



## Executive Committee

### AGENDA

May 14, 2020 -- 8:15 a.m.

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### Call to Order & Certification of a Quorum

#### 1. Welcome and Introductions (Nelson)

- a. Statement regarding Virtual Meetings for PlanRVA (Tab 1)
- b. Roll Call of Attendees (Fusco)

#### 2. Old Business

##### a. Minutes for the March 13, 2020 Meeting (Davis/Tab 2)

Minutes from the March 13, 2020 meeting are included for review.

**Requested Action:** Motion to approve the March 13, 2020 meeting minutes.

##### b. Charter Amendment Updates (Gregory)

Mr. Gregory will give a brief update regarding the Charter revision process.

**No Action Requested.** This item is for information only; no action is requested.

##### c. Executive Director Evaluation (Gregory)

This item is added from instruction following the January review.

#### 3. New Business:

##### a. Review of Commission Meeting Meeting Agenda Items for Action

###### i. Consent Agenda Items (Heeter/9 am Agenda Tabs 2, 3 and 4)

1. Meeting Minutes from March 13, 2020
2. Rural Transportation Work Program for FY21
3. Personnel Policies for COVID-19

###### ii. Financial Management Procedures (Eckhout/ 9 am Agenda Tab 6)

###### iii. FY2020 Budget Amendments (Eckhout/ 9 am Agenda Tab 7)

###### iv. Electronic Meeting Procedures and Guidance Documents (Heeter/ 9 am Agenda Tab 8)



**Requested Action(s):** Motion(s) to recommend items for approval at the May 14 Full Commission meeting.

**b. Fiscal Year 2021 Budget Discussion** (Heeter)

Ms. Heeter will give an overview of anticipated revenues, requested staff capacity for FY2021 and timeline for budget review.

**No Action Requested.** This item is for information only; no action is requested.

**4. Executive Director's Report** (Heeter)

Ms. Shickle will provide a verbal agency update.

**No Action Requested.** This item is for information only; no action is requested.

**5. Other Business** (Nelson)

**6. Adjourn**

Targeted Adjournment is 8:55 am.

**Requested Action:** Motion to Adjourn the meeting.