A)	
Goochland County		Hanover County		Henrico County	
John L. Lumpkins Jr.	x	Sean M. Davis	x	Patricia S. O'Bannon	x
Neil Spoonhower	x	W. Canova Peterson IV	x	Frank J. Thornton	x
Susan F. Lascolette (A)		Faye O. Prichard (A)		Thomas Branin (A)	
Todd Kilduff (A) (NEV)	x	J. Michael Flagg (A) (NEV)			
New Kent County		Powhatan County		Town of Ashland	
Patricia A. Paige	x	Larry J. Nordvig		John H. Hodges	x
C. Thomas Tiller Jr.		David T. Williams	x	George F. Spagna (A)	
Thomas W. Evelyn (A)		Bret Schardein (A) (NEV)			
Capital Region Airport Commission		GRTC Transit System		RMTA	
John B. Rutledge	x	Julie E. Timm	x	Joi Taylor Dean	x
		Sheryl Adams (A)			
Secretary of Transportation Designee		CTAC		DRPT	
R. Shane Mann	x	Herbert A. Richwine (non-voting)		Jennifer B. DeBruhl (non-voting)	x
Mark E. Riblett (A)	x	Robert L. Basham Jr. (A) (non-voting)		Tiffany T. Dubinsky (A) (non-voting)	x
FHWA		FTA		RideFinders	
Thomas L. Nelson Jr. (non-voting)		Daniel Koenig (Liason)		Von S. Tisdale (non-voting)	x
Richard Duran (A) (non-voting)				Cherika N. Ruffin (A) (non-voting)	
DOAV					
P. Clifford Burnette Jr. (non-voting)					

*NEV – not eligible to vote

The RRTPO policy board meeting was held by electronic communication means as set forth by the April 22, 2020 actions of the General Assembly in response to the continued spread of novel coronavirus, or COVID-19. The technology used for this meeting was a web-hosted service created by GoToMeeting and was open and accessible for participation by members of the public. Voting record tables are included in Appendix A. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

CALL TO ORDER

The Richmond Regional Transportation Planning Organization (RRTPO) policy board Chair, John H. Hodges, presided and called the June 4, 2020 RRTPO policy board action meeting to order at 9:30 a.m.

ATTENDANCE ROLL CALL & CERTIFICATION OF MEETING QUORUM

Nicole Mueller, Program Coordinator, took attendance by roll call. Chet Parsons, RRTPO Secretary, certified that a quorum was present.

A. ADMINISTRATION

1. Approval of RRTPO Policy Board Meeting Agenda

Notice was given on 28 May 2020 of an addendum to the RRTPO policy board meeting agenda for the purpose of considering the following agenda item:

- Item B.8. Transit Work Group

On motion of Sean M. Davis, seconded by David T. Williams, the RRTPO policy board unanimously approved the June 4, 2020 meeting agenda as presented (see Appendix A).

2. Approval of May 7, 2020 RRTPO policy board Meeting Minutes

On motion of Patricia S. O'Bannon, seconded by Christopher Winslow, the RRTPO policy board unanimously approved the minutes of the May 7, 2020 meeting as presented (see Appendix A).

3. Public Comment Period – June 4, 2020 Agenda

There were no requests to address the RRTPO policy board.

B. NEW BUSINESS

1. Action on TIP Amendment: VDOT Request

On motion of W. Canova Peterson IV, seconded by Patricia S. O'Bannon, the Richmond Regional Transportation Planning Organization (RRTPO) policy board unanimously approved the following resolution (see Appendix A):

RESOLVED, that the Richmond Regional Transportation Planning Organization policy board amends the *FY18 – FY21 Transportation Improvement Program (TIP)* adding the following 12 new projects and amend one existing project and one project grouping; and

FURTHER RESOLVED, that these projects are considered exempt from conformity under provisions contained in section 93.126 of the conformity rule as follows:

11 New Projects:

- UPC 116597: #I95 CIP Project Refinement - Statewide. Fed AC Other funds (FY20 \$1,000,000) for PE phase. - **Other**
- UPC 116651: #I95 CIP CCTV Program UPC Funding Source Only – Statewide. Fed AC Other funds (FY20 \$15,605,683) for PE phase. - **Safety**
- UPC 116652: #I95 CIP Changeable Message Signs Program UPC – Statewide. Fed AC Other funds (FY20 \$3,240,000) for PE phase. - **Other**
- UPC 116653: #I95 CIP Safety Service Patrols Program UPC – Statewide. Fed AC Other funds (FY20 \$4,100,000) for PE phase. - **Safety**
- UPC 116654: #I95 CIP Trip Towing Program UPC – Statewide. Fed AC Other funds (FY20 \$2,200,000) for PE phase. – **Safety**
- UPC 116655: #I-95 CIP Towing Program-Program UPC, Statewide. \$1,200,000 Fed AC Other funds (FY20 \$1,200,000) for PE phase. - **Safety**
- UPC 116656: #I95 CIP Variable Speed Limits Program UPC – Statewide. Fed AC Other funds (FY20 \$15,144,615) for PE phase. – **Safety**
- UPC 116657: #I95 CIP Ramp Metering Program UPC – Statewide. AC Other funds (FY20 \$5,700,000) for PE phase. - **Safety**
- UPC 116658: #I95 CIP Geofenced Emergency Notifications Program UPC – Statewide. Fed AC Other funds (FY20 \$200,000) for PE phase. - **Safety**
- UPC 116659: #I95 CIP Advanced Work Zone Technology Program UPC – Statewide. Fed AC Other funds (FY20 \$1,000,000) for PE phase. - **Safety**
- UPC 116660: #I95 CIP Regional Multimodal Mobility Program UPC – Statewide. Fed AC Other funds (FY20 \$5,400,000) for PE phase. – **Mass Transit**
- UPC 116661: #I95 CIP Corridor Tech Improvements Program UPC – Statewide. Fed AC Other funds (FY20 \$4,300,000) for PE phase. - **Safety**

Two Existing Projects:

- UPC RRTPO000: Maintenance: Preventive Maintenance for Bridge; Grouping -Districtwide. BR, NHS/NHPP, STP/STBG funds (\$49,044,410) will be used.
- UPC 109260: Hanover County Pole Green Rd Widening from Bell Creek Road to Rural Point Road. AC/ AC Conversion funds (\$1,600,000) will be used for PE phase.

**A copy of the presentation given by Myles Busching, Associate Planner, is available at [TIP Amendment: VDOT Request](#)

2. Action on Draft FFY21-24 Transportation Improvement Program (TIP)

On motion of Patricia S. O'Bannon, seconded by Patricia A. Paige, the Richmond Regional Transportation Planning Organization (RRTPO) policy board unanimously approved the following resolution:

RESOLVED, that the Richmond Regional Transportation Planning Organization (RRTPO) policy board adopts the FY21-FY24 Transportation Improvement Program as presented.

FURTHER RESOLVED, that the Virginia Department of Transportation and the RRTPO policy board, hereby certify that in accordance with 23 Code of Federal Regulations Part 450 Section 336 Self-certification and Federal certifications, the metropolitan transportation planning process is being carried out in accordance with all applicable requirements including:

- (1) 23 U.S.C. 134, 49 U.S.C. 5303 (Highways and Transit), and 23 CFR 450 subpart B – Metropolitan Planning;
- (2) Sections 174 and 176(c) and (d) of the Clean Air Act, as amended (42 U.S.C. 7504, 7506(c) and (d)) and 40 CFR part 93;
- (3) Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d-1) and 49 CFR part 21;
- (4) 49 U.S.C. 5332, prohibiting discrimination, on the basis of race, creed, national origin, sex or age in employment or business opportunity;
- (5) Section 1101(b) of the FAST Act (Pub. L. 114-357) and 49 CFR part 26 regarding the involvement of disadvantaged business enterprises in USDOT funded projects;
- (6) 23 CFR part 230, regarding the implementation of an equal employment opportunity program on Federal and Federal-aid highway construction contracts;
- (7) Provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et.seq.) and 49 CFR parts 27, 37, and 38;
- (8) The Older Americans Act, as amended (42 U.S.C. 6101), prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance;
- (9) Section 324 of title 23 U.S.C. regarding the prohibition of discrimination based on gender; and
- (10) Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 49 CFR part 27 regarding discrimination against individuals with disabilities.

**A copy of the presentation given by Myles Busching, Associate Planner, is available at [FY21 – FY24 TIP](#)

3. Action on FY20 Unified Planning Work Program (UPWP) Budget Amendment

On motion of W. Canova Peterson IV, seconded by Cynthia I. Newbille, the Richmond Regional Transportation Planning Organization (RRTPO) policy board unanimously approved the following resolution:

RESOLVED, that the Richmond Regional Transportation Planning Organization (RRTPO) policy board approves the amendments to the *RRTPO Fiscal Year 2020 Unified Planning Work Program* as presented.

BE IT FURTHER RESOLVED, that the RRTPO policy board action to amend the UPWP, as submitted, meets all requirements noted in the VDOT/RRPDC Agreement for the Utilization of Federal and State Funds to Support Metropolitan Planning in the Richmond Area as provided in Article III, Statement of Work, which includes VDOT and FHWA approval of this RRTPO action and amending the FY20 UPWP.

4. Action on FY21 Unified Planning Work Program (UPWP)

On motion of Patricia S. O'Bannon, seconded by William G. Coada, the Richmond Regional Transportation Planning Organization (RRTPO) policy board unanimously approved the following resolution (see Appendix A):

RESOLVED, that the Richmond Regional Transportation Planning Organization (RRTPO) policy board approves the *RRTPO Fiscal Year 2021 Unified Planning Work Program* as presented.

BE IT FURTHER RESOLVED, that the RRTPO policy board action to adopt the UPWP, as submitted, meets all requirements noted in the VDOT/RRPDC Agreement for the Utilization of Federal and State Funds to Support Metropolitan Planning in the Richmond Area as provided in Article III, Statement of Work, which includes VDOT and FHWA approval of this RRTPO action.

5. Action on Election of FY21 RRTPO Officers

On motion of W. Canova Peterson IV, seconded by Sean M. Davis, the Richmond Regional Transportation Planning Organization (RRTPO) policy board unanimously approved the following resolution (see Appendix A):

RESOLVED, that the Richmond Regional Transportation Planning Organization elects Patricia A. Paige as FY21 Chair and William G. Coada as FY21 Vice Chair.

8. Action on Transit Work Group

Due to technical difficulties related to the loss of internet audio the policy board did not get to this agenda item to recommend TAC establishing a transit work group – this will be first on the agenda for July.

**A copy of the Transit Work Group Addendum is available at [Transit Work Group](#)

C. OTHER BUSINESS

3. Next RRTPO Policy Board Meeting: July 2, 2020

The next action meeting will be held on July 2, 2020, beginning at 9:30 a.m. in Richmond, Virginia.

D. ADJOURNMENT:

On motion of William G. Coad, seconded by Patricia S. O'Bannon, the Richmond Regional Transportation Planning Organization (RRTPO) policy board was adjourned early due to web hosting problems. Chairman Hodges adjourned the meeting at approximately 11:00 a.m. on June 4, 2020.

CAP/nm