

AGENDA

RICHMOND REGIONAL
TRANSPORTATION PLANNING ORGANIZATION
TECHNICAL ADVISORY COMMITTEE

Tuesday, July 14, 2020

9:00 a.m.

Please join the meeting from your computer, tablet or smartphone.

<https://www.gotomeet.me/ChetParsons/rrtpo-technical-advisory-committee-tac>

You can also dial in using your phone.

United States: [+1 \(646\) 749-3112](tel:+16467493112)

Access Code: 634-276-125

New to GoToMeeting? Get the app now and be ready when your first meeting starts:

<https://global.gotomeeting.com/install/634276125>

WELCOME AND INTRODUCTIONS (Smith)		Page(s)
I.	<u>ROLL CALL & CERTIFICATION OF A QUORUM</u> (Smith).....	1
	ACTION REQUESTED	
II.	<u>STATEMENT REGARDING VIRTUAL MEETINGS</u> (Parsons)	1-2
III.	<u>PROCEDURES FOR ELECTRONIC MEETINGS</u> (Parsons)	3-5
1.	Approval of RRTPO TAC Meeting Agenda (Smith).....	–
	Action Requested	
2.	<u>Approval of June 9, 2020 TAC Meeting Minutes</u> (Smith).....	6-11
	Action Requested	
3.	<u>Approval of June 25, 2020 TAC Meeting Minutes</u> (Smith).....	12-16
	Action Requested	
4.	Public Comment Period – July 14, 2020 Agenda (Smith/5 minutes).....	–

5. TAC Chairman’s Report (Smith).....	–
a. Central Virginia Transportation Authority Update	
6. RRTPO Update (Parsons/10 minutes).....	17–18
a. Current Work Efforts	
7. Election of FY21 RRTPO Technical Advisory Committee Officers (Smith/10 minutes).....	19
Action Requested	
8. Transit Work Group (Parsons/10 minutes).....	20
Action Requested	
9. SMART SCALE: Final Project Pool Update (Parsons/5 minutes).....	21–22
10. Transportation Agency Updates (VDOT, DRPT/10 minutes).....	–
a. VDOT – McAdory	
b. DRPT - Dubinsky	
11. Public Comment Period - Open (Smith/5 minutes).....	–
12. Future Meeting Topics (Smith).....	23
13. TAC Member Comments (Smith/5 minutes).....	–
14. Next Meeting: August 11 (Smith)	–
15. Adjournment (Smith)	–

CAP/nm
Attachments

pc: Patricia A. Paige, RRTPO policy board Chair Ron Svejkovsky, Tri-Cities MPO
Robert L. Basham Jr., CTAC Chair Martha Heeter, PlanRVA
Richard Duran, FHWA TAC Interested Parties
Daniel Koenig, FTA Liaison Area News Media
Jennifer DeBruhl, DRPT

Opening Statement for Electronic Meetings

I. ROLL CALL & CERTIFICATION OF A QUORUM

We ask that everyone identify themselves first when speaking so we can more accurately record the activities of the meeting. All lines have been muted by the administrator to minimize additional noise and feedback. You may unmute your line at any time to request acknowledgement from the chair. Staff will be monitoring the chat throughout the meeting to assure we do not overlook anyone wishing to participate in the discussion.

Please indicate your presence by saying “AYE” when your name is called during a roll call. Anyone who wishes to identify themselves following the roll call of members will be invited to do so.

I will now ask our clerk to certify we have followed the approved procedures for appropriate notice of this meeting and the means by which we are convening.

II. STATEMENT REGARDING VIRTUAL MEETINGS

Since the Governor declared the state of emergency on March 12, 2020, in response to the COVID-19 pandemic, state and local governmental bodies have been providing for the continuity of government by meeting remotely by telephonic or electronic means in compliance with the Virginia Freedom of Information Act, the Commonwealth’s emergency and other applicable laws, guidance provided by the Attorney General, and their respective legal counsel.

On April 22nd, the General Assembly approved a budget amendment to authorize all public bodies, including regional bodies, such as PlanRVA and the Richmond Regional Transportation Planning Organization, likewise to meet by electronic means, without a physical quorum assembled together, during a Governor-declared state of emergency, as long as certain conditions are met, so as to provide for the continuity of governmental operations. This new authority is effective immediately.

The bylaws of the RRTPO define a quorum of the body to be a majority of the TAC membership, which shall include, at a minimum, four of the local government representatives. The 2020 COVID-19 virus makes it impractical and unsafe, even potentially life-threatening, for a quorum of this size to physically assemble in one location, pursuant to Va. Code § 2.2-3708.2(A)(3). Further, the virus makes it impractical and unsafe for the public, and the agency’s staff, to gather in the same location to participate in this meeting. The health, safety, and welfare of our community is of paramount importance.

Therefore, we have determined the appropriateness and eligibility to conduct today's meeting of the RRTPO electronically, pursuant to the provisions of Virginia Code § 2.2-3708.2 and related legislation approved by the General Assembly of Virginia, and in light of the Governor's State of Emergency Declaration for COVID-19.

The convening of the Richmond Regional Transportation Planning Organization (RRTPO) has been determined necessary in order to continue the necessary business of the organization. The matters included on the agenda address important/essential matters of continuing the work of government and therefore it is appropriate to convene during this time.

Closing

While we do not know the exact duration of the current practice of electronic meetings, we will continue to function in this manner until such time as it is deemed advisable to return to in person meetings.

RRTPO staff have provided notice of this meeting and the means by which we are virtually gathered to members of the public. Notice was provided on July 7, 2020 through posting on the PlanRVA website and distribution of email notification to members, alternates, and known interested parties, including the media.

In order to comply with the provisions of Virginia law and to improve accessibility to the discussions intended for today, this meeting will be recorded. Audio (visual) recordings of the meeting will be posted on the PlanRVA website within 48 hours of this meeting.

Any members of the public wishing to address the RRTPO were invited to submit comments via email until the close of business one day prior to the meeting, in order to be reviewed and addressed during this meeting, if necessary. Anyone participating as an observer during the meeting today may submit comments or questions at any time during the meeting via email at rtpoinput@planrva.org or by using the online chat functions of the meeting platform. Those individuals who are observing by phone may be called upon to address the RRTPO with their questions or comments. All comments and questions submitted during the meeting will be reviewed following the meeting and to the extent practical, responses may be provided or posted on the PlanRVA website.

Questions

Does anyone have any questions regarding the process for assuring effective facilitation of this meeting or for how members of the public may participate?



Procedures for Electronic Meetings

Notice of Meetings

Notice of meetings of public bodies supported by PlanRVA will be given in accordance with applicable law and the bodies' Bylaws. In general, notice will be provided at least 10 days prior to the scheduled meeting and include the proposed agenda and meeting materials, as well as confirmation of the date and time and instructions to access the meeting. This notice will be posted on the PlanRVA website, links to which will be distributed to all members, alternates, interested parties, and our media contact lists, assuring that members of the body and the public are notified concurrently.

Contents of the Notice will include:

- a. Date and time of the meeting
- b. Electronic means by which the meeting will be held and instructions for joining the meeting as a participant or observer
- c. Method by which the meeting agenda and materials can be accessed
- d. Public participation process for meetings including the method(s) by which comments may be provided by members of the public before, during and after the meeting

•

Public Participation

Members of the public are invited to participate in public meetings of PlanRVA, the RRTPO, and their respective committees. The following are new ways members of the public can participate in and follow the business of PlanRVA and the RRTPO during this time:

Anyone wishing to participate as an observer in a public meeting may do so. They should register with PlanRVA staff to get access to the meeting instructions and may sign on online or dial in by phone. Anyone wishing to submit comments prior to the meeting may do so by email. Comments received by 5 pm the business day preceding the meeting will be provided to members of the public body and included in the administrative record.

Members of the public may use the chat feature in the online platform to submit questions or comments during the meeting. These will be recorded and included in the administrative record.

Finally, agendas will be modified to offer two opportunities for members to address the bodies during the meeting: at the beginning to address members regarding agenda items and at the end to raise any other issues not included in the day's meeting agenda, as is customary.

Agenda Format

In order to clearly communicate the electronic means by which the meeting will occur, the Agenda itself will include the following information, in addition to the regular order of business and discussion/action items:



- a. Notification of the electronic means for hosting the meeting including access information
 - i. *The meeting scheduled for [Month Day, Year] of the [Public Body] will be held via [Online Platform] pursuant to provisions of Virginia Code Section [§2.2-3708.2](#) and in light of the Governor's March 12, 2020 State of Emergency Declaration for COVID-19.*
- b. Public Announcement made by the presiding officer, administrator or clerk/secretary at the beginning of the meeting (template script enclosed)
- c. Certification that the procedures were followed to adequately notify the public (following certification of quorum agenda item)
- d. Roll call of those participating as a member of the body in the call and invitation to others to identify themselves
- e. Statement concerning public comments submitted via e-mail or via online meeting platforms will be shared with members of the public body and included in the agency's administrative record.
- f. Open the floor for any member of the public to address the body regarding any matter included on the agenda for the meeting
- g. *All planned agenda items*
- h. Open the floor for any member of the public to address the body regarding any matter germane to the body but not specifically included in the agenda

Voting

At the appropriate time, the Chair will call upon members of the body to introduce a motion addressing the action item. Following a motion and a second, discussion may ensue, ultimately resulting in a call for a vote. Each vote taken during an electronic meeting must be a roll call vote, with each member's name and vote recorded in the minutes of the meeting.

Minutes

Minutes of each meeting shall conform to the normal standards of minutes recorded for the body. Additional documentation should include:

- a. The fact that the meeting was held as an electronic meeting pursuant to the authority and reference the specific disaster Declaration;
- b. The type of electronic means by which the meeting was held; and



- c. Each member of the public body who participated in the meeting. Other participants in the meeting as observers may identify themselves and if so, will be included in the record.

In addition to written record of the meeting, audio/video recording will be posted within 48 hours of the meeting's conclusion on the PlanRVA website (along with the written records, once approved).

The body may approve the minutes of an electronic meeting at a subsequent electronic meeting or one that is held in person.

Expiration

Procedures shall only take effect in the event of a State of Emergency Declaration pursuant to VA Code whereby electronic means of hosting meetings of the public body is the only practicable way to continue the conduct of the organization and achieve other objectives to protect the health, safety and welfare of the community and the body's members and staff.

**RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION
TECHNICAL ADVISORY COMMITTEE (TAC)**

**MINUTES OF ACTION MEETING
GoToMeeting Virtual Meeting
June 9, 2020
9:00 a.m.**

MEMBERS and ALTERNATES (A) PRESENT:

Charles City County		Chesterfield County		City of Richmond	
(vacant)		Barbara K. Smith - Chair	x	Dironna Moore Clarke	x
		Chessa Faulkner (A)	x	Travis A. Bridewell (A)	x
Goochland County		Hanover County		Henrico County	
Thomas M. Coleman	x	Joseph E. Vidunas	x	Sharon Smidler	x
Todd Kilduff (A)		J. Michael Flagg (A)		Rosemary D. Deemer (A)	
New Kent County		Powhatan County		Town of Ashland	
Kelli LeDuc	x	Andrew Pompei	x	Nora D. Amos Vice Chair	x
		Ed A. Howland (A)		Will Tucker (A)	
Capital Region Airport Commission		GRTC Transit System		RMTA	
John B. Rutledge	x	Adrienne Torres	x	Theresa Simmons	
		Emily E. DelRoss (A)	x		
PlanRVA		RideFinders		DRPT	
Chet Parsons	x	Von S. Tisdale		Tiffany T. Dubinsky	x
Sulabh Aryal (A)	x	John O'Keeffe (A)	x	Grant Sparks (A)	
VDOT					
Liz McAdory	x				
Jacob C. Herrman	x				

The RRTPO Technical Advisory Committee (TAC) meeting was held by electronic communication means as set forth by the April 22, 2020 actions of the General Assembly in response to the continued spread of novel coronavirus, or COVID-19. The technology used for this meeting was a web-hosted service created by GoToMeeting and was open and accessible for participation by members of the public. Voting record tables are included in Appendix A. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

CALL TO ORDER

The Richmond Regional Transportation Planning Organization (RRTPO) Technical Advisory Committee Chair, Barbara K. Smith, presided and called the June 9, 2020 RRTPO Technical Advisory Committee action meeting to order at 9:00 a.m.

ATTENDANCE ROLL CALL & CERTIFICATION OF MEETING QUORUM

Nicole Mueller, Program Coordinator, took attendance by roll call. Chet Parsons, RRTPO Secretary, certified that a quorum was present.

1. Approval of RRTPO TAC Meeting Agenda

On motion of Liz McAdory, seconded by Joseph E. Vidunas, the Technical Advisory Committee unanimously approved the June 9, 2020 meeting agenda as presented (see Appendix A).

2. Approval of May 12, 2020 RRTPO TAC Meeting Minutes

On motion of Andrew Pompei, seconded by Sharon Smidler, the Technical Advisory Committee unanimously approved the minutes of the May 12, 2020 meeting as presented (see Appendix A).

3. Public Comment Period – June 9, 2020 Agenda

There were no requests to address the Technical Advisory Committee.

6. Action on SMART SCALE Round 4 Regional Project Selection

On motion of Dironna Moore Clarke, seconded by Joseph E. Vidunas, the Richmond Regional Transportation Planning Organization (RRTPO) Technical Advisory Committee (TAC) voted unanimous approval to hold a special meeting (date and time TBD) for discussion after VDOT screening is complete before recommending the ten final regional projects for SMART SCALE Round 4 applications.

8. Action on RSTP/CMAQ Selection Guidelines

On motion of Sharon Smidler, seconded by John O’Keeffe, the Richmond Regional Transportation Planning Organization (RRTPO) Technical Advisory Committee (TAC) voted unanimous approval of the following resolution (see Appendix A):

RESOLVED, that the Richmond Regional Transportation Planning Organization (RRTPO) Technical Advisory Committee (TAC) establishes a subcommittee for the purpose of drafting an update to the Richmond Area MPO RSTP and CMAQ Project Review, Selection, and Funds Allocation Process, and;

FURTHER RESOLVED, that the subcommittee shall include a representative from each of the following organizations:

- | | |
|--|----------------------|
| 1. Jurisdiction: <u>City of Richmond</u> | 5. GRTC |
| 2. Jurisdiction: <u>Goochland County</u> | 6. VDOT (non-voting) |
| 3. Jurisdiction: <u>Hanover County</u> | 7. DRPT (non-voting) |
| 4. Jurisdiction: <u>Henrico County</u> | |

11. Next RRTPO TAC Meeting: July 14, 2020

Chairman Smith noted the next action meeting will be held on July 14, 2020, beginning at 9:00 a.m. in Richmond, Virginia.

12. Adjournment:

Chairman Smith adjourned the meeting at 10:53 a.m. on June 9, 2020.

CAP/nm

APPENDIX A

RRTPO Technical Advisory Committee (TAC) – Voting Record Tables

Item 1. Approval of RRTPO TAC Meeting Agenda

Jurisdiction/Agency	Member/Alternate (A)	Aye	Nay	Abstain
Chesterfield County	Barbara K. Smith	x		
City of Richmond	Dironna Moore Clarke	x		
Hanover County	Joseph E. Vidunas	x		
Henrico County	Sharon Smidler	x		
Powhatan County	Andrew Pompei	x		
Town of Ashland	Nora D. Amos	x		
CRAC	John B. Rutledge	x		
GRTC	Adrienne Torres	x		
Plan RVA	Chet Parsons	x		
DRPT	Tiffany T. Dubinsky	x		
VDOT	Liz McAdory	x		
TOTAL		11		

Quorum is at least one-half of TAC's membership to include a minimum of four local government representatives (as per Article V, Section 2 of the bylaws).

Item 2. Approval of May 12, 2020 TAC Meeting Minutes

Jurisdiction/Agency	Member/Alternate (A)	Aye	Nay	Abstain
Chesterfield County	Barbara K. Smith	x		
City of Richmond	Dironna Moore Clarke	x		
Goochland County	Thomas M Coleman	x		
Hanover County	Joseph E. Vidunas	x		
Henrico County	Sharon Smidler	x		
Powhatan County	Andrew Pompei	x		
Town of Ashland	Nora D. Amos	x		
CRAC	John B. Rutledge	x		
GRTC	Adrienne Torres	x		
Plan RVA	Chet Parsons	x		
DRPT	Tiffany T. Dubinsky	x		
VDOT	Liz McAdory	x		
TOTAL		12		

Quorum is at least one-half of TAC's membership to include a minimum of four local government representatives (as per Article V, Section 2 of the bylaws).

Item 6. SMART SCALE Round 4 Regional Project Selection

Jurisdiction/Agency	Member/Alternate (A)	Aye	Nay	Abstain
Chesterfield County	Barbara K. Smith	x		
City of Richmond	Dironna Moore Clarke	x		
Goochland County	Thomas M Coleman	x		
Hanover County	Joseph E. Vidunas	x		
Henrico County	Sharon Smidler	x		
Powhatan County	Andrew Pompei	x		
Town of Ashland	Nora D. Amos	x		
CRAC	John B. Rutledge	x		
GRTC	Adrienne Torres	x		
Plan RVA	Chet Parsons	x		
RideFinders	John O'Keeffe (A)	x		
DRPT	Tiffany T. Dubinsky	x		
VDOT	Liz McAdory	x		
TOTAL		13		

Quorum is at least one-half of TAC's membership to include a minimum of four local government representatives (as per Article V, Section 2 of the bylaws).

Item 8. RSTP/CMAQ Selection Guidelines

Jurisdiction/Agency	Member/Alternate (A)	Aye	Nay	Abstain
Chesterfield County	Barbara K. Smith	x		
City of Richmond	Dironna Moore Clarke	x		
Goochland County	Thomas M Coleman	x		
Hanover County	Joseph E. Vidunas	x		
Henrico County	Sharon Smidler	x		
Powhatan County	Andrew Pompei	x		
Town of Ashland	Nora D. Amos	x		
GRTC	Emily E. DelRoss (A)	x		
Plan RVA	Chet Parsons	x		
RideFinders	John O’Keeffe (A)	x		
DRPT	Tiffany T. Dubinsky	x		
VDOT	Liz McAdory	x		
TOTAL		12		

Quorum is at least one-half of TAC’s membership to include a minimum of four local government representatives (as per Article V, Section 2 of the bylaws).

**RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION
TECHNICAL ADVISORY COMMITTEE (TAC)**

**MINUTES OF ACTION MEETING
GoToMeeting Virtual Meeting
June 25, 2020
3:30 p.m.**

MEMBERS and ALTERNATES (A) PRESENT:

Charles City County		Chesterfield County		City of Richmond	
(vacant)		Barbara K. Smith - Chair	x	Dironna Moore Clarke	
		Chessa Faulkner (A)	x	Travis A. Bridewell (A)	x
Goochland County		Hanover County		Henrico County	
Thomas M. Coleman	x	Joseph E. Vidunas	x	Sharon Smidler	x
Todd Kilduff (A)		J. Michael Flagg (A)		Rosemary D. Deemer (A)	
New Kent County		Powhatan County		Town of Ashland	
Kelli LeDuc		Andrew Pompei	x	Nora D. Amos Vice Chair	x
		Ed A. Howland (A)		Will Tucker (A)	
Capital Region Airport Commission		GRTC Transit System		RMTA	
John B. Rutledge		Adrienne Torres	x	Theresa Simmons	
		Emily E. DelRoss (A)	x		
PlanRVA		RideFinders		DRPT	
Chet Parsons	x	Von S. Tisdale		Tiffany T. Dubinsky	x
Sulabh Aryal (A)	x	John O'Keefe (A)	x	Grant Sparks (A)	
VDOT					
Liz McAdory	x				
Jacob C. Herrman	x				

The RRTPO Technical Advisory Committee (TAC) meeting was held by electronic communication means as set forth by the April 22, 2020 actions of the General Assembly in response to the continued spread of novel coronavirus, or COVID-19. The technology used for this meeting was a web-hosted service created by GoToMeeting and was open and accessible for participation by members of the public. Voting record tables are included in Appendix A. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

CALL TO ORDER

The Richmond Regional Transportation Planning Organization (RRTPO) Technical Advisory Committee Chair, Barbara K. Smith, presided and called the June 25, 2020 RRTPO Technical Advisory Committee action meeting to order at 3:30 p.m.

ATTENDANCE ROLL CALL & CERTIFICATION OF MEETING QUORUM

Nicole Mueller, Program Coordinator, took attendance by roll call. Chet Parsons, RRTPO Secretary, certified that a quorum was present.

1. Approval of RRTPO TAC Meeting Agenda

This was a special TAC meeting for discussion and recommendation of the ten final regional projects for full application in Round 4 of the SMART SCALE program. VDOT released screening comments for project pre-applications on June 19, 2020.

On motion of Tiffany T. Dubinsky, seconded by Sharon Smidler, the Technical Advisory Committee unanimously approved the June 25, 2020 meeting agenda as presented (see Appendix A).

2. Public Comment Period – June 25, 2020 Agenda

There were no requests to address the Technical Advisory Committee.

3. Action on SMART SCALE Round 4 Regional Project Selection

TAC discussion considered regional significance of projects and their readiness for a full application.

- The two I-64 expansion projects in New Kent County are important for the region and need to be included in Smart Scale consideration. New Kent County also submitted pre-applications for each of these projects.
- The I-95 Southbound Auxiliary Lane may not be fully ready for application if there isn't more plan background for the project such as an IMR. Staff will work with VDOT to confirm the readiness of this project.
- Due to negative selection trends for projects with higher cost in recent Smart Scale cycles, the I-95/Route 10 project in Chesterfield was highlighted as a potential candidate to come off the list.

TAC selected the following order for recommendation to the Policy Board:

Regional Projects for Submission

6768 Ashland to Petersburg Trail - Chickahominy River Crossing
6708 Route 360/Courthouse Road Intersection Improvement
6710 A-to-P Trail: Chester Linear Park Ext. & Chester Rd
6741 Powhite SB at Chippenham Capacity and Safety Improvements
6778 Ashland to Petersburg Trail US 1 Walmsley to Bellemeade
6914 Broad Street Streetscape w/ Pulse BRT Expansion Phase I
6740 Powhite NB at Chippenham Capacity and Safety Improvements
6685 SB 288 Continuous HSR Lane - West Creek Parkway to Route 711
6842 I-64 WB Widening (Exit 211 to Exit 205)
6841 I-64 EB Widening (Exit 205 to Exit 211)

Alternate Projects

If New Kent chooses to submit one or both I-64 projects as local SMART SCALE applications, the project or projects will not be submitted as regional projects. The alternate projects will be submitted in their place in the order presented below.

1st - 6691 I-95/Route 10 Interchange Improvement, Phase II

2nd - 6803 I-95 Southbound Auxiliary Lane: Bells Rd to Chippenham Pkwy

On motion of Thomas M. Coleman, seconded by Andrew Pompei, the Richmond Regional Transportation Planning Organization (RRTPO) Technical Advisory Committee (TAC) voted unanimous approval of the candidate regional projects for full application in Round 4 of the SMART SCALE program as amended.

** A copy of the VDOT pre-screening results is available at [Smart Scale Round 4 - Screening Results](#)

11. Next RRTPO TAC Meeting: July 14, 2020

Chairman Smith noted the next action meeting will be held on July 14, 2020, beginning at 9:00 a.m. in Richmond, Virginia.

12. Adjournment:

Chairman Smith adjourned the meeting at 4:37 p.m. on June 25, 2020.

CAP/nm

APPENDIX A

RRTPO Technical Advisory Committee (TAC) – Voting Record Tables

Item 1. Approval of RRTPO TAC Meeting Agenda

Jurisdiction/Agency	Member	Aye	Nay	Abstain
Chesterfield County	Barbara K. Smith	x		
City of Richmond	Travis A. Bridewell (A)	x		
Goochland County	Thomas M Coleman	x		
Hanover County	Joseph E. Vidunas	x		
Henrico County	Sharon Smidler	x		
Powhatan County	Andrew Pompei	x		
Town of Ashland	Nora D. Amos	x		
GRTC	Adrienne Torres	x		
Plan RVA	Chet Parsons	x		
RideFinders	John O’Keeffe (A)	x		
DRPT	Tiffany T. Dubinsky	x		
VDOT	Liz McAdory	x		
TOTAL		12		

Quorum is at least one-half of TAC’s membership to include a minimum of four local government representatives (as per Article V, Section 2 of the bylaws).

Item 3. Approval of SMART SCALE Round 4 Regional Project Selection

Jurisdiction/Agency	Member	Aye	Nay	Abstain
Chesterfield County	Barbara K. Smith	x		
City of Richmond	Travis A. Bridewell (A)	x		
Goochland County	Thomas M Coleman	x		
Hanover County	Joseph E. Vidunas	x		
Henrico County	Sharon Smidler	x		
Powhatan County	Andrew Pompei	x		
Town of Ashland	Nora D. Amos	x		
GRTC	Adrienne Torres	x		
Plan RVA	Chet Parsons	x		
RideFinders	John O’Keeffe (A)	x		
DRPT	Tiffany T. Dubinsky	x		
VDOT	Liz McAdory	x		
TOTAL		12		

Quorum is at least one-half of TAC’s membership to include a minimum of four local government representatives (as per Article V, Section 2 of the bylaws).

Current Work Efforts Update – Item 6.a.

ConnectRVA 2045 Long-Range Transportation Plan

Staff have been working on creating a list of existing transportation issues in the Richmond region based on regional and local transportation studies, additional recommendations provided by LRTP-AC members, future transportation highway issues captured by Richmond/Tri-Cities Travel Demand and public inputs received through the ConnectRVA 2045 website and the community outreach meetings.

The draft transportation needs list and online interactive maps were available for a 15-day public review and comment period, on the [project website](#). The comment period was open until May 20, 2020. 11 comments were received through the website. Comments directly related to the issue inventory were addressed. Other comments will be addressed during the course of the plan development. In their May 28 meeting, the LRTP Advisory Committee approved the Transportation Needs Inventory as presented by RRTPO staff.

Greater RVA Transit Vision Plan: Near-Term Strategic Technical Analysis

Five corridors or corridor segments have been identified for further analysis of service alternatives with varying capital and operating costs to lay the groundwork for determining a return on investment. The GRTC board was briefed on the cost analysis at their June 16th meeting. Technical Memo 2 is out to the steering committee for review. The TAC will be asked to review and consider action on approval of the final plan at their August 11 meeting. Upon their approval, TAC will request TPO policy board action in September.

Ashland Trolley Line Trail Study

The Ashland Trolley Line Trail advisory group is working in concert with the VDOT Ashland to Petersburg Trail Study. The localities along the corridor continue to identify segments of independent utility along the conceptual 14-mile route from Ashland to the City of Richmond. Several of these segments are the subject of funding applications either through the Transportation Alternatives (TA) program or SMART Scale. The steering committee met with the National Park Service, Rivers, Trails, and Conservation Assistance program on May 14 to discuss developing a trail design sketchbook and the scope of work for the upcoming FY21. Additional design assistance is being planned with the NPS help to engage the Virginia Chapter of the American Society of Landscape Architects and Virginia Tech through studio projects in the Fall semester.

Regional Bicycle and Pedestrian Plan Update

The [story map](#) of existing infrastructure, bike/ped features and statistics on bike/ped injuries and fatalities in the region has been completed and continues to be updated and refined. The second steering committee meeting was held on June 23 to further review local priorities and future plans as a foundation for depicting a regional network supported by clear goals, objectives and measures of performance that define regional impact and establish a strategy for implementation.

Ashland Complete Streets Pilot Project

Complete streets guidelines, or a “tool-box” of resources, depicted through graphic and photographic examples are being prepared to serve as implementation support for the regional bike/ped plan. These images are intended to show specific locations where good standards have been implemented and where infrastructure improvements could incorporate complete streets elements for better solutions throughout the region. Staff is preparing an illustrated story map to accompany this effort.

Active Transportation Work Group (ATWG)

Staff chose to cancel the quarterly meeting of the ATWG, looking now toward a fall meeting. Staff continues to work with Henrico County’s Active Transportation work group, which is designed to advise the planning for a bicycle and pedestrian chapter of the county comprehensive plan.

Vision Zero Work Group

The kickoff meeting for the newly created Vision Zero Work Group was held on June 4, 2020 as a virtual meeting. The City of Richmond and Henrico County were selected as Chair and Vice Chair, respectively. City of Richmond staff led a discussion of the Vision Zero movement and how it relates to regional planning. Topics included data and definition of the issue, background on current efforts, and an introduction to establishing vision and mission statements as well as implementation and evaluation metrics.

American Planning Association-Virginia Chapter Annual Conference

Themed “We’ll Get You Moving” representing the focus on multi-modal transportation, the [annual APA Virginia Chapter conference](#) is planned for Richmond September 13-16, 2020 (subject to change due to COVID). Staff continues to work with the conference planning committee now focusing on planning mobile workshops throughout the region.

SMART SCALE Round 4

Following a special meeting called for June 25, 2020 to address Smart Scale project selection, TAC recommended a list of ten projects for final application. The Policy Board approved the TAC recommendation on July 2, 2020 and directed staff to continue with full applications for Round Four of Smart Scale. Staff will work with local government staff and VDOT to complete applications in time for the application deadline. The full application window runs from June until August 3, 2020.

RRTPO POLICY BOARD AGENDA 7/14/20; ITEM 7.

ELECTION OF FISCAL YEAR 2021 RRTPO TAC OFFICERS

Richmond Regional Transportation Planning Organization

REQUESTED ACTION: Action is requested of the RRTPO Technical Advisory Committee (TAC) to elect an FY21 Chair and Vice Chair to serve from July 1, 2020 through June 30, 2021.

BACKGROUND: The RRTPO (MPO) [Non-Binding Governance Guidance Document](#) establishes the rotation order for the TAC Chair and Vice-Chair. As the outgoing Chair is a representative from Chesterfield County, a representative of the Town of Ashland is next in line to serve as TAC Chair. The Guidance Document further stipulates that the Vice Chair may be elected by the TAC from the jurisdiction following that of the TAC Chairman, which under the order of rotation of leadership established by the Guidance Document would be a representative of New Kent County.

ACTION REQUESTED: The RRTPO Technical Advisory Committee is requested to elect an FY21 Chair and Vice Chair to serve from July 1, 2020 through June 30, 2021.

RESOLVED, that the Richmond Regional Transportation Planning Organization elects _____ as FY21 Chair and _____ as FY21 Vice Chair.

CAP/nm

RRTPO TAC AGENDA 7/14/20; ITEM 8.

RRTPO TRANSIT WORK GROUP

Richmond Regional Transportation Planning Organization

REQUESTED ACTION: The Richmond Regional Transportation Planning Organization (RRTPO) Technical Advisory Committee (TAC) is requested to select members to serve on the Transit Work Group and provide a recommendation to the policy board on how best to integrate the work group into the Unified Planning Work Program.

BACKGROUND: The Central Virginia Transportation Authority was established by the 2020 General Assembly and given the responsibility to develop transportation priorities and administer funds generated through fuel and sales/use taxes to projects in the Richmond Region. As part of that legislation, the CVTA is called to utilize GRTC and RRTPO to develop a plan for regional public transportation within Planning District 15.

The current RRTPO structure does not include a committee specifically tasked with addressing transit in the region. In its efforts to support more equitable transportation services in the Richmond region, this work group would provide an ongoing forum for more transparent regional conversations about mobility and accessibility for all residents.

STAFF RECOMMENDATION: Staff recommends that the RRTPO Technical Advisory Committee establishes transit work group membership and empowers staff to determine the best way to incorporate the work group into the UPWP.

ACTION REQUESTED: The following resolution is presented for RRTPO Technical Advisory Committee review and recommendation to the RRTPO Policy Board for approval:

RESOLVED, that the Richmond Regional Transportation Planning Organization (RRTPO) Technical Advisory Committee establish the RRTPO Transit Work Group, consisting of representatives of the following member organizations: *list member organizations here*. Once established, the work group will begin immediate work towards development of a regional public transportation plan.

CAP

POLICY BOARD AGENDA 7/14/20; ITEM 9.

SMART SCALE: FINAL PROJECT POOL UPDATE

Richmond Regional Transportation Planning Organization

REQUESTED ACTION: No action is requested.

BACKGROUND: In addition to individual local SMART SCALE applications, RRTPO has the ability to apply for ten regionally-significant projects that would benefit the TPO region. RRTPO member organizations have submitted individual requests for projects to be considered as part of the regional applications submitted by RRTPO. The candidate project pool developed for that application process includes project concepts that have the potential for utilization in upcoming cycles of SMART SCALE.

RRTPO staff worked with VDOT Richmond District to develop a recommended candidate pool of projects for pre-application. The TPO approved twelve (12) projects for pre-application submission as allowed by the SMART SCALE program. **These twelve candidate projects were submitted on April 27, 2020.**

RRTPO Regional SMART SCALE Candidate Project Pool

VDOT released screening comments for project pre-applications on June 19, 2020. These screening comments revealed that two of the twelve pre-application were fully screened in and the remaining ten projects were conditionally screened in.

The RRTPO TAC met on June 25, 2020 for a special called meeting to discuss a recommendation for the RRTPO Policy Board to finalize a slate of ten projects for full application in Round 4 of the Smart Scale program.

TAC discussion considered regional significance of projects and their readiness for a full application.

- The two I-64 expansion projects in New Kent County are important for the region and need to be included in Smart Scale consideration. New Kent County also submitted pre-applications for each of these projects.
- The I-95 Southbound Auxiliary Lane may not be fully ready for application if there isn't more plan background for the project such as an IMR. Staff will work with VDOT to confirm the readiness of this project.
- Due to negative selection trends for projects with higher cost in recent Smart Scale cycles, the I-95/Route 10 project in Chesterfield was highlighted as a potential candidate to come off the list.

TAC made a recommendation to the policy board that included contingencies for project application of two I-64 projects by New Kent County.

The RRTPO Policy Board met on July 2, 2020 and made their selection for the ten projects to be moved forward with full applications for Round 4 of Smart Scale. Those projects are listed below. New Kent County requested that RRTPO continue with the applications for both I-64 capacity expansion projects so the initial TAC recommendation moved forward without alteration.

Regional Projects for Full Application

- 6768 Ashland to Petersburg Trail - Chickahominy River Crossing
- 6708 Route 360/Courthouse Road Intersection Improvement
- 6710 A-to-P Trail: Chester Linear Park Ext. & Chester Rd
- 6741 Powhite SB at Chippenham Capacity and Safety Improvements
- 6778 Ashland to Petersburg Trail US 1 Walmsley to Bellemeade
- 6914 Broad Street Streetscape w/ Pulse BRT Expansion Phase I
- 6740 Powhite NB at Chippenham Capacity and Safety Improvements
- 6685 SB 288 Continuous HSR Lane - West Creek Parkway to Route 711
- 6842 I-64 WB Widening (Exit 211 to Exit 205)
- 6841 I-64 EB Widening (Exit 205 to Exit 211)

TAC ACTION REQUESTED: No TAC action is requested at this time. This staff report is for information purposes only.

CAP

TAC AGENDA 7/14/20; ITEM 12.

TAC Future Meeting Topics*

Future Meeting Topics

- 2020 Richmond Regional Structural Inventory and Assessment Report
- RSTP/CMAQ Allocations
- Greater RVA Transit Vision Plan Update
- Complete Streets Toolbox
- VTrans Statewide Transportation Plan Update
- RRTPO Project Prioritization Process
- CVTA Coordination
- ConnectRVA 2045 Updates
- Bike-Ped Plan Updates

*Draft: This is not a comprehensive list of considerations and is subject to change.