



Executive Committee

AGENDA

December 12, 2019 -- 8:15 a.m.

James River Board Room

Call to Order & Certification of a Quorum

1. Minutes for the November 14, 2019 Meeting (Tab 1)

Minutes from the regularly scheduled November 14, 2019 meeting are included for review.

Requested Action: Motion to approve the November 14, 2019 meeting minutes.

2. Charter Revision Update (Tab 2)

Eric Gregory will provide an overview of the recommended revisions to the Commission's Charter. An overview of the sections recommended for revision have been reviewed during previous meetings in FY2019.

Requested Action: Motion to authorize legal counsel to prepare a draft amended Charter to be circulated among the local government legal counsel representatives prior to the next meeting. The purpose of this is to gain consensus regarding changes the local governments would entertain.

3. Executive Director's Report: FY2020 Mid Year Budget Review

Ms. Shickle will preview highlights of what is expected to be included in the updates to the FY2020 Budget for the upcoming Audit, Facilities & Finance Committee meeting in advance of the February presentation.

4. Other Business

- a. **January Meetings Cancellation.** It is customary for the January Executive Committee and Full Commission meetings to be cancelled in light of the local governments' organizational meetings planned for that month. Staff proposes these meetings be cancelled and the Audit Facilities & Finance and Public Outreach & Engagement Committees meet in lieu of the regular meetings.

Requested Action: Motion to cancel the January 9, 2020 Executive Committee meeting and to recommend cancellation of the January 9, 2020 Full Commission meeting.



- b. Resolutions of Appreciation.** Mr. Agelasto, Mrs. Cabell, Mr. Elswick, Mrs. Jaeckle and Mr. Miles will not be returning to the Commission in 2020. Following the jurisdictions' organizational meetings, staff will be notified of any other changes in appointments.

Requested Action: Motion to recognize those in attendance at the Full Commission meeting on December 12th for their service to their jurisdiction, the Commission and the region and to direct staff to prepare Resolutions of Appreciation for approval in February, 2020. Resolutions should include all of those Commissioners who will not return in 2020.

5. Adjourn

Targeted Adjournment is 8:55 am.