

**RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION
TECHNICAL ADVISORY COMMITTEE (TAC)**

**MINUTES OF ACTION MEETING
Zoom Meeting
January 11, 2022
9:00 a.m.**

MEMBERS and ALTERNATES (A) PRESENT:

Town of Ashland		Charles City County		Chesterfield County	
Nora D. Amos	X	(vacant)		Barbara K. Smith	X
Vacant (A)				Chessa Walker (A)	X
Goochland County		Hanover County		Henrico County	
Thomas M. Coleman	X	Joseph E. Vidunas	X	Sharon Smidler, FY22 Vice Chair	X
		J. Michael Flagg (A)		Todd Eure (A)	
New Kent County		Powhatan County		City of Richmond	
Kelli Le Duc, FY22 Chair		Bret Schardein	X	Dironna Moore Clarke	X
		(vacant) (A)		Travis A. Bridewell (A)	
Capital Region Airport Commission		DRPT		GRTC	
John B. Rutledge		Tiffany T. Dubinsky	X	Adrienne Torres	
		Grant Sparks (A)		Patricia Robinson (A)	X
PlanRVA		RideFinders		RMTA	
Chet Parsons	X	Von S. Tisdale		Theresa Simmons	
Sulabh Aryal (A)	X	John O'Keefe (A)	X		
VDOT					
Liz McAdory	X				
Nicole Mueller (A)	X				

The technology used for this meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. Voting record tables are attached to the action meeting minutes in Appendix A. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

CALL TO ORDER

The Richmond Regional Transportation Planning Organization (RRTPO) Technical Advisory Committee Chair, Kelli LeDuc, presided and called the January 11, 2022, RRTPO Technical Advisory Committee meeting to order at 9:00 a.m.

STATEMENT REGARDING VIRTUAL MEETINGS

Chet Parsons, PlanRVA, shared the statement on virtual meetings.

ATTENDANCE ROLL CALL & CERTIFICATION OF MEETING QUORUM

Janice Firestone, Program Coordinator, took attendance by roll call and certified that a quorum was present.

1. Consideration of Amendments to the Action Meeting Agenda

There were no requested changes to the meeting agenda. Seeing and hearing no objections, the January 11, 2022, agenda was approved by acclamation as presented.

2. Approval of December 14, 2021, RRTPO TAC Meeting Minutes

On motion of John O'Keefe, seconded by Nicole Mueller, the RRTPO Technical Advisory Committee unanimously approved the minutes of the December 14, 2021, meeting by acclamation (voice vote) as presented.

3. Open Public Comment Period

There were no requests to address the Technical Advisory Committee.

4. TAC Chairman's Report

There was no report from the Chairman.

5. RRTPO Update

Mr. Parsons reported that RRTPO has been asked to host the interagency review at the February meeting.

a. Current Work Efforts

Mr. Parsons gave this report to the committee.

b. Community Transportation Advisory Committee (CTAC) – Staff Report

Ken Lantz, PlanRVA, gave an overview of the items on the January 20, 2022, CTAC meeting agenda.

c. UPWP amendment

Staff is working on the amendment. There are new planning emphasis areas that may need to be incorporated, either in the update or the next.

6. BikePedRVA Update

a. Schedule & Milestones

b. Public Engagement opportunities

Barbara Jacocks, PlanRVA, provided this update.

7. Trolley Line Trail project

a. NPS partnership – work status update

Phil Riggan, PlanRVA, provided this update.

8. Transportation Agency Updates

a. DRPT

Tiffany Dubinsky, Statewide Transit Planning Manager at DRPT, introduced Daniel Wagner, new Statewide Transit Planner at DRPT, and provided an update on DRPT activities.

b. GRTC

Patricia Robinson, GRTC, reported the following:

- DRPT has awarded 8M to GRTC to allow continuation of Zero Fare
- The Microtransit study is gearing up to hold jurisdictional meetings in February.
- GRTC Board meeting will be held on January 18th at 8:00 a.m.

There was a discussion about the PlanRVA partnership with GRTC; their board meetings will be held in the James River Board room at PlanRVA.

c. RideFinders

John O’Keeffe, Account Executive at RideFinders, reported the following:

- Assisted elderly and disability community with mobility needs.
- Working on promoting the Microtransit survey information.
- Working on GRTC’s telework plan.
- Two new van-pool routes added - Tyson Foods in Henrico and Amazon’s Chester facility.
- GRTC Commuter Assistance grant applications were forwarded.
- Shared multiple items on social media.
- Wrapped up greener holidays pledge program.

d. VDOT

Nicole Mueller, Planning Specialist at VDOT, provided this update.

9. Future Meeting Topics

Mr. Parsons noted that the next meeting’s agenda will be very full. He highlighted some of the items that will be discussed at the meeting.

10. TAC Member Comments

There were no member comments.

11. Next Meeting: February 8, 2022

Vice Chair Smidler noted that the next regular RRTPO TAC action meeting will be held on February 8, 2022, beginning at 9:00 a.m.

12. Adjournment

Vice Chair Smidler adjourned the meeting at 10:09 a.m.