



AGENDA COMMISSION MEETING

July 8, 2021 -- 9:00 a.m.

James River Board Room- PlanRVA

Members of the public may observe the meeting via YouTube: www.youtube.com/PlanRVA

1. **Welcome and Introductions** (Spoonhower)
 - a. **Pledge of Allegiance to the United States of America**
 - b. **Statement Regarding Virtual Meetings** Page 2
 - c. **Roll Call of Attendees and Certification of a Quorum**
2. **Public Comments**
3. **Consent Agenda** (Spoonhower)
 - a. **Approval of Agenda**
 - b. **Meeting Minutes** Page 3
4. **Officer Inductions** (Spoonhower)
5. **Standing Committee and Other Reports**
 - a. **Executive Committee & Chairman's Report** (Winslow)
 - i. **FY2022 Meeting Schedule** Page 8
 - ii. **Committee Assignments**
 - b. **Audit, Facilities & Finance Committee Report** (Holland)
 - i. **Action Item: Financial Statements** (van Doornick) Page 9

Action Requested: Motion to accept the May Financial Statements.

 - c. **Public Outreach and Engagement Committee Update** (Davey)
 - d. **Executive Director's Report**
 - i. **Program Dashboard** Page 17
 - ii. **Intergovernmental and Environmental Reviews** Page 19
6. **Other Business**
7. **New Business**
8. **Commissioner Comments- Local Innovation in Planning**

Adjourn- Targeted Adjournment is 10:30 a.m.



Opening Statement for Electronic Meetings

Due to the 2020 COVID-19 virus, meetings of the Richmond Regional Planning District Commission were transitioned to a virtual format in accordance with provisions of Virginia Code § 2.2-3708.2 and related legislation approved by the General Assembly of Virginia during the current period of the Governor's State of Emergency Declaration for COVID. The opportunity for public bodies to continue functioning in a virtual format has been extended by virtue of the recent Richmond City Council Action under Ordinance 2021-181 permitting public bodies located within the City Limits to meet by virtual means through the extended local emergency declaration through December 31, 2021.

While we meet in a remote/virtual format, we remain committed to public accessibility and opportunity to participate. Staff provided advance notice of this meeting to members and the public including instructions for accessing the meeting and materials. As this meeting will be recorded, audio and visual recordings and materials will be accessible through the PlanRVA website. Any member of the public participating as an observer during the meeting may submit comments or questions at any time via email at info@PlanRVA.org. Additional information for how members of the public may participate are included in the meeting materials and on our website.

For the members who are participating in the meeting today, we ask that you identify yourself first when speaking so we can accurately record the activities of the meeting. Please remember to mute your line when not speaking to minimize additional noise and feedback. You may unmute your line at any time to request acknowledgement from the Chair. Staff will be monitoring the chat functions throughout the meeting to assure we do not overlook anyone wishing to participate, as appropriate, in the discussion.

If anyone has questions regarding the process for assuring effective facilitation of this meeting or for how members of the public may participate, they should communicate by email if viewing via YouTube or chat if within the Zoom platform.

Staff certifies that we have followed the approved procedures for appropriate notice of this meeting and the means by which we are convening.



Commission Meeting
Hybrid In Person and Virtual Meeting
Meeting Minutes
June 10, 2021
9:00 a.m.

Members Present (A = Alternate)

<u>Charles City County</u>		<u>Town of Ashland</u>		<u>Goochland County</u>	
William Coad	X	Kathy Abbott (A)		Susan Lascolette (A)	
Michelle Johnson (A)		Mr. Daniel McGraw	X	Neil Spoonhower, Chair	X
Rhonda Russell (A)	X				
<u>Chesterfield County</u>		<u>City of Richmond</u>		<u>Hanover County</u>	
Kevin Carroll		Andreas Addison	X	Sean Davis	X
Tim Davey	X	Nolen Blackwood (A)		Canova Peterson	X
Gloria Freye	X	Jacob Giovia	X	Faye Prichard (A)	X
Leslie Haley	X	Michael Jones (A)		Charlie Waddell	X
James Holland	X	Ann-Francis Lambert		Randy Whittaker	X
Jim Ingle		Stephanie Lynch			
Jesse Smith (A)	X	Dr. Cynthia Newbille	X		
Chris Winslow, Vice-Chair	X	Rodney Poole			
		Ellen Robertson (A)			
<u>Henrico County</u>		<u>New Kent County</u>		<u>Powhatan County</u>	
Gregory Baka	X	John Lockwood (A)	X	Michael Byerly	X
Thomas M. Branin		John Moyer		Bobby Hall	X
William Mackey	X	Patricia Paige	X		
Tyrone Nelson, Past Chair	X				
Patricia O'Bannon					
Daniel J. Schmitt					
Frank Thornton	X				

Others Present:

Eric Gregory.....Hefty, Wiley & Gore, PC

Staff Present

Martha Heeter.....Executive Director

Diane Fusco.....Office Manager

Sidd Kumar.....Project Coordinator



The PlanRVA Regional Commission meeting was held using electronic communication means as set forth by the April 22, 2020 actions of the General Assembly in response to the continued spread of novel coronavirus, or COVID-19. The technology used for this meeting was a web-hosted service created by Zoom. A live stream of the meeting was available through YouTube to assure open access by members of the public. All recordings are available on our [Plan RVA YouTube Channel](#) at www.youtube.com/PlanRVA.

Call to Order

Chairman Spoonhower called the PlanRVA Commission meeting to order at approximately 9:00 a.m.

Attendance Roll Call & Certification of a Quorum

Following members standing for the Pledge of Allegiance to the United States of America and review of the statement regarding virtual meetings, Ms. Heeter took attendance by roll call and confirmed a quorum was present.

Public Comment Period

With no requests from the public to address members of the Commission, Chairman Spoonhower closed the public comment period.

Approval of Consent Agenda Items

Mr. Thornton made a motion to approve the items included in the Consent Agenda including the June 10, 2021 Meeting Agenda and May Meeting Minutes. Mr. Addison seconded the motion which was carried by acclamation.

Executive Committee and Chairman's Report

Chairman Spoonhower recognized new members of the Commission, including Mr. Byerly who, while not new the Commission, will be serving on the Executive Committee from Powhatan County. Mr. Charlie Waddell from Hanover County was also introduced.

Mr. Spoonhower made the following announcements:

- PlanRVA was recognized recently for its partnership with the Emergency Management Alliance of Central Virginia (the Alliance) and the Community Foundation for a greater Richmond in establishing the COVID-19 Emergency Response Fund. The United Way of Greater Richmond and Petersburg announced this project among its Steps to Success Awards winners and the Virginia Emergency Management Association announced the effort as Recovery Program of the Year.
- Martha Heeter was elected as President of the SouthEast Regional Directors Institute Council of Peers in May. She will serve a two-year term in this role.

Audit, Facilities & Finance Committee

Mr. Holland presented a summary of the Committee's activities for May including an overview of the continued positive results for the fiscal year through April 30th. The Committee also reviewed the FY2022 budget in preparation for the presentation in the June Commission meeting.



Mr. Holland made a motion to accept the financial statements as presented. Mr. Peterson seconded the motion which was approved by acclamation.

Ms. Heeter provided an overview of the FY2022 annual budget which included anticipated revenue through various confirmed and pending grant awards and projected expenses for the year ending June 30, 2022. She included in the request for approval of the budget, the following additional actions:

- Establishment of a 3% pool to award salary increases effective July 1, 2021
- Authorization to create and fill four new full-time regular positions
- Establishment of a pool to effect position reclassifications due to changing responsibilities in the coming fiscal year

Mr. Holland made a motion to approve the FY2022 budget and requested actions. Mr. Thornton seconded the motion.

Mr. Peterson offered a friendly amendment to the motion to approve the budget as presented and the additional actions with a modification to incorporate a salary increase for the Executive Director at 6% effective July 1, 2021 and a \$5,000 (gross) one-time annual salary adjustment pursuant to the Executive Committee's deliberations regarding Ms. Heeter's annual performance evaluation. Mr. Nelson seconded this motion for a friendly amendment. Both Mr. Holland and Mr. Thornton agreed to the amendment. The motion, as amended, was approved by roll call vote.

Following a question regarding compensation of staff involved in the start-up of the Central Virginia Transportation Authority, Mr. Spoonhower advised that the Executive Committee acted earlier in the fiscal year to acknowledge and award staff members who have served a leadership role assuming more than regular responsibilities for this effort.

Public Outreach and Engagement Committee

The Community Engagement Strategy and Implementation Plan is underway. This project is funded through a capacity building grant awarded by the Community Foundation for a greater Richmond. Staff hosted a prioritization workshop on May 25th which included Commissioners Davey and Winslow. Approval of the FY2022 budget and new positions is an affirmative step in the direction of building our capacity to fulfil our objectives for community engagement. The Committee will use this Strategy and Implementation Plan as a guide for focusing efforts in FY2022. Mr. Davey will be reaching out to members in recruitment of additional members to join the committee.

In addition, the Richmond Regional Transportation planning Organization (RRTPO) adopted an updated Title VI Plan last week. This is a first step in the process of assuring our ongoing compliance with the Civil Rights Act requirements associated with our federally funded programs. The newly approved Title VI Plan will serve as the standard across all federally funded programs. Staff is working to operationalize this plan to assure we are adhering to the Plan's commitments with specific emphasis on purchasing and employee relations.



Nominating Committee Report and Election of Officers

Reverend Nelson provided the nominating committee report as follows:

The nominating committee for the FY2022 slate of officers included Dr. Newbille (Richmond) and Reverend Nelson (Henrico). The Committee met on June 7, 2021. It was agreed that continuing with the officer rotation is critical to assuring local engagement in the Commission. As such, the rotation is suggested as follows with the corresponding officer nominations for FY2022:

Chair Year	Locality	FY2022 EC Member	FY2022 Position
2022	Chesterfield	Winslow	Chair
2023	Hanover	Davis	Vice Chair
2024	Powhatan	Byerly	Treasurer
2025	New Kent	Paige	Secretary
2026	Ashland	McGraw	
2027	Charles City	Coad	
2028	Richmond	Newbille	
2029	Henrico	Nelson	
2030	Goochland	Spoonhower	

Mr. Peterson made motion to close the nominations. Mr. McGraw seconded the motion which was approved by acclamation. Reverend Nelson made a motion to approve the slate of officers for FY2022 as presented. Mr. Peterson made a motion which was approved by roll call vote.

Executive Director's Report

Ms. Heeter provided an update on staff activities and progress in meeting the FY2021 key Imperatives approved by the Commission. The following are highlights of that report:

- The Program Dashboard is under final review following edits suggested by the Commissioners last month. It will return to monthly meeting materials beginning in July.
- Key Imperatives for FY2021 have been accomplished. Staff is working to develop new Imperatives for FY2022 for review by the Executive Committee in July with full Commission review to follow.
- The Better Together Webinar scheduled for June has been cancelled. We'll pick up the regular monthly schedule in July with a new lineup of exciting partnerships to showcase in the new year. Invitations are forthcoming to hold the time, 3rd Thursday of the month at 2 p.m.
- Intergovernmental and Environmental Reviews for the period were included in meeting materials for reference.

Old Business

Mr. Gregory provided a brief overview of the proposed Bylaws Amendments that were introduced last month. The Amendments are intended to align with the newly amended Charter Agreement. Ms. Haley made a motion to approve the Bylaws Amendments as presented. Dr. McGraw seconded the motion which was approved by roll call vote.



New Business

No new business was raised.

Commissioner Comments Local Updates and Discussion

Dr. McGraw made an announcement of the Ashland Town Hall opening ceremony on June 15th.

Ms. Paige recognized Mr. John Lockwood who attended the meeting from the New Kent Board of Supervisors (her Alternate).

Mr. Thornton offered metaphorical bouquet of flowers to Ms. Heeter and Mr. Spoonhower for their efforts this past year.

Mr. Holland shared his appreciation for Mr. Spoonhower's leadership this past year and congratulated all the Chesterfield County graduates in their accomplishments.

Adjourn

Chairman Spoonhower adjourned the meeting at approximately 10:30 a.m.

**FY2022 Proposed Meeting Schedule**

Executive Committee	Full Commission	Notes
July 8, 2021 8-9 am	July 8, 2021 9-10:30 am	Officer Inductions, Schedule and Committees
August 12, 2021 9 am- noon	Cancelled	EC Work Session Approval of Immersion Proposal
September 9, 2021 9 am- noon	September 9, 2021 9-10:30 am	FY21 Annual Report, FY22 Work Program and Budget Update Local Innovation in Planning: Chesterfield
October 14, 2021 9 am- noon	October 14, 2021 9-10:30 am	FY23 Local Assessments & Office Lease Local Innovation in Planning: TBD
Cancelled*	Cancelled	Cancelled for Veteran's Day Holiday
December 9, 2021 9 am- noon	December 9, 2021 9-10:30 am	FY2021 Audit, FY23 Preliminary Budget Local Innovation in Planning: TBD
Cancelled	Cancelled	Cancelled for local org meetings
February 10, 2021 9 am- noon	February 10, 2021 9-10:30 am	Local Innovation in Planning: TBD
March 10, 2021 9 am- noon	March 10, 2021 9-10:30 am	Office Lease Local Innovation in Planning: TBD
April 14, 2021 9 am- noon	April 14, 2021 9-10:30 am	Local Innovation in Planning: TBD
May 12, 2021 9 am- noon	May 12, 2021 9-10:30 am	Local Innovation in Planning: TBD
June 9, 2021 9 am- noon	June 9, 2021 9-10:30 am	FY23 Work Program and Budget Local Innovation in Planning: TBD

*special meeting will be scheduled if necessary



This narrative is intended to assist with the review of the financial reports presented as of May 31, 2021, including a discussion of the steps taken to improve financial performance since the period ended February 28, 2021 and the accuracy of the financial reporting.

Balance Sheet

The Balance Sheet is presented in two ways, differing according to its basis of accounting, and presents the Commission's assets, liabilities and fund balance as of May 31, 2021.

- Statement of Net Position: presented on the full-accrual basis of accounting and includes long-term assets and liabilities such as capital assets and pension-related items
- Balance Sheet: presented on the modified accrual basis of accounting, focusing on short-term assets and liabilities (those assets readily convertible to cash (generally 60 days) in order to pay liabilities requiring payment within that period)

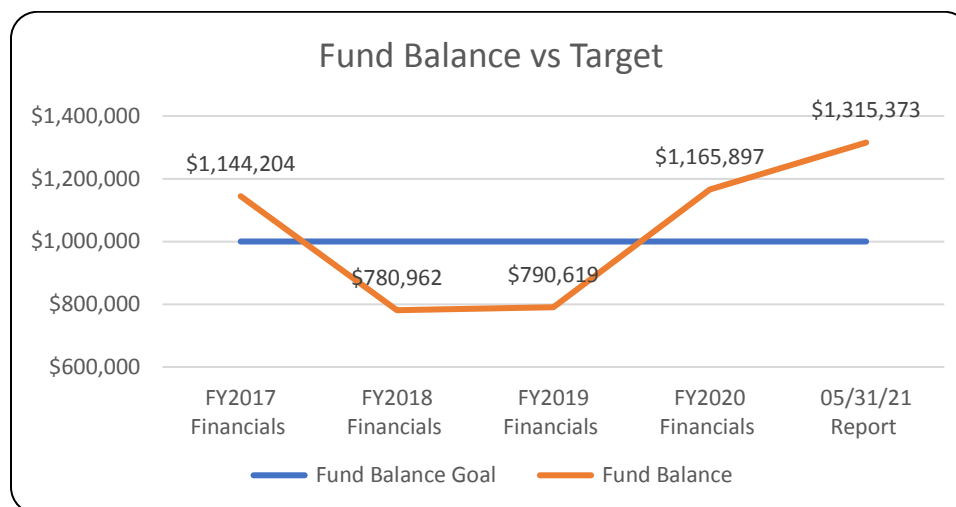
The Commission's Balance Sheet as of May 31, 2021 highlights include

- Cash position of \$737,000 represents an increase of \$171,000 from June 30, 2020
- Amounts owed to the Commission from its operating activity equal \$891,013
 - \$488,058 in Accounts Receivable (amounts billed to customers)
 - \$357,634 in Accrued Revenue (amounts earned but not yet billed)
 - \$ 45,320 Due from CVTA
- Total current liabilities equal \$313,000, including only \$58,272 in accounts payable

The Fund Balance of \$1,315,373 shown in the Balance Sheet represents the amount of Commission assets in excess of its liabilities when considering only the Commission's short-term assets and liabilities. The change from June 30, 2020 to May 31, 2021 and is summarized below:

Fund Balance, 06/30/2020		\$ 1,165,897
Change in net position, FY2021 YTD	102,441	
Depreciation	20,381	
Change in compensated absences	<u>(3,468)</u>	
Excess of revenues over expenditures		119,354
Special Assessments FY2021		<u>30,122</u>
Fund Balance, 05/31/2021		<u>\$ 1,315,373</u>

Fund Balance exceeds the \$1,000,000 goal set for the Commission by the Board. The historical trend is shown in the graph below



Profit and Loss

The Profit and Loss statement shows the results of the Commission's operations for the year ended May 31, 2021, with each month shown separately.

The following should be noted when reviewing the monthly results as shown in this report

- 07/2020-01/2021 monthly net income amounts are subject to inconsistent revenue and other accounting practices
- 02-03/2021 reflect corrections to the prior periods, including updated or corrected billings
- YTD amounts through 05/31/2021 have been reviewed and are considered reliable

Highlights of the Profit and Loss include the following

- The \$43,000 net loss reported through 12/31/2020 has been reversed as an operating trend
- Each month 02-05/2021 shows net income of \$32,000 - \$38,000
 - These monthly results are deemed reliable, though February and March include corrections in billings from prior periods
 - April and May results should be considered "clean", in that they generally reflect only activity from those particular periods
 - June 2021 is expected to be less than 02-05/2021 but should still show a net income



Budget and Accounting Issues

Budget Comparisons

Please note that no comparison to budget has been presented. This is due to the following reasons

- Actual operating conditions differed from those expected at the creation of the budget significantly due to COVID protocols
- Emphasis on correcting actual operating trends and correcting/improving accounting reliability took precedence for March through May
- Budget analysis and development occurred during this period in order to develop an accurate, reliable FY2022 Budget

Budget-to-actual analysis is expected to occur throughout FY2022, focusing especially on the activity performed by the Commission creating the operating results.

Accounting Issues

As discussed in the Profit and Loss section, the Commission's accounting system and practices were subjected to inconsistencies resulting in some inaccurate monthly reporting and/or revenue amounts. These issues were analyzed in detail, especially as they related to billings from the 1st and 2nd quarters; upgraded practices were also established in order to ensure accurate and timely billing and accounting.

Accounting practice and reporting content improvement has also been a focus during 03-05/2021. These improvements are expected to be in place for the new fiscal year (FY2022).

Richmond Regional PDC

Balance Sheet

As of May 31, 2021



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	Statement of Net Position	Balance Sheet Total
ASSETS		
Current Assets		
Bank Accounts		
1050 LGIP-Virginia Dept of Treasury	515,647.13	515,647.13
1070 SunTrust Checking 8921	221,728.07	221,728.07
Total Bank Accounts	\$ 737,375.20	\$ 737,375.20
Accounts Receivable		
1200 Accounts Receivable	488,058.43	488,058.43
Total Accounts Receivable	\$ 488,058.43	\$ 488,058.43
Other Current Assets		
1150 Prepaid Expenses	-	-
1250 Misc Receivables - Grants	357,634.26	357,634.26
1300 Due from CVTA	45,320.54	45,320.54
Total Other Current Assets	\$ 402,954.80	\$ 402,954.80
Total Current Assets	\$ 1,628,388.43	\$ 1,628,388.43
Fixed Assets		
1300 Property & Equipment	351,457.57	
1350 Accumulated Depreciation	(261,607.02)	
Total Fixed Assets	\$ 89,850.55	\$ -
Other Assets		
1950 Deferred outflows - VRS Pymts	84,635.67	
1951 Deferred Outflows-Diff Proj vs	174,697.00	
Total Other Assets	\$ 259,332.67	\$ -
TOTAL ASSETS	\$ 1,977,571.65	\$ 1,628,388.43
LIABILITIES AND EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 Accounts Payable	44,387.23	44,387.23
Total Accounts Payable	\$ 44,387.23	\$ 44,387.23
Credit Cards		
2020 Account Payable - Other	13,885.57	13,885.57
Total Credit Cards	\$ 13,885.57	\$ 13,885.57
Other Current Liabilities		
2050 Accrued Expenses	62,046.56	62,046.56
2500 Compensated Absences	94,701.40	-
2525 Deferred Revenue	190,031.59	190,031.59
2600 Security Deposit	2,664.66	2,664.66
Total Other Current Liabilities	\$ 349,444.21	\$ 254,742.81
Total Current Liabilities	\$ 407,717.01	\$ 313,015.61

Richmond Regional PDC

Balance Sheet

As of May 31, 2021



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	Statement of Net Position	Balance Sheet Total
Long-Term Liabilities		
2800 Deferred Rent Liability	22,959.30	
2900 Net Pension Liability	584,259.00	
2950 Deferred Inflows	130,799.00	
Total Long-Term Liabilities	\$ 738,017.30	\$ -
Total Liabilities	\$ 1,145,734.31	\$ 313,015.61
Net Position		
Investment in capital assets	89,850.55	
Unrestricted	741,986.79	
Total Net Position	\$ 831,837.34	
Fund Balance		
Nonspendable		-
Unassigned		1,315,372.82
Total Net Position		\$ 1,315,372.82
TOTAL LIABILITIES AND EQUITY	\$ 1,977,571.65	\$ 1,628,388.43

Richmond Regional PDC
Profit and Loss
July 2020 - May 2021

	Jul 2020	Aug 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	Total
Income												
4100 Federal Funding												
4101 MPO FHWA/PL Funds - Fed share	99,483.00	78,809.00	70,113.79	82,910.54	76,735.26	25,811.20	76,648.00	83,503.20	98,819.44	86,438.79	88,383.03	867,655.25
4102 MPO Sect 5303 Funds - Fed share	21,635.00	21,316.00	26,540.00	21,993.46	19,600.00	21,653.54	20,225.60	22,648.80	25,340.95	23,077.08	25,564.78	249,595.21
4105 MPO Pass-Through		6,420.03	3,956.20				39,684.86		41,466.19	61,613.65		153,140.93
4110 DEQ-FY18/19Coastal-TAC	478.00	898.00	(743.61)	867.05	295.50	4,784.45						6,579.39
4111 FY20 Rural Coastal VA Mktg				114.91	179.53	191.36		397.75	236.06	148.44	374.13	1,642.18
4112 FY20 Lower Chickahominy				2,147.07	2,848.67	4,970.35	4,063.02	4,286.33	2,975.15	4,135.25	3,541.44	28,967.28
4113 FY20 Coastal TA & Resiliency				135.81	686.50	1,472.43	3,806.17	7,046.68	3,844.78	22,486.59	(13,737.74)	25,741.22
4114 FY18/19 Coastal - Lwr Chk	8,027.00	6,868.68	(19,877.05)	4,981.37		51,040.00						51,040.00
4115 CBRAP - WIP3/Fed Share	8,032.00	4,220.00	1,426.00	2,525.00	4,746.23	14,416.87	6,854.85	1,963.42	4,260.12	4,393.15	3,247.15	56,084.79
4120 VDEM SHSP	3,227.66	6,297.23	7,221.97	6,941.06	6,238.22	9,966.32	3,411.94	5,841.69	5,885.61	6,983.68	6,588.37	68,603.75
4130 VDEM Pass-through grants				8,502.24		5,400.00	10,800.00	6,063.28	11,081.09	27,946.58	13,551.12	83,344.31
4140 Hazard Mitigation		745.00	6,642.49	955.47	1,155.62	3,975.54	6,232.15	5,896.97	8,158.42	8,263.23	7,055.73	49,080.62
4190 Analysis of Impediments		9,355.50	17,180.70	16,650.00		35,056.75		2,556.93	6,967.22			87,767.10
Total 4100 Federal Funding	\$ 140,882.66	\$ 134,929.44	\$ 112,460.49	\$ 148,723.98	\$ 112,485.53	\$ 178,738.81	\$ 171,726.59	\$ 140,205.05	\$ 209,035.03	\$ 245,486.44	\$ 134,568.01	\$ 1,729,242.03
4200 State Funding												
4201 MPO FHWA/PL Funds - State share	12,435.00	9,726.00	8,889.72	10,363.82	9,591.91	3,226.27	9,581.00	10,437.90	12,352.43	10,804.85	11,047.88	108,456.78
4202 MPO Sec. 5303 - State share	2,705.00	2,665.00	3,316.00	2,749.18	2,450.00	2,705.82	2,528.20	2,831.10	3,167.62	2,884.63	3,195.72	31,198.27
4205 State MPO Pass-Through		1,605.01	989.05				9,921.21		10,366.54	15,403.41		38,285.22
4210 VDOT Rural Planning	915.00		(81.76)	753.44	2,362.67	1,868.77	2,655.22	5,221.46	5,853.95	8,037.94	8,161.18	35,747.87
4220 VDEM-Hazard Mitigation Plan			1,771.33	595.45	385.21	983.10	1,661.91	1,572.53	2,012.84	2,120.56	1,431.74	12,534.67
4230 State Appropriation	9,548.63	9,548.63	9,991.46	9,548.63	9,548.63	9,691.29	9,548.63	9,548.63	9,548.63	9,548.63	9,548.63	105,620.42
Total 4200 State Funding	\$ 25,603.63	\$ 23,544.64	\$ 24,875.80	\$ 24,010.52	\$ 24,338.42	\$ 18,475.25	\$ 35,896.17	\$ 29,611.62	\$ 43,302.01	\$ 48,800.02	\$ 33,385.15	\$ 331,843.23
4300 Local Funding												
4301 TPO Assessment	4,204.00	4,203.92	4,203.92	4,203.92	4,203.92	4,203.92	4,203.92	4,203.92	4,203.92	4,203.92	4,203.92	46,243.20
4310 Local Membership Dues	45,061.00	45,440.18	45,440.18	45,440.18	45,440.18	40,853.70	45,440.18	45,045.29	45,440.18	45,440.18	45,440.18	494,481.43
4315 Service/Fee Income			29,613.97	15,451.29	14,228.39	24,854.47	15,164.18	16,224.81	19,964.86	16,430.55	16,277.12	168,209.64
4320 Capital Region Collaborative			168.25	1,459.37	733.89	386.16	881.87	5,349.14	3,283.92		815.77	13,078.37
Total 4300 Local Funding	\$ 49,265.00	\$ 49,644.10	\$ 79,426.32	\$ 66,554.76	\$ 64,606.38	\$ 70,298.25	\$ 65,690.15	\$ 70,823.16	\$ 72,892.88	\$ 66,074.65	\$ 66,736.99	\$ 722,012.64
4400 Private Funding												
4410 Restricted Contributions												
4360 FOLAR Grant	6,245.83	6,245.83	6,245.83	6,245.83	6,245.83	6,245.83	6,245.83	6,245.83	6,245.83	6,245.83	6,245.83	68,704.13
Total 4410 Restricted Contributions	\$ 6,245.83	\$ 6,245.83	\$ 6,245.83	\$ 6,245.83	\$ 6,245.83	\$ 6,245.83	\$ 6,245.83	\$ 6,245.83	\$ 6,245.83	\$ 6,245.83	\$ 6,245.83	\$ 68,704.13
4420 Community Impact												
											10,000.00	10,000.00
Total 4400 Private Funding	\$ 6,245.83	\$ 6,245.83	\$ 6,245.83	\$ 6,245.83	\$ 6,245.83	\$ 6,245.83	\$ 6,245.83	\$ 6,245.83	\$ 6,245.83	\$ 6,245.83	\$ 16,245.83	\$ 78,704.13
5000 Other Income												
5001 Interest Income	131.61	578.82	163.77	335.36	96.11	93.41	86.41	240.61	44.66	97.53	37.22	1,905.51
5010 Miscellaneous			(0.40)	525.00								524.60
Total 5000 Other Income	\$ 131.61	\$ 578.82	\$ 163.37	\$ 860.36	\$ 96.11	\$ 93.41	\$ 86.41	\$ 240.61	\$ 44.66	\$ 97.53	\$ 37.22	\$ 2,430.11
Total Income	\$ 222,128.73	\$ 214,942.83	\$ 223,171.81	\$ 246,395.45	\$ 207,772.27	\$ 273,851.55	\$ 279,645.15	\$ 247,126.27	\$ 331,520.41	\$ 366,704.47	\$ 250,973.20	\$ 2,864,232.14
Gross Profit	\$ 222,128.73	\$ 214,942.83	\$ 223,171.81	\$ 246,395.45	\$ 207,772.27	\$ 273,851.55	\$ 279,645.15	\$ 247,126.27	\$ 331,520.41	\$ 366,704.47	\$ 250,973.20	\$ 2,864,232.14
Expenses												
6000 Salary & Wages												
6110 Salaries FT Chargeable	64,062.08	62,679.12	67,312.71	66,930.37	66,348.81	99,751.15	78,475.88	83,619.72	84,826.03	101,023.50	83,745.94	858,775.31
5100 Fringe Benefit Pool	25,835.75	25,396.15	26,592.49	44,988.00	39,014.60	116,090.69	42,343.06	40,610.47	45,575.55	40,935.86	42,141.60	489,524.22
5105 Fringe Benefits Applied	(25,835.75)	(25,396.15)	(26,592.49)	(44,988.00)	(39,014.60)	(116,090.69)	(42,343.06)	(40,610.47)	(45,575.55)	(40,935.86)	(42,141.60)	(489,524.22)

Richmond Regional PDC
Profit and Loss
July 2020 - May 2021

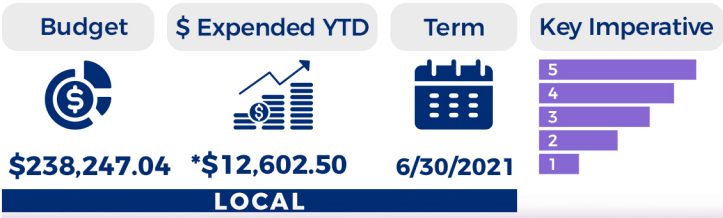
	Jul 2020	Aug 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	Total
5400 Indirect Costs Pool	61,893.49	60,088.44	113,865.32	76,858.71	75,034.69	109,649.05	77,273.93	82,051.50	94,692.31	85,542.34	85,376.80	922,326.58
5410 Indirect Costs Applied	(61,893.49)	(60,088.44)	(113,865.32)	(76,858.71)	(75,034.69)	(109,649.05)	(77,273.93)	(82,051.50)	(94,692.31)	(85,542.34)	(85,376.80)	(922,326.58)
6100 Salaries - Local	23,631.10	35,310.30	30,136.18	29,569.93	30,312.09	(23,256.17)	14,583.32	16,240.30	14,262.38	12,149.51	13,985.04	196,923.98
6101 Leave Wages	23,568.54	15,706.99	13,978.77	11,553.89	13,686.76	41,033.27	13,110.67	10,633.48	13,300.85	14,440.64	10,731.82	181,745.68
6105 Salaries - PT Chargeable	15,036.74	12,825.17	8,532.96	8,962.78	8,729.77	12,785.88	8,647.50	7,735.50	9,012.55	8,186.77	5,932.80	106,388.42
Total 6110 Salaries FT Chargeable	\$ 126,298.46	\$ 126,521.58	\$ 119,960.62	\$ 117,016.97	\$ 119,077.43	\$ 130,314.13	\$ 114,817.37	\$ 118,229.00	\$ 121,401.81	\$ 135,800.42	\$ 114,395.60	\$ 1,343,833.39
6200 Payroll Taxes	9,376.54	9,421.95	8,793.91	8,812.16	8,690.93	5,262.86	16,204.30	9,078.04	9,033.17	(2,880.91)	8,346.11	90,139.06
6500 Benefits												
6512 Healthcare	18,290.20	17,956.80	18,116.60	18,116.60	18,116.60	18,116.60	16,047.60	16,520.60	17,318.60	17,318.60	17,318.60	193,237.40
6530 Retirement												
6531 VRS Retirement Contribution	10,757.77	10,757.77	10,757.77	10,757.77	10,757.77	10,757.77	10,707.77	10,707.77	10,730.17	10,730.17	10,807.08	118,229.58
6532 VRS Employee Contribution	0.13	0.13	0.13	0.13	0.13	0.13	0.13	(5.70)	0.13	(171.53)	166.04	(10.15)
6533 ICMA - 401	1,153.11	1,153.11	1,153.11	1,153.11	1,153.11	1,153.11	1,153.11	1,153.11	1,153.11	1,153.11	1,153.11	12,684.21
6534 ICMA - 457	(714.70)	(714.70)	(714.70)	(714.70)	(714.70)	(714.70)	(1,072.05)	(1,528.17)	(714.70)	(714.70)	(676.34)	(8,994.16)
6535 Hybrid 401 A	1,093.90	1,093.90	1,093.90	1,093.90	1,093.90	1,093.90	899.26	1,092.44	1,097.54	1,104.10	1,170.58	11,927.32
6536 HYBRID 457	0.10	0.10	0.10	0.10	0.10	0.10	0.15	(520.39)	(5.74)	0.08	33.42	(491.88)
Total 6530 Retirement	\$ 12,290.31	\$ 12,290.31	\$ 12,290.31	\$ 12,290.31	\$ 12,290.31	\$ 12,290.31	\$ 11,688.37	\$ 10,899.06	\$ 12,260.51	\$ 12,101.23	\$ 12,653.89	\$ 133,344.92
6540 Life & Disability												
6541 LTD	969.76	969.76	969.76	969.76	969.76	969.76	821.74	996.71	995.91	995.87	723.95	10,352.74
6542 Hybrid VRS ST & LT Disability	175.09	175.09	175.09	175.09	175.09	175.09	175.09	205.59	(61.00)	176.63	176.63	1,723.48
6543 AFLAC	(0.02)	(0.02)	(0.02)	(0.02)	(0.02)	(0.02)	(162.99)	(0.02)	(0.02)	(0.02)	(325.94)	(489.11)
Total 6540 Life & Disability	\$ 1,144.83	\$ 1,144.83	\$ 1,144.83	\$ 1,144.83	\$ 1,144.83	\$ 1,144.83	\$ 833.84	\$ 1,202.28	\$ 934.89	\$ 1,172.48	\$ 574.64	\$ 11,587.11
6550 FSA/HSA Section 125 Plans	105.79	104.79	104.79	104.79	142.59	445.26	277.06	(161.95)	289.55	(693.40)	165.23	884.50
Total 6500 Benefits	\$ 31,831.13	\$ 31,496.73	\$ 31,656.53	\$ 31,656.53	\$ 31,694.33	\$ 31,997.00	\$ 28,846.87	\$ 28,459.99	\$ 30,803.55	\$ 29,898.91	\$ 30,712.36	\$ 339,053.93
6580 Payroll Fees	166.40	159.48	164.67	156.02	156.02	151.54	400.64	217.13	1,579.81	172.95	167.17	3,491.83
6590 Training	15,667.00	165.00	1,340.00	1,219.39	884.25	25.00			12,863.00		112.00	32,275.64
Total 6000 Salary & Wages	\$ 183,339.53	\$ 167,764.74	\$ 161,915.73	\$ 158,861.07	\$ 160,502.96	\$ 167,750.53	\$ 160,269.18	\$ 155,984.16	\$ 175,681.34	\$ 162,991.37	\$ 153,733.24	\$ 1,808,793.85
7100 Professional Fees												
7720 Legal Fees	3,000.00	(3,000.00)										-
7721 General Counsel	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	22,000.00
Total 7720 Legal Fees	\$ 5,000.00	\$ (1,000.00)	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 22,000.00
7730 Contracted Services							10,400.00	4,987.50	5,017.50	12,022.50		32,427.50
Total 7100 Professional Fees	\$ 5,000.00	\$ (1,000.00)	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 12,400.00	\$ 6,987.50	\$ 7,017.50	\$ 14,022.50	\$ 2,000.00	\$ 54,427.50
7200 Office Expenses												
7220 Computer Operations												
7221 Virtual Desktop Operations	8,959.51	9,026.25	8,970.13	8,975.17	8,808.87	8,855.09	9,457.81	8,793.59	9,750.98	8,740.03	9,057.94	99,395.37
7222 Software	394.92	419.92	2,000.15	468.92	551.28	552.92	716.08	552.92	922.44	720.47	3,541.31	10,841.33
7223 Broadband/network/telephone	3,294.10	1,273.23	1,195.26	1,216.72	554.45	605.97	1,208.86	1,133.86	994.81	994.82	1,029.31	13,501.39
7224 Desktops & Support	1,076.30	1,076.30	1,192.10	1,076.30	1,076.30	1,076.30	1,076.30	1,076.30	3,126.33	392.97	392.97	12,638.47
7225 Computer Supplies									4.23	183.46		187.69
7226 Technology services		2,577.04								1,270.94	1,270.94	5,118.92
Total 7220 Computer Operations	\$ 13,724.83	\$ 14,372.74	\$ 13,357.64	\$ 11,737.11	\$ 10,990.90	\$ 11,090.28	\$ 12,459.05	\$ 11,556.67	\$ 14,798.79	\$ 12,302.69	\$ 15,292.47	\$ 141,683.17
7230 Printing	3,813.14	2,579.09	2,909.24	2,579.09	2,828.37	2,635.94	2,911.24	2,579.09	2,467.86	1,187.51	1,076.62	27,567.19
7235 Supplies	1,565.62	2,721.45	226.12	207.22		49.74	38.51	296.57	361.50			5,466.73
7245 Postage		21.78										21.78
7250 Public Outreach/Advertisements						961.00			1,556.96			2,517.96
7290 Miscellaneous Expenses		166.13	1,902.59	2,102.47		1,269.89	500.00	685.00	1,680.00	400.00	198.29	8,904.37

Richmond Regional PDC
Profit and Loss
July 2020 - May 2021

	Jul 2020	Aug 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	Total
7295 Bank Fees	115.00	100.00	85.00	85.00	100.00	82.50	70.00	85.00	100.00	75.00	70.00	967.50
Total 7200 Office Expenses	\$ 19,218.59	\$ 19,961.19	\$ 18,480.59	\$ 16,710.89	\$ 13,919.27	\$ 16,089.35	\$ 15,978.80	\$ 15,202.33	\$ 20,965.11	\$ 13,965.20	\$ 16,637.38	\$ 187,128.70
7400 Program Expenses												
7410 Organizational Dues	1,247.79	1,337.05	1,222.80	847.80	1,390.80	2,476.30	1,141.67	3,720.29	4,566.64			17,951.14
7425 Travel - Agency	75.92		8.00			92.18					12.00	188.10
7430 Books & Periodicals	11.99	11.99	11.99	11.99	111.99	11.99	11.99	11.99	71.99			267.91
7450 Pass-through and Matching funds												
7451 Pass Through Funds - MPO		8,025.04	10,198.30				49,606.07		51,832.73	77,017.06		196,679.20
7454 Pass-through funds - Lower Ck						47,679.67						47,679.67
7456 Pass - Through Funds - SHSP				8,502.24		5,400.00	10,864.80	6,346.98	7,909.49	31,133.57	13,202.62	83,359.70
7457 Pass-Thru Hazard Mitigation										12,500.00		12,500.00
7459 Other Pass-thru expenses		9,355.50	12,075.13	16,650.00		35,056.75					10,000.00	83,137.38
Total 7450 Pass-through and Matching funds	\$ -	\$ 17,380.54	\$ 22,273.43	\$ 25,152.24	\$ -	\$ 88,136.42	\$ 60,470.87	\$ 6,346.98	\$ 59,742.22	\$ 120,650.63	\$ 23,202.62	\$ 423,355.95
Total 7400 Program Expenses	\$ 1,335.70	\$ 18,729.58	\$ 23,516.22	\$ 26,012.03	\$ 1,502.79	\$ 90,716.89	\$ 61,624.53	\$ 10,079.26	\$ 64,380.85	\$ 120,650.63	\$ 23,214.62	\$ 441,763.10
7600 Infrastructure												
7210 Rent	20,190.24	20,875.77	20,875.77	20,875.77	20,875.77	20,875.77	20,875.77	20,875.77	20,875.77	20,875.77	20,875.77	228,947.94
7240 Insurance	573.08	573.08	573.08	573.08	573.08	573.08	573.08	573.08	2,292.36			6,877.00
7680 Depreciation Expense	2,102.65	2,102.65	2,102.65	2,102.65	1,710.00	1,710.00	1,710.00	1,710.00	1,710.00	1,710.00	1,710.00	20,380.60
Total 7600 Infrastructure	\$ 22,865.97	\$ 23,551.50	\$ 23,551.50	\$ 23,551.50	\$ 23,158.85	\$ 23,158.85	\$ 23,158.85	\$ 23,158.85	\$ 24,878.13	\$ 22,585.77	\$ 22,585.77	\$ 256,205.54
Total Expenses	\$ 231,759.79	\$ 229,007.01	\$ 229,464.04	\$ 227,135.49	\$ 201,083.87	\$ 299,715.62	\$ 273,431.36	\$ 211,412.10	\$ 292,922.93	\$ 334,215.47	\$ 218,171.01	\$ 2,748,318.69
Net Operating Income	\$ (9,631.06)	\$ (14,064.18)	\$ (6,292.23)	\$ 19,259.96	\$ 6,688.40	\$ (25,864.07)	\$ 6,213.79	\$ 35,714.17	\$ 38,597.48	\$ 32,489.00	\$ 32,802.19	\$ 115,913.45
Other Expenses												
7900 Capital Expense Projects		5,947.01		5,422.50	602.50	1,125.00		150.00			225.00	13,472.01
7950 Transfer to/from Reserves												-
7952 Transfer to Local Match				4,981.37		(4,586.48)		(394.89)				0.00
Total Other Expenses	\$ -	\$ 5,947.01	\$ -	\$ 10,403.87	\$ 602.50	\$ (3,461.48)	\$ -	\$ (244.89)	\$ -	\$ -	\$ 225.00	\$ 13,472.01
Net Other Income	\$ -	\$ (5,947.01)	\$ -	\$ (10,403.87)	\$ (602.50)	\$ 3,461.48	\$ -	\$ 244.89	\$ -	\$ -	\$ (225.00)	\$ (13,472.01)
Net Income	\$ (9,631.06)	\$ (20,011.19)	\$ (6,292.23)	\$ 8,856.09	\$ 6,085.90	\$ (22,402.59)	\$ 6,213.79	\$ 35,959.06	\$ 38,597.48	\$ 32,489.00	\$ 32,577.19	\$ 102,441.44

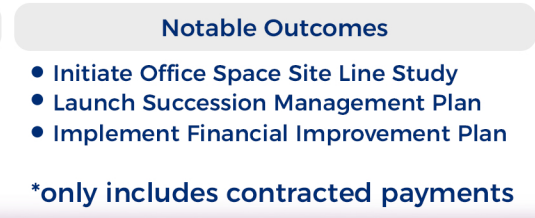
Line of Business | Administration

PROGRAM
General Admin & Operating

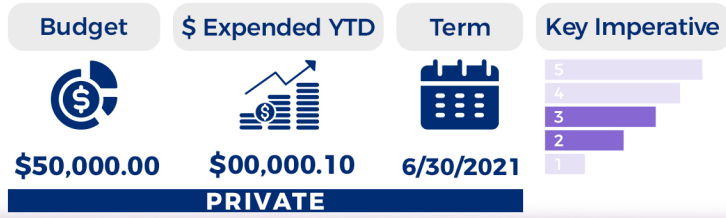


Lead Staff
Heeter

Assigned Personnel
 2.88

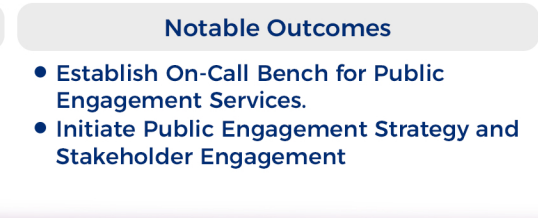


PROGRAM
Special Administrative Projects



Lead Staff
Heeter

Assigned Personnel
 Consultant



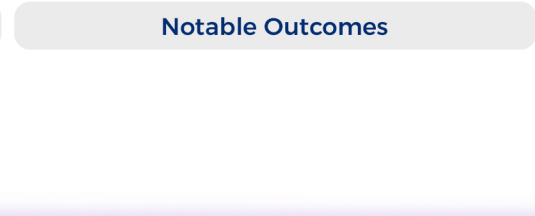
Line of Business | Community Development

PROGRAM
Local Technical Assistance

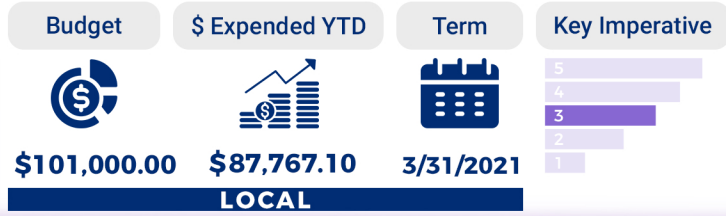


Lead Staff
Heeter

Assigned Personnel
 0.01

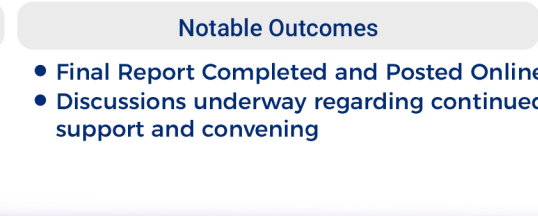


PROGRAM
Analysis of Impediments to Fair Housing



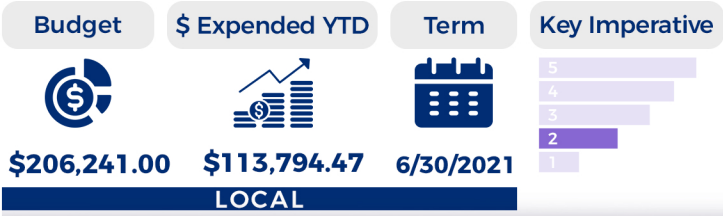
Lead Staff
Bittner

Assigned Personnel
 0.03



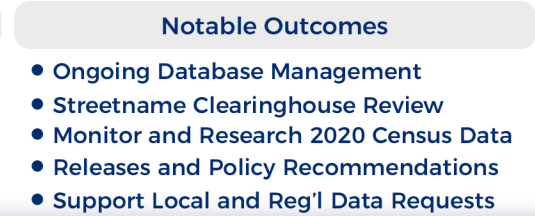
Line of Business | Data, Research & Analysis

PROGRAM
General Support & Database Management

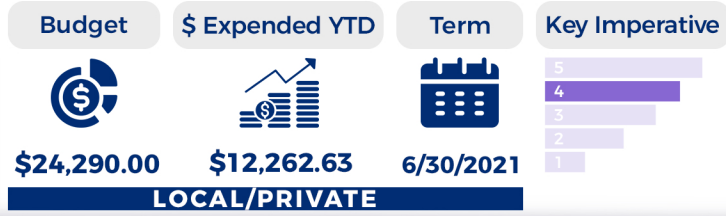


Lead Staff
Bittner

Assigned Personnel
 0.73

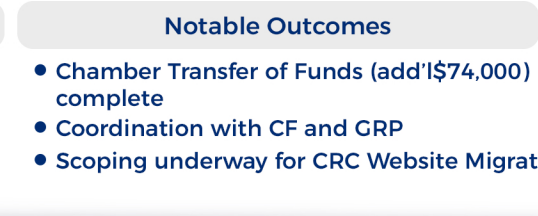


PROGRAM
Regional Indicators Project



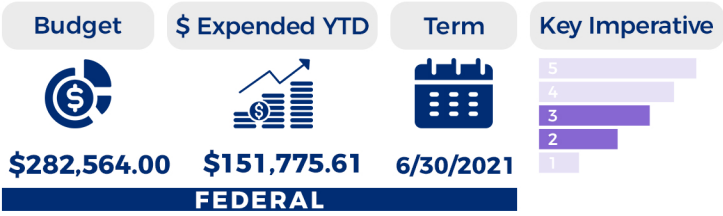
Lead Staff
Heeter

Assigned Personnel
 0.05



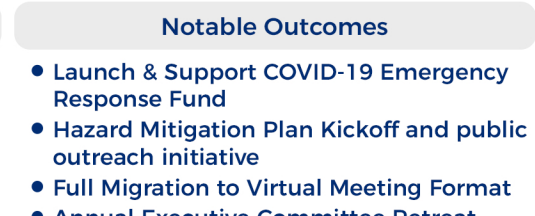
Line of Business | Emergency Management

PROGRAM
Regional Planning

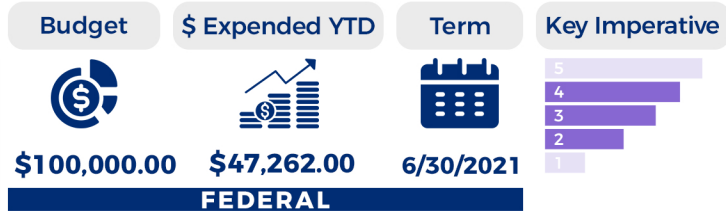


Lead Staff
Moody

Assigned Personnel
 1.28

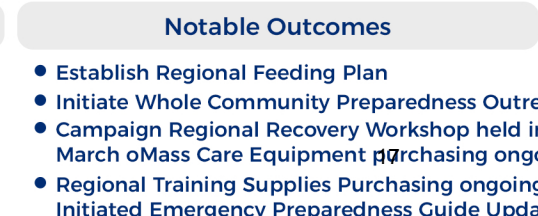


PROGRAM
Pass Through Grants



Lead Staff
Moody

Assigned Personnel
 0.00



Line of Business | The Environment

PROGRAM Water Quality Planning



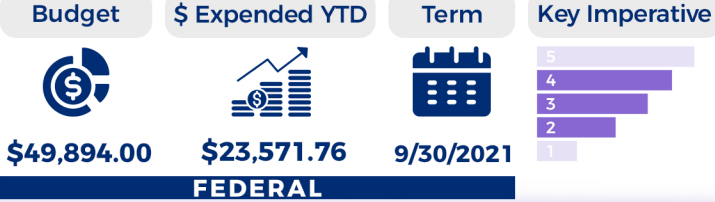
Lead Staff
Stewart

Assigned Personnel
 0.71

Notable Outcomes

- Continue Don't Trash Campaign and Events
- Provide Septic Tank Pump Out Education
- Conduct Solar Suitability GIS Analysis
- Launch Watershed Resource Platform at www.PlanRVA.org

PROGRAM Resiliency Planning



Lead Staff
Stewart

Assigned Personnel
 0.62

Notable Outcomes

- Statewide Resiliency Planning

PROGRAM Coastal Policy Demonstration



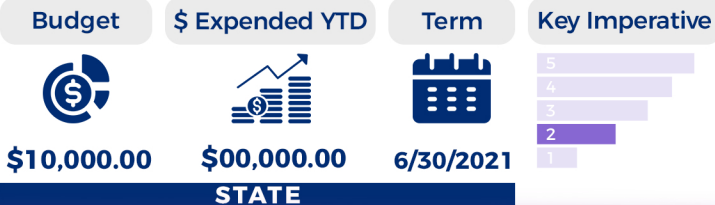
Lead Staff
Stewart

Assigned Personnel
 0.54

Notable Outcomes

- Lower Chickahominy Local Gov't and Tribal Organization Policy Workshop and Reg'l Summit
- Developed Lower Chickahominy Watershed Collaborative and LCWC MOU
- Conduct Eco-Tourism Infrastructure Inventory and Plan

PROGRAM Regional Strategic Plan



Lead Staff
Heeter

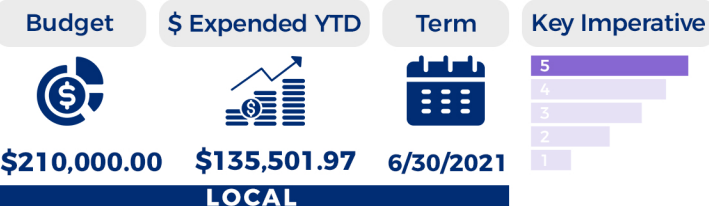
Assigned Personnel
 0.02

Notable Outcomes

- Support VA Coastal Resilience Master Plan
- Continue Reg'l Resilience planning & prioritization
- Conduct GIS and Analysis

Line of Business | Transportation

PROGRAM CVTA



Lead Staff
Parsons

Assigned Personnel
 0.81

Notable Outcomes

- Host CVTA inaugural and regular meetings
- Facilitate financial management arrangements, policies and procedures
- Kick Off Transit Governance Study and Transit Operations Plan

PROGRAM Rural Transportation Planning



Lead Staff
Parsons

Assigned Personnel
 0.34

Notable Outcomes

- Continue Reg'l Resilience planning & prioritization

PROGRAM Urban Transportation Planning (RRTPO)



Lead Staff
Parsons

Assigned Personnel
 10.1

Notable Outcomes

- Trolley Line Trail Planning
- Transit Vision Plan Update
- Fall Line Trail Planning ConnectRVA 2045 Kickoff
- Completed Reg'l Culvert Inventory and Structural Assessment Report

Imperatives for 2021

Stabilize our Financial Position



Manage Core Operations



Increase Revenues



Drive New Initiatives



Advance Special Priorities



Environmental & Intergovernmental Reviews

In cooperation with State Agencies, PlanRVA routinely is requested to provide environmental and intergovernmental reviews. PlanRVA staff circulate the review requests among member locality staff for comments and questions prior to submitting a response to the requesting State Agency.

Environmental reviews can include:

- **Environmental Assessments and Impact Reports** - Virginia code requires state agencies to prepare an environmental impact report (EIR) for each major state project.
- **Coastal Consistency Determinations and Certifications** - Due to receipt of Federal funds or permits, proposed projects must prove consistency with the enforceable policies of Virginia's Coastal Zone Management Program.
- **Groundwater Withdrawal Permits** - PlanRVA staff receives notice of Groundwater Withdrawal Permits in the Eastern Virginia Ground Water Management Area (GWMA). The eastern portion of PlanRVA is located in the Eastern Virginia GWMA. All jurisdictions in the Eastern Virginia GWMA are notified of pending permits as part of this process, therefore PlanRVA receives review requests for projects outside of the Richmond region. For more information about the Eastern Virginia GWMA see <http://www.deq.virginia.gov/Programs/Water/WaterSupplyWaterQuantity/WaterWithdrawalPermittingandCompliance.aspx>.
- **Virginia Water Protection (VWP) Permits** - DEQ issues VWP Permits for activities related to the quality of surface waters in the Commonwealth including the filling, dredging, draining or excavation of wetlands, streams, or other state waters. Surface water withdrawals are also permitted through VWP permits.
- **Virginia Pollutant Discharge Elimination System (VPDES) Permits** - DEQ issues VPDES permits to any person who discharges any pollutant into surface waters of the Commonwealth from a point source.

Intergovernmental reviews can include:

- State Agency grant applications for Federal funding, including:
 - CERCLA grant funds from US EPA (Superfund programming and site remediation)
 - Virginia Coastal Zone Management Program funding from the National Oceanic and Atmospheric Administration
 - Diesel Emission Reduction Act (DERA) State Clean Diesel funds from US EPA
 - Capitalization funds for the Virginia Clean Water Revolving Loan Fund for wastewater treatment facility improvements from US EPA
- FHWA Section 5310 funding for projects involving transit and mobility enhancements for seniors and individuals with disabilities.

For additional information on the reviews, please go to the following:

<https://planrva.org/environment/reviews/>.

Jurisdiction	Response Date	Review Name	Coastal Consistency Determination or Certification	Environmental Assessment, Impact Statement, or Impact Report	Groundwater Withdrawal Permit	VPDES Permit	VWP Permit	PSD Permit (Air Quality)	Federal funding of State Program	Superfund Remediation Application	FTA Section 5310 Funding	State Corporation Commission Application	Other	Virginia Pollution abatement
Goochland	6/25/2021	Dept of Corrections Modular Facilities		X										
Hanover	6/9/2021	Elmont-Ladysmith Transmissions Line										X		
Henrico	5/28/2021	State Records Center Expansion		X										
Henrico	6/17/2021	River Mill Subdivision	X											
Portsmouth	6/17/2021	Peck Iron & Metal Amendment 4								X				
Portsmouth	6/17/2021	Abex Amendment 1								X				

Environmental and Intergovernmental Reviews

June 2021

In cooperation with State Agencies, PlanRVA routinely is requested to provide environmental and intergovernmental reviews. PlanRVA staff circulate the review requests among member locality staff for comments and questions prior to submitting a response to the requesting State Agency.

Located within the Richmond Region

Dept of Corrections Modular Facilities

Goochland

Multi-Purpose Modular Facility - Under the Proposed Action, DOC is constructing a new 4-piece modular multipurpose building to provide space for inmate programming and four offices for staff involved in the programs. The building would be 2,649 square feet, with an approximately 48-foot-wide by 56-foot-long footprint. It would be elevated by approximately 60 piers, each of which would be concrete below ground and block above ground. The siding would be fiber cement. The proposed project site has been previously disturbed when fill and grading occurred to construct modular housing units that were situated nearby.

Nursery Modular Facility - The purpose of the proposed project is to construct a nursery building at VCCW to provide space for inmates and their infants. The provision of these facilities is a new program for the Virginia Department of Corrections (DOC). The project is needed because DOC wishes to help the children of incarcerated women get a better start in life and wants to allow mothers the opportunities to bond their newborns. The project would help further DOC's mission to rehabilitate inmates and enhance public safety. Under the Proposed Action, DOC is constructing a new 4-piece modular multipurpose building to provide incarceration space for ten new mothers and their infants. The building would be 3,452 square feet, with an approximately 65-foot-wide by 54-foot-long footprint. It would be elevated by approximately 60 piers, each of which would be concrete below ground and block above ground. The siding would be fiber cement. PlanRVA staff received no comments from locality staff. PlanRVA staff responded with no concerns about the proposed projects.

Elmont-Ladysmith Transmission Line

Hanover

Dominion Energy proposes to rebuild existing 500 kV transmission Line #574 and perform related projects in an existing 26.2-mile transmission corridor between the Elmont Switching Station and Ladysmith Switching Station, located in the Counties of Hanover and Caroline, Virginia. The proposed Rebuild Project will replace aging infrastructure that is at the end of its service life in order to comply with the Company's mandatory electric transmission planning criteria. This line was constructed in 1966 primarily on COR-TEN steel lattice towers. These COR-TEN towers have been identified for rebuild based on the Company's assessment. The desired in-service target date for the Line # 574 Rebuild Project is December 31, 2025. The Company estimates that it will take approximately 39 months for detailed engineering, materials procurement, permitting, and construction. Because the existing right-of-way and Company-owned property is adequate to construct the proposed Rebuild Project, no new right-of-way is necessary. PlanRVA staff received no comments from member locality staff about this project. PlanRVA staff responded to DEQ with no comments.

State Records Center Expansion

Henrico

The proposed agency activity involves the acquisition and partial development of the subject property, which is located immediately to the east of the existing State Records Center. While plans are not available at this stage, the concept for the future development includes an expansion to the existing Library of Virginia State Records Center that is located to the west of the subject parcel. The expansion will include a storage facility that benefits both VCU Libraries and the Library of Virginia who are jointly proposing the development of this shared facility. The subject property is comprised of a single parcel totaling approximately 14.51-acres and is located at 2010 Charles City Road. The project site is undeveloped open and forested land with no known improvements. Review of background information concerning the subject property indicated the site is located within the New Market Heights and Seven Pines Battlefields which are listed as Potentially Eligible and Considered Eligible for Environmental Review Purposes, respectively. As a result, additional coordination may be required with DHR during preparation of site plans. Additional coordination with state and federal agencies may be required to determine if impacts to Waters of the U.S. or State Waters will occur as part of the proposed expansion and as site plans are developed, consideration of the presence of wetlands should be taken into account. PlanRVA staff received no comments from locality staff. PlanRVA staff responded with no comments about the proposed project.

River Mill Subdivision

Henrico

The Applicant is actively pursuing a Major Modification to the previously authorized Virginia Department of Environmental Quality (DEQ) Section 401 Individual Permit (DEQ 17-1370) and Army Corps of Engineers (COE) Section 404 Individual Permit (USACE 2015-1708) to support the development of the Project. The proposed Major Modification includes the expansion of the permit area which requires a federal consistency review. The Major Modification is primarily driven by a land swap agreement between HHHunt River Mill, LLC and Henrico County. This agreement will result in the inclusion of four new areas to the River Mill permit: a large portion of land bound by the Chickahominy River along the northwest boundary of the project, and three smaller portions of land east of Lavender Field Herm Farm. The permit modification requests also result in update to the layouts within the subdivision. Most changes are associated with the lands around the newly added areas within the western central portion of the permit area. The layout changes are primarily due to additional avoidance and minimization made available by utilizing the land acquired in the land swap agreement and changes in the real estate market. These layout changes consist of a reconfiguration of all infrastructure (road, utilities, etc.) and inclusion higher density residential units. These layout changes do not result in effects that are substantially different than those described in the original submittal. The overall proposed Project is situated on 268.8 acres and consists of the construction of a residential subdivision, and will include single-family homes, town houses, apartments, parking areas, and appurtenant facilities (clubhouse, utilities, stormwater, etc.). The additional areas associated with the proposed Major Modification consists of 21.3 acres (of the total 268.8-acre project). PlanRVA staff received no responses from locality staff. PlanRVA staff responded with no comments about the proposed project.

Located outside - but potentially impacting - the Richmond Region

Peck Iron & Metal Amendment 4

Portsmouth

DEQ is requesting \$12,500 in Federal funds for work on the Peck Iron & Metal Superfund site. The funding will support DEQ staff time related to oversight, meetings, site visits, correspondence, and document review related to work on the Superfund site. The Site is an inactive 33-acre scrap metal storage, processing, and recycling facility located in Portsmouth, Virginia. From 1945 to 1999, Peck purchased, processed, stored, and shipped metal scrap from various military bases; other federal, state, and local government agencies; and local businesses. EPA added the Site to the National Priorities List (NPL) on November 3, 2009. RI and Feasibility Study (FS) activities were initiated in 2011. PlanRVA staff received no comments from locality staff. PlanRVA staff responded with no concerns about the proposed grant applications.

Abex Amendment 1

Portsmouth

DEQ is seeking \$10,000 in Federal funds to support DEQ staff time related to oversight, meetings, site visits, correspondence, and document review related to work on the Superfund site. About the Site: From 1928 to 1978, the Abex Superfund site was a foundry that melted used railroad car journal bearings and recast the material into new bearings. Spent casting sand laden with heavy metals, primarily lead, was disposed in a 1 acre area north of the foundry facility. In 1986, EPA identified high lead concentrations in the foundry waste, in soil around the process area, and in off-site soil in residential lots next to the site. This site was listed on the National Priorities List in 1990. PlanRVA staff received no comments from locality staff. PlanRVA staff responded with no concerns about the proposed grant applications.

