



**Executive Committee**

**AGENDA**

**August 13, 2020 -- 8:15 a.m.**

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**Call to Order & Certification of a Quorum**

**1. Welcome and Introductions** (Nelson)

- a. [Statement regarding Virtual Meetings for PlanRVA and Clerk’s Certification.....page 3](#)
- b. Roll Call of Attendees and Certification of a Quorum (Fusco)

**2. Public Comment Period** (Nelson)

Speakers may address the Commission for up to three (3) minutes on any matters included in this meeting agenda. Speakers are requested to give their name, locality in which they reside, and if appropriate, the organization they represent. Members of the public may also submit comments through the Chat function.

**3. Old Business**

- a. [Minutes for the June 11, 2020 Meeting \(Davis\).....page 4](#)

Minutes from the June 11, 2020 meeting are included for review.

**Requested Action:** Motion to accept the June 11, 2020 meeting minutes (roll call vote).

- b. **Charter Revisions Update** (Gregory)

Mr. Gregory will update members including summary of input received from localities regarding the proposed Charter revisions.

**4. New Business:**

- a. **Personnel Policy Review** (Heeter)

**i. Extension of Vacation Leave Deadline**

Staff is requesting temporary extension of the specified deadline for use of vacation leave from December 31, 2020 to June 30, 2021 due to COVID-19. The extension will allow staff members who were unable to take leave in 2020 additional time to meet the deadline before leave is forfeited. If approved by the Executive Committee, the item will be included in the September Full Commission Agenda.



**Requested Action:** Motion to forward the item to the Full Commission with recommendation for approval (roll call vote).

**ii. Overview of additional recommended changes to the Personnel Policy**

**No Action Requested:** This item is for information only at this time; recommended changes will be included in the September meeting agenda.

**5. Reports, Updates and Discussion Items:**

**a. Chairman's Report** (Nelson)

**b. Nominating Committee Report** (Newbille)

Dr. Newbille will give an update on the status of nominations for FY2021 Slate of Officers.

**c. Executive Director's Report** (Heeter)

Ms. Shickle will provide a verbal agency update and review key items on the Full Commission agenda, time permitting.

**6. Public Comment Period** (Nelson)

Speakers may address the Commission for up to three (3) minutes on any matters relevant to the body. Speakers are requested to give their name, locality in which they reside, and if appropriate, the organization they represent. Members of the public may also submit comments through the Chat function.

**7. Adjourn**

Targeted Adjournment is 8:55 am.

**Requested Action:** Motion to Adjourn the meeting.