

**Public Transportation Work Group
 Zoom Meeting Minutes**

**August 9, 2022
 11:00 a.m.**

MEETING PARTICIPANTS:

| | | | | | |
|-------------------------|---|------------------------|---|----------------------------|---|
| Town of Ashland | | Charles County | | Chesterfield County | |
| Nora D. Amos | | Gary Mitchell | X | Barbara K. Smith | X |
| | | Rhonda Russell | X | Chessa Walker | X |
| Goochland County | | | | | |
| Austin Goyne | | Hanover County | X | Henrico County | X |
| | | Joseph Vidunas | | Sharon Smidler | X |
| New Kent County | | | | Todd Eure | X |
| Lisa Guthrie | | Powhatan County | | Ashley Austin | |
| Kelli LeDuc | X | Bret Schardein | X | | X |
| | X | | | City of Richmond | |
| Foursquare | | GRTC | | Dironna Moore Clarke | |
| Alanna McKeeman | X | Adrienne Torres | | | X |
| Matthew Leigh | | | | Michael Baker Intl | |
| | X | Tri-cities MPO | | Nick Britton | |
| PlanRVA | | Ron Svejksky | | | |
| Chet Parsons | | | | VDOT | |
| | | VDRPT | | Nicole Mueller | |
| RideFinders | | Daniel Wagner | | | |
| John O'Keeffe | | | | | |

The technology used for this meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. Voting record tables are attached to the meeting minutes in Appendix A. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

1. Call to Order/Welcome and Introductions

(Parsons/5 minutes)

2. Public Comment Period

The Richmond Regional Transportation Planning Organization (RRTPO) Public Transportation Workgroup meeting was called to order by Chet Parsons, PlanRVA at 11:00 a.m.

3. GRTC Microtransit Planning

Nick Britton, Michael Baker International, gave an overview of microtransit. He offered clarification on fares (will be determined later in the process) and the on-demand aspect (some programs have more of an on-demand model than traditional fixed-route transit. It was noted that microtransit is considered a transit service by the FTA. It must meet all ADA and other requirements. Fares will be determined as part of the next step in the process. There will be a robust marketing campaign.

Adrienne Torres, GRTC and Alanna McKeeman presented other aspects of the plan, such as the identified zones and possible future zones. The following aspects were presented and discussed by the group:

- a. Development of the 30 Zones – Overview
- b. Meetings in Each Jurisdiction to Determine Priority Zones – Overview
Jurisdictions
- c. Zone Profiles – Overview
- d. Zone Profiles and Boundaries/Strategy for Refinement – Discussion
- e. FY24 Pilot Priorities – Discussion
- f. Phase 2 Study – Next Steps – Discussion

The presentation materials and maps will be shared with the meeting participants so that they can study them further and provide feedback on refining the areas/zones. A second meeting will be scheduled to further review Microtransit. That date has not been determined yet.

4. Adjournment

The meeting was adjourned at 12:11 p.m.