



## MEMORANDUM

**To:** RRTPO Policy Board and RRTPO Executive Committee  
**From:** Chet Parsons, RRTPO Secretary  
**Date:** July 27, 2020  
**Subj:** August RRTPO Policy Board and Executive Committee Meeting Cancellation

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During the July 2, 2020 RRTPO Executive Committee and RRTPO Policy Board meetings, members agreed that the August 6, 2020 meetings would be cancelled if no pressing business was raised.

**Following consultation with the Chair and legal counsel, the RRTPO Policy Board meeting scheduled for Thursday, August 6, 2020 has been cancelled. Please contact Chet Parsons at [cparsons@planrva.org](mailto:cparsons@planrva.org) for more information.**

We will resume with our regular meeting schedule in September.

Please contact us if you have any questions.

Thank you.

CAP/nm

c: RRTPO Staff

Hefty, Wiley & Gore, RRPDC Legal Counsel