

# AGENDA

**February 10, 2022 -- 9 a.m.**  
**James River Board Room- PlanRVA**

Register to attend the meeting virtually at:  
[https://planrva-org.zoom.us/webinar/register/WN\\_1wvVTWqzT4CBjQy- lBghw](https://planrva-org.zoom.us/webinar/register/WN_1wvVTWqzT4CBjQy- lBghw)

Members of the public may observe the meeting on our YouTube Channel at  
[www.youtube.com/PlanRVA](http://www.youtube.com/PlanRVA)

View our complete [Public Participation Guide](#) for other ways to participate.

## **1. Welcome and Introductions** (Winslow)

- a. Pledge of Allegiance to the United States of America**
- b. Roll Call of Attendees and Certification of a Quorum**
- c. Public Comments**

## **2. Consent Agenda** (Winslow)

- a. Approval of Agenda**
- b. [Meeting Minutes](#)** (Paige/page 3)

## **3. Standing Committee and Other Reports**

- a. Executive Committee & Chairman's Report** (Winslow)
  - i. Information Item: Office Space Leasing**

**Potential Requested Action:** Motion to enter a Closed Session for discussion of PlanRVA's office lease negotiations. (Sect. 2.2-3711(A)(3) and (A)(29)).

- b. Audit, Facilities & Finance Committee Report** (Holland)
  - i. [Action Item: FY2022 Q2 Financial Statements](#)** (page 8)
- c. Public Outreach and Engagement Committee Report** (Davey/page 14)
  - i. [Information Item: Branding Update](#)**
- d. Executive Director's Report** (Heeter)
  - i. [Intergovernmental and Environmental Reviews](#)** (page 13)
  - ii. Key Imperatives Quarterly Report through December 31, 2021**



**4. Special Program**

- a. Innovations in Local Planning featuring Nora Amos from the Town of Ashland**

**5. Other Business**

**Adjourn- Targeted Adjournment is 10:30 a.m.**



### **Opening Statement for Electronic Meetings**

Meetings of public bodies in the Commonwealth of Virginia may be held using a virtual platform as an alternative to in person attendance in accordance with provisions of Virginia Code § 2.2-3708.2 and related legislation approved by the General Assembly of Virginia during the period of a State of Emergency Declaration.

Currently there is a statewide Emergency Declaration from Governor Youngkin as well as a local Emergency Declaration from Mayor Stoney of the City of Richmond- both related to the ongoing impacts of the novel COVID-19 virus and its variants. Therefore, members of the Regional Commission are permitted to participate via remote/virtual platform. This statement is intended to provide notice to the public of the circumstances under which remote participation of members may occur and is permitted.

While we meet in a remote/virtual format, PlanRVA remains committed to public accessibility and affording all the opportunity to participate. Staff provided advance notice of this meeting to members and the public including instructions for access. Information for how members of the public may participate are hyperlinked in the meeting agenda and posted on our website.

Staff certifies that we have followed the approved procedures for appropriate notice of this meeting and how members may participate.



**Commission Meeting  
Meeting Minutes  
December 9, 2021  
9:00 a.m.**

**Members Present (A = Alternate)**

<b><u>Charles City County</u></b>		<b><u>Town of Ashland</u></b>		<b><u>Goochland County</u></b>	
William Coad	<b>X</b>	Kathy Abbott (A)		Susan Lascolette (A)	
Rhonda Russell (A)	<b>X</b>	Dr. Daniel McGraw (virtual)	<b>X</b>	Neil Spoonhower	<b>X</b>
<b><u>Chesterfield County</u></b>		<b><u>City of Richmond</u></b>		<b><u>Hanover County</u></b>	
Kevin Carroll	<b>X</b>	Andreas Addison	<b>X</b>	Sean Davis, Vice Chair	<b>X</b>
Tim Davey	<b>X</b>	Jacob Giovia	<b>X</b>	Canova Peterson	<b>X</b>
Gloria Freye (virtual)	<b>X</b>	Michael Jones (A)		Faye Prichard (A)	
Leslie Haley		Ann-Francis Lambert		Charlie Waddell	<b>X</b>
James Holland		Stephanie Lynch		Randy Whittaker	
Jim Ingle	<b>X</b>	Dr. Cynthia Newbille (virtual)	<b>X</b>		
Jesse Smith (A)	<b>X</b>	Rodney Poole			
Chris Winslow, Chair	<b>X</b>	Ellen Robertson (A)			
<b><u>Henrico County</u></b>		<b><u>New Kent County</u></b>		<b><u>Powhatan County</u></b>	
Gregory Baka	<b>X</b>	John Lockwood (A)		Michael Byerly, Treasurer	<b>X</b>
Thomas M. Branin	<b>X</b>	John Moyer (virtual)	<b>X</b>	Bill Cox	<b>X</b>
William Mackey		Patricia Paige, Secretary	<b>X</b>	Bobby Hall	
Tyrone Nelson					
Patricia O'Bannon	<b>X</b>				
Daniel J. Schmitt					
Frank Thornton					

**Others Present:**

Jovan Burton, Partnership for Housing Affordability (PHA); Annette Cousins, Community Engagement (virtual); Susan Dewey, Virginia Housing Development Authority (VHDA); Monique Johnson, VHDA; Laura Lafayette, PHA; Chris Thompson, VHDA

Eric Gregory, Hefty, Wiley & Gore, PC

**Staff Present**

Janice Firestone, Gilbrith Gogel, Martha Heeter, Barbara Jacocks, Sidd Kumar, Rashaunda Lanier-Jackson, Ken Lantz, Chet Parsons



The PlanRVA Regional Commission meeting was held in the James River Board Room at PlanRVA. Electronic communication means were used as set forth by the Emergency Declaration set forth by the Richmond City Council in response to the continued spread of novel coronavirus, or COVID-19. The technology used for this meeting was a web-hosted service created by Zoom. A live stream of the meeting was available through YouTube to assure open access by members of the public. All recordings are available on our [Plan RVA YouTube Channel](https://www.youtube.com/PlanRVA) at [www.youtube.com/PlanRVA](https://www.youtube.com/PlanRVA).

### **Call to Order**

Chairman Winslow called the meeting to order at approximately 9:00 a.m.

### **Attendance Roll Call & Certification of a Quorum**

Following members standing for the Pledge of Allegiance to the United States of America Ms. Firestone took attendance by roll call and confirmed a quorum was present.

### **Public Comment Period**

With no requests from the public to address members of the Commission, Chairman Winslow closed the public comment period.

### **Approval of Consent Agenda Items**

Mr. Davis made a motion to approve the items included in the Consent Agenda items. Mr. Spoonhower seconded the motion which was carried by acclamation.

### **Executive Committee & Chair's Report**

Chairman Winslow provided an update of the discussion items from the Executive Committee meeting and requested Mr. Gregory give an update on the authority public bodies must meet in virtual format following the anticipated expiration of the City of Richmond's emergency declaration on December 31, 2021. PlanRVA has a remote participation policy in place which provides opportunity for members of a public body to participate in meeting virtually when an emergency declaration is not in effect. Mr. Gregory also reviewed the implications of the 2021 Charter amendments related to membership and appointments for Commissioners as they prepare for January organizational meetings.



## **Audit, Facilities & Finance Committee Report- FY2021 Financial Audit**

Ms. Heeter summarized the FY2021 Financial Audit and provided clarification on several items included in the audit report. Mr. Peterson made a motion to approve the FY2021 Financial Audit; Mr. Davey seconded the motion which was approved unanimously.

## **FY2022 Q1 Financial Statements**

Mr. Peterson made a motion to approve the Financial Statements; Mr. Davey seconded the motion which was approved unanimously.

## **Public Outreach and Engagement Committee Report- Branding Update**

Mr. Davey provided background and a status update on the project to the Commissioners.

## **Executive Director's Report Intergovernmental and Environmental Reviews**

Ms. Heeter offered to answer any questions on the reviews.

---Ms. O'Bannon and Mr. Branin arrived at 9:40 a.m.

## **Other Business**

Chairman Winslow reported that the Executive Committee met this morning and reviewed the results of the proposals submitted by the eight properties that were sent an RFP. The Committee determined that the sites reviewed offered sufficient options for consideration. The committee recommended three properties be advanced to the next phase.

Dr. Newbille made a motion to authorize staff to move the three properties identified by the Executive Committee forward to the next step and authorize any related expenditures. Mr. Davey seconded the motion which was approved unanimously.

## **Special Program**

### **Presentation of Housing Awards with Partnership for Housing Affordability**

Susan Dewey (Virginia Housing) and Laura Lafayette (Richmond Association of Realtors) provided background of the Virginia Housing Grant Program for Planning District Commissions and introduced Jovan Burton, new Executive Director for PHA. Mr. Burton



announced the recipients of the PDC Housing Grant awards for the Richmond Region following a brief presentation regarding the program guidelines and selection process.

**Adjourn**

With no other business, Chairman Winslow adjourned the meeting at 10:18 a.m.

DRAFT



# Richmond Regional PDC

Profit and Loss: Summary

July - December, 2021

Account	Jul 2021	Aug 2021	Sep 2021	Oct 2021	Nov 2021	Dec 2021	Total YTD	FY2022	
								Budget	% of Budget
Income									
4100 Federal Funding	139,764.86	186,942.97	196,535.75	179,844.14	156,059.37	121,836.66	980,983.75	2,183,468.24	44.93%
4200 State Funding	26,553.38	37,045.55	37,065.36	41,845.88	23,142.91	21,674.72	187,327.80	455,478.89	41.13%
4300 Local Funding	69,432.08	67,333.58	69,125.80	71,895.17	71,650.15	71,362.61	420,799.39	868,241.40	48.47%
4400 Private Funding	7,460.12	8,845.31	7,723.19	7,531.15	9,407.17	29,956.22	70,923.16	1,085,260.14	6.54%
5000 Other Income	18.38	474.94	25.17	171.93	48.74	69.37	808.53	-	
Total Income	243,228.82	300,642.35	310,475.27	301,288.27	260,308.34	244,899.58	1,660,842.63	4,592,448.67	36.16%
Expenses									
6000 Salary & Wages									
6110 Salaries	134,975.99	125,318.06	120,851.42	122,301.55	132,690.04	131,157.02	767,294.08	1,702,881.58	45.06%
6500 Benefits	43,207.56	43,572.78	39,167.67	38,992.02	43,528.00	43,556.41	252,024.44	721,505.44	34.93%
Total 6000 Salary & Wages	178,183.55	168,890.84	160,019.09	161,293.57	176,218.04	174,713.43	1,019,318.52	2,424,387.02	42.04%
7100 Professional Fees	10,333.00	10,292.50	58,582.54	36,135.00	19,249.30	21,387.50	155,979.84	190,401.00	81.92%
7200 Office Expenses	37,576.80	18,444.72	28,952.69	13,312.27	31,602.28	32,200.84	162,089.60	327,238.36	49.53%
7400 Program Expenses	16,251.08	59,916.18	10,458.23	22,813.20	48,919.23	7,460.77	165,818.69	1,335,373.06	12.42%
7600 Infrastructure	27,565.77	21,584.54	21,584.54	20,408.54	21,584.54	21,584.54	134,312.47	268,305.71	50.06%
Total Expenses	269,910.20	279,128.78	279,597.09	253,962.58	297,573.39	257,347.08	1,637,519.12	4,545,705.15	36.02%
Net Operating Income	(26,681.38)	21,513.57	30,878.18	47,325.69	(37,265.05)	(12,447.50)	23,323.51	46,743.52	49.90%
Other Expenses: Capital Projects	-	-	-	14,600.00	-	-	14,600.00	45,750.60	31.91%
Net Income	(26,681.38)	21,513.57	30,878.18	32,725.69	(37,265.05)	(12,447.50)	8,723.51	992.92	878.57%



**Richmond Regional PDC**

Profit and Loss

July - December, 2021

Account	Jul 2021	Aug 2021	Sep 2021	Oct 2021	Nov 2021	Dec 2021	Total YTD	FY2022	
								Budget	% of Budget
Income									
4100 Federal Funding									
4101 MPO FHWA/PL Funds - Fed share	79,627.00	30,374.89	119,607.00	99,451.65	68,895.00	67,155.00	465,110.54	1,244,104.42	37.39%
4102 MPO Sect 5303 Funds - Fed share	22,330.00	86,742.60	38,966.00	26,565.00	19,380.00	19,859.00	213,842.60	342,032.45	62.52%
4105 MPO Pass-Through		35,131.65					35,131.65	200,000.00	17.57%
4110 DEQ-FY18/19Coastal-TAC				-	-		-	-	
4111 FY20 Rural Coastal VA Mktg	586.77	897.07	3,875.30	150.37	250.82	280.35	6,040.68	7,617.60	79.30%
4112 FY20 Lower Chickahominy	3,613.98	2,814.20	3,170.10	6,980.04	5,075.11	4,419.50	26,072.93	85,868.00	30.36%
4113 FY20 Coastal TA & Resiliency	9,506.78	6,037.24	4,681.69	8,752.63	9,490.21	2,948.79	41,417.34	56,708.07	73.04%
4115 CBRAP - WIP3/Fed Share	5,345.44	3,727.43	2,921.37	1,784.85	2,398.82	12,314.62	28,492.53	66,342.17	42.95%
4117 DCR Floodplain Management Grant							-	19,817.93	0.00%
4120 VDEM SHSP	7,283.44	5,790.56	13,733.36	6,559.62	6,304.75	6,706.38	46,378.11	68,976.96	67.24%
4130 VDEM Pass-through grants	7,165.91	12,877.06	8,896.75		41,763.35	6,973.25	77,676.32	-	
4140 Hazard Mitigation	4,305.54	2,550.27	684.18	29,599.98	2,501.31	1,179.77	40,821.05	86,233.92	47.34%
4141 Hazard Mitigation Admin							-	5,766.72	0.00%
Total 4100 Federal Funding	139,764.86	186,942.97	196,535.75	179,844.14	156,059.37	121,836.66	980,983.75	2,183,468.24	44.93%
4200 State Funding									
4201 MPO FHWA/PL Funds - State share	9,954.00	3,796.23	14,951.53	11,717.37	8,612.00	8,394.00	57,425.13	155,513.05	36.93%
4202 MPO Sec. 5303 - State share	2,791.00	10,842.83	4,871.00	3,321.00	2,422.00	2,482.00	26,729.83	42,754.06	62.52%
4205 State MPO Pass-Through		8,782.91					8,782.91	50,000.00	17.57%
4210 VDOT Rural Planning	2,177.55	2,422.11	6,416.16	14,591.15	825.97	-	26,432.94	58,000.00	45.57%
4220 VDEM-Hazard Mitigation Plan	967.75	538.39	163.59	1,553.28	619.86	135.64	3,978.51	22,995.71	17.30%
4230 State Appropriation	10,663.08	10,663.08	10,663.08	10,663.08	10,663.08	10,663.08	63,978.48	126,216.07	50.69%
Total 4200 State Funding	26,553.38	37,045.55	37,065.36	41,845.88	23,142.91	21,674.72	187,327.80	455,478.89	41.13%
4300 Local Funding									
4301 TPO Assessment	4,233.25	4,233.25	4,233.25	4,233.25	4,233.25	4,233.25	25,399.50	50,797.25	50.00%
4310 Local Membership Dues	43,857.08	43,857.08	43,857.08	43,857.08	43,857.08	43,857.08	263,142.48	526,283.62	50.00%
4315 Service/Fee Income	20,381.39	16,362.17	20,555.29	22,364.30	19,238.21	19,430.85	118,332.21	209,666.16	56.44%
4320 Capital Region Collaborative	960.36	2,881.08	480.18	1,440.54	4,321.61	3,841.43	13,925.20	81,494.37	17.09%
Total 4300 Local Funding	69,432.08	67,333.58	69,125.80	71,895.17	71,650.15	71,362.61	420,799.39	868,241.40	48.47%
4400 Private Funding									
4410 Restricted Contributions									
4360 FOLAR Grant	6,252.50	6,252.50	6,252.50	6,252.50	6,252.50	6,252.50	37,515.00	74,950.00	50.05%
Total 4410 Restricted Contributions	6,252.50	6,252.50	6,252.50	6,252.50	6,252.50	6,252.50	37,515.00	74,950.00	50.05%
4430 Regional Housing Development						20,000.00	20,000.00	10,000.00	200.00%
4440 Regional Housing Production Grant	1,207.62	2,592.81	1,470.69	1,278.65	3,154.67	3,703.72	13,408.16	1,000,310.14	1.34%
Total 4400 Private Funding	7,460.12	8,845.31	7,723.19	7,531.15	9,407.17	29,956.22	70,923.16	1,085,260.14	6.54%
5000 Other Income									
5001 Interest Income	18.38	474.94	25.17	171.83	48.74	69.37	808.43	-	
5010 Miscellaneous				0.10			0.10	-	
Total 5000 Other Income	18.38	474.94	25.17	171.93	48.74	69.37	808.53	-	
<b>Total Income</b>	<b>243,228.82</b>	<b>300,642.35</b>	<b>310,475.27</b>	<b>301,288.27</b>	<b>260,308.34</b>	<b>244,899.58</b>	<b>1,660,842.63</b>	<b>4,592,448.67</b>	<b>36.16%</b>



**Richmond Regional PDC**

Profit and Loss

July - December, 2021

Account	Jul 2021	Aug 2021	Sep 2021	Oct 2021	Nov 2021	Dec 2021	Total YTD	FY2022	
								Budget	% of Budget
Expenses									
6000 Salary & Wages									
6110 Salaries FT Chargeable	86,861.29	88,457.18	88,794.11	90,793.61	80,000.49	67,417.49	502,324.17	1,296,617.44	38.74%
5100 Fringe Benefit Pool	42,863.48	45,754.21	46,430.24	43,914.56	39,932.74	38,696.78	257,592.01	-	
5105 Fringe Benefits Applied	(42,863.48)	(45,754.21)	(46,430.24)	(43,914.56)	(39,932.74)	(38,696.78)	(257,592.01)	-	
5400 Indirect Costs Pool	85,817.72	94,466.12	92,932.06	88,746.54	79,184.31	74,623.52	515,770.27	-	
5410 Indirect Costs Applied	(85,817.72)	(94,466.12)	(92,932.06)	(88,746.54)	(79,184.31)	(74,623.52)	(515,770.27)	-	
6100 Salaries - Local	17,289.66	13,517.04	16,738.90	14,754.62	15,805.74	18,475.06	96,581.02	110,543.01	87.37%
6101 Leave Wages	20,782.89	15,148.81	9,507.80	10,722.64	30,707.84	40,007.69	126,877.67	202,211.68	62.74%
6102 Leave Paid Out							-	10,000.00	0.00%
6105 Salaries - PT Chargeable	10,042.15	8,195.03	5,810.61	6,030.68	6,175.97	5,256.78	41,511.22	83,509.45	49.71%
Total 6110 Salaries FT Chargeable	134,975.99	125,318.06	120,851.42	122,301.55	132,690.04	131,157.02	767,294.08	1,702,881.58	45.06%
6200 Payroll Taxes	10,069.91	9,178.67	8,993.68	9,085.45	9,921.89	11,503.38	58,752.98	129,505.44	45.37%
6500 Benefits									
6512 Healthcare	19,605.60	17,910.60	16,252.60	15,423.60	18,739.60	17,081.60	105,013.60	300,000.00	35.00%
6530 Retirement									
6531 VRS Retirement Contribution	11,337.00	11,006.16	11,212.46	11,212.46	11,806.74	12,187.57	68,762.39	168,000.00	40.93%
6532 VRS Employee Contribution	121.43	(73.44)	251.47	251.47	242.57	64.66	858.16	-	
6533 ICMA - 401	1,153.11	1,167.93	1,167.93	1,167.93	1,167.93	1,167.93	6,992.76	19,000.00	36.80%
6534 ICMA - 457	(714.70)	(714.70)	(714.70)	(714.70)	(714.70)	(714.70)	(4,288.20)	-	
6535 Hybrid 401 A	1,286.30	1,313.41	1,193.48	1,193.48	1,222.66	1,273.10	7,482.43	7,000.00	106.89%
6536 HYBRID 457	-	-	-	-	-	-	-	-	
Total 6530 Retirement	13,183.14	12,699.36	13,110.64	13,110.64	13,725.20	13,978.56	79,807.54	194,000.00	41.14%
6540 Life & Disability									
6541 LTD	849.23	906.83	804.07	1,005.91	883.61	883.61	5,333.26	14,000.00	38.09%
6542 Hybrid VRS ST & LT Disability	220.44	237.73	218.98	198.40	198.40	259.73	1,333.68	2,750.00	48.50%
6543 AFLAC	(0.02)	(0.02)	(0.02)	(0.02)	(0.02)	(0.02)	(0.12)	-	
Total 6540 Life & Disability	1,069.65	1,144.54	1,023.03	1,204.29	1,081.99	1,143.32	6,666.82	16,750.00	39.80%
6550 FSA/HSA Section 125 Plans	(991.76)	(1,142.97)	(646.67)	(13.35)	(250.92)	(350.33)	(3,396.00)	2,750.00	-123.49%
Total 6500 Benefits	32,866.63	30,611.53	29,739.60	29,725.18	33,295.87	31,853.15	188,091.96	513,500.00	36.63%
6580 Payroll Fees	171.02	182.58	169.10	161.39	165.24	174.88	1,024.21	3,500.00	29.26%
6590 Training	100.00	3,600.00	265.29	20.00	145.00	25.00	4,155.29	75,000.00	5.54%
Total 6000 Salary & Wages	178,183.55	168,890.84	160,019.09	161,293.57	176,218.04	174,713.43	1,019,318.52	2,424,387.02	42.04%
7100 Professional Fees									
7720 Legal Fees								15,000.00	0.00%
7721 General Counsel	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	15,000.00	30,000.00	50.00%
Total 7720 Legal Fees	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	15,000.00	45,000.00	33.33%
7730 Contracted Services	7,833.00	7,792.50	56,082.54	33,635.00	16,749.30	18,887.50	140,979.84	145,401.00	96.96%
Total 7100 Professional Fees	10,333.00	10,292.50	58,582.54	36,135.00	19,249.30	21,387.50	155,979.84	190,401.00	81.92%



**Richmond Regional PDC**

Profit and Loss

July - December, 2021

Account	Jul 2021	Aug 2021	Sep 2021	Oct 2021	Nov 2021	Dec 2021	Total YTD	FY2022	
								Budget	% of Budget
7200 Office Expenses									
7220 Computer Operations									
7221 Virtual Desktop Operations	8,676.32	9,429.01	9,211.99	9,000.90	9,191.36	9,644.43	55,154.01	120,000.00	45.96%
7222 Software	9,201.33	472.97	16,498.34	935.93	569.39	1,479.75	29,157.71	38,738.36	75.27%
7223 Broadband/network/telephone	1,019.24	1,017.61	1,017.61	1,016.09	1,021.13	1,091.09	6,182.77	18,000.00	34.35%
7224 Desktops & Support	392.97						392.97	20,000.00	1.96%
7225 Computer Supplies	9,293.76	389.97	88.79	(29.11)	3,512.84		13,256.25	-	
7226 Technology services		176.05	135.00				311.05	10,000.00	3.11%
Total 7220 Computer Operations	28,583.62	11,485.61	26,951.73	10,923.81	14,294.72	12,215.27	104,454.76	206,738.36	50.53%
7230 Printing	2,745.42	2,461.40	121.15	2,030.86		3,839.21	11,198.04	29,000.00	38.61%
7235 Supplies	1,500.49	2,946.31	1,053.94	191.14	1,305.57	88.74	7,086.19	14,000.00	50.62%
7236 Meeting Expenses	377.11	454.82	572.12	(3.54)	209.50	193.44	1,803.45	-	
7245 Postage	11.00	128.59	100.00	100.00	100.00	106.80	546.39	10,000.00	5.46%
7250 Public Outreach/Advertisements	3,537.36	508.03	52.75		15,404.05	13,732.90	33,235.09	50,000.00	66.47%
7280 Staff Engagement	136.80				169.44	1,857.52	2,163.76	-	
7290 Miscellaneous Expenses	600.00						600.00	15,000.00	4.00%
7295 Bank Fees	85.00	459.96	101.00	70.00	119.00	166.96	1,001.92	2,500.00	40.08%
Total 7200 Office Expenses	37,576.80	18,444.72	28,952.69	13,312.27	31,602.28	32,200.84	162,089.60	327,238.36	49.53%
7400 Program Expenses									
7410 Organizational Dues	11,931.95				6,249.50		18,181.45	20,000.00	90.91%
7420 Travel - Board							-	7,000.00	0.00%
7425 Travel - Agency	135.72	116.06	1,561.48	2,313.20	669.18	624.72	5,420.36	40,000.00	13.55%
7430 Books & Periodicals	26.00				100.00		126.00	1,500.00	8.40%
7450 Pass-through and Matching funds									
7451 Pass Through Funds - MPO		43,914.56					43,914.56	250,000.00	17.57%
7452 Pass Through Funds (VDEM)							-	-	
7454 Pass Through Funds Lower Ck							-	85,000.00	0.00%
7456 Pass - Through Funds - SHSP	4,157.41	15,885.56	8,896.75		41,900.55	6,836.05	77,676.32	-	
7457 Pass-Thru Hazard Mitigation				20,500.00			20,500.00	-	
7459 Other Pass Through Awards							-	931,873.06	0.00%
Total 7450 Pass-through and Matching funds	4,157.41	59,800.12	8,896.75	20,500.00	41,900.55	6,836.05	142,090.88	1,266,873.06	11.22%
Total 7400 Program Expenses	16,251.08	59,916.18	10,458.23	22,813.20	48,919.23	7,460.77	165,818.69	1,335,373.06	12.42%
7600 Infrastructure									
7210 Rent	20,875.77	21,584.54	21,584.54	21,584.54	21,584.54	21,584.54	128,798.47	258,305.71	49.86%
7240 Insurance	6,690.00			(1,176.00)			5,514.00	10,000.00	55.14%
Total 7600 Infrastructure	27,565.77	21,584.54	21,584.54	20,408.54	21,584.54	21,584.54	134,312.47	268,305.71	50.06%
<b>Total Expenses</b>	<b>269,910.20</b>	<b>279,128.78</b>	<b>279,597.09</b>	<b>253,962.58</b>	<b>297,573.39</b>	<b>257,347.08</b>	<b>1,637,519.12</b>	<b>4,545,705.15</b>	<b>36.02%</b>
<b>Net Operating Income</b>	<b>(26,681.38)</b>	<b>21,513.57</b>	<b>30,878.18</b>	<b>47,325.69</b>	<b>(37,265.05)</b>	<b>(12,447.50)</b>	<b>23,323.51</b>	<b>46,743.52</b>	<b>49.90%</b>
Other Expenses									
7900 Capital Expense Projects				14,600.00			14,600.00	45,750.60	31.91%
Total Other Expenses	-	-	-	14,600.00	-	-	14,600.00	45,750.60	31.91%
Net Other Income	-	-	-	(14,600.00)	-	-	(14,600.00)	(45,750.60)	31.91%
<b>Net Income</b>	<b>(26,681.38)</b>	<b>21,513.57</b>	<b>30,878.18</b>	<b>32,725.69</b>	<b>(37,265.05)</b>	<b>(12,447.50)</b>	<b>8,723.51</b>	<b>992.92</b>	<b>878.57%</b>



**Richmond Regional PDC**Balance Sheet  
Governmental Funds

	<b>12/31/2021</b> (Unaudited)	<b>06/30/2021</b> (Audited)	<b>Net Change</b>
<b>ASSETS</b>			
Cash and cash equivalents	1,084,447	496,669	587,779
Grants receivable			
Accounts receivable	166,926	506,750	(339,825)
Accrued revenue	505,779	505,173	606
Due from CVTA	72,557	68,379	4,178
Total Grants receivable	<u>745,261</u>	<u>1,080,302</u>	<u>(335,041)</u>
Prepaid expenses	-	8,938	(8,938)
Total Assets	<u><u>1,829,709</u></u>	<u><u>1,585,909</u></u>	<u><u>243,800</u></u>
<b>LIABILITIES</b>			
Accounts payable	51,306	98,112	(46,806)
Accrued salaries	72,049	64,784	7,265
Deferred revenue	359,376	84,759	274,617
Security deposit	2,665	2,665	-
Total Liabilities	<u>485,395</u>	<u>250,319</u>	<u>235,076</u>
<b>FUND BALANCE</b>			
Nonspendable	-	8,938	(8,938)
Unassigned	<u>1,344,314</u>	<u>1,326,652</u>	<u>17,662</u>
Total Fund Balance	<u>1,344,314</u>	<u>1,335,590</u>	<u>8,724</u>
Total Liabilities and Fund Balance	<u><u>1,829,709</u></u>	<u><u>1,585,909</u></u>	<u><u>243,800</u></u>
	-	-	-





# PlanRVA Branding Project

Summary of Topline Research  
Fundings

Brand Federation



# Topline Findings

---

Overview of high-level themes

---

Derived from primary research- Survey & Interviews

---

Not intended to be comprehensive

---

Project Update, not a set of recommendations



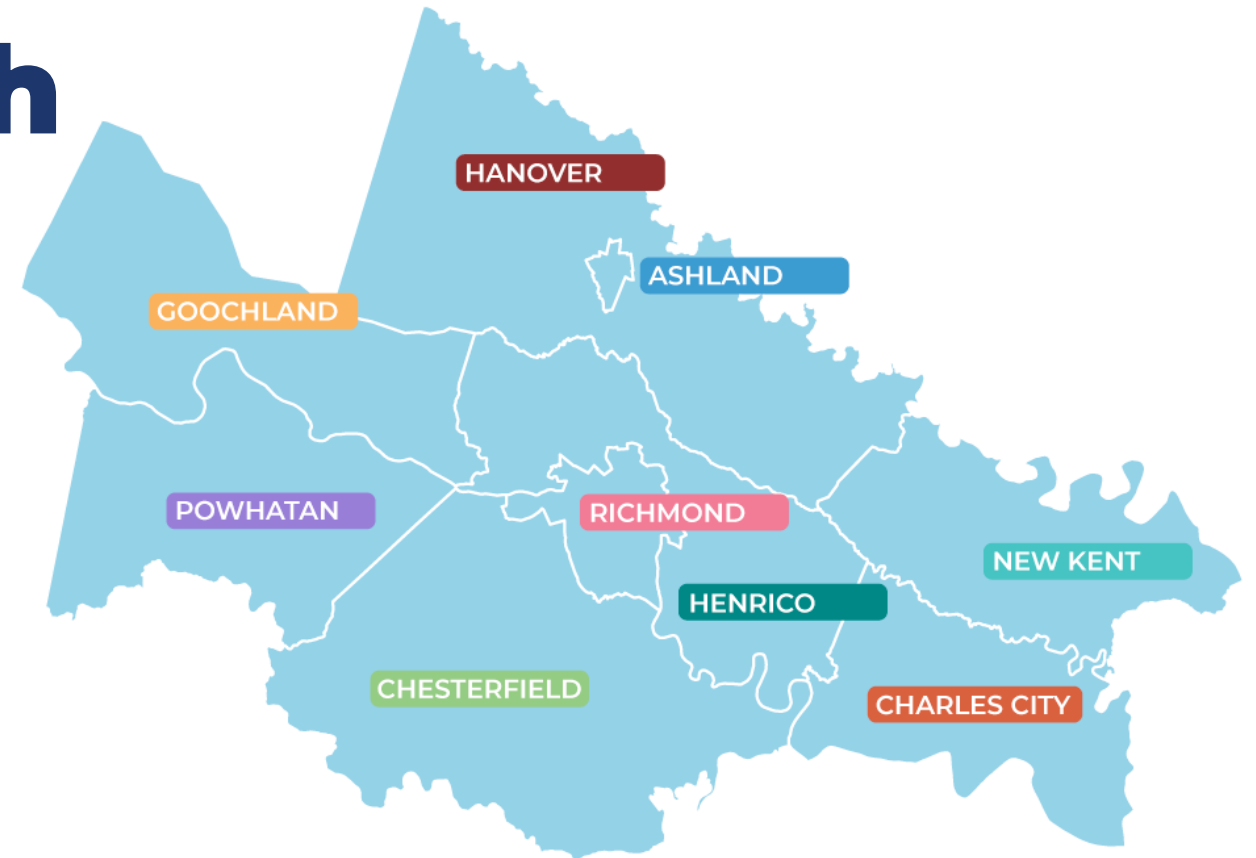
# Primary Research

## Survey:

- 18 internal responses submitted
- 12 external responses submitted

## Interviews:

- 10 internal sessions completed
- 4 (of 6) external sessions completed





# Topline Findings- Opportunities

- A Heartbeat
- Communicate Program Relationships
- Regional Empathy
- Organizational Acuity



# Topline Findings- Tensions

- Dueling Visions
- Perceptions of Value
- Layers of Influence
- Communicating Success



## Next Steps

- Preliminary Review in early February
- Presentation to Public Outreach & Engagement Committee in late February
  - Committee to consider request to reschedule March 8<sup>th</sup> meeting earlier to February- 2/15 or 2/22
- Presentation to Full Commission at regular March Meeting, March 10<sup>th</sup>
- Coordinate across entities and with local partners
  - CVTA, EMACV, RRTPO
  - Local PIOs and Communicators
- Identify Next Steps and Brand Implementation Plan



## Environmental & Intergovernmental Reviews

In cooperation with State Agencies, PlanRVA routinely is requested to provide environmental and intergovernmental reviews. PlanRVA staff circulate the review requests among member locality staff for comments and questions prior to submitting a response to the requesting State Agency.

**Environmental reviews** can include:

- **Environmental Assessments and Impact Reports** - Virginia code requires state agencies to prepare an environmental impact report (EIR) for each major state project.
- **Coastal Consistency Determinations and Certifications** - Due to receipt of Federal funds or permits, proposed projects must prove consistency with the enforceable policies of Virginia's Coastal Zone Management Program.
- **Groundwater Withdrawal Permits** - PlanRVA staff receives notice of Groundwater Withdrawal Permits in the Eastern Virginia Ground Water Management Area (GWMA). The eastern portion of PlanRVA is located in the Eastern Virginia GWMA. All jurisdictions in the Eastern Virginia GWMA are notified of pending permits as part of this process, therefore PlanRVA receives review requests for projects outside of the Richmond region. For more information about the Eastern Virginia GWMA see <http://www.deq.virginia.gov/Programs/Water/WaterSupplyWaterQuantity/WaterWithdrawalPermittingandCompliance.aspx>.
- **Virginia Water Protection (VWP) Permits** - DEQ issues VWP Permits for activities related to the quality of surface waters in the Commonwealth including the filling, dredging, draining or excavation of wetlands, streams, or other state waters. Surface water withdrawals are also permitted through VWP permits.
- **Virginia Pollutant Discharge Elimination System (VPDES) Permits** - DEQ issues VPDES permits to any person who discharges any pollutant into surface waters of the Commonwealth from a point source.

**Intergovernmental reviews** can include:

- State Agency grant applications for Federal funding, including:
  - CERCLA grant funds from US EPA (Superfund programming and site remediation)
  - Virginia Coastal Zone Management Program funding from the National Oceanic and Atmospheric Administration
  - Diesel Emission Reduction Act (DERA) State Clean Diesel funds from US EPA
  - Capitalization funds for the Virginia Clean Water Revolving Loan Fund for wastewater treatment facility improvements from US EPA
- FHWA Section 5310 funding for projects involving transit and mobility enhancements for seniors and individuals with disabilities.

For additional information on the reviews, please go to the following:

<https://planrva.org/environment/reviews/>.



Jurisdiction	Response Date	Review Name	Coastal Consistency Determination or Certification	Environmental Assessment, Impact Statement, or Impact Report	Groundwater Withdrawal Permit	VPDES Permit	VWP Permit	PSD Permit (Air Quality)	Federal funding of State Program	Superfund Remediation Application	FTA Section 5310 Funding	State Corporation Commission Application	Other	Virginia Pollution Abatement
Charles City County/ Chickahominy Tribe	1/7/2022	Sustainable Materials Management & Community Gardens											X	
Chesterfield	12/15/2022	Magnolia Green Phase III					X							
Chesterfield	1/15/2022	Rountrey					X							
Chesterfield	1/21/2022	Courthouse Landing					X							
Chesterfield	1/21/2022	Construct Executive Hangars & Construct Taxiway	X											
Hanover	1/15/2022	Chickahominy Falls Section IX	X											
Henrico	12/3/2022	Sadler Square	X											
Powhatan	12/6/2022	Beaumont Correctional Center Improvements		X										
Richmond	12/2/2022	VCU Parking Lot		X										
<b>Located Outside - but potentially impacting - the Richmond Region</b>														
Surry	1/20/2022	Town of Dendron Water System			X									



# Environmental and Intergovernmental Reviews

December 2021 - January 2022

In cooperation with State Agencies, PlanRVA routinely is requested to provide environmental and intergovernmental reviews. PlanRVA staff circulate the review requests among member locality staff for comments and questions prior to submitting a response to the requesting State Agency.

## Located within the Richmond Region

### **Sustainable Materials Management & Community Gardens**

*Charles City County/ Chickahominy Tribe*

The Chickahominy Indian Tribe is requesting \$25,000 in federal funds for a proposed garden and composting project that will be located near the Chickahominy Indian Tribal Center. The Chickahominy Indian Tribe's Environmental Office will develop three community gardens and eight composting areas on a 1.5 acre area of land. The project is expected to involve approximately 50 community members and provide educational information to about 500 Chickahominy households. Produce grown in the community gardens will be harvested, canned, and distributed to tribal citizens through distribution events. PlanRVA staff received no comments from member locality staff. PlanRVA staff responded with support for the project.

### **Magnolia Green - Phase III**

*Chesterfield*

Moseley LP has requested to modify its current Virginia Water Protection (VWP) permit for the Magnolia Green – Phase III project. The project consists of the construction of a residential development and the site is located north of U.S. Route 360 (Hull Street Road) and west of State Route 667 (Otterdale Road) in Chesterfield County. The proposed permit modification will allow the permittee to fill wetlands and stream bed in order to construct layout revisions and plan refinements associated within three (3) subdivision sections of Magnolia Green – Phase III and for constructability of the Sheehan Bridge Crossing. The requested modification adds permanent impacts to 0.44 acre of palustrine forested wetland, 64 linear feet of stream bed, and permanent conversion of 0.05 acre of palustrine forested wetland to palustrine emergent wetland. Additionally, this modification includes an additional 288 linear feet of temporary stream bed impacts. The permit will now authorize the permanent impact of 2.46 acres of forested wetlands, 0.02 acre of emergent wetland, 7,129 linear feet of stream bed, and the permanent conversion of no more than 2.27 acres of forested wetland to emergent wetland. In addition, the project will result in temporary impacts to no more than 0.15 acre emergent wetland and 672 linear feet of stream bed. The activity proposed in the permit modification will affect wetlands and streams that drain to Blackman Creek in the James River watershed. The applicant will provide compensation for permanent impacts to wetlands and stream authorized by this permit through the purchase of 7.21 wetland mitigation credits and 8,114 USM stream mitigation credits from a mitigation bank in the same or adjacent watershed. If sufficient wetland mitigation bank credits are not available, the permit allows the permittee to purchase credits from an in-lieu-fee fund. Total cumulative impacts for this facility, including those authorized by this permit and previous permits, are permanent impacts to 5.20 acres of forested wetland, 0.02 acre of emergent wetland, and 19,308 linear feet of stream bed; permanent conversion of 4.35 acres of forested wetland to emergent wetland; and temporary impacts to 0.02 acre of forested wetland, 0.15 acre of emergent wetland, and 2,135 linear feet of stream bed. The DEQ's preliminary decision is to issue the permit modification. PlanRVA staff received no comments from member locality staff. PlanRVA staff had no comments about the proposed permit.



## **Rountrey**

### *Chesterfield*

From the Public Notice: Douglas R. Sowers has applied for a new permit for the Rountrey Section 9 project. The project is located west of Woolridge Road (Route 668), east of Otterdale Road (Route 687), north of Genito Road (Route 604), and south of Old Hundred Road (Route 652). The permit will allow the applicant to fill surface water wetlands and streams for the construction of a residential community to include 113 residential lots on 64.8 acres, two stormwater management ponds, necessary roadways and utility infrastructure. The proposed activity would affect 3.40 acres of palustrine forested wetlands and 170 linear feet of stream bed. The activity proposed in the permit will affect unnamed tributaries in the Swift Creek watershed. A watershed is the land area drained by a river and its incoming streams. To compensate for the permanent wetland impacts, the applicant has demonstrated that 1.34 wetland mitigation credits were purchased for impacts that were not completed under previous VWP permits WP4-05-1227 and WP4-08- 0411. Therefore, in combination with the conceptual mitigation plan below, 1.34 wetland mitigation credits have been applied to satisfy the compensatory mitigation plan for this permit. Additionally, the applicant will create an off-site permittee responsible mitigation project named "Briery Creek Conceptual Mitigation Plan" in the Briery Creek watershed, which includes the restoration/creation, enhancement, and preservation of 5.72 acres of wetlands. To compensate for permanent stream bed impacts, the applicant will purchase 146 USM stream mitigation credits from an approved mitigation bank in the same or adjacent watershed. If sufficient mitigation bank credits are not available, the permit allows the purchase of stream credits from an in-lieu fee fund. DEQ's preliminary decision is to issue the permit. PlanRVA staff received no comments from member locality staff associated with this review.

## **Courthouse Landing**

### *Chesterfield*

Chesterfield, LLC has applied for a new permit for the Courthouse Landing Development. The project is located east of Iron Bridge Road (Rt. 10), south of Route 288, and north of Courthouse Road in Chesterfield County, Virginia. The permit will allow the applicant to fill wetland and stream, surface waters, in order to construct a mixed use development and associated infrastructure on a 123 acre site. The proposed activity would affect 7.74 acres of wetland and 888 linear feet of streams. The activity proposed in the permit will affect unnamed tributaries to Proctors Creek in the James River watershed. To compensate for the affected area, the applicant will purchase 14.95 wetland and 728 stream mitigation credits. DEQ's preliminary decision is to issue the permit. PlanRVA staff received no comments from member locality staff. PlanRVA staff responded with no comments about the proposed permit.

## **Construct Executive Hangars and Construct Taxiway**

### *Chesterfield*

To address a shortage of aircraft storage, Chesterfield County proposes to construct one row of executive ("box") hangars (intended to be four, 60' x 60' hangars). Each hangar could accommodate a single large, "Group I" aircraft or multiple small aircraft. The project is anticipated to be locally funded and constructed in 2022. The County also proposes to construct a taxiway leading from Taxiway A at the north end of Runway 15-33 to an adjacent aircraft hangar. There do not appear to be wetlands or RPA in the project area. PlanRVA staff received no comments from member locality staff. PlanRVA staff had no comments about the proposed project.



## **Chickahominy Falls Section IX**

### *Hanover*

The applicant plans to construct Section IX of the Chickahominy Falls age-restricted housing development on an approximate 16.62-acre project site. The proposed Project consists of the construction of 54 townhouse units and appurtenant yards, driveways, roads, sidewalks, utilities, and stormwater management facilities. Development of the project site will consist of clearing and grading for construction of the residential lots, roads, and stormwater management facilities/conveyances and installation of appurtenant utilities and storm sewers and the demolition of two existing single-family residences located on the property. The proposed Project will result in permanent impacts to 0.25 acre (10,893 square ft) of PFO wetlands. The proposed permanent impacts will result from clearing, grading, and fill for the construction of one townhouse unit, rear yards, driveway access, and a cul-de-sac and road (Orchard Blossom Drive) and the installation of utilities and an underground 30- inch reinforced concrete pipe (RCP) storm sewer on the northern side of Orchard Blossom Drive which will prevent ponding and overtopping of the cul-de-sac and Orchard Blossom Drive and convey drainage from the remaining wetland fragment. The proposed project has been designed to provide proper drainage throughout the site and avoid significant impacts to a large portion of the surrounding wetland system. Impacts have been limited to those necessary for the incorporation of the project's stormwater management facilities (i.e. one storm sewer and conveyances between lots), and the construction of three lots, rear yards, Orchard Blossom Drive, and the cul-de-sac. The lots associated with the proposed impact cannot be relocated to the adjacent parcel to the west, as that property is not zoned for residential use. The permittee is unable to change the densities in the respective zonings as compared to what was approved in the project's preliminary plat. The proposed cul-de-sac will provide proper traffic circulation for this section of the subdivision. In order to prevent ponding in the fragmented wetland north of Orchard Blossom Drive, overtopping of the cul-de-sac and road, and to convey drainage from the wetland fragment to the site's stormwater management system, the applicant is proposing to install a storm sewer intake within the wetland fragment. The applicant submitted a modification request for VWP IP No. 18-1729 and Corps IP NAO-2006-07258 to DEQ and the Corps requesting authorization for the proposed Project-related non-tidal wetland impacts on December 8, 2021. The modification request is currently under review. PlanRVA staff received no comments from locality staff in response to this review. PlanRVA staff responded with no comments on the proposed project.

## **Sadler Square**

### *Henrico*

The proposed Sadler Square Project is in Henrico County, Virginia adjacent to Edinburgh Road, Belfast Road, and Glasgow Road. It is denoted as "Traditional Neighborhood Development." The purpose of this overall project is to create 128 single family residential lots within the Sadler subdivision area. A previous ACOE and VDEQ permit was obtained for the first 94 lots (WP4-19-1683). This subject application assists the applicant in creating the remaining 34 lots. The total subject project area within this permit application is 4.14 acres, zoned R-5AC, single family residential lots proposed that have a minimum allowed size requirement of 5,625 square feet and minimum width of 50 feet. The proposed project will impact 0.18 acre of PFO wetlands. Steve Aylor applied for an Individual Permit (IP) application with the US Army Corps of Engineers (ACOE), Virginia Department of Environmental Quality (VDEQ) and the Virginia Marine Resources Commission (VMRC) on July 12th, 2021. The downstream wetlands impacts have been previously permitted. The upstream wetlands will remain with no change to its hydrology. PlanRVA staff received no comments from member locality staff. PlanRVA staff responded with no comments on the proposed project.



## **Beaumont Correctional Center Improvements**

### *Powhatan*

The purpose of the proposed action is to move the Recycling Center and the construction of a parking lot located at State Farm Correctional Center (formally known as Powhatan and Deep Meadow Correctional Center) to the Beaumont Correctional Center (BCC). The current operation is run by the Virginia Department of Corrections (VDOC) employees and inmates. The Governor has issued Executive Order 77 (EO-77) which requires the reduction of plastic pollution and solid waste. This order will require VDOC to expand their current operations for recycling. Based on project documents, the proposed Area of Potential Effects (APE), includes the renovation of ten buildings, demolition of four buildings (and one re-purposed), construction of a new building, two loading docks, improving the existing dam, and the construction of a new road, and a gravel parking lot. The road is being designed to gain access around the building for loading and unloading. Stormwater improvements will also be planned to support these activities. PlanRVA staff received no comments from locality staff. PlanRVA staff responded with support for the proposed project.

## **VCU Parking Lot**

### *Richmond*

Virginia Commonwealth University (VCU) proposes to demolish the building located at 534 North Harrison Street (formerly Mansion 534) and construct a parking lot, to be paved with asphalt. The project area, which consists of one parcel having an area of approximately 0.077 acre, is in a fully developed urban area. There are no indications of impacts to natural features or historic or cultural resources by the proposed project. PlanRVA staff received no comments from member locality staff. PlanRVA staff responded with no comments about the proposed project.

## **Located outside - but potentially impacting - the Richmond Region**

## **Town of Dendron Water System**

### *Surry*

The County of Surry has applied for a reissuance of a permit for the Town of Dendron Water System in Surry County, Virginia. The permit would authorize the applicant a groundwater withdrawal that shall not exceed 8,900,000 gallons per year and 970,000 gallons per month. The groundwater withdrawal will support the public water supply for the town residents. The proposed withdrawal will utilize the Potomac aquifer at a depth between 302 feet to 500 feet below the land surface at the withdrawal site. DEQ has made a tentative decision to issue the permit. Computer modeling predicts that the aquifer will not experience one foot of drawdown due to the withdrawal. PlanRVA staff received no comments from member locality staff. PlanRVA staff responded with no comments about the proposed permit.