

AGENDA COMMISSION MEETING

September 9, 2021 -- 9:00 a.m.

James River Board Room- PlanRVA

Members of the public may observe the meeting on our YouTube Channel:
www.youtube.com/PlanRVA

View our complete [Public Participation Guide](https://planrva.org/wp-content/uploads/PlanRVA-Public-Participation-Guide-2021-0901.pdf) at
<https://planrva.org/wp-content/uploads/PlanRVA-Public-Participation-Guide-2021-0901.pdf>
for other ways to participate:

1. Welcome and Introductions (Winslow)

- a. Pledge of Allegiance to the United States of America
- b. Roll Call of Attendees and Certification of a Quorum

2. Public Comments

3. Consent Agenda (Winslow)

- a. Approval of Agenda
- b. [Meeting Minutes \(page 3\)](#)

4. Standing Committee and Other Reports

a. Executive Committee & Chairman's Report (Winslow)

i. Information Items

- 1. Space Planning Workshop
- 2. [Committee Assignments \(page 7\)](#)

ii. Action Items

- 1. [FY2022 Key Imperatives \(page 9\)](#): Recommendation to approve FY2022 Key Imperatives.
- 2. [Virginia Housing Grant \(page 19\)](#): Recommendation to approve Resolution 22-01.

b. Audit, Facilities & Finance Committee Report (Holland)

i. Information Items

- 1. FY2021 Work Plan & Meeting Schedule
- 2. FY2021 Audit Update

ii. Action Items

- 1. [Financial Statements \(page 21\)](#) (van Doornick) [Page 9](#)

Action Requested: Motion to accept the May Financial Statements.

c. Public Outreach and Engagement Committee Update (Davey)

i. Information Items

- 1. FY2022 Work Plan & Meeting Schedule**
- 2. [Community Engagement Plan Phase 1: Strategy & Implementation Plan](#) (available for download at www.PlanRVA.org)**
- 3. Community Engagement Plan Phase 2: Branding Task Order**

d. Executive Director's Report

i. Information Items:

- 1. [Public Participation Guide \(page 29\)](#)**
- 2. [Intergovernmental and Environmental Reviews](#)**
- 3. Agency Updates**

5. Special Program- Innovations in Local Planning: Chesterfield County

6. Other Business

Adjourn- Targeted Adjournment is 10:30 a.m.

**Commission Meeting
Meeting Minutes
July 8, 2021
9:00 a.m.**

Members Present (A = Alternate)

<u>Charles City County</u>		<u>Town of Ashland</u>		<u>Goochland County</u>	
William Coad	X	Kathy Abbott (A)		Susan Lascolette (A)	
Michelle Johnson (A)		Mr. Daniel McGraw	X	Neil Spoonhower, Chair	X
Rhonda Russell (A)	X				
<u>Chesterfield County</u>		<u>City of Richmond</u>		<u>Hanover County</u>	
Kevin Carroll	X	Andreas Addison	X	Sean Davis	X
Tim Davey	X	Nolen Blackwood (A)		Canova Peterson	X
Gloria Freye		Jacob Giovia	X	Faye Prichard (A)	
Leslie Haley	X	Michael Jones (A)		Charlie Waddell	X
James Holland	X	Ann-Francis Lambert		Randy Whittaker	X
Jim Ingle	X	Stephanie Lynch			
Jesse Smith (A)	X	Dr. Cynthia Newbille	X		
Chris Winslow, Vice-Chair	X	Rodney Poole			
		Ellen Robertson (A)			
<u>Henrico County</u>		<u>New Kent County</u>		<u>Powhatan County</u>	
Gregory Baka	X	John Lockwood (A)		Michael Byerly	X
Thomas M. Branin		John Moyer	X	Bobby Hall	
William Mackey	X	Patricia Paige	X		
Tyrone Nelson, Past Chair					
Patricia O'Bannon	X				
Daniel J. Schmitt					
Frank Thornton	X				

Others Present:

Eric Gregory.....Hefty, Wiley & Gore, PC

Staff Present

Martha Heeter.....Executive Director
 Diane Fusco.....Office Manager
 Sidd Kumar.....Project Coordinator

The PlanRVA Regional Commission meeting was held using electronic communication means as set forth by the Emergency Declaration set forth by the Richmond City Council in response to the continued spread of novel coronavirus, or COVID-19. The technology used for this meeting was a web-hosted service created by Zoom. A live stream of the meeting was available through YouTube to assure open access by members of the public. All recordings are available on our [Plan RVA YouTube Channel](#) at www.youtube.com/PlanRVA.

Call to Order

Chairman Spoonhower called the PlanRVA Commission meeting to order at approximately 9:00 a.m.

Attendance Roll Call & Certification of a Quorum

Following members standing for the Pledge of Allegiance to the United States of America and review of the statement regarding virtual meetings, Ms. Heeter took attendance by roll call and confirmed a quorum was present.

Public Comment Period

With no requests from the public to address members of the Commission, Chairman Spoonhower closed the public comment period.

Approval of Consent Agenda Items

Dr. Newbille made a motion to approve the items included in the Consent Agenda including the July Meeting Agenda and June Meeting Minutes. Mr. Davis seconded the motion which was carried by acclamation.

Office Inductions

Following brief comments by Chairman Spoonhower, Ms. Heeter facilitated inductions of the new officers for FY2022:

- Chair: Chris Winslow (Chesterfield)
- Vice Chair: Sean Davis (Hanover)
- Treasurer: Mike Byerly (Powhatan)
- Secretary: Patricia Paige (New Kent)

Executive Committee & Chair's Report

Mr. Winslow gave an update of the items discussed in the Executive Committee, including a recommendation to approve the proposed FY2022 Meeting Schedule which was included in the meeting materials. Mr. Peterson made a motion to approve the FY2022 PlanRVA Regional Commission Meeting Schedule; Ms. Haley seconded the motion which was approved by acclamation.

Committee Assignments

Mr. Winslow announced openings on the Audit/Facilities/Finance and Public Outreach/Engagement Committees and encouraged anyone wishing to join a committee to communicate with Ms. Heeter, the committee Chair or himself. He announced that Mr. Holland and Mr. Davey have agreed to continue as Chairs of the 2 committees and indicated

others had advised they would also be staying on. Following some discussion, the following list was identified as draft membership for the two committees:

- Audit, Facilities & Finance:
 - o Jim Holland
 - o Andreas Addison
 - o Mike Byerly
 - o Leslie Haley
 - o Canova Peterson
- Public Outreach & Engagement:
 - o Tim Davey
 - o Frank Thornton

Audit, Facilities & Finance Committee Report

Mr. Holland provided an overview of the Committee's activities since the last meeting. The Finance Committee met on June 22nd to review the financial statements for May. Mr. van Doornick was on hand to provide a detailed overview of the financials and his efforts this quarter to reconcile accounts receivable and earned revenue to assure billing is up to date. The May Financial Statements continue the desired progress for the year and report a healthy YTD net income. Mr. Holland made a motion to accept the May Financial Statements; Mrs. O'Bannon seconded the motion which carried by acclamation.

Public Outreach & Engagement Committee Report

Mr. Davey provided an update for the committee. The final design copy of the Community Engagement strategy was reviewed by staff last week which included the requested collateral from the scope of work. The document will be distributed to members of the committee following Committee review; it will be used as the roadmap for the coming year in guiding activities to improve public involvement and stakeholder/local government engagement. The committee will convene prior to the September meeting to begin work for the new FY.

Executive Director's Report

Ms. Heeter shared the latest copy of the Program Dashboard which will be provided to the Commission quarterly along with updates to the Key Imperatives which are expected to be finalized next month.

Old Business

There were no old business items to address.

New Business

No new business was raised.

Commissioner Comments

Mr. Winslow announced a new addition to agendas in FY22 which will include opportunity to highlight innovation in local planning for each jurisdiction. Chesterfield will begin these updates in September and Ms. Heeter will coordinate with local staff to set the line-up for future meetings.

Adjourn

With no other business, Chairman Winslow adjourned the meeting.

FY2022

Proposed Committee Appointments

Audit, Facilities & Finance Committee

- Jim Holland (Chesterfield), Chair
- Andreas Addison (Richmond)
- Mike Byerly (Powhatan), Treasurer
- Leslie Haley (Chesterfield)
- Patricia O'Bannon (Henrico)
- Canova Peterson (Hanover)
- Chris Winslow (Chesterfield), ex-officio

Public Outreach & Engagement Committee

- Tim Davey (Chesterfield), Chair
- Jacob Giovia (Richmond)
- Neil Spoonhower (Goochland)
- Frank Thornton (Henrico)
- Charlie Waddell (Hanover)
- Chris Winslow (Chesterfield), ex-officio



Imperatives for Fiscal Year 2022

# 1	# 2	# 3	# 4	# 5
Preserve our Financial Position	Manage Core Operations	Build Relevance and Demand for Services	Drive New Initiatives	Advance Special Priorities
<ul style="list-style-type: none">• Achieve Successful Audit for FY2021• Establish Top Notch Finance Team• Build a Dynamic Financial Reporting System	<ul style="list-style-type: none">• Fulfill requirements for all grant funded programs• Deliver key Work Program priorities• Build organizational capacity to meet growing needs	<ul style="list-style-type: none">• Develop and Implement a brand strategy including articulation of value proposition• Increase demand for services• Increase engagement with the Board of Commissioners and locality staff	<ul style="list-style-type: none">• Promote Regional Response Fund• Determine Long Term CVTA Staffing Arrangement• Revive Regional Indicators & Prepare Strategic Plan• Grow Emergency Management and Environmental Programs	<ul style="list-style-type: none">• Develop a physical presence that aligns with our mission• Build Collaborative Partnerships for efficiency• Innovate Organizational Practices and Procedures

Prioritization of Our Key Imperatives for 2022 Provides Transparency to Ensure Agency Staff and Commissioner Members are Aligned on Timelines and Priorities



#1

Preserve our
Financial Position

Stewardship, Achieving Financial Goals are critical to our ongoing success

- **Achieve a successful Audit**
 - Preserve \$1,000,000 Fund Balance Target
 - Establish Capital Reserve Policy and Targets for indirect cost allocation
 - Support future space needs and related capital investment
- **Establish Finance Team**
 - Assure appropriate capacity for current/future needs
 - Pursue additional training and support resources
 - Formalize Purchasing and Contract Management System
- **Build a Dynamic Financial Reporting System**
 - Elevate and establish appropriate financial management policies and procedures
 - Review current policies and make recommendations for changes
 - Develop analysis tools to monitor indirect and fringe cost recovery, program performance

Q1 FY2022

Q2 FY2022

Q3 FY2022

Q4 FY2022

Successful Audit

Establish Finance Team

Build a Dynamic Financial Reporting System



#2

Manage Core Operations

Meeting Commitments and Accountability Measures preserves organizational integrity

- **Meet timeliness, expenditure and financial compliance requirements for all grant funded programs**
 - Complete 2021 RRTPO Recertification Process, and Reconcile CEFA with VDOT, & Secure FY22 Indirect Cost Plan Approval
 - Finalize project/grant closeout in Rural Transportation, Environmental and Emergency Management Programs
- **Fulfill key Work Program priorities**
 - Finalize Hazard Mitigation Plan, Long Range Transportation Plan
 - Advance Regional Prioritization Tool for RRTPO, CVTA
 - Launch Affordable Housing Capacity Building Program and Regional Indicators
- **Build organizational capacity to meet growing needs**
 - Recruit for open positions: Community Engagement, Data, Administration and Finance
 - Implement Succession Management Plan
 - Develop Training Program for Title VI Compliance, DEI and Professional/Career Development
 - Pursue organizational relationships pursuant to the Community Engagement Strategy and to strengthen Core Operations

Q1 FY2022

Q2 FY2022

Q3 FY2022

Q4 FY2022

Program Compliance

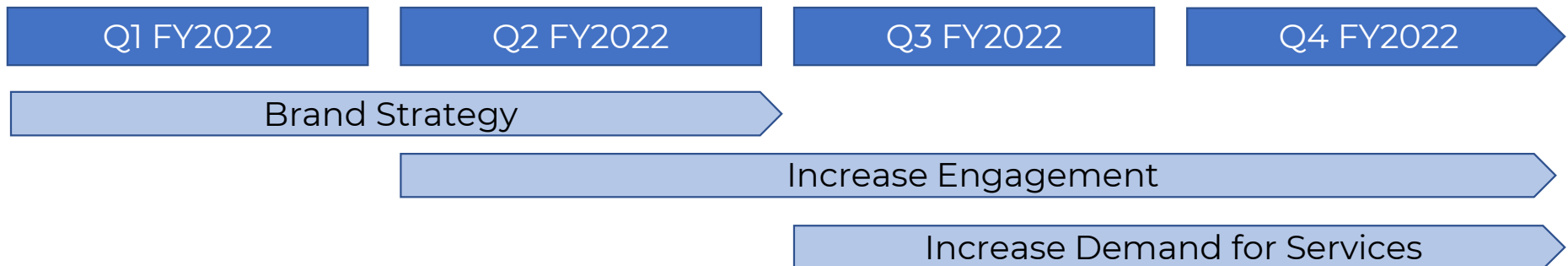
Work Program Priorities

Build Organizational Capacity

#3
Build Relevance
and Demand

Quality Services, Communication build relevance & demand

- **Implement Community Engagement Plan**
 - Establish a Brand Strategy including articulation of Value Proposition to Raise the profile of PlanRVA and affiliated entities and Define Convener Role
- **Grow engagement with the Board of Commissioners & locality staff**
 - Continue Better Together Webinar Series
 - Reestablish New Commissioner Orientation, Launch Planning Roundtable highlighting local/regional innovation
 - Implement digital communications tools for Commissioner and stakeholder engagement
 - Schedule visits and updates with local Boards and Councils for regular update and communication
- **Increase demand for services**
 - Foster relationship with Tribal Nations within and connected to our service area
 - Deliver a “Menu of Services” for Locality Contracts for Technical Assistance and Project Management
 - Pursue grant opportunities to address local/regional resiliency priorities





Imperative #4

Drive New Initiatives

Responsiveness and Creativity are critical to meeting local & regional needs

- **Continue Support of Developing Regional Initiatives**
 - Coordinate with Community Foundation, EMACV, other partners to promote the Central Virginia Preparedness and Response Fund
 - Provide Administrative & Technical Staff Support to the Central Virginia Transportation Authority
- **Prepare Regional Strategic Plan**
 - Emphasize Regional Resiliency and Economic Mobility among existing regional efforts (Education, Housing, Transportation and Disaster Response)
 - Initiate Scenario Planning effort and pursue opportunities through EDA and Recovery Funding
 - Reset Regional Indicators developed through Capital Region Collaborative incorporating key market value analysis (MVA)
- **Launch Grant making program for Affordable Housing Development**
 - Initiate \$3m grant award from Virginia Housing in partnership with Partnership for Affordable Housing

Q1 FY2022

Q2 FY2022

Q3 FY2022

Q4 FY2022

Response Fund

CVTA Support

Regional Strategic Plan and Indicators

Affordable Housing Development Grant



Imperative #5

**Advance Special
Priorities**

Flexibility and Adaptability assure readiness to address new challenges

- **Design a physical presence that aligns with our mission: Future Office Space Planning**
 - Future Space Needs Assessment & Market Survey
 - Complete and Implement Office Leasing Plan
- **Build Collaborative Partnerships with other regional entities**
 - Identify opportunities for shared services and staffing for operational efficiencies
- **Monitor Trends and Innovate Organizational Practices and Procedures**
 - Implement Succession Management Plan
 - Establish a Continuity of Operations Plan for the Organization
 - Update Personnel Policies and Review Employee Benefits Programs
 - Implement Best Practices for Improved Access to Meetings and Public Engagement

Q1 FY2022

Q2 FY2022

Q3 FY2022

Q4 FY2022

Future Office Space Planning

Build Collaborative Partnerships

Monitor Trends & Innovate



Imperatives for Fiscal Year 2022

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Prioritization of Our Key Imperatives for FY2022 Provides Transparency to Ensure Agency Staff and Commissioner Members are Aligned on Timelines and Priorities



FY2022 Financial Priorities

Achieve	Achieve Successful Audit for FY2021
Establish	Establish Top Notch Finance Team
Build	Build a Dynamic Financial Reporting System
Increase	Increase demand for services
Develop	Develop a physical presence that aligns with our mission



FY2022 Outreach Priorities

Build	Build Community Engagement Capacity
Implement	Implement Community Engagement Plan
Establish	Establish Brand Identity & Value Proposition
Grow	Grow Engagement through Meaningful Interactions
Increase	Increase Demand for Services



FY2022 Schedule for Priorities



Objective Based Activities



Designated Time to Workshop Specific Ideas



Quarterly Reporting and Evaluation

RESOLUTION

2022-01

WHEREAS PlanRVA was invited to participate in a capacity building program supported by Virginia Housing awarding \$3,000,000 to address regional housing needs; and

WHEREAS PlanRVA is a member organization of the Partnership for Housing Affordability (PHA), a non-profit organization formed as a coalition of public and private sector partnership focused on coordination, education and leadership to champion affordable housing policies and developments that meet the needs of all citizens and strengthen the region's economic vitality, attractiveness, and competitiveness; and

WHEREAS PHA developed a regional Housing Framework to establish a common understanding of the housing needs and opportunities in the Counties of Chesterfield, Hanover and Henrico and the City of Richmond; and

WHEREAS PlanRVA is an avid supporter of the work including the Richmond Regional Housing Framework and has identified the Framework as a foundational document to guide investment of the Virginia Housing Capacity Building funds in the covered communities.

NOW THEREFORE, the Richmond Regional Planning District Commission hereby authorizes the Executive Director to negotiate an implementation partnership agreement with PHA to carry out the requirements of the Virginia Housing Capacity Building Grant.

BE IT FURTHER RESOLVED that the agreement shall specify specific terms of the implementation partnership, including funding such that PlanRVA shall retain \$150,000 to fulfill grant administrative responsibilities of the Virginia Housing Award and the remaining \$2,850,000 will be transferred to PHA on a basis specified in the agreement and providing up to \$150,000 to PHA for capacity building and program implementation fees.

ON THIS 9th DAY of SEPTEMBER 2022:

Christopher Winslow, Chair

Witness

This narrative is intended to assist with the review of the financial reports presented as of June 30, 2021, including a discussion of the steps taken to improve financial performance since the period ended February 28, 2021, and the accuracy of the financial reporting.

Balance Sheet

The Balance Sheet is presented in two ways, differing according to its basis of accounting, and presents the Commission’s assets, liabilities and fund balance as of June 30, 2021.

- Statement of Net Position: presented on the full-accrual basis of accounting and includes long-term assets and liabilities such as capital assets and pension-related items
- Balance Sheet: presented on the modified accrual basis of accounting, focusing on short-term assets and liabilities (those assets readily convertible to cash (generally 60 days) in order to pay liabilities requiring payment within that period)

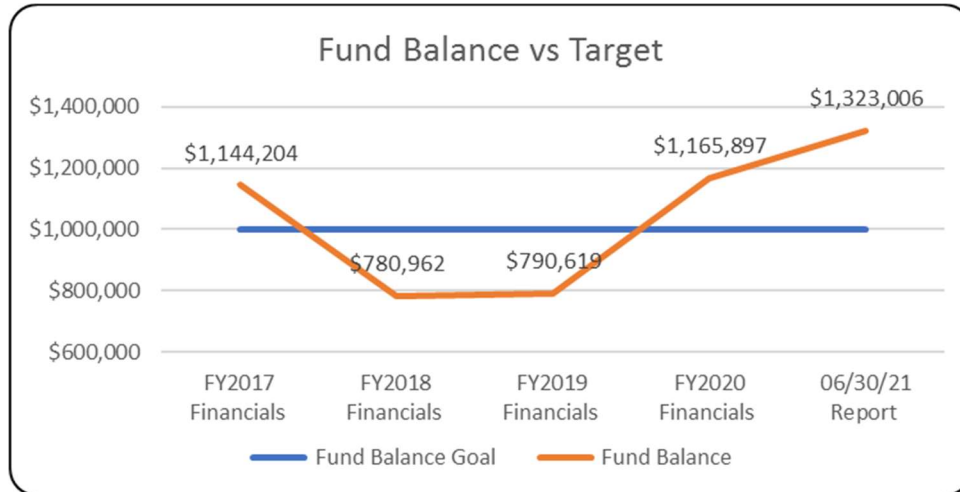
The Commission’s Balance Sheet as of June 30, 2021 highlights include

- Cash position of \$496,669 represents a decrease of \$69,000 from June 30, 2020
- Amounts owed to the Commission from its operating activity equal \$1,067,718
 - \$507,919 in Accounts Receivable (amounts billed to customers)
 - \$491,547 in Accrued Revenue (amounts earned but not yet billed)
 - \$ 68,252 Due from CVTA
- Total current liabilities equal \$250,000, including only \$98,112 in accounts payable

The Fund Balance of \$1,323,006 shown in the Balance Sheet represents the amount of Commission assets in excess of its liabilities when considering only the Commission’s short-term assets and liabilities. The change from June 30, 2020 to June 30, 2021 and is summarized below:

Fund Balance, 06/30/2020		\$ 1,165,897
Change in net position, FY2021YTD	118,204	
Depreciation	22,091	
Amortization of prepaid rent	(9,840)	
Change in compensated absences	<u>(3,468)</u>	
Excess of revenues over expenditures		126,987
Special Assessments FY2021		<u>30,122</u>
Fund Balance, 06/30/2021		<u><u>\$ 1,323,006</u></u>

Fund Balance exceeds the \$1,000,000 goal set for the Commission by the Board. The historical trend is shown in the graph below



Profit and Loss

The Profit and Loss statement shows the results of the Commission’s operations for the year ended June 30, 2021, with each month shown separately.

The following should be noted when reviewing the monthly results as shown in this report

- 07/2020-01/2021 monthly net income amounts are subject to inconsistent revenue and other accounting practices
- 02-03/2021 reflect corrections to the prior periods, including updated or corrected billings
- YTD amounts through 06/30/2021 have been reviewed and are considered reliable

Highlights of the Profit and Loss include the following

- The \$43,000 net loss reported through 12/31/2020 has been reversed as an operating trend
- Each month 02-05/2021 shows net income of \$32,000 - \$38,000
 - These monthly results are deemed reliable, though February and March include corrections in billings from prior periods
 - April and May results should be considered “clean”, in that they generally reflect only activity from those periods
 - June 2021 is expected to be less than 02-05/2021 but should still show a net income
- \$15,700 net income for 06/2021 is less than the previous four months
 - Revenues were lower than prior months due to increased vacation
 - Expenses were higher than prior months primarily due to the timing of recognizing the expense for Contracted Services expenditures and conversion of two students to staff

Budget and Accounting Issues

Budget Comparisons

Please note that no comparison to budget has been presented. This is due to the following reasons

- Actual operating conditions differed from those expected at the creation of the budget significantly due to COVID protocols
- Emphasis on correcting actual operating trends and correcting/improving accounting reliability took precedence for March through May
- Budget analysis and development occurred during this period in order to develop an accurate, reliable FY2022 Budget

Budget-to-actual analysis is expected to occur throughout FY2022, focusing especially on the activity performed by the Commission creating the operating results.

Accounting Issues

As discussed in the Profit and Loss section, the Commission's accounting system and practices were subjected to inconsistencies resulting in some inaccurate monthly reporting and/or revenue amounts. These issues were analyzed in detail, especially as they related to billings from the 1st and 2nd quarters; upgraded practices were also established in order to ensure accurate and timely billing and accounting.

Accounting practice and reporting content improvement has also been a focus during 03-05/2021. These improvements are expected to be in place for the new fiscal year (FY2022).



Richmond Regional PDC
Balance Sheet
As of June 30, 2021

	Statement of Net Position	Balance Sheet
ASSETS		
Current Assets		
Bank Accounts		
1050 LGIP-Virginia Dept of Treasury	\$ 410,669.77	\$ 410,669.77
1070 SunTrust Checking 8921	85,998.97	85,998.97
Total Bank Accounts	\$ 496,668.74	\$ 496,668.74
Accounts Receivable		
1200 Accounts Receivable	507,918.96	507,918.96
Total Accounts Receivable	\$ 507,918.96	\$ 507,918.96
Other Current Assets		
1150 Prepaid Expenses	8,938.36	8,938.36
1250 Misc Receivables - Grants	491,546.73	491,546.73
1300 Due from CVTA	68,252.17	68,252.17
Total Other Current Assets	\$ 568,737.26	\$ 568,737.26
Total Current Assets	1,573,324.96	1,573,324.96
Fixed Assets		
1300 Property & Equipment	351,457.57	
1350 Accumulated Depreciation	(263,317.02)	
Total Fixed Assets	\$ 88,140.55	\$ -
Other Assets		
1950 Deferred outflows - VRS Pymts	84,635.67	
1951 Deferred Outflows-Diff Proj vs	174,697.00	
Total Other Assets	\$ 259,332.67	\$ -
TOTAL ASSETS	\$ 1,920,798.18	\$ 1,573,324.96
LIABILITIES AND EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 Accounts Payable	64,980.11	64,980.11
Total Accounts Payable	\$ 64,980.11	\$ 64,980.11
Credit Cards		
2020 Account Payable - Other	33,131.90	33,131.90
Total Credit Cards	\$ 33,131.90	\$ 33,131.90
Other Current Liabilities		
2050 Accrued Expenses	64,783.52	64,783.52
2500 Compensated Absences	94,701.40	-
2525 Deferred Revenue	84,758.74	84,758.74
2600 Security Deposit	2,664.66	2,664.66
Total Other Current Liabilities	\$ 246,908.32	\$ 152,206.92
Total Current Liabilities	\$ 345,020.33	\$ 250,318.93
Long-Term Liabilities		
2800 Deferred Rent Liability	13,119.66	
2900 Net Pension Liability	584,259.00	
2950 Deferred Inflows	130,799.00	
Total Long-Term Liabilities	\$ 728,177.66	\$ -
Total Liabilities	\$ 1,073,197.99	\$ 250,318.93



**Richmond Regional PDC
Balance Sheet
As of June 30, 2021**

	<u>Statement of Net Position</u>	<u>Balance Sheet</u>
Net Position		
Investment in capital assets	88,140.55	
Unrestricted	759,459.64	
Total Net Position	<u>\$ 847,600.19</u>	
Fund Balance		
Nonspendable		8,938.36
Unassigned		1,314,067.67
Total Net Position		<u>\$ 1,323,006.03</u>
TOTAL LIABILITIES AND EQUITY	<u>\$ 1,920,798.18</u>	<u>\$ 1,573,324.96</u>



Richmond Regional PDC Profit and Loss July 2020 - June 2021

	Jul 2020	Aug 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	Jun 2021	Total
Income													
4100 Federal Funding													0.00
4101 MPO FHWA/PL Funds - Fed share	99,483.00	78,809.00	70,113.79	82,910.54	76,735.26	25,811.20	76,648.00	83,503.20	98,819.44	86,438.79	88,383.03	80,476.65	948,131.90
4102 MPO Sect 5303 Funds - Fed share	21,635.00	21,316.00	26,540.00	21,993.46	19,600.00	21,653.54	20,225.60	22,648.80	25,340.95	23,077.08	25,564.78	21,775.19	271,370.40
4105 MPO Pass-Through		6,420.03	3,956.20				39,684.86		41,466.19	61,613.65		39,084.52	192,225.45
4110 DEQ-FY18/19Coastal-TAC	478.00	898.00	(743.61)	867.05	295.50	4,784.45				0.00			6,579.39
4111 FY20 Rural Coastal VA Mktg				114.91	179.53	191.36		397.75	236.06	148.44	374.13	854.16	2,496.34
4112 FY20 Lower Chickahominy			0.00	2,147.07	2,848.67	4,970.35	4,063.02	4,286.33	2,975.15	4,135.25	3,541.44	3,788.48	32,755.76
4113 FY20 Coastal TA & Resiliency				135.81	686.50	1,472.43	3,806.17	7,046.68	3,844.78	22,486.59	(13,737.74)	6,904.47	32,645.69
4114 FY18/19 Coastal - Lwr Chk	8,027.00	6,868.68	(19,877.05)	4,981.37		51,040.00				0.00	0.00		51,040.00
4115 CBRAP - WIP3/Fed Share	8,032.00	4,220.00	1,426.00	2,525.00	4,746.23	14,416.87	6,854.85	1,963.42	4,260.12	4,393.15	3,247.15	5,079.34	61,164.13
4120 VDEM SHSP	3,227.66	6,297.23	7,221.97	6,941.06	6,238.22	9,966.32	3,411.94	5,841.69	5,885.61	6,983.68	6,588.37	6,635.47	75,239.22
4130 VDEM Pass-through grants				8,502.24		5,400.00	10,800.00	6,063.28	11,081.09	27,946.58	13,551.12	42,531.78	125,876.09
4140 Hazard Mitigation		745.00	6,642.49	955.47	1,155.62	3,975.54	6,232.15	5,896.97	8,158.42	8,263.23	7,055.73	777.33	49,857.95
4190 Analysis of Impediments		9,355.50	17,180.70	16,650.00		35,056.75		2,556.93	6,967.22	0.00	0.00	0.00	87,767.10
Total 4100 Federal Funding	\$ 140,882.66	\$ 134,929.44	\$ 112,460.49	\$ 148,723.98	\$ 112,485.53	\$ 178,738.81	\$ 171,726.59	\$ 140,205.05	\$ 209,035.03	\$ 245,486.44	\$ 134,568.01	\$ 207,907.39	\$ 1,937,149.42
4200 State Funding													0.00
4201 MPO FHWA/PL Funds - State share	12,435.00	9,726.00	8,889.72	10,363.82	9,591.91	3,226.27	9,581.00	10,437.90	12,352.43	10,804.85	11,047.88	10,059.71	118,516.49
4202 MPO Sec. 5303 - State share	2,705.00	2,665.00	3,316.00	2,749.18	2,450.00	2,705.82	2,528.20	2,831.10	3,167.62	2,884.63	3,195.72	2,721.90	33,920.17
4205 State MPO Pass-Through		1,605.01	989.05				9,921.21		10,366.54	15,403.41		9,771.13	48,056.35
4210 VDOT Rural Planning	915.00		(81.76)	753.44	2,362.67	1,868.77	2,655.22	5,221.46	5,853.95	8,037.94	8,161.18	10,475.44	46,223.31
4220 VDEM-Hazard Mitigation Plan			1,771.33	595.45	385.21	983.10	1,661.91	1,572.53	2,012.84	2,120.56	1,431.74	6,564.72	19,099.39
4230 State Appropriation	9,548.63	9,548.63	9,991.46	9,548.63	9,548.63	9,691.29	9,548.63	9,548.63	9,548.63	9,548.63	9,548.63	10,608.47	116,228.89
Total 4200 State Funding	\$ 25,603.63	\$ 23,544.64	\$ 24,875.80	\$ 24,010.52	\$ 24,338.42	\$ 18,475.25	\$ 35,896.17	\$ 29,611.62	\$ 43,302.01	\$ 48,800.02	\$ 33,385.15	\$ 50,201.37	\$ 382,044.60
4300 Local Funding													0.00
4301 TPO Assessment	4,204.00	4,203.92	4,203.92	4,203.92	4,203.92	4,203.92	4,203.92	4,203.92	4,203.92	4,203.92	4,203.92	4,203.80	50,447.00
4310 Local Membership Dues	45,061.00	45,440.18	45,440.18	45,440.18	45,440.18	40,853.70	45,440.18	45,045.29	45,440.18	45,440.18	45,440.18	45,092.20	539,573.63
4315 Service/Fee Income			29,613.97	15,451.29	14,228.39	24,854.47	15,164.18	16,224.81	19,964.86	16,430.55	16,277.12	19,931.63	188,141.27
4320 Capital Region Collaborative			168.25	1,459.37	733.89	386.16	881.87	5,349.14	3,283.92		815.77	466.15	13,544.52
Total 4300 Local Funding	\$ 49,265.00	\$ 49,644.10	\$ 79,426.32	\$ 66,554.76	\$ 64,606.38	\$ 70,298.25	\$ 65,690.15	\$ 70,823.16	\$ 72,892.88	\$ 66,074.65	\$ 66,736.99	\$ 69,693.78	\$ 791,706.42
4400 Private Funding													0.00
4410 Restricted Contributions									0.00				0.00
4360 FOLAR Grant	6,245.83	6,245.83	6,245.83	6,245.83	6,245.83	6,245.83	6,245.83	6,245.83	6,245.83	6,245.83	6,245.83	6,245.83	74,949.96
Total 4410 Restricted Contributions	\$ 6,245.83	\$ 6,245.83	\$ 6,245.83	\$ 6,245.83	\$ 6,245.83	\$ 6,245.83	\$ 6,245.83	\$ 6,245.83	\$ 6,245.83	\$ 6,245.83	\$ 6,245.83	\$ 6,245.83	\$ 74,949.96
4420 Community Impact											10,000.00	40,000.00	50,000.00
Total 4400 Private Funding	\$ 6,245.83	\$ 6,245.83	\$ 6,245.83	\$ 6,245.83	\$ 6,245.83	\$ 6,245.83	\$ 6,245.83	\$ 6,245.83	\$ 6,245.83	\$ 6,245.83	\$ 16,245.83	\$ 46,245.83	\$ 124,949.96
5000 Other Income													0.00
5001 Interest Income	131.61	578.82	163.77	335.36	96.11	93.41	86.41	240.61	44.66	97.53	37.22	462.53	2,368.04
5010 Miscellaneous			(0.40)	525.00					0.00				524.60
Total 5000 Other Income	\$ 131.61	\$ 578.82	\$ 163.37	\$ 860.36	\$ 96.11	\$ 93.41	\$ 86.41	\$ 240.61	\$ 44.66	\$ 97.53	\$ 37.22	\$ 462.53	\$ 2,892.64
Total Income	\$ 222,128.73	\$ 214,942.83	\$ 223,171.81	\$ 246,395.45	\$ 207,772.27	\$ 273,851.55	\$ 279,645.15	\$ 247,126.27	\$ 331,520.41	\$ 366,704.47	\$ 250,973.20	\$ 374,510.90	\$ 3,238,743.04
Gross Profit	\$ 222,128.73	\$ 214,942.83	\$ 223,171.81	\$ 246,395.45	\$ 207,772.27	\$ 273,851.55	\$ 279,645.15	\$ 247,126.27	\$ 331,520.41	\$ 366,704.47	\$ 250,973.20	\$ 374,510.90	\$ 3,238,743.04



Richmond Regional PDC
Profit and Loss
July 2020 - June 2021

Table with columns for months (Jul 2020 to Jun 2021) and Total. Rows include Expenses, 6000 Salary & Wages, 6110 Salaries FT Chargeable, 6200 Payroll Taxes, 6500 Benefits, 6540 Life & Disability, 6550 FSA/HSA Section 125 Plans, 7100 Professional Fees, 7200 Office Expenses, and 7220 Computer Operations.

Richmond Regional PDC
Profit and Loss
 July 2020 - June 2021



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	Jul 2020	Aug 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	Jun 2021	Total
7225 Computer Supplies									4.23	183.46		6,079.96	6,267.65
7226 Technology services		2,577.04								1,270.94	1,270.94	(143.88)	4,975.04
Total 7220 Computer Operations	\$ 13,724.83	\$ 14,372.74	\$ 13,357.64	\$ 11,737.11	\$ 10,990.90	\$ 11,090.28	\$ 12,459.05	\$ 11,556.67	\$ 14,798.79	\$ 12,302.69	\$ 15,292.47	\$ 16,887.59	\$ 158,570.76
7230 Printing	3,813.14	2,579.09	2,909.24	2,579.09	2,828.37	2,635.94	2,911.24	2,579.09	2,467.86	1,187.51	1,076.62	118.57	27,685.76
7235 Supplies	1,565.62	2,721.45	226.12	207.22		49.74	38.51	296.57	361.50			2,633.03	8,099.76
7245 Postage		21.78										14.52	36.30
7250 Public Outreach/Advertisements						961.00			1,556.96			616.30	3,134.26
7290 Miscellaneous Expenses		166.13	1,902.59	2,102.47		1,269.89	500.00	685.00	1,680.00	400.00	198.29		8,904.37
7295 Bank Fees	115.00	100.00	85.00	85.00	100.00	82.50	70.00	85.00	100.00	75.00	70.00	70.00	1,037.50
Total 7200 Office Expenses	\$ 19,218.59	\$ 19,961.19	\$ 18,480.59	\$ 16,710.89	\$ 13,919.27	\$ 16,089.35	\$ 15,978.80	\$ 15,202.33	\$ 20,965.11	\$ 13,965.20	\$ 16,637.38	\$ 20,340.01	\$ 207,468.71
7400 Program Expenses													0.00
7410 Organizational Dues	1,247.79	1,337.05	1,222.80	847.80	1,390.80	2,476.30	1,141.67	3,720.29	4,566.64			435.00	18,386.14
7425 Travel - Agency	75.92	0.00	8.00			92.18					12.00	1,116.60	1,304.70
7430 Books & Periodicals	11.99	11.99	11.99	11.99	111.99	11.99	11.99	11.99	71.99			5.00	272.91
7450 Pass-through and Matching funds													0.00
7451 Pass Through Funds - MPO		8,025.04	10,198.30				49,606.07		51,832.73	77,017.06		48,855.65	245,534.85
7454 Pass-through funds - Lower Ck						47,679.67							47,679.67
7456 Pass - Through Funds - SHSP				8,502.24		5,400.00	10,864.80	6,346.98	7,909.49	31,133.57	13,202.62	42,411.93	125,771.63
7457 Pass-Thru Hazard Mitigation										12,500.00			12,500.00
7459 Other Pass-thru expenses		9,355.50	12,075.13	16,650.00		35,056.75					10,000.00	40,000.00	123,137.38
Total 7450 Pass-through and Matching funds	\$ -	\$ 17,380.54	\$ 22,273.43	\$ 25,152.24	\$ -	\$ 88,136.42	\$ 60,470.87	\$ 6,346.98	\$ 59,742.22	\$ 120,650.63	\$ 23,202.62	\$ 131,267.58	\$ 554,623.53
Total 7400 Program Expenses	\$ 1,335.70	\$ 18,729.58	\$ 23,516.22	\$ 26,012.03	\$ 1,502.79	\$ 90,716.89	\$ 61,624.53	\$ 10,079.26	\$ 64,380.85	\$ 120,650.63	\$ 23,214.62	\$ 132,824.18	\$ 574,587.28
7600 Infrastructure													0.00
7210 Rent	20,190.24	20,875.77	20,875.77	20,875.77	20,875.77	20,875.77	20,875.77	20,875.77	20,875.77	20,875.77	20,875.77	11,036.13	239,984.07
7240 Insurance	573.08	573.08	573.08	573.08	573.08	573.08	573.08	573.08	2,292.36				6,877.00
7680 Depreciation Expense	2,102.65	2,102.65	2,102.65	2,102.65	1,710.00	1,710.00	1,710.00	1,710.00	1,710.00	1,710.00	1,710.00	1,710.00	22,090.60
Total 7600 Infrastructure	\$ 22,865.97	\$ 23,551.50	\$ 23,551.50	\$ 23,551.50	\$ 23,158.85	\$ 23,158.85	\$ 23,158.85	\$ 23,158.85	\$ 24,878.13	\$ 22,585.77	\$ 22,585.77	\$ 12,746.13	\$ 268,951.67
Total Expenses	\$ 231,759.79	\$ 229,007.01	\$ 229,464.04	\$ 227,135.49	\$ 201,083.87	\$ 299,715.62	\$ 273,431.36	\$ 211,412.10	\$ 292,922.93	\$ 334,215.47	\$ 218,171.01	\$ 358,748.05	\$ 3,107,066.74
Net Operating Income	\$ (9,631.06)	\$ (14,064.18)	\$ (6,292.23)	\$ 19,259.96	\$ 6,688.40	\$ (25,864.07)	\$ 6,213.79	\$ 35,714.17	\$ 38,597.48	\$ 32,489.00	\$ 32,802.19	\$ 15,762.85	\$ 131,676.30
Other Expenses													
7900 Capital Expense Projects		5,947.01		5,422.50	602.50	1,125.00		150.00			225.00		13,472.01
7950 Transfer to/from Reserves	0.00												0.00
7952 Transfer to Local Match				4,981.37		(4,586.48)		(394.89)					0.00
Total Other Expenses	\$ -	\$ 5,947.01	\$ -	\$ 10,403.87	\$ 602.50	\$ (3,461.48)	\$ -	\$ (244.89)	\$ -	\$ -	\$ 225.00	\$ -	\$ 13,472.01
Net Other Income	\$ -	\$ (5,947.01)	\$ -	\$ (10,403.87)	\$ (602.50)	\$ 3,461.48	\$ -	\$ 244.89	\$ -	\$ -	\$ (225.00)	\$ -	\$ (13,472.01)
Net Income	\$ (9,631.06)	\$ (20,011.19)	\$ (6,292.23)	\$ 8,856.09	\$ 6,085.90	\$ (22,402.59)	\$ 6,213.79	\$ 35,959.06	\$ 38,597.48	\$ 32,489.00	\$ 32,577.19	\$ 15,762.85	\$ 118,204.29



Public Participation Guide

PlanRVA is taking steps to improve accessibility of public meetings to members of the public, interested parties and stakeholders across all of the public bodies we support. The following is a description for how one can follow activities of the Central Virginia Transportation Authority (CVTA), Richmond Regional Transportation Planning Organization (RRTPO) and PlanRVA's Regional Commission.

All meetings of the CVTA, RRTPO and PlanRVA, including committees and working groups are accessible to the public. Anyone may attend in person or virtually. The following are options available to anyone wishing to attend and participate:

1. **In Person Attendance and Participation:** PlanRVA is hosting in person meetings of the public bodies we support. For any in person meeting, members of the public, interested parties and stakeholders may attend the meeting in person without reservation or prior arrangement. Meeting information, including location, time and agenda topics are posted on the [PlanRVA full calendar](https://planrva.org/calendar/) at <https://planrva.org/calendar/>.

During this time of heightened concern for health, safety and welfare due to the COVID-19 pandemic and variants, please be sure to follow all health and safety guidelines from the Centers for Disease Control and the Richmond City Health District. Currently, we advise any persons who are not vaccinated for COVID-19 wear a mask or face covering and suggest those who are vaccinated to consider the same. In all cases, please keep a safe distance from others and help us prevent the spread of COVID-19 and its variants.

Anyone wishing to request special accommodations should contact PlanRVA at 804-323-2033 or email PlanRVA@PlanRVA.org with your request at least 48 hours prior to the meeting. A staff member will follow up to confirm our ability to fulfill the request.

Members of the public who choose to attend in person and wish to speak during the public comment period will be asked to sign in providing their name, locality of residence or business and topic they'd like to address.

2. **Virtual Attendance and Participation:** Anyone who wishes may participate in public meetings virtually as an attendee through the Zoom Webinar platform. Information



for how to register to attend each meeting will be published with the meeting notice on our website and transmitted through email notification to our members, stakeholders and interested parties. You can find registration information in the event details by clicking on the meeting you wish to attend in the [PlanRVA full calendar](https://planrva.org/calendar/) at <https://planrva.org/calendar/>.

Once registered, all attendees will receive automated confirmation emails of their registration with reminders that include the meeting access information. Once you've joined the meeting, you'll be able to submit comments or questions just as though you're in person.

- 3. Observe Meetings and View Later:** Anyone wishing to view the meeting as it's happening or an archived recording may access recordings on [our YouTube Channel](https://www.youtube.com/planrva) at <https://www.youtube.com/planrva>. Meetings are live streamed and accessible afterwards for later viewing. All archived recordings are sorted by topic into playlists- just select the playlist for the meeting's recording you wish to view. You can also find links to all meeting recordings on the [PlanRVA website](http://www.PlanRVA.org) at www.PlanRVA.org by clicking the drop down for meetings and selecting the public body you're interested in viewing. Links to recordings available through YouTube are posted here after the meeting occurs.
- 4. Share Your Opinion and Ask Questions:** The best way to participate "in real time" for a meeting is to attend in person or virtually and request time to address the body during the public comment time in the agenda. If you are unable to do this, you may also submit comments or questions prior to any scheduled meeting through the public body's dedicated mailbox (listed below). All written comments submitted by 4 p.m. the business day preceding the meeting will be provided to members of the public body within a reasonable time period and included in the administrative record. If in doubt, you can always submit your comments to Input@PlanRVA.org with the topic included in the subject line and we'll route internally.

For the CVTA:	CVTA@PlanRVA.org
For the RRTPO:	RRTPOinput@PlanRVA.org
For PlanRVA:	Input@PlanRVA.org

- 5. Inclusive Agendas:** All comments and questions submitted via email during or after the meeting will be reviewed following the meeting and to the extent practical, we'll work to post responses on the PlanRVA website or incorporated as a report in the next meeting's agenda.
- 6. Comments on Social Media Platforms:** PlanRVA maintains an active presence on Facebook, Twitter and YouTube. While we monitor comments on these platforms and work to address any questions posted to our accounts, we encourage members of the public who wish to submit bona fide comments to the public bodies to do so through the channels above. This will assure adequate tracking of input and responses so nothing is missed.

Environmental and Intergovernmental Reviews

June 2021 - August 2021



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In cooperation with State Agencies, PlanRVA routinely is requested to provide environmental and intergovernmental reviews. PlanRVA staff circulate the review requests among member locality staff for comments and questions prior to submitting a response to the requesting State Agency.

Located within the Richmond Region

Master Plan at DSCR

Chesterfield

The Defense Logistics Agency intends to implement the 2019 Master Plan for the Defense General Supply Center Richmond. The plan proposes to site and design new modern, energy-efficient, sustainable buildings and infrastructure to supplement existing facilities (and in the future, replace outdated facilities) and by upgrading existing buildings and infrastructure to address life, safety, security, and mission deficiencies. No significant impacts on environmental resources would be anticipated with implementation of the Proposed Action. Minor, temporary to permanent effects on land use, noise, air quality, geological resources, water resources, biological resources, hazardous materials and waste, human health and safety, and transportation and infrastructure would occur. Minor, beneficial effects on recreation, biological resources, transportation and infrastructure, human health and safety, and socioeconomics would also occur as a result of implementation of the Master Plan. Proposed projects include: building renovations, road connections, expanded parking, and building improvements (such as roof replacements, sprinkler replacements, etc.). PlanRVA staff received no comments from locality staff. PlanRVA staff responded with no concerns.

Greenyard Chester Apartments

Chesterfield

The subject property is proposed for multi-family development through the HUD's Multifamily Accelerated Program (MAP) Section 221(d)(4): Mortgage insurance for the new construction or substantial rehabilitation of apartments. The HEROS Program requires an Environmental Assessment be completed. The subject property is approximately 5 acres and currently wooded. The subject property is proposed for multifamily residential redevelopment with the Greenyard Chester multifamily development. The proposed undertaking includes the new construction of eleven (11) apartment buildings housing a total of 424 residential units, and thirteen (13) townhouse buildings housing a total of 72 units. Additional onsite improvements will consist of two clubhouses, additional private access drives, paved surface parking areas, and community landscaping. Based on the proposed development plan, the proposed Greenyard Chester Apartments will not have an adverse effect on the coastal uses and/or natural resources of Virginia that are addressed by the twelve (12) enforceable policies of the Virginia Coastal Zone Management Program. PlanRVA staff received no comments about the proposed project from locality staff. PlanRVA staff responded with no concerns about the proposed project.



Virginia CZM Program - Year 36

Coastal Virginia

DEQ is requesting \$3,033,000 in Federal funds to be matched by \$2,504,000 in State and partner funds for a total cost of \$5,537,000. These funds will be used by the Virginia CZM Program and partner agencies towards a variety of projects that implement coastal resource management, coordination, and planning in Virginia's Coastal Zone. PlanRVA will receive some of these funds through 2 grants from the VCZM program for Federal FY 2021. Work to be supported through the grants includes: local coordination and technical assistance, support for the Lower Chickahominy Watershed Collaborative, participation on the Coastal Virginia Ecotourism Alliance, and regional resilience planning. PlanRVA staff received no comments from locality staff. PlanRVA staff had no concerns about the grant application and responded with support.

Dept. of Corrections Modular Facilities

Goochland

Multi-Purpose Modular Facility - Under the Proposed Action, DOC is constructing a new 4-piece modular multipurpose building to provide space for inmate programming and four offices for staff involved in the programs. The building would be 2,649 square feet, with an approximately 48-foot-wide by 56-foot-long footprint. It would be elevated by approximately 60 piers, each of which would be concrete below ground and block above ground. The siding would be fiber cement. The proposed project site has been previously disturbed when fill and grading occurred to construct modular housing units that were situated nearby. Nursery Modular Facility - The purpose of the proposed project is to construct a nursery building at VCCW to provide space for inmates and their infants. The provision of these facilities is new program for the Virginia Department of Corrections (DOC). The project is needed because DOC wishes to help the children of incarcerated women get a better start in life and wants to allow mothers the opportunities to bond with their newborns. The project would help further DOC's mission to rehabilitate inmates and enhance public safety. Under the Proposed Action, DOC is constructing a new 4-piece modular multipurpose building to provide incarceration space for ten new mothers and their infants. The building would be 3,452 square feet, with an approximately 65-foot-wide by 54-foot-long footprint. It would be elevated by approximately 60 piers, each of which would be concrete below ground and block above ground. The siding would be fiber cement. PlanRVA staff received no comments from locality staff. PlanRVA staff responded with no concerns about the proposed projects.

Elmont-Ladysmith Transmission Line

Hanover

Dominion Energy proposes to rebuild existing 500 kV transmission Line #574 and perform related projects in an existing 26.2-mile transmission corridor between the Elmont Switching Station and Ladysmith Switching Station, located in the Counties of Hanover and Caroline, Virginia. The proposed Rebuild Project will replace aging infrastructure that is at the end of its service life in order to comply with the Company's mandatory electric transmission planning criteria. This line was constructed in 1966 primarily on COR-TEN steel lattice towers. These COR-TEN towers have been identified for rebuild based on the Company's assessment. The desired in-service target date for the Line # 574 Rebuild Project is December 31, 2025. The Company estimates that it will take approximately 39 months for detailed engineering, materials procurement, permitting, and construction. Because the existing right-of-way and Company-owned property is adequate to construct the proposed Rebuild Project, no new right-of-way is necessary. PlanRVA staff received no comments from member locality staff about this project. PlanRVA staff responded to DEQ with no comments.

State Records Center Expansion



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Henrico

The proposed agency activity involves the acquisition and partial development of the subject property, which is located immediately to the east of the existing State Records Center. While plans are not available at this stage, the concept for the future development includes an expansion to the existing Library of Virginia State Records Center that is located to the west of the subject parcel. The expansion will include a storage facility that benefits both VCU Libraries and the Library of Virginia who are jointly proposing the development of this shared facility. The subject property is comprised of a single parcel totaling approximately 14.51-acres and is located at 2010 Charles City Road. The project site is undeveloped open and forested land with no known improvements. Review of background information concerning the subject property indicated the site is located within the New Market Heights and Seven Pines Battlefields which are listed as Potentially Eligible and Considered Eligible for Environmental Review Purposes, respectively. As a result, additional coordination may be required with DHR during preparation of site plans. Additional coordination with state and federal agencies may be required to determine if impacts to Waters of the U.S. or State Waters will occur as part of the proposed expansion and as site plans are developed, consideration of the presence of wetlands should be taken into account. PlanRVA staff received no comments from locality staff. PlanRVA staff responded with no comments about the proposed project.

River Mill Subdivision

Henrico

The Applicant is actively pursuing a Major Modification to the previously authorized Virginia Department of Environmental Quality (DEQ) Section 401 Individual Permit (DEQ 17-1370) and Army Corps of Engineers (COE) Section 404 Individual Permit (USACE 2015-1708) to support the development of the Project. The proposed Major Modification includes the expansion of the permit area which requires a federal consistency review. The Major Modification is primarily driven by a land swap agreement between HHHunt River Mill, LLC and Henrico County. This agreement will result in the inclusion of four new areas to the River Mill permit: a large portion of land bound by the Chickahominy River along the northwest boundary of the project, and three smaller portions of land east of Lavender Field Herm Farm. The permit modification requests also result in update to the layouts within the subdivision. Most changes are associated with the lands around the newly added areas within the western central portion of the permit area. The layout changes are primarily due to additional avoidance and minimization made available by utilizing the land acquired in the land swap agreement and changes in the real estate market. These layout changes consist of a reconfiguration of all infrastructure (road, utilities, etc.) and inclusion higher density residential units. These layout changes do not result in effects that are substantially different than those described in the original submittal. The overall proposed Project is situated on 268.8 acres and consists of the construction of a residential subdivision, and will include single-family homes, town houses, apartments, parking areas, and appurtenant facilities (clubhouse, utilities, stormwater, etc.). The additional areas associated with the proposed Major Modification consists of 21.3 acres (of the total 268.8-acre project). PlanRVA staff received no responses from locality staff. PlanRVA staff responded with no comments about the proposed project.



Science Museum of Virginia Green Space

Richmond

The project site is located at 2500 West Broad Street in Richmond, VA and consists of approximately 2 acres. Within the proposed site boundary, the area of disturbance is in the southwest corner of the property, bound by the Children’s Museum of Richmond and the newly constructed parking garage to the north, and the Science Museum of Virginia (SMV) entrance drive to the east. The disturbance will be confined to the existing lawn space between the museums and will extend to the Broad Street right of way. The proposed project, SMV will convert the approximate 2-acre site between the two museums and Broad Street to a large public park and green space. The park is intended to act as an amenity for the entire surrounding community, providing spaces for outdoor gatherings and exploration. The park will highlight native Virginia plantings. Walking paths through the park will be provided in a stabilized aggregate material and connect to the existing concrete sidewalks around the site. A small granite paved plaza will be added to the southwest corner of the site as an entrance from the Broad Street corridor. A large pedestrian plaza will be added in the northeast corner of the project site to connect to the adjacent Science Museum plaza. It will provide a gathering space around an art sculpture, which is proposed as part of a separate project. The site will be designed to comply with the Virginia Stormwater Management Permit for stormwater management. Since the project will connect to the City of Richmond combined sewer system, the project is exempt from providing water quality treatment. Construction is projected to begin in fall 2021 and last approximately 12 months. It is anticipated that the green space would be completed by fall of 2022. PlanRVA staff received no comments from locality staff. PlanRVA staff responded with no concerns about the proposed project.

VCU Student Art Gallery

Richmond

VCU proposes to construct one significant building at 600 + 606 West Grace Street, Richmond, Virginia, to serve as the Student Art Gallery. The project area, which consists of two parcels having a total area of approximately 0.354 acre, is in a fully developed urban area and nearly surrounded by properties and facilities already owned by VCU. Impacts to the environment, cultural resources, and the built environment are expected to be none or minimal. PlanRVA staff received no comments from member locality staff. PlanRVA staff responded with no concerns about the proposed project.



Hidden Lane RA OU2

Loudoun

DEQ is requesting \$12,500 in Federal funds to support DEQ staff time related to oversight, meetings, site visits, correspondence, and document review related to work on the Superfund site. About the Site: The Hidden Lane landfill was operated as an unlined dump from 1971 – 1984. The dump accepted a wide range of construction and non-construction wastes. The landfill was forced to close in 1984 since it was shown that they were accepting domestic solid waste and hazardous waste. Upon inspection by EPA in 1988 semi-volatile (SVOC) and volatile (VOC) contamination was found in ground water, surface water, and sediment samples. In 1989 VOCs were first detected in private drinking wells west of the landfill. In 2005 EPA completed an integrated site assessment; Trichloroethylene (TCE), a carcinogenic industrial solvent, was detected in surface and subsurface soil samples and in downgradient residential wells. The landfill site was placed on the NPL on March 19, 2008. PlanRVA staff received no comments from locality staff. PlanRA staff had no concerns about the grant application and responded with support.

Peck Iron & Metal Amendment 4

Portsmouth

DEQ is requesting \$12,500 in Federal funds for work on the Peck Iron & Metal Superfund site. The funding will support DEQ staff time related to oversight, meetings, site visits, correspondence, and document review related to work on the Superfund site. The Site is an inactive 33-acre scrap metal storage, processing, and recycling facility located in Portsmouth, Virginia. From 1945 to 1999, Peck purchased, processed, stored, and shipped scrap metal from various military bases; other federal, state, and local government agencies; and local businesses. EPA added the Site to the National Priorities List (NPL) on November 3, 2009. RI and Feasibility Study (FS) activities were initiated in 2011. PlanRVA staff received no comments from locality staff. PlanRVA staff responded with no concerns about the proposed grant applications.

Abex Amendment 1

Portsmouth

DEQ is seeking \$10,000 in Federal funds to support DEQ staff time related to oversight, meetings, site visits, correspondence, and document review related to work on the Superfund site. About the Site: From 1928 to 1978, the Abex Superfund site was a foundry that melted used railroad car journal bearings and recast the material into new bearings. Spent casting sand laden with heavy metals, primarily lead, was disposed in a 1 acre area north of the foundry facility. In 1986, EPA identified high lead concentrations in the foundry waste, in soil around the process area, and in off-site soil in residential lots next to the site. This site was listed on the National Priorities List in 1990. PlanRVA staff received no comments from locality staff. PlanRVA staff responded with no concerns about the proposed grant applications.



Environmental & Intergovernmental Reviews

In cooperation with State Agencies, PlanRVA routinely is requested to provide environmental and intergovernmental reviews. PlanRVA staff circulate the review requests among member locality staff for comments and questions prior to submitting a response to the requesting State Agency.

Environmental reviews can include:

- **Environmental Assessments and Impact Reports** - Virginia code requires state agencies to prepare an environmental impact report (EIR) for each major state project.
- **Coastal Consistency Determinations and Certifications** - Due to receipt of Federal funds or permits, proposed projects must prove consistency with the enforceable policies of Virginia's Coastal Zone Management Program.
- **Groundwater Withdrawal Permits** - PlanRVA staff receives notice of Groundwater Withdrawal Permits in the Eastern Virginia Ground Water Management Area (GWMA). The eastern portion of PlanRVA is located in the Eastern Virginia GWMA. All jurisdictions in the Eastern Virginia GWMA are notified of pending permits as part of this process, therefore PlanRVA receives review requests for projects outside of the Richmond region. For more information about the Eastern Virginia GWMA see <http://www.deq.virginia.gov/Programs/Water/WaterSupplyWaterQuantity/WaterWithdrawalPermittingandCompliance.aspx>.
- **Virginia Water Protection (VWP) Permits** - DEQ issues VWP Permits for activities related to the quality of surface waters in the Commonwealth including the filling, dredging, draining or excavation of wetlands, streams, or other state waters. Surface water withdrawals are also permitted through VWP permits.
- **Virginia Pollutant Discharge Elimination System (VPDES) Permits** – DEQ issues VPDES permits to any person who discharges any pollutant into surface waters of the Commonwealth from a point source.

Intergovernmental reviews can include:

- State Agency grant applications for Federal funding, including:
 - CERCLA grant funds from US EPA (Superfund programming and site remediation)
 - Virginia Coastal Zone Management Program funding from the National Oceanic and Atmospheric Administration
 - Diesel Emission Reduction Act (DERA) State Clean Diesel funds from US EPA
 - Capitalization funds for the Virginia Clean Water Revolving Loan Fund for wastewater treatment facility improvements from US EPA
- FHWA Section 5310 funding for projects involving transit and mobility enhancements for seniors and individuals with disabilities.

For additional information on the reviews, please go to the following:

<https://planrva.org/environment/reviews/>.

Jurisdiction	Response Date	Review Name	Coastal Consistency Determination or Certification	Environmental Assessment, Impact Statement, or Impact Report	Groundwater Withdrawal Permit	VPDES Permit	VWP Permit	PSD Permit (Air Quality)	Federal funding of State Program	Superfund Remediation Application	FTA Section 5310 Funding	State Corporation Commission Application	Other	Virginia Pollution abatement
Chesterfield	8/1//2021	Master Plan at DSCR	X											
Chesterfield	8/20/2021	Greenyard Chester Apartments	X											
Coastal VA	7/19/2021	Virginia CZM program year 36						X						
Goochland	6/25/2021	Dept of corrections modular facilities		X										
Hanover	6/9/2021	Elmont/Ladysmith transmission line									X			
Henrico	5/28/2021	State Records Center expansion		X										
Henrico	6/17/2021	River Mill Subdivision	X											
Richmond	7/9/2021	Science Museum of VA Green space		X										
Richmond	8/20/2021	VCU Student Art gallery		X										
Louden County	7/19/2021	Hidden lane RA OU2								X				
Portsmouth	6/17/2021	Peck Iron Metal Amendment 4								X				
Portsmouth	6/17/2021	Abex Amendment 1								X				