

AGENDA

**RICHMOND REGIONAL
 TRANSPORTATION PLANNING ORGANIZATION
 PUBLIC TRANSPORTATION WORK GROUP**

Tuesday, January 5, 2021

9:30 a.m.

Members of the public may observe the meeting via YouTube Live Streaming on the [PlanRVA YouTube Channel](#). Opportunities for sharing comments are described in the [Public Participation](#) guide.

WELCOME AND INTRODUCTIONS

(Parsons).....

Statement Regarding Virtual Meetings

(Parsons)..... page 1

1. Consideration of Amendments to the Agenda

(Parsons)

2. Approval of November 2, 2020 Meeting Summary

(Parsons) page 2

3. Regional Public Transportation Plan – Workshop

(Torres/GRTC).....

- a. Introduction to the Regional Transit Plan
- b. What’s a Fair Way to Distribute Service Across the Region?
- c. How Big is the Pie? Update on Financial Forecasts
- d. Alternatives Development Process and Next Steps

4. Next Public Transportation Work Group Meeting – TBD

(Parsons)

5. Adjournment

(Parsons).....

CAP/nm

Opening Statement for Electronic Meetings

Due to the 2020 COVID-19 virus and current guidance regarding physical distancing to reduce the potential for spread, meetings of the Richmond Regional Planning District Commissions have transitioned to a virtual format in accordance with provisions of Virginia Code § 2.2-3708.2 and related legislation approved by the General Assembly of Virginia during the period of the Governor's State of Emergency Declaration for COVID-19.

While we meet in a remote/virtual format, we remain committed to public accessibility and opportunity to participate. Staff provided notice of this meeting to members and the public through electronic posting on the PlanRVA website and email distribution of notice to members, alternates, and known interested parties, including the media.

This meeting will be recorded. Audio and visual recordings of the meeting and materials will be posted on the PlanRVA website within 48 hours of this meeting.

Any member of the public participating as an observer during the meeting today may submit comments or questions at any time prior to or during the meeting via email at rrtpoinput@PlanRVA.org. All comments and questions submitted at this time will be reviewed following the meeting and to the extent practical, responses will be provided or posted on the PlanRVA website.

We ask that members identify themselves first when speaking so we can more accurately record the activities of the meeting. All lines should be muted to minimize additional noise and feedback. You may unmute your line at any time to request acknowledgement from the Chair.

Please let us know if you have any questions regarding the process for assuring effective facilitation of this meeting or for how members of the public may participate.

By providing this statement, staff certifies that we have followed the approved procedures for appropriate notice of this meeting and the means by which we are convening.

Please indicate your presence by saying "HERE" when your name is called during a roll call. Anyone who wishes to identify themselves following the roll call of members will be invited to do so.

**RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION
PUBLIC TRANSPORTATION WORK GROUP**

**MEETING SUMMARY
Zoom Virtual Meeting
November 2, 2020
3:00 p.m.**

MEMBERS PRESENT:

Chesterfield County		City of Richmond		Hanover County	
Barbara K. Smith	x	Dironna Moore Clarke	x	Joe E. Vidunas	
Henrico County		CTAC		DRPT	
Sharon Smidler	x	Lisa Guthrie	x	Tiffany Dubinsky	x
GRTC		PlanRVA		RideFinders	
Adrienne Torres	x	Ken Lantz	x	John O'Keeffe	x

The RRTPO Public Transportation Work Group meeting was held by electronic communication means as set forth by the April 22, 2020 actions of the General Assembly in response to the continued spread of novel coronavirus, or COVID-19. The technology used for this meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

CALL TO ORDER

Barbara Jacobs, Richmond Regional Transportation Planning Organization (RRTPO) Principal Planner, presided and called the November 2, 2020 RRTPO Public Transportation Work Group meeting to order at 3:05 p.m.

1. Considerations of Amendments to the Agenda

There were no requested changes to the meeting agenda. Seeing and hearing no objections, the agenda was approved by acclamation as presented.

2. Approval of October 5, 2020 Meeting Summary

There were no comments or corrections to the October 5, 2020 meeting summary. The RRTPO Public Transportation Work Group unanimously approved the meeting summary of the October 5, 2020 meeting by acclamation as presented.

3. Scope Consensus

Background: During the 2020 session of the Virginia General Assembly, HB 1541 was approved as an amendment to the Virginia State Budget and enacted into law. § 33.2-3701.G of the Code of Virginia directs the Greater Richmond Transit Company (GRTC) to develop a plan, in collaboration with the Richmond Regional Transportation Planning Organization (RRTPO), for regional public transportation in the Richmond Region.

At the October 30, 2020 CVTA meeting, the Central Virginia Transportation Authority (CVTA) approved the use of CVTA transit funds not to exceed \$200,000 for consulting services and public outreach support in development of the FY22

Regional Public Transportation Plan based on the requirements of the CVTA legislation.

At the November 2 Public Transportation Work Group meeting, members of the work group reviewed the Regional Public Transportation Plan draft scope of work. Adrienne Torres, Director of Planning & Scheduling at GRTC, noted the target completion date for the final draft plan was changed from July 1, 2021 to March 31, 2021 in order to coordinate and align the plan with the timeline of the jurisdiction's preparations for their annual budget proposals.

GRTC utilized DRPT's General Transit Planning consultant contract and Ms. Torres summarized the two proposals that have been received by GRTC Transit System: Kimley-Horn in association with Connetics Transportation Group (CTG) prepared a proposal for a Regional Public Transportation Plan. Additionally, Michael Baker International who is partnering with Jarrett Walker + Associates submitted a proposal for plan development.

4. Next Steps

The revised draft scope of work and the proposals by Kimley-Horn and M. Baker Intl. will be distributed to the group via email with feedback requested by GRTC by October 6, 2020. Any feedback received on the plan proposals will be submitted to Ms. Torres as well as Mr. Parsons. Those comments will be considered as the decision is made on consultant selection. The plan development process will begin soon after consultant selection. The work group will be relied upon to serve as an advisory group during plan development and will provide essential feedback to the consultant and to GRTC at critical junctures in the process.

5. Next Public Transportation Work Group Meeting: TBD

Barbara Jacocks noted that the next meeting will be scheduled after utilizing Doodle online polling to vote on the dates that best fit each member's schedule.

6. Adjournment

The meeting was adjourned at 4:00 p.m. on November 2, 2020.

CAP/nm