RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION
POLICY BOARD

MINUTES OF ACTION MEETING
GoToMeeting Virtual Meeting
June 4, 2020
9:30 a.m.

MEMBERS and ALTERNATES (A) PRESENT:

<table>
<thead>
<tr>
<th>Charles City County</th>
<th>Chesterfield County</th>
<th>City of Richmond</th>
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<tbody>
<tr>
<td>William G. Coada</td>
<td>Kevin P. Carroll</td>
<td>x Andreas D. Addison</td>
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<tr>
<td>James M. Holland</td>
<td>x Christopher Winslow</td>
<td>Kimberly B. Gray</td>
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<tr>
<td>x Leslie Haley (A)</td>
<td>Cynthia I. Newbille</td>
<td>x Chris A. Hilbert (A)</td>
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<td></td>
<td></td>
<td>x Michael J. Jones (A)</td>
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<td></td>
<td></td>
<td>Kristen Nye Larson (A)</td>
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<tr>
<td></td>
<td></td>
<td>Ellen F. Robertson (A)</td>
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<tr>
<td>Hanover County</td>
<td></td>
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<tr>
<td>John L. Lumpkins Jr.</td>
<td>x Sean M. Davis</td>
<td>Patricia S. O’Bannon</td>
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<tr>
<td>Medieval Times</td>
<td>x W. Canova Peterson IV</td>
<td>x Frank J. Thornton</td>
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<tr>
<td>Susan F. Lascolette (A)</td>
<td>Faye O. Prichard (A)</td>
<td>Thomas Branin (A)</td>
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<tr>
<td>Todd Kilduff (A) (NEV)</td>
<td>x J. Michael Flagg (A) (NEV)</td>
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<tr>
<th>Henrico County</th>
<th>Powhatan County</th>
<th>Town of Ashland</th>
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<tr>
<td>John B. Rutledge</td>
<td>x Julie E. Timm</td>
<td>x Joi Taylor Dean</td>
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<td>x Sheryl Adams (A)</td>
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<tr>
<th>Secretary of Transportation Designee</th>
<th>CTAC</th>
<th>DRPT</th>
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<tr>
<td>R. Shane Mann</td>
<td>x</td>
<td>Jennifer B. DeBruhl (non-voting)</td>
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<tr>
<td>Mark E. Riblett (A)</td>
<td>x</td>
<td>Tiffany T. Dubinsky (A)</td>
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<th>FHWA</th>
<th>FTA</th>
<th>RideFinders</th>
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<tr>
<td>Thomas L. Nelson Jr. (non-voting)</td>
<td>Daniel Koenig (Liason)</td>
<td>Von S. Tisdale (non-voting)</td>
</tr>
<tr>
<td>Richard Duran (A) (non-voting)</td>
<td>x Cherika N. Ruffin (A) (non-voting)</td>
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<td>P. Clifford Burnette Jr. (non-voting)</td>
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*NEV – not eligible to vote
The RRTPO policy board meeting was held by electronic communication means as set forth by the April 22, 2020 actions of the General Assembly in response to the continued spread of novel coronavirus, or COVID-19. The technology used for this meeting was a web-hosted service created by GoToMeeting and was open and accessible for participation by members of the public. Voting record tables are included in Appendix A. A recording of this meeting is available on our Plan RVA YouTube Channel.

**CALL TO ORDER**
The Richmond Regional Transportation Planning Organization (RRTPO) policy board Chair, John H. Hodges, presided and called the June 4, 2020 RRTPO policy board action meeting to order at 9:30 a.m.

**ATTENDANCE ROLL CALL & CERTIFICATION OF MEETING QUORUM**
Nicole Mueller, Program Coordinator, took attendance by roll call. Chet Parsons, RRTPO Secretary, certified that a quorum was present.

**A. ADMINISTRATION**

1. **Approval of RRTPO Policy Board Meeting Agenda**  
   Notice was given on 28 May 2020 of an addendum to the RRTPO policy board meeting agenda for the purpose of considering the following agenda item:  
   • Item B.8. Transit Work Group

   On motion of Sean M. Davis, seconded by David T. Williams, the RRTPO policy board unanimously approved the June 4, 2020 meeting agenda as presented (see Appendix A).

2. **Approval of May 7, 2020 RRTPO policy board Meeting Minutes**  
   On motion of Patricia S. O’Bannon, seconded by Christopher Winslow, the RRTPO policy board unanimously approved the minutes of the May 7, 2020 meeting as presented (see Appendix A).

3. **Public Comment Period – June 4, 2020 Agenda**  
   There were no requests to address the RRTPO policy board.

**B. NEW BUSINESS**

1. **Action on TIP Amendment: VDOT Request**  
   On motion of W. Canova Peterson IV, seconded by Patricia S. O’Bannon, the Richmond Regional Transportation Planning Organization (RRTPO) policy board unanimously approved the following resolution (see Appendix A):

   **RESOLVED,** that the Richmond Regional Transportation Planning Organization policy board amends the FY18 – FY21 Transportation Improvement Program (TIP) adding the following 12 new projects and amend one existing project and one project grouping; and

   **FURTHER RESOLVED,** that these projects are considered exempt from conformity under provisions contained in section 93.126 of the conformity rule as follows:

   11 New Projects:
• UPC 116597: #I95 CIP Project Refinement - Statewide. Fed AC Other funds (FY20 $1,000,000) for PE phase. - Other

• UPC 116651: #I95 CIP CCTV Program UPC Funding Source Only – Statewide. Fed AC Other funds (FY20 $15,605,683) for PE phase. - Safety

• UPC 116652: #I95 CIP Changeable Message Signs Program UPC – Statewide. Fed AC Other funds (FY20 $3,240,000) for PE phase. - Other

• UPC 116653: #I95 CIP Safety Service Patrols Program UPC – Statewide. Fed AC Other funds (FY20 $4,100,000) for PE phase. - Safety

• UPC 116654: #I95 CIP Trip Towing Program UPC – Statewide. Fed AC Other funds (FY20 $2,200,000) for PE phase. - Safety

• UPC 116655: #I-95 CIP Towing Program-Program UPC, Statewide. $1,200,000 Fed AC Other funds (FY20 $1,200,000) for PE phase. - Safety

• UPC 116656: #I95 CIP Variable Speed Limits Program UPC – Statewide. Fed AC Other funds (FY20 $15,144,615) for PE phase. - Safety

• UPC 116657: #I95 CIP Ramp Metering Program UPC – Statewide. AC Other funds (FY20 $5,700,000) for PE phase. - Safety

• UPC 116658: #I95 CIP Geofenced Emergency Notifications Program UPC – Statewide. Fed AC Other funds (FY20 $200,000) for PE phase. - Safety

• UPC 116659: #I95 CIP Advanced Work Zone Technology Program UPC – Statewide. Fed AC Other funds (FY20 $1,000,000) for PE phase. - Safety

• UPC 116660: #I95 CIP Regional Multimodal Mobility Program UPC – Statewide. Fed AC Other funds (FY20 $5,400,000) for PE phase. - Mass Transit

• UPC 116661: #I95 CIP Corridor Tech Improvements Program UPC – Statewide. Fed AC Other funds (FY20 $4,300,000) for PE phase. - Safety

Two Existing Projects:
• UPC RRTPO000: Maintenance: Preventive Maintenance for Bridge; Grouping -Districtwide. BR, NHS/NHPP, STP/STBG funds ($49,044,410) will be used.

• UPC 109260: Hanover County Pole Green Rd Widening from Bell Creek Road to Rural Point Road. AC/ AC Conversion funds ($1,600,000) will be used for PE phase.

**A copy of the presentation given by Myles Busching, Associate Planner, is available at TIP Amendment; VDOT Request**
2. **Action on Draft FFY21-24 Transportation Improvement Program (TIP)**

On motion of Patricia S. O'Bannon, seconded by Patricia A. Paige, the Richmond Regional Transportation Planning Organization (RRTPO) policy board unanimously approved the following resolution:

**RESOLVED**, that the Richmond Regional Transportation Planning Organization (RRTPO) policy board adopts the FY21-FY24 Transportation Improvement Program as presented.

**FURTHER RESOLVED**, that the Virginia Department of Transportation and the RRTPO policy board, hereby certify that in accordance with 23 Code of Federal Regulations Part 450 Section 336 Self-certification and Federal certifications, the metropolitan transportation planning process is being carried out in accordance with all applicable requirements including:


2. Sections 174 and 176(c) and (d) of the Clean Air Act, as amended (42 U.S.C. 7504, 7506(c) and (d)) and 40 CFR part 93;

3. Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d-1) and 49 CFR part 21;

4. 49 U.S.C. 5332, prohibiting discrimination, on the basis of race, creed, national origin, sex or age in employment or business opportunity;

5. Section 1101(b) of the FAST Act (Pub. L. 114-357) and 49 CFR part 26 regarding the involvement of disadvantaged business enterprises in USDOT funded projects;

6. 23 CFR part 230, regarding the implementation of an equal employment opportunity program on Federal and Federal-aid highway construction contracts;


8. The Older Americans Act, as amended (42 U.S.C. 6101), prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance;

9. Section 324 of title 23 U.S.C. regarding the prohibition of discrimination based on gender; and


**A copy of the presentation given by Myles Busching, Associate Planner, is available at FY21 – FY24 TIP.**
3. **Action on FY20 Unified Planning Work Program (UPWP) Budget Amendment**
   On motion of W. Canova Peterson IV, seconded by Cynthia I. Newbille, the Richmond Regional Transportation Planning Organization (RRTPO) policy board unanimously approved the following resolution:

   **RESOLVED**, that the Richmond Regional Transportation Planning Organization (RRTPO) policy board approves the amendments to the *RRTPO Fiscal Year 2020 Unified Planning Work Program* as presented.

   **BE IT FURTHER RESOLVED**, that the RRTPO policy board action to amend the UPWP, as submitted, meets all requirements noted in the VDOT/RRPDC Agreement for the Utilization of Federal and State Funds to Support Metropolitan Planning in the Richmond Area as provided in Article III, Statement of Work, which includes VDOT and FHWA approval of this RRTPO action and amending the FY20 UPWP.

4. **Action on FY21 Unified Planning Work Program (UPWP)**
   On motion of Patricia S. O’Bannon, seconded by William G. Coada, the Richmond Regional Transportation Planning Organization (RRTPO) policy board unanimously approved the following resolution (see Appendix A):

   **RESOLVED**, that the Richmond Regional Transportation Planning Organization (RRTPO) policy board approves the *RRTPO Fiscal Year 2021 Unified Planning Work Program* as presented.

   **BE IT FURTHER RESOLVED**, that the RRTPO policy board action to adopt the UPWP, as submitted, meets all requirements noted in the VDOT/RRPDC Agreement for the Utilization of Federal and State Funds to Support Metropolitan Planning in the Richmond Area as provided in Article III, Statement of Work, which includes VDOT and FHWA approval of this RRTPO action.

5. **Action on Election of FY21 RRTPO Officers**
   On motion of W. Canova Peterson IV, seconded by Sean M. Davis, the Richmond Regional Transportation Planning Organization (RRTPO) policy board unanimously approved the following resolution (see Appendix A):

   **RESOLVED**, that the Richmond Regional Transportation Planning Organization elects Patricia A. Paige as FY21 Chair and William G. Coada as FY21 Vice Chair.

8. **Action on Transit Work Group**
   Due to technical difficulties related to the loss of internet audio the policy board did not get to this agenda item to recommend TAC establishing a transit work group – this will be first on the agenda for July.

   **A copy of the Transit Work Group Addendum is available at** [Transit Work Group](#)
C. OTHER BUSINESS

3. Next RRTPO Policy Board Meeting: July 2, 2020
   The next action meeting will be held on July 2, 2020, beginning at 9:30 a.m. in Richmond, Virginia.

D. ADJOURNMENT:
   On motion of William G. Coada, seconded by Patricia S. O’Bannon, the Richmond Regional Transportation Planning Organization (RRTPO) policy board was adjourned early due to web hosting problems. Chairman Hodges adjourned the meeting at approximately 11:00 a.m. on June 4, 2020.

CAP/nm