

AGENDA

RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION TECHNICAL ADVISORY COMMITTEE

Tuesday, October 8, 2019

9:00 a.m.

Richmond Regional Planning District Commission Board Room

CERTIFICATION OF QUORUM

INTRODUCTION

- Grant Sparks, TAC alternate member, DRPT, Manager of Transit Planning and Corridor Development

	Page(s)
1. Approval of Meeting Agenda <i>(Smith).....</i> <i>Action Requested</i>	–
2. Public Comment Period <i>(Smith/5 minutes).....</i>	–
3. Approval of August 13, 2019 TAC Meeting Minutes <i>(Smith).....</i> <i>Action Requested</i>	1 – 5
4. TAC Chairman's Report <i>(Smith).....</i>	–
5. RRTPO Update <i>(Parsons/10 minutes).....</i> a. Current Work Efforts b. CTAC Meeting Report – September 19 c. RRTPO Meeting Report – October 3 d. Richmond Region Transportation Forum e. Complete Streets Public Open House Recap f. PlanRVA 50th Anniversary Celebration Recap g. Public Comment Opportunities: <ul style="list-style-type: none">• I-95 Corridor Improvement Study• CTB Fall Transportation Meeting	6 – 8
6. Air Quality in the Richmond Region <i>(Doris McLeod, DEQ/15 minutes).....</i>	–

7. Park and Ride Investment Strategy Study <i>(Jacocks/15 minutes)..... Enclosure by Digital Link and</i> <i>Action Requested</i>	9 – 10
8. TIP Update: Process Overview <i>(Busching/10 minutes).....</i> <i>Action Requested</i>	11 – 12
9. Public Participation Plan Update <i>(Parsons, Bushing/10 minutes).....</i>	13 – 14
10. TAC Open Comment <i>(TAC members)</i>	–
11. Future Meeting Topics <i>(Smith).....</i>	15
12. Next TAC Meeting: November 12 <i>(Smith)</i>	–
13. Adjournment: Scheduled for 10:05 a.m. <i>(Smith)</i>	–

CAP/SA/sr
Attachments

pc:	John H. Hodges, RRTPO policy board Chair	Ron Svejksky, Tri-Cities MPO
	Richard Duran, FHWA	Martha Shickle, PlanRVA
	Ivan Rucker, FHWA	TAC Interested Parties
	Daniel Koenig, FTA Liaison	Area News Media
	Jennifer DeBruhl, DRPT	

RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION (RRTPO)
TECHNICAL ADVISORY COMMITTEE (TAC)

MINUTES OF MEETING
September 10, 2019

MEMBERS PRESENT

Barbara K. Smith, Chairman.....Chesterfield County
Nora D. Amos, Vice Chairman.....Town of Ashland
Jasmine Amanin (Alternate)VDOT
Dironna Moore ClarkeCity of Richmond
Thomas ColemanGoochland County
Tiffany DubinskyDRPT
E. Todd Eure.....Henrico County
Michael Flagg (Alternate).....Hanover County
Kelli Le DucNew Kent County
John O’KeeffeRideFinders
Chet Parsons.....RRPDC
Andrew PompeiPowhatan County

MEMBERS ABSENT

Andrew PompeiPowhatan County
Mark RiblettVDOT
John B. RutledgeCRAC
Theresa SimmonsRMTA
Adrienne Torres.....GRTC Transit System
Von S. TisdaleRideFinders
Joseph E. Vidunas.....Hanover County
Garland W. Williams.....GRTC Transit System

ALTERNATE MEMBERS PRESENT – NOT VOTING

Sulabh Aryal (Alternate)RRPDC

CERTIFICATION OF QUORUM

Barbara K. Smith, TAC Chairman, called the September 10, 2019 Richmond Regional Transportation Planning Organization (RRTPO) Technical Advisory Committee (TAC) meeting to order at 9:05 a.m. Chet Parsons, RRTPO Secretary, noted that a quorum was present.

INTRODUCTIONS

Chairman Smith said there are two new GRTC Transit System representatives on TAC, Adrienne Torres, member, and Raquel Aguirre, alternate member; neither was present at the meeting.

1. Approval of Meeting Agenda

There were no requests to amend the TAC meeting agenda and on motion of Todd Eure, seconded by Thomas Coleman, TAC unanimously approved the agenda of the September 10, 2019 TAC meeting.

2. Public Comment

There were no requests to address TAC.

3. Approval of August 13, 2019 TAC Meeting Minutes

On motion of Todd Eure, seconded by Thomas Coleman, TAC unanimously approved the August 13, 2019 TAC meeting minutes as presented.

4. TAC Chairman's Report

Chairman Smith had nothing to report.

5. RRTPO Update

Chet Parsons, RRTPO Secretary, reported as follows:

a. Current Work Efforts:

- *Complete Streets-Safer Streets/Stronger Economies* will be the focus of a public open house workshop on Monday, September 23, 4:00 – 7:00 p.m. at the Tuckahoe Library.
- The Active Transportation Work Group will meet following the TAC meeting, 11:00 a.m. to 12:30 p.m.; focus will be presentations on the Gambles Mill Eco-Corridor and the James River Park System Master Plan.
- Greater RVA Transit Vision Plan: Phase 2 – The RRTPO policy board reviewed an initial list of near-term enhanced transit corridors at its September 5 meeting; the next phase of analysis for the selected corridors will be shared with TAC in November and the RRTPO policy board in December.

b. RRTPO Meeting Report – September 5: Four TAC-recommended TIP amendments were approved; FY20 appointments were made to the Executive Committee; an overview of the Richmond Tri-Cities model was provided; and the Socioeconomic Data was approved;

c. TIP Administrative Update – Project Groupings: Working with VDOT, projects will be grouped for certain projects providing flexibility at the state level to shift funds as needed between projects; data is more available

d. Complete Streets Public Open House: This item was mentioned earlier.

e. PlanRVA 50th Anniversary Celebration: This event will be held Thursday, September 12; current and former board members and staff, committee members and others will be attending.

6. Transportation Alternatives (TA) Projects Endorsement

Chet Parsons, RRTPO Secretary, said working with VDOT following the August meeting, projects were solicited and submitted for MPO endorsement as applications for biannual Transportation Alternatives Set-Aside funds. Applications must be submitted in the VDOT portal by October 1; the MPO endorsement must be included with the application. VDOT has agreed to allow the MPO endorsements to be submitted following RRTPO policy board approval at the October 3 meeting. Mr. Parsons read the resolution and noted the need to add Powhatan County to the second Whereas paragraph in the resolution. There was no discussion.

On motion of Dironna Clarke, seconded by Todd Eure, the Richmond Regional Transportation Planning Organization (RRTPO) Technical Advisory Committee (TAC) unanimously recommended RRTPO approval of the following resolution:

RESOLVED, that the Richmond Regional Transportation Planning Organization policy board approves the resolution of endorsement for FY21 – FY22 Transportation Alternatives Set-Aside funding as presented.

7. Congestion Management Process

Greta Ryan, senior planner, explained that the Congestion Management Process (CMP) is updated every four to five years prior to beginning the Long-Range Transportation Plan Update. Ms. Ryan explained what the CMP is noting that information about the CMP is available on the PlanRVA website under Products. The CMP is required of Transportation Management Areas (TMA), which are urban areas with a population of over 200,000. The process is cyclical and iterative and consists of eight major actions or components; not all actions must be done for each update.

Ms. Ryan reviewed the online CMP story map showing the CMP network, federal performance measures, the Travel Time Index, and looked at mapped data for several specific projects demonstrating the interactive qualities and animation features of the story map with regard to congestion, reliability, bottlenecks, safety, and corresponding data tables. In response to questions, Ms. Ryan explained the data is collected in five-minute intervals but is used in 15-minute intervals in the story map. She discussed data sources and usage. There was discussion of how data gathering has changed over the past 15 years.

On motion of Todd Eure, seconded by John O’Keeffe, the Richmond Regional Transportation Planning Organization (RRTPO) Technical Advisory Committee (TAC) unanimously recommended RRTPO approval of the following resolution:

RESOLVED, that the Richmond Regional Transportation Planning Organization approves the 2019 Congestion Management Process as presented.

Chet Parsons reported that he recently attended a joint FHWA/FTA workshop in D.C. focused on performance measures and said the work that VDOT is doing and the work Greta has done is putting Virginia ahead on performance measures so that other areas may learn from the practices being developed and used in Virginia.

8. 2045 Long-Range Transportation Plan: Scope, Schedule, Advisory Committee

Sulabh Aryal, RRTPO planner, reviewed the draft 2045 Long-Range Transportation Plan Scope noting that there is not a lot of time left to develop the plan which is due by October 2021. Public engagement will begin in October 2019 with development of the plan goals, including the addition of new goals based on the Fast Act, and will continue to the end. The key question for the public is what matters most now and in the future for transportation in the region. Mr. Aryal noted new items to be added to the LRTP such as travel and tourism, and said the plan will be looking at transportation system deficiencies and needs with regard to congestion, safety and other evaluation factors. Mr. Aryal reviewed various important components and aspects of the draft Scope including use of the travel demand model and the many plans and projects that will be included. This will be the first LRTP required to incorporate performance based planning. The LRTP Advisory Committee will be engaged to do scenario planning exercises. There may be a requirement for some limited air quality conformity review, though the region remains in attainment. When the draft plan is completed there is a requirement for a 45-day public review prior to RRTPO policy board action and submission of the plan for federal review and approval.

Chet Parsons, RRTPO Secretary, reviewed plans for the 2045 LRTP Advisory Committee (AC). The draft membership list includes all TAC members and alternates as automatic members of the LRTP AC. Additional members will come from CTAC and from the diverse constituencies in the community at large. The CTAC meets next week and specific members will be decided for membership at and following that meeting. The RRTPO policy board will review and approve the final list. Suggestions were made to note the affiliation of individuals and to be sure that all proposed members understand that there is an obligation to participate for the duration of the nearly two-year process.

On motion of Tiffany Dubinsky, seconded by Todd Eure, the Richmond Regional Transportation Planning Organization (RRTPO) Technical Advisory Committee (TAC) unanimously recommended RRTPO approval of the 2045 Long-Range Transportation Plan (LRTP) schedule and the LRTP Advisory Committee, with edits as necessary.

9. RSTP (RSTBG) and CMAQ Allocation Process

Myles Busching, RRTPO planner, introduced the schedule included in the agenda package and noted that the project application period opens Monday, September 16, and runs through Friday, November 1. Mr. Busching reviewed the schedule noting milestones and action dates for TAC and the RRTPO policy board. All of the forms have been consolidated into one online application so there will not be a lot of different links to access. This year there are clear instructions on how the link to an incomplete application may be saved and completed at a later time; applications may be edited and changed through the November 1 deadline. Efforts will be made to structure applications for projects that may be submitted for both RSTP and CMAQ funds. It would be helpful to have a box to check a box for first available regarding the year for funding new projects which don't already have a schedule. It was also suggested that applicants be able to indicate the phase duration of a new project and to apply the inflation factor where needed. Mr. Busching said staff will revise the application with what is doable by Monday and other suggestions may need to wait until next year. Mr. Busching said links to the application will be sent out on Friday, September 13.

10. TAC Open Comment

- Tiffany Dubinsky, DRPT, reported that DRPT will be making changes to the Special Programs group for the FY 20 – 21 grant cycle and November 15 or 16 are tentative dates for the grant workshops.
- DRPT is making sure MPOs are aware of work with the Public Transportation Agency Safety Plans. Tier I and Tier II plans must be completed by July 20, 2020. MPOs will need to coordinate with transit agencies to adopt the initial safety targets from these plans. Fact sheets will be out in the next couple of months.
- SMART SCALE Round 4 proposed changes to readiness that should already be incorporated into the technical documents for SMART SCALE. This should be approved at the September CTB meeting. DRPT is offering technical assistance with projects to determine if SMART SCALE is the best option for funding and to advise on how to optimize projects applications for funding in Round 4.
- Jasmine Amanin reported that the Ashland to Petersburg Trail Study is moving forward and there will be two meetings one north of the river at

Lewis Ginter and one south of the river with the location to be announced. The meetings are tentatively scheduled for September 30 and October 1; a notice will be forthcoming.

- John O'Keeffe announced that Try Transit Week begins next week.

11. Future Meeting Topics

Chairman Smith noted the list of future meeting topics included in the agenda package. Chet Parsons noted items for the next meeting and reminded TAC of the Transportation Forum on November 7 at Randolph-Macon College.

12. Next TAC Meeting: October 8

Chairman Smith noted the next TAC meeting is scheduled for Tuesday, September 8, 2019 at 9:00 a.m.

15. Adjournment: Scheduled for 10:10 a.m.

Chairman Smith adjourned the meeting at approximately 10:05 a.m.

CAP/ser

Current Work Efforts Update

Park and Ride Investment Strategy Study

All four technical memos have been completed and reviewed by the project advisory committee. The RRTPO staff will work with Kimley-Horn to edit the technical memos into a final report and finalize the illustrative story map (shared with CTAC at today's meeting). The final committee meeting was held on September 18, with presentations planned for the Technical Advisory Committee meeting on October 8 and the RRTPO policy board meeting in December.

Ashland Trolley Line Trail Study

The Ashland Trolley Line Trail advisory group is working in concert with the VDOT Ashland to Petersburg Trail Study. The next steps are to identify segments of independent utility along the conceptual 14-mile route from Ashland to the City of Richmond. Henrico County is making application for Transportation Alternatives (TA) set-aside funding for the initial segments of the trail in conjunction with utility work being done along Spring Run in the Lakeside area. TPO staff attended the public meeting hosted by Henrico County on September 19. Field visits to additional segments are planned for the fall with the next committee meeting planned for early December.

Greater RVA Transit Vision Plan: Phase 2

Phase 2 focuses on the 20 corridors identified in the *transit2040* vision for high-frequency service by 2040. The Kimley-Horn team has shared its initial recommendations for the first cut of near-term enhanced transit corridors with the steering committee (including representation from CTAC), RRTPO Technical Advisory Committee (TAC), the RRTPO Policy Board and the Community Transportation Advisory Committee (CTAC), and GRTC. Kimley-Horn is working on the more detailed analysis for the 12 selected corridors and will share their results with the committee in October, TAC in November, and RRTPO Policy Board in December.

RRTPO Active Transportation Work Group Meeting Tuesday November 12 (11:00 a.m. – 12:30 p.m.)

This quarterly work group presents and discusses topics related to bicycle and pedestrian infrastructure, healthy lifestyle and transportation options for the Richmond region. Following the November TAC meeting, the Work Group will join others in the region to provide input to the Department of Conservation on the 2023 update of the Virginia Outdoors Plan which includes many recommendations for regional trail connections.

MEMORANDUM

To: Richmond Regional Transportation Planning Organization (RRTPO) Policy Board
RRTPO Technical Advisory Committee

From: Kenneth Lantz, Jr., RRTPO Mobility Manager *KLJ*

Date: September 20, 2019

Subj: RRTPO Community Transportation Advisory Committee (CTAC) Meeting Report

The following is a brief report on major discussion items from the September 19, 2019 CTAC meeting.

Virginia Breeze Bus Service

Emily DelRoss, DRPT Statewide Program Manager, provided a presentation on the state-supported Virginia Breeze intercity bus service. Among the points covered were the goals of the service and its characteristics, performance and cost. The findings and recommendations of a service expansion study were covered, along with anticipated ridership and alternatives prioritization criteria and next steps

Richmond Regional Park and Ride Investment Strategy

Barbara Jacocks, Transportation Planner, provided an overview of the regional park and ride lot investment study. Her presentation covered the project purpose, why the project is important, previous efforts, desired outcomes, the project scope, existing conditions, recommended lots, an overall evaluation methodology, project recommendations, and an implementation strategy.

Transit Vision Plan Phase 2 Initial Recommendations

Barbara Jacocks presented a summary of the Greater RVA Transit Vision Plan Phase 2. Her presentation outlined the project purpose, differences from the first phase, the Phase 2 network and analysis plan and screening methodology. The list of initial segments was reviewed along with next steps and the schedule for the remaining study tasks.

2045 Long-Range Transportation Plan: Scope, Schedule, Advisory Committee

Sulabh Aryal, Transportation Planning Manager, reviewed the major tasks and schedule for the development of the regional 2045 long-range transportation

plan. Chet Parsons, RRTPO Secretary, indicated that a plan advisory committee will be created and asked CTAC members to volunteer to serve on the committee.

Next CTAC Meeting

The next CTAC meeting is scheduled for Thursday, November 21, 2019.

KEL/

TAC AGENDA 10/8/19; ITEM 7.

RICHMOND REGIONAL PARK AND RIDE INVESTMENT STRATEGY STUDY

Richmond Regional Transportation Planning Organization

REQUESTED ACTION: Recommendation of the *2019 Richmond Regional Park and Ride (P&R) Investment Strategy Study* to the Richmond Regional Transportation Planning Organization (RRTPO) policy board for review and adoption at the December 5, 2019 RRTPO meeting.

BACKGROUND: Building on the statewide inventory and usage studies completed by VDOT in 2013 and the 2016, the Richmond regional P&R investment strategy recognizes P&R lots as an essential element of the transit system to fill existing gaps in transit service and provide additional opportunities to connect to other multimodal options. The project team, comprised of the Study Advisory Group (SAG), RRTPO staff and Kimley-Horn, has worked since October 2018 to develop a methodology for the study, to express regional perspectives, participate in project meetings, review technical memos and provide feedback to assist in identifying park and ride needs and develop project recommendations for the region. The SAG members include representatives from the region's nine jurisdictions, GRTC, DRPT, VDOT, and RideFinders.

The [five technical memos](#) included as an enclosure to the agenda package constitute the content of the full study which was reviewed and approved by the SAG on September 18, 2019. The TAC and RRTPO most recently reviewed the first three (3) technical memos in June 2019. Memos IV and V address implementation and funding. All five technical memos will be combined into a single report for consideration by the RRTPO policy board in December. The accompanying story map will serve as an Executive Summary and primary resource for participating entities to plan, design, fund, and implement P&R lots to serve the Richmond region.

The regional P&R investment strategy study is intended to provide a detailed regional guide that accomplishes the following objectives:

- identifies and validates P&R projects most aligned with regional needs considering existing and future transit, demographics, land use, and travel patterns;
- considers opportunities for congestion relief, increased accessibility and multimodal connectivity;
- provides short-, medium- and long-term recommendations, and identifies strategies for funding and implementing projects that jurisdictions can pursue locally or through regional coordination;
- provides jurisdictions with the foundation and support to advance P&R projects for funding; and
- identifies P&R needs and recommendations that will be incorporated into the next Long-Range Transportation Plan (LRTP) for 2045 to be completed by October 2021.

TAC ACTION REQUESTED: The following resolution is presented for TAC review and recommendation to the RRTPO policy board for approval:

RESOLVED, that the Richmond Regional Transportation Planning Organization adopts the *2019 Richmond Regional Park and Ride Investment Strategy Study* to be used as a comprehensive guide by participating entities to plan, design, fund and implement P&R lots in the Richmond region.

TAC AGENDA 10/8/19; ITEM 8

FFY 21 – 24 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) DEVELOPMENT

Richmond Regional Transportation Planning Organization

REQUESTED ACTION: The Richmond Regional Transportation Planning Organization (RRTPO) Technical Advisory Committee (TAC) is requested to review the proposed project schedule for the FFY 21 – 24 Transportation Improvement Program (TIP) and provide recommendations to staff for revisions.

BACKGROUND: The Transportation Improvement Program (TIP) is the RRTPO's list of transportation investment priorities for the region over a four-year period. The TIP is required to be updated to coincide with VDOT's update of the Statewide Transportation Improvement Program (STIP). Staff has begun work with VDOT to review existing projects as part of the update process. The RRTPO Executive Committee has referred the TIP to TAC to oversee development of a draft document.

The proposed schedule is shaped by VDOT's high-level deadlines and mirrors, to the extent possible, the schedule used during the development of the last TIP. Staff has been working with VDOT on review of the existing project lists.

As scheduled, the draft document will be presented to TAC at the January meeting. The draft TIP will then be presented to the RRTPO policy board for review and authorization of a required 45-day public comment period. The final document incorporating public comment will be brought back to TAC for final review prior to adoption by the RRTPO policy board in the spring of 2020.

The proposed schedule is included as an attachment to this report.

TAC ACTION REQUESTED: The following resolution is presented for TAC review and action:

RESOLVED, that RRTPO staff proceed with development of the FFY 21 – 24 Transportation Improvement Program (TIP) following the proposed schedule [as amended by TAC].

Attachment

MAB

Proposed Project Schedule

Task	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
VDOT Internal Review										
TIP Development Schedule										
to VDOT										
to TAC										
Project List Review										
Project Obligations Review										
Draft TIP Development										
to TAC										
to TPO										
Public Review										
Comment Period										
TAC Recommend										
TPO Approve										
to VDOT										

Schedule	TAC Approve	8-Oct-19
TIP Draft	TAC Review	14-Jan-20
	TPO Review	6-Feb-20
Public Comment	TAC Recommend Public Review	14-Jan-20
	TPO Initiate Public Review	6-Feb-20
	Open	17-Feb-20
	Close	3-Apr-20
	TAC Recommend	14-Apr-20
	TPO Approve	7-May-20

TAC AGENDA 10/8/19; ITEM 9.

PUBLIC PARTICIPATION PLAN UPDATE

Richmond Regional Transportation Planning Organization

REQUESTED ACTION: The Richmond Regional Transportation Planning Organization (RRTPO) Technical Advisory Committee (TAC) is requested to review the proposed project schedule and scope for an update of the Public Participation Plan and provide feedback and guidance for staff.

BACKGROUND: The Public Participation Plan is a required planning document detailing how the RRTPO seeks public input and guidance when making key decisions about transportation for the region. The Public Participation Plan was last revised in 2016 and is scheduled for review and update in the FY20 Unified Planning Work Program (UPWP). The RRTPO Executive Committee has requested that TAC review the project schedule and scope attached and provide guidance to staff.

As proposed by staff, the Public Participation Plan would be reworked to include best practices drawn from a wide range of metro areas including Miami-Dade, New York, and Seattle. The plan would be more public-facing and provide guidance for residents interested in being involved in a wider range of planning processes including development of the UPWP, regional funding allocations, and consultant-led projects. Finally, the revised document would incorporate more metrics to track progress in public participation and outreach efforts such as meeting attendance, comments received, and web traffic.

Upon completion, the draft Public Participation Plan will be brought to the TAC and RRTPO policy board for review and authorization of a required 45-day public comment period. The final document incorporating public comment will be brought back to the RRTPO policy board for adoption after a final review and recommendation by TAC.

An outline of the proposed plan is attached along with a proposed schedule. As proposed, plan adoption is scheduled for March. The revised Public Participation Plan will be used to inform the public process for the update to the Long-Range Transportation Plan (LRTP).

Attachments

MAB

Proposed Project Schedule

Task	Description	Deadline	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar
1	Develop Schedule									
1-1	Develop Scope	9/13								
1-2	Draft Timeline	9/27								
1-3	Present to TAC	10/8								
1-4	Finalize Schedule	10/11								
2	Draft Plan									
2-1	Drafting	10/25								
2-2	Internal Draft Review	11/8								
3	Draft Review									
3-1	Draft to TAC	11/12								
3-2	TAC feedback due	11/22								
3-3	Incorporate feedback	12/6								
4	Public Comment									
4-1	TPO Initiate	12/5								
4-2	Post Draft to Website	12/6								
4-3	Email to interest groups	12/6								
4-4	Open Public Comment	12/9								
4-5	Present to CTAC	1/16								
4-6	Close Public Comment	1/24								
4-7	Respond to Comments	1/31								
4-8	Incorporate Comments	1/31								
5	Plan Adoption									
5-1	TAC Recommendation	2/11								
5-2	TPO Approval	3/5								
5-3	Post to Website	3/11								
5-4	Distribute to Libraries	3/13								
5-5	To FHWA/VDOT?	3/13								

Proposed Project Scope & Outline

1. Introduction to RRTPO
 - a. What is a TPO?
 - b. Who do we serve?
 - c. What do we do/what do we produce?
2. What is public participation?
 - a. Defining public participation
 - b. Why do we want it?
 - i. Legal requirements
 1. FAST Act (and predecessor legislation)
 2. Title VI
 3. ADA
 4. EJ - Executive Order 12898
 5. LEP - Executive Order 13166
 6. Tribal Consultation - Executive Order 13175
 - ii. TPO Vision/Intent
3. RRTPO's approach to public participation
 - a. Policy Statements (3-5) and Actions (examples below)
 - i. RRTPO will seek the involvement of all residents of the region with specific emphasis on obtaining input from disadvantaged communities included minority communities, language isolated communities...
 1. Hold outreach meetings in minority/LEP/etc. communities prior to adoption of plans impacting the community
 2. Use visualization techniques in community meetings to make plans accessible to residents independent of language and reading skills
 - ii. RRTPO will provide ample opportunity for public comment on all plans and key funding decisions
 1. Advertise hearings for adoption of regional plans on website and in newspaper at least 2 weeks prior to hearing
 2. Make use of digital commenting and mapping on the website for draft documents
 - b. Performance Measures/Evaluation Methods
 - i. Website - measure traffic, searches, emails generated - etc.
 - ii. Public meetings - measure attendance, comments, requests for interpreters/ADA
 - c. Amendments to this plan (45-day comment period, process)
4. How can you (the public) be involved?
 - a. Outreach and notice of upcoming meetings and involvement opportunities
 - b. LRTP Process
 - c. TIP Process
 - d. UPWP Process (comment only)
 - e. Regional Funding Decisions (comment only)
 - f. Consultant-led Projects
5. Appendices
 - a. Acronyms
 - b. Public Participation Toolkit (options to use for public engagement and input)
 - c. Public Comments and Responses
 - d. Title VI statement
 - e. Resolution of Adoption

TAC AGENDA 10/8/19; ITEM 11.

Upcoming TAC Future Meeting Topics

November 12

- FY20 UPWP Mid-Year Budget Amendment
- FY21 UPWP Priorities
- Transportation Performance Measures - 2019 Report
- Ashland Complete Streets Pilot Project
- Transit Vision Plan Phase II: Corridor Analysis
- Ashland to Petersburg Trail
- SMART SCALE: Round 4

December 5 (consider canceling)

Future Meeting Topics

- Long-Range Transportation Plan (LRTP) Update
- VTrans Statewide Transportation Plan Update
- Planning for Connected and Autonomous Vehicles
- 5G
- East Coast Greenway
- Strategic Highway Safety Plan
- Add Route 288 as a Corridor of Statewide Significance
- INRIX