

**RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION
POLICY BOARD**

**MINUTES OF ACTION MEETING
GoToMeeting Virtual Meeting
May 7, 2020
9:30 a.m.**

MEMBERS and ALTERNATES (A) PRESENT:

Charles City County		Chesterfield County		City of Richmond	
William G. Coada	x	Kevin P. Carroll	x	Andreas D. Addison	
		James M. Holland	x	Kimberly B. Gray	
		Christopher Winslow	x	Stephanie A. Lynch	
		Leslie Haley (A)		Cynthia I. Newbille	x
				Chris A. Hilbert (A)	
				Michael J. Jones (A)	
				Kristen Nye Larson (A)	
				Ellen F. Robertson (A)	
Goochland County		Hanover County		Henrico County	
John L. Lumpkins Jr.	x	Sean M. Davis		Patricia S. O'Bannon	x
Neil Spoonhower	x	W. Canova Peterson IV	x	Frank J. Thornton	
Todd Kilduff (A) (NEV)	x	J. Michael Flagg (A) (NEV)		Thomas Branin (A)	
Susan F. Lascolette (A)		Faye O. Prichard (A)			
New Kent County		Powhatan County		Town of Ashland	
Patricia A. Paige	x	Larry J. Nordvig	x	John H. Hodges	x
C. Thomas Tiller Jr.		David T. Williams	x	George F. Spagna (A)	
Thomas W. Evelyn (A)		Bret Schardein (A) (NEV)	x		
Capital Region Airport Commission		GRTC Transit System		RMTA	
John B. Rutledge		Julie E. Timm	x	Joi Taylor Dean	x
		Sheryl Adams (A)			
Secretary of Transportation Designee		CTAC		DRPT	
R. Shane Mann	x	Herbert A. Richwine (non-voting)		Jennifer B. DeBruhl (non-voting)	x
Mark E. Riblett (A)	x	Robert L. Basham Jr. (A) (non-voting)		Tiffany T. Dubinsky (A) (non-voting)	x
FHWA		FTA		RideFinders	
Thomas L. Nelson Jr. (non- voting)		Daniel Koenig (Liason)		Von S. Tisdale (non-voting)	x
Richard Duran (A) (non-voting)	x			Cherika N. Ruffin (A) (non-voting)	
DOAV					
P. Clifford Burnette Jr. (non-voting)					

*NEV – not eligible to vote

The RRTPO policy board meeting was held by electronic communication means as set forth by the April 22, 2020 actions of the General Assembly in response to the continued spread of novel coronavirus, or COVID-19. The technology used for this meeting was a web-hosted service created by GoToMeeting and was open and accessible for participation by members of the public. Voting record tables are included in Appendix A. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

CALL TO ORDER

The Richmond Regional Transportation Planning Organization (RRTPO) policy board Chair, John H. Hodges, presided and called the May 7, 2020 RRTPO policy board action meeting to order at 9:30 a.m.

ATTENDANCE ROLL CALL & CERTIFICATION OF MEETING QUORUM

Nicole Mueller, Program Coordinator, took attendance by roll call. Chet Parsons, RRTPO Secretary, certified that a quorum was present.

IV. Approval of Procedures for Electronic Meetings

On motion of W. Canova Peterson, seconded by Patricia S. O'Bannon, the Richmond Regional Transportation Planning Organization (RRTPO) policy board unanimously approved the following resolution (see Appendix A):

RESOLVED, that the Richmond Regional Transportation Planning Organization policy board adopts the policies and procedures to guide coordination and function of electronic meetings.

BE IT FURTHER RESOLVED, that staff will review and improve procedures as new information and tools are available.

A. ADMINISTRATION

1. Approval of RRTPO Policy Board Meeting Agenda

On motion of Patricia S. O'Bannon, seconded by Patricia A. Paige, the RRTPO policy board unanimously approved the May 7, 2020 meeting agenda as presented (see Appendix A).

3. Approval of March 5, 2020 RRTPO policy board Meeting Minutes

On motion of Patricia S. O'Bannon, seconded by Patricia A. Paige, the RRTPO policy board unanimously approved the minutes of the March 5, 2020 meeting as presented (see Appendix A).

4. Public Comment Period – May 7, 2020 Agenda

There were no requests to address the RRTPO policy board.

B. NEW BUSINESS

1. Action on Election of RRTPO Policy Board Vice Chairman

On motion of Cynthia I Newbille, seconded by Patricia A. Paige, the Richmond Regional Transportation Planning Organization (RRTPO) policy board unanimously approved the following resolution (see Appendix A):

RESOLVED, that the Richmond Regional Transportation Planning Organization elect a RRTPO Vice Chairman to take office immediately and serve until the end of FY20.

FURTHER RESOLVED, that William Coada is elected Vice Chairman of the RRTPO policy board.

2. Action on TIP Amendment GRTC00000 Expansion – Articulated Vehicles

On motion of James M. Holland, seconded by Patricia S. O'Bannon, the Richmond Regional Transportation Planning Organization (RRTPO) policy board unanimously approved the following resolution (see Appendix A):

RESOLVED, that the Richmond Regional Transportation Planning Organization policy board amends the *FY18 – FY21 Transportation Improvement Program (TIP)* adding the following new project; and

BE IT FURTHER RESOLVED, that this project is considered exempt from conformity under provisions contained in section 93.126 of the conformity rule as follows:

- UPC GRTC00000: Expansion Vehicles – Articulated Vehicles – GRTC Transit System.
FTA Section 5307 funds (FY21 \$672,000) will be used for this project; exempt under purchase of new buses and rail cars to replace existing vehicles or for minor expansions of the fleet.

3. Action on RSTBG / CMAQ Project Prioritization

On motion of Patricia S. O'Bannon, seconded by James M. Holland, the Richmond Regional Transportation Planning Organization (RRTPO) policy board unanimously approved the following resolution:

RESOLVED, that the Richmond Regional Transportation Planning Organization policy board approves the prioritization of new FY21 – FY26 RSTP/CMAQ projects as presented.

4. Action on Air Quality Conformity Report

On motion of Patricia S. O'Bannon, seconded by William G. Coada, the Richmond Regional Transportation Planning Organization (RRTPO) policy board unanimously approved the following resolution (see Appendix A):

RESOLVED, that the Richmond Regional Transportation Planning Organization policy board approves the Richmond and Tri-Cities Regional Conformity Report as presented.

C. OTHER BUSINESS

3. Next RRTPO Policy Board Meeting: June 4, 2020

Chairman Hodges noted the next action meeting will be held on June 4, 2020, beginning at 9:30 a.m. in Richmond, Virginia.

D. ADJOURNMENT:

Chairman Hodges adjourned the meeting at 10:47 a.m. on May 7, 2020.

CAP/nm