



**The RRTPO has taken steps to function in a virtual setting for the Policy Board and its subcommittees and work groups. More information on how to engage is contained below.**

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### **Public Participation**

Members of the public are invited to participate in public meetings of PlanRVA, the RRTPO, and their respective committees. The following are new ways members of the public can participate in and follow the business of PlanRVA and the RRTPO during this time:

1. **Be an Observer:** Anyone wishing to participate as an observer in a public meeting may do so. Anyone wishing to submit comments or questions prior to the meeting may do so via email at [rtpoinput@PlanRVA.org](mailto:rtpoinput@PlanRVA.org). Comments received by 5 pm the business day preceding the meeting will be provided to members of the public body within a reasonable time period and included in the administrative record.
2. **Share Your Opinion and Ask Questions:** Members of the public may use the chat feature in the online platform to submit questions or comments during the meeting. These will be recorded and included in the administrative record. Those individuals who are observing by phone may be called upon to address the body with their questions or comments at appropriate times. All comments and questions submitted during the meeting will be reviewed following the meeting and to the extent practical, responses may be provided or posted on the PlanRVA website.
3. **Inclusive Agenda:** Agendas will be modified to offer multiple opportunities for the public to provide feedback to the body during meetings. For the entire meeting, observers that are able to join via their device will be able to leave comments via the chat function. Those observers calling in via phone that do not have the ability to participate in the chat will have two opportunities per meeting to provide verbal comments.

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