



**AGENDA**  
**March 12, 2020 -- 9:00 a.m.**  
**James River Board Room**

**Call to Order**

**Pledge of Allegiance**

**Certification of Meeting Quorum**

- 1. Welcome and Introductions- New and Returning Members**
- 2. Requests for Additions or Changes to Order of Business**
- 3. Public Comment Period**

Speakers may address the Commission for up to three (3) minutes on any matters relevant to the body. Any speakers are requested to give their name, locality in which they reside, and if appropriate, the organization they represent.

**4. Minutes for the February 13, 2020 Meeting (Tab 1) – Mr. Davis**

**Action Requested:** Motion to approve the February 13, 2020 Meeting Minutes.

**5. Reports**

- a. Executive Committee/Chairman’s Report – Chairman Nelson**
- b. Audit, Facilities & Finance Committee Report – Dr. Spagna**
  - i. January, 2020 Financial Statements (Tab 2)**

**Requested Action:** Motion to accept the monthly financial reports as presented.

- c. Public Outreach and Engagement Committee Report – Mr. Nordvig**
- d. Executive Director’s Report – Ms. Shickle**
  - i. Intergovernmental and Environmental Review Summary (Tab 3)**
  - ii. Review of Future Meeting Topics**

**6. Regional Forum: PlanRVA Environmental Program Update- Ms. Stewart**

Staff will provide an overview of activities within the Environmental Program including efforts to expand capacity of the organization and to integrate environmental and natural resources programs with Emergency Management and Transportation program areas.

**7. Other Business**

**8. Adjourn:** Target 10:30 am

**Requested Action:** Motion to Adjourn









**MINUTES**  
**February 13, 2020**  
**James River Board Room**

**Members and Alternates (A) Present**

<b><u>Charles City County</u></b>	<b><u>Chesterfield County</u></b>	<b><u>City of Richmond</u></b>
	Kevin Carroll	Nolen Blackwood (A)
	Tim Davey	Kristen Nye Larson
	Gloria Freye	Cynthia Newbille
	Leslie Haley	
	James Holland	
	Christopher Winslow	

<b><u>Goochland County</u></b>	<b><u>Hanover County</u></b>	<b><u>Henrico County</u></b>
Susan Lascolette (A)	<b>Sean Davis, Secretary</b>	Chris Archer
Neil Spoonhower	W. Canova Peterson	William Mackey
	Randy Whittaker	<b>Tyrone E. Nelson, Chair</b>
		Randy Silber
		Frank J. Thornton

<b><u>New Kent County</u></b>	<b><u>Powhatan County</u></b>	<b><u>Town of Ashland</u></b>
John Moyer	Larry J. Nordvig	<b>George Spagna, Vice Chair</b>
<b>Patricia Paige, Treasurer</b>	Michael W. Byerly	

**Others Present**

Jovan Burton .....Partnership for Housing Affordability  
 Elizabeth Greenfield.....Richmond Association of Realtors  
 Eric Gregory..... Hefty, Wiley and Gore  
 Laura Lafayette .....Richmond Association of Realtors

**Staff Present**

Terry Eckhout..... Director of Finance  
 Diane Fusco.....Office Manager  
 Barbara Jacocks ..... Principal Planner  
 Sidd Kumar..... Project Coordinator  
 Martha Shickle..... Executive Director  
 Lark Washington .....Wilder Fellow

## **Call to Order**

Chairman Nelson called the regularly scheduled February 13, 2020 meeting to order at approximately 9:05 a.m. in the James River Board Room. Ms. Shickle certified there was a quorum present.

Chairman Nelson then led members in the Pledge of Allegiance to the flag of the United States of America.

## **Welcome and Introductions- New and Returning Members**

Chairman Nelson recognized that there were several new members in attendance at the Regional Commission meeting and asked everyone to introduce themselves. Chairman Nelson started and introductions were made around the table by everyone in attendance.

Chairman Nelson welcomed all the new members and thanked everyone for their participation and looks forward to working together.

## **Requests for Additions or Changes to Order of Business**

There were no requests for additions or changes to the order of business. A motion to approve the agenda as presented was made by Mr. Nordvig and seconded by Mr. Davey. The motion carried unanimously.

## **Public Comment Period**

Since there were no requests from the public to address members of the Regional Commission, Chairman Nelson closed the public comment period.

## **Minutes for the December 12, 2019 Meeting (Tab 1) – Mr. Davis**

Chairman Nelson confirmed minutes were included in the packets distributed and asked for a motion to approved. A motion made by Mr. Peterson and seconded by Mr. Davis and carried unanimously.

## **Reports**

### **a. Executive Committee/Chairman's Report – Chairman Nelson**

#### **Closed Session**

Chairman Nelson announced there was a need to move in to closed session in order to provide an update on the completion of the Executive Director's performance evaluation and other actions approved by the Executive Committee on January 9, 2020. Chairman Nelson asked for a motion and Dr. Newbille made the motion and read the following:

"Motion to convene in closed session pursuant to Virginia Freedom of Information Act Section 2.2-3711 (A) (1), for the purpose of discussing personnel matters concerning specific Commission employees; and, pursuant to FOIA Section 2.2-3711 (A) (8) for purposes of discussion and consultation with legal counsel retained by the agency

concerning these personnel matters during which all recording of the meeting will cease.”

Ms. Lascolette seconded the motion and the Board entered in to closed session.

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**----- CLOSED SESSION-----**

Chairman Nelson asked for a motion to exit the closed session and a motion was made by Dr. Newbille and seconded by Dr. Spagna. The motion carried unanimously.

At the conclusion of the closed session Chairman Nelson reconvened the public meeting.

Chairman Nelson asked Ms. Fusco to poll members for their response to the following:

“Do each of you vote to certify that, to the best of your knowledge, only public matters lawfully exempted from open meeting requirements and that only such public business matters as were identified in the motion by which the closed session was convened, were heard, discussed, or considered?”

	<b>Aye</b>	<b>Nay</b>
Kevin Carroll	X	
Tim Davey	X	
Gloria Freye	X	
Leslie Haley	X	
James Holland	X	
Christopher Winslow	X	
Nolen Blackwood (A)	X	
Kristen Nye Larson	X	
Cynthia Newbille	X	
Susan Lascolette (A)	X	
Neil Spoonhower	X	
<b>Sean Davis, Secretary</b>	X	
W. Canova Peterson	X	
Randy Whittaker	X	
Chris Archer	X	
William Mackey	X	
<b>Tyrone E. Nelson, Chair</b>	X	
Randy Silber	X	
Frank J. Thornton	X	
John Moyer	X	
<b>Patricia Paige, Treasurer</b>	X	
Larry J. Nordvig	X	
<b>George Spagna, Vice Chair</b>	X	

### **b. Audit, Facilities & Finance Committee Report – Dr. Spagna**

Dr. Spagna reviewed the financial statements for November and December 2019 included in the agenda packet under Tab 2. He confirmed the agency is accomplishing its goal to restore the fund balance and results currently show progress is ahead of schedule. He deferred further questions to staff.

Mr. Peterson pointed out the proposal to restore the fund balance initially estimated it would take four to five years and it now appears on track to restore in two years. He would like to recognize staff for their work and the support from the member jurisdictions to accomplish this goal.

Mr. Holland also noted that June 2020 projections show the agency will be close to achieving the target set for next fiscal year and thanked Mr. Peterson and all members of the Audit, Facilities & Finance committee for their hard work. Chairman Nelson confirmed their observations will be noted and recorded.

Dr. Spagna made a motion to accept the financial statements as presented and Mr. Holland seconded the motion which carried unanimously.

### **c. Public Outreach and Engagement Committee Report – Mr. Nordvig**

Chairman Nelson asked Mr. Nordvig to provide an update on the Public Outreach and Engagement Committee. Mr. Nordvig reviewed the overall strategy of the committee and agenda for 2020 provided under Tab 3.

Mr. Nordvig said the committee has discussed technical efforts and plans with story maps, mail chimp, Shutterstock, and social media.

The committee would like to ask the Commissioners to like and interact with the PlanRVA Facebook page. Mr. Nordvig mentioned the anti-litter campaign with various phases being planned to include interactions with the public. There was a recommendation to have a budget line for public outreach to track spending and Dr. Spagna agreed this is an excellent suggestion. Staff will work to incorporate this into the FY2021 budget format.

Mr. Nordvig passed out clipboards for Commissioners to sign up for 1 on 1 or group orientation sessions. Mr. Nordvig said he would like to participate in these sessions to elaborate on public outreach.

Mr. Nordvig also said there is an opportunity to offer a spotlight on Commissioners that could be shared with constituents along with PlanRVA followers. Spotlights are also planned for PlanRVA staff members.



Finally, a sign up was passed along for those Commissioners interested in taking part in a “buddy system” where more experienced members would pair up with somebody new or partner up with someone from another locality.

Mr. Winslow suggested a veteran member could take a new person out to lunch.

Ms. Paige asked about having PlanRVA staff come to a town hall or board meetings to explain what PlanRVA is doing. Mr. Nordvig agreed this is another opportunity to promote what PlanRVA is working on and how that can impact the localities.

Chairman Nelson thanked Mr. Nordvig and turned over introduction of the presentation to Ms. Shickle

Prior to introducing the presenter, Ms. Shickle pointed out the restrooms on the 2<sup>nd</sup> floor of the building are under construction and during this time restrooms on the 1<sup>st</sup> floor should be utilized.

Ms. Shickle also mentioned the launch of the Long-Range Transportation Plan that was recently discussed at the RRTPO Board meeting. This plan and resulting activities are a catalyst for activities by the Public Outreach & Engagement committee and outreach efforts are being guided by these program areas and the RRTPO.

In addition, Ms. Shickle mentioned the summer conference of the VA Planning District Commission to be held in Staunton, VA July 29 – July 31. She offered to speak to anyone who may be interested in attending. Ms. Shickle is chairing the program committee this year and aims to supply content that would be of interest to the Commissioners.

### **Regional Forum: Richmond Regional Housing Framework – Elizabeth Greenfield/ Jovan Burton**

Ms. Shickle recognized Ms. Lafayette and Ms. Greenfield from the Richmond Association of Realtors and Partnership for Housing Affordability and invited Ms. Lafayette to introduce the Regional Forum speaker, Mr. Jovan Burton. Ms. Lafayette thanked the Board and mentioned a 2018 New York Times report that listed the City of Richmond as #2 in the country in terms of evictions. She said the region came together after this article to recognize shared challenges and solutions and the process has been very beneficial and will enable the region to face housing challenges.

Mr. Burton with the Partnership for Housing Affordability presented the recently released Framework and shared information regarding next steps for implementation in coordination with covered jurisdictions. His presentation can be found here:

<https://planrva.org/wp-content/uploads/PlanRVA-Presentation-PDF.pdf>

Data sheets were also made available for localities within the Richmond Region that were not specifically included in the Framework. Find the full report at

<https://pharva.com/framework/about-the-framework/>

After his presentation Mr. Burton took questions from the Commissioners.

Mr. Peterson asked about housing cost burden and what population this includes. He used an example of a two-income couple who chooses to spend 50% of their income to live comfortably versus a person who is house burdened because they have a job as a cashier. He wondered if the data are based on income only or are other circumstances considered. Mr. Burton replied that more detailed information is available on the website which allows users to drill down to see the percentage of cost burdened households at various income levels. Overall, more lower income levels are housing cost burdened.

Mr. Spoonhower mentioned plugging in to non-profit credit unions or other financial institutions for financing.

Mr. Moyer asked about education in high schools and ways to avoid debt. He suggested finding alternatives and providing solutions before problems are created. Mr. Burton agreed education is important and said there is a focus in the framework on tenant rights and educating around predatory practices in lending among adults in the region.

Mr. Winslow asked if affordable housing is being solved by the number of units built or by increasing stock; he cited studies that show this can sometimes create problems. Mr. Burton said increasing stock is necessary but is not a singular answer. Zoning may help, but housing challenges in the region are complex and more than one solution is needed.

Ms. Haley noted these issues are of critical importance. The subject population of the Framework is often not included among the people elected officials often hear from, but their needs still must be considered.

Mr. Burton commented that community engagement is very important; PHAs working to elevate the community voice and encourage involvement from the residents experiencing these challenges.

Chairman Nelson thanked Mr. Burton for his very informative presentation and all the guests in attendance. He said it makes him think about his own district and the accountability and challenges that face everyone regarding these issues.

Mr. Peterson stated in Hanover County there are several starter homes in his district occupied by elderly people who find that new places that may be better suited for them are not affordable. The older residents essentially become trapped in what is now considered a starter home.

### **Other Business**

Chairman Nelson noted there was no other business and the meeting was adjourned at approximately 10:30 AM.

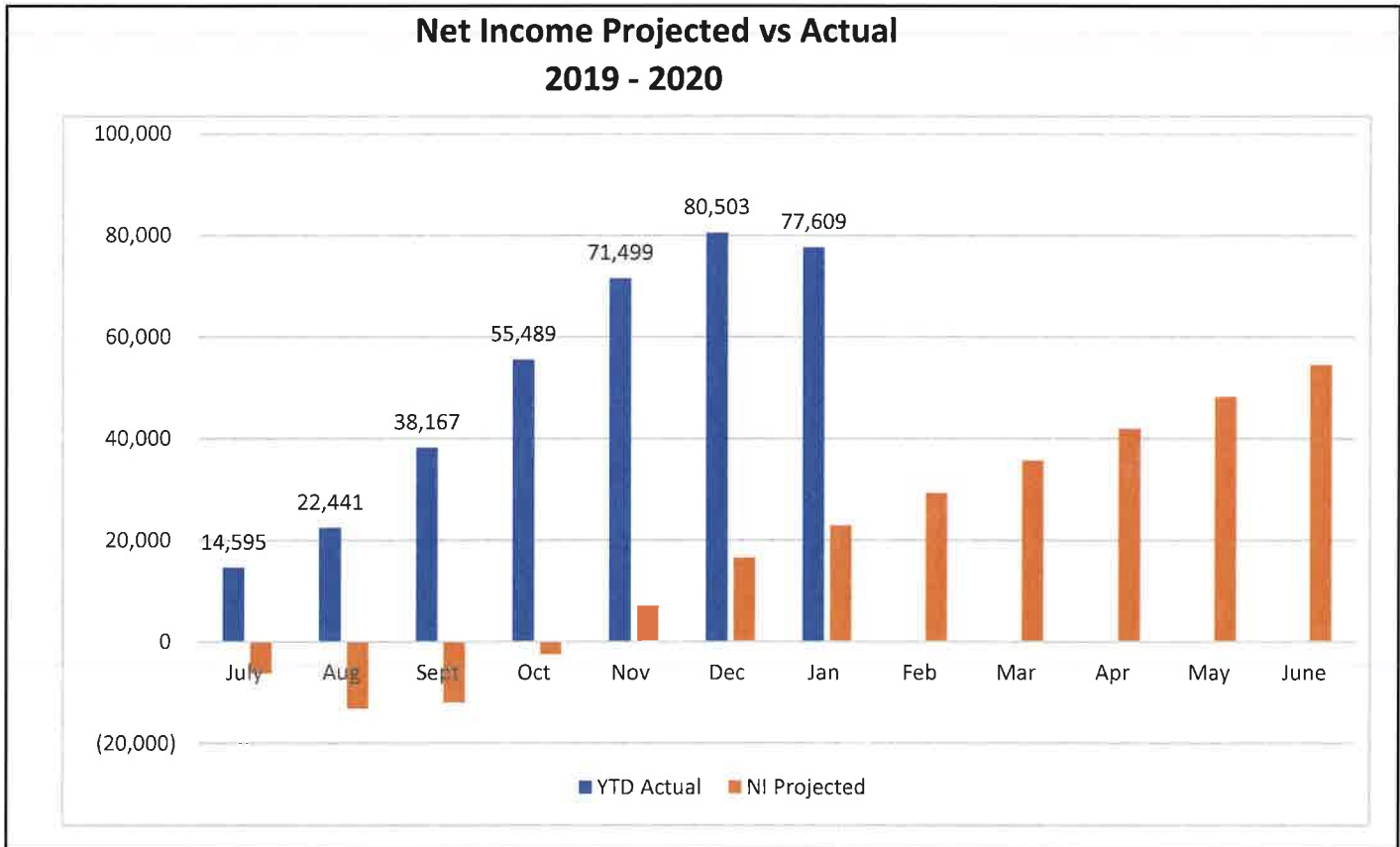




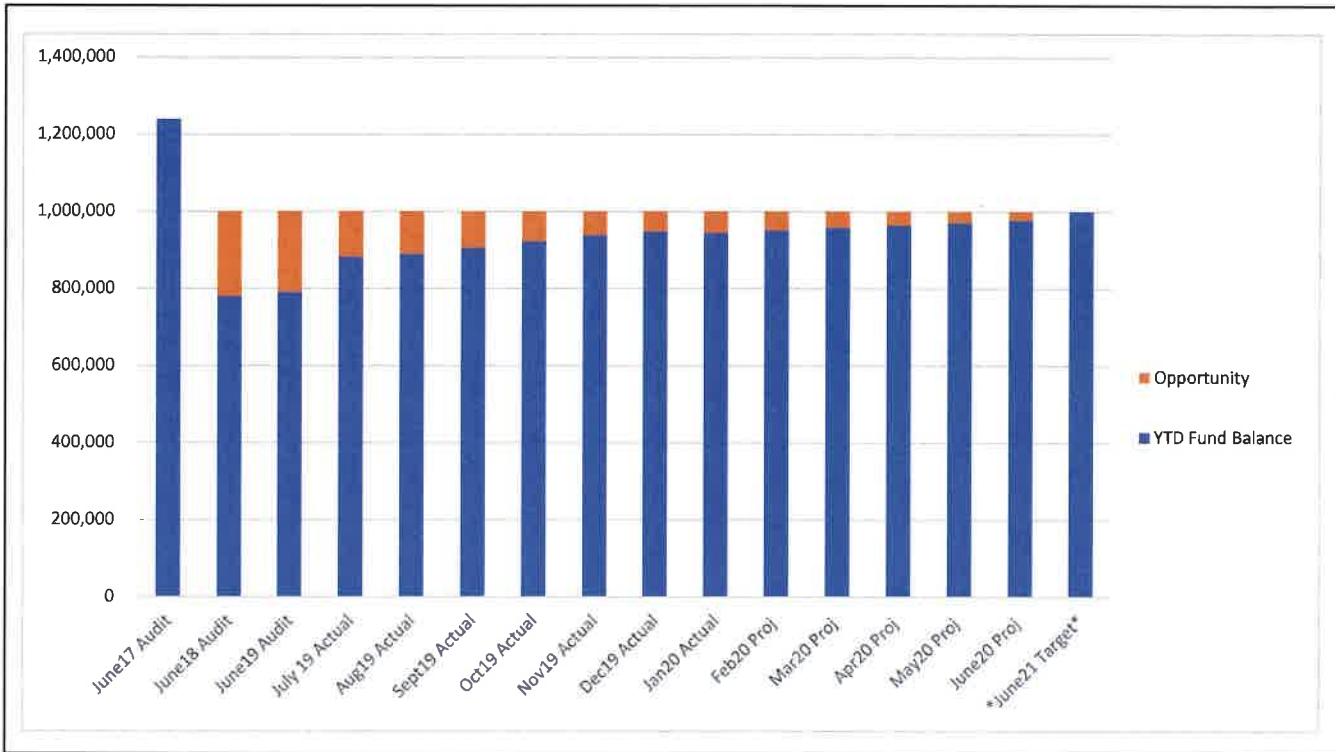
**PlanRVA**  
**Statement of Revenues and Expenses - Budget and Actual**  
**January 31, 2020**

	Month to Date <u>Actual</u>	Year to Date <u>Actual</u>	Year to Date <u>Budget</u>	<u>Variance</u>	<u>% Budget Remaining</u>
<b>Income/Funds:</b>					
Federal	\$177,376	\$1,203,755	\$1,236,645	\$32,890	3%
State	27,782	222,325	239,972	17,647	7%
Local	53,388	373,717	373,717	0	0%
Private	8,732	53,704	48,537	(5,167) *	-11%
Other	995	8,546	0	(8,546) *	0%
<b>Total Income</b>	<u>268,273</u>	<u>1,862,047</u>	<u>1,898,871</u>	<u>36,824</u>	<u>2%</u>
<b>Expenses:</b>					
Salary & Wages	171,929	1,061,761	1,118,396	56,635	5%
Professional Fees	2,000	48,510	53,618	5,108	10%
Office Expenses	16,622	113,827	129,422	15,595	12%
Program Expenses	61,006	419,917	430,209	10,292	2%
Infrastructure	20,060	140,423	144,397	3,974	3%
<b>Total Expense</b>	<u>\$271,617</u>	<u>1,784,438</u>	<u>1,876,042</u>	<u>\$91,604</u>	<u>5%</u>
<b>Net Income</b>	<u><u>(\$3,344)</u></u>	<u><u>\$77,609</u></u>	<u><u>\$22,829</u></u>	<u><u>\$54,780</u></u>	

\* Note: Resolution for budget amendment is forthcoming for Partnership Housing Affordability and Interest Income

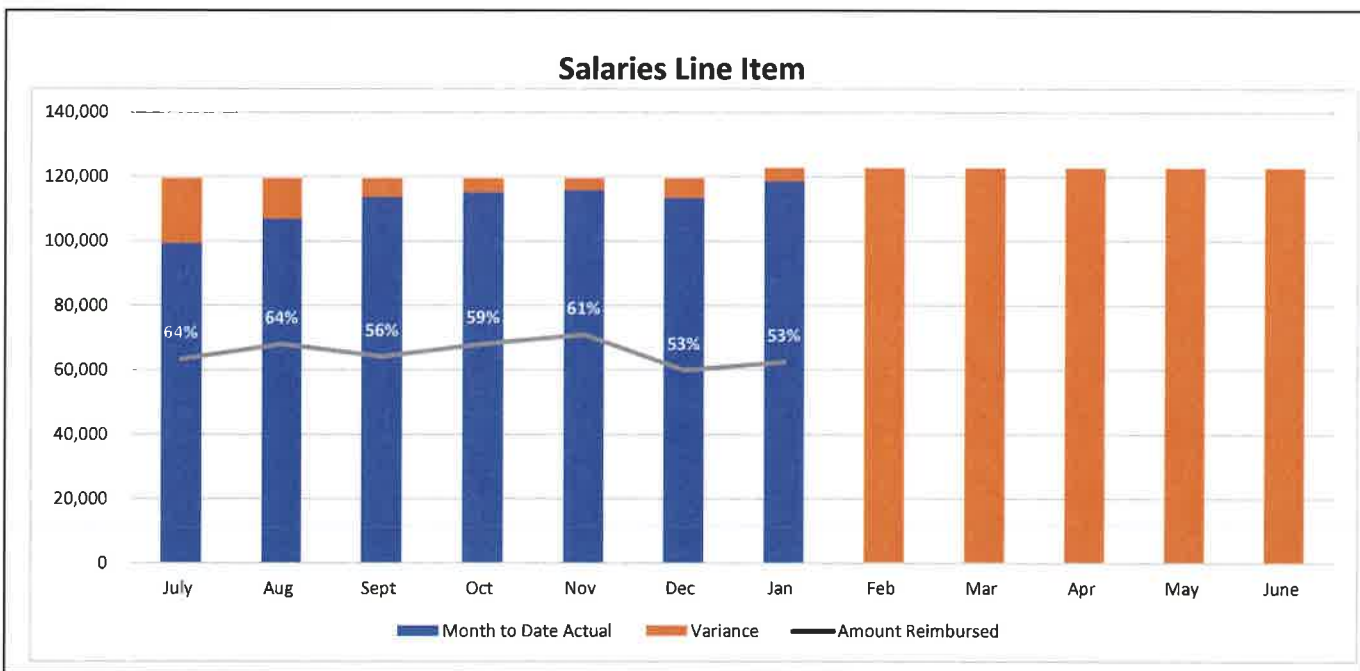


**Plan RVA  
Fund Balance Projection  
FY19-20**



The goal is to meet \$1 million target fund balance by Jun 21; change to accrual accounting in FY19 prevents detailed comparison prior to FY 19.

<b>Unrestricted Reserve - End of FY 19 (adjusted)</b>	790,620
<b>Net Surplus (Deficit) January YTD 2020</b>	77,609
<b>Special Assessments FY20</b>	77,317
<b>Unrestricted Reserve - 1/31/20</b>	<u>945,545</u>



PlanRVA  
 Monthly Profit Loss Budget Performance  
 January 2020

	Jan 20	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4100 · Federal Funding	177,376	176,664	713	100.4%
4200 · State Funding	27,782	34,282	(6,500)	81.04%
4300 · Local Funding	53,388	53,388	0	100.0%
4400 · Private Funding	8,732	6,934	1,798	125.94%
5000 · Other Income	995			
<b>Total Income</b>	<u>268,273</u>	<u>271,267</u>	<u>(2,994)</u>	<u>98.9%</u>
<b>Gross Profit</b>	268,273	271,267	(2,994)	98.9%
<b>Expense</b>				
6000 · Salary & Wages	171,929	162,453	9,475	105.83%
7100 · Professional Fees	2,000	4,088	(2,088)	48.92%
7200 · Office Expenses	16,622	16,160	461	102.86%
7400 · Program Expenses	61,006	61,458	(453)	99.26%
7600 · Infrastructure				
7210 · Rent	19,528	20,190	(662)	96.72%
7240 · Insurance	533	533	0	100.0%
<b>Total 7600 · Infrastructure</b>	<u>20,060</u>	<u>20,723</u>	<u>(662)</u>	<u>96.8%</u>
<b>Total Expense</b>	<u>271,616</u>	<u>264,883</u>	<u>6,733</u>	<u>102.54%</u>
<b>Net Ordinary Income</b>	<u>(3,344)</u>	<u>6,384</u>	<u>(9,728)</u>	<u>-52.37%</u>
<b>Net Income</b>	<u><u>(3,344)</u></u>	<u><u>6,384</u></u>	<u><u>(9,728)</u></u>	<u><u>-52.37%</u></u>

**Net Loss of (\$3,344), resulting in an unfavorable budget variance of (\$9,728)**

**Salaries & wages are (\$9,475) over budget due to addition of staff person to train for retirement of staff member; additional holidays result in non-reimbursable time**

PlanRVA  
Profit Loss - Detailed  
January 2020

	Jan 20	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4101 · MPO FHWA/PL Funds - Fed share	88,882	106,868	(17,986)	83.17%
4102 · MPO Sect 5303 Funds - Fed share	32,022	32,285	(263)	99.18%
4105 · MPO Pass-Through	0	6,667	(6,667)	0.0%
4110 · DEQ-Coastal	11,316	7,258	4,058	155.9%
4120 · VDEM SHSP	8,635	7,436	1,198	116.12%
4130 · VDEM Pass-through grants	36,522	16,149	20,373	226.16%
	<u>177,376</u>	<u>176,664</u>	<u>713</u>	<u>100.4%</u>
4201 · MPO FHWA/PL Funds - State share	11,110	13,359	(2,249)	83.17%
4202 · MPO Sec. 5303 - State share	4,090	4,036	54	101.35%
4205 · State MPO Pass-Through	0	1,667	(1,667)	0.0%
4207 · DEQ WIP3 Funding	2,554	896	1,659	285.15%
4210 · VDOT Rural Planning	535	4,833	(4,298)	11.08%
4230 · State Appropriation	9,492	9,492	0	100.0%
	<u>27,782</u>	<u>34,282</u>	<u>(6,500)</u>	<u>81.04%</u>
4301 · TPO Assessment	4,146	4,146	0	100.0%
4310 · Local Membership Dues	49,242	49,242	0	100.0%
	<u>53,388</u>	<u>53,388</u>	<u>0</u>	<u>100.0%</u>
4410 · Restricted Contributions				
4360 · FOLAR Grant	6,934	6,934	0	100.0%
4410 · Restricted Contributions - Other	1,798	0	1,798	100.0%
Total 4410 · Restricted Contributions	<u>8,732</u>	<u>6,934</u>	<u>1,798</u>	<u>125.94%</u>
	<u>8,732</u>	<u>6,934</u>	<u>1,798</u>	<u>125.94%</u>
5001 · Interest Income	995			
	<u>995</u>			
<b>Total Income</b>	<u>268,273</u>	<u>271,267</u>	<u>(2,994)</u>	<u>98.9%</u>
<b>Gross Profit</b>	<u>268,273</u>	<u>271,267</u>	<u>(2,994)</u>	<u>98.9%</u>
<b>Expense</b>				
6100 · Wages	118,687	122,640	(3,953)	96.78%
6200 · Payroll Taxes	10,977	9,201	1,776	119.31%
6500 · Benefits				
6512 · Healthcare	14,139	17,411	(3,272)	81.21%
6530 · Retirement				
6531 · VRS Retirement Contribution	7,324	8,118	(794)	90.22%
6532 · VRS Employee Contribution	142			
6533 · ICMA - 401	125			
6534 · ICMA - 457	575			
6535 · Hybrid 401 A	1,319			
6536 · HYBRID 457	(227)			
Total 6530 · Retirement	<u>9,258</u>	<u>8,118</u>	<u>1,140</u>	<u>114.04%</u>
6540 · Life & Disability				
6541 · LTD	883	842	41	104.83%
6542 · Hybrid VRS ST & LT Disability	180			
6543 · AFLAC	(0)			
Total 6540 · Life & Disability	<u>1,062</u>	<u>842</u>	<u>220</u>	<u>126.18%</u>



PlanRVA  
Profit Loss - Detailed  
January 2020

	Jan 20	Budget	\$ Over Budget	% of Budget
6550 · FSA/HSA Section 125 Plans	952	113	839	842.9%
6500 · Benefits - Other	0	762	(762)	0.0%
<b>Total 6500 · Benefits</b>	<b>25,412</b>	<b>27,246</b>	<b>(1,834)</b>	<b>93.27%</b>
6580 · Payroll Fees	424	533	(109)	79.59%
6590 · Training	16,428	2,833	13,595	579.82%
	<u>171,929</u>	<u>162,453</u>	<u>9,475</u>	<u>105.83%</u>
<b>7720 · Legal Fees</b>				
7721 · General Counsel	2,000	2,000	0	100.0%
7722 · Legal Fees - Other	0	417	(417)	0.0%
<b>Total 7720 · Legal Fees</b>	<b>2,000</b>	<b>2,417</b>	<b>(417)</b>	<b>82.76%</b>
7730 · Contracted Services	0	1,672	(1,672)	0.0%
	<u>2,000</u>	<u>4,088</u>	<u>(2,088)</u>	<u>48.92%</u>
<b>7220 · Computer Operations</b>				
7221 · Virtual Desktop Operations	8,046	7,000	1,046	114.94%
7222 · Software	339	255	84	132.93%
7223 · Broadband/network/telephone	1,264	614	650	205.85%
7224 · Desktops & Support	1,763	1,455	308	121.16%
7226 · Technology services	0	1,604	(1,604)	0.0%
<b>Total 7220 · Computer Operations</b>	<b>11,412</b>	<b>10,929</b>	<b>484</b>	<b>104.43%</b>
7225 · Computer Supplies	235			
7230 · Printing	2,700	3,117	(416)	86.65%
7235 · Supplies	659	802	(142)	82.25%
7245 · Postage	316	230	86	137.22%
7250 · Advertisements	0	417	(417)	0.0%
7290 · Miscellaneous Expenses	714	417	298	171.47%
7295 · Bank Fees	90	250	(160)	36.0%
7200 · Office Expenses - Other	495			
	<u>16,622</u>	<u>16,160</u>	<u>461</u>	<u>102.86%</u>
7410 · Organizational Dues	3,131	1,250	1,881	250.52%
7420 · Travel - Board	0	542	(542)	0.0%
7425 · Travel - Agency	744	2,708	(1,964)	27.47%
7430 · Books & Periodicals	42	83	(41)	50.44%
<b>7450 · Pass-through and Matching funds</b>				
7451 · Pass Through Funds - MPO	20,567	40,726	(20,160)	50.5%
7452 · Pass Through Funds (FEMA)	0	16,149	(16,149)	0.0%
7456 · Pass - Through Funds - SHSP	36,522			
<b>Total 7450 · Pass-through and Matching funds</b>	<b>57,088</b>	<b>56,875</b>	<b>213</b>	<b>100.38%</b>
	<u>61,006</u>	<u>61,458</u>	<u>(453)</u>	<u>99.26%</u>
7210 · Rent	19,528	20,190	(662)	96.72%
7240 · Insurance	533	533	0	100.0%
	<u>20,060</u>	<u>20,723</u>	<u>(662)</u>	<u>96.8%</u>
<b>Total Expense</b>	<b>271,616</b>	<b>264,883</b>	<b>6,733</b>	<b>102.54%</b>
<b>Net Ordinary Income</b>	<b>(3,344)</b>	<b>6,384</b>	<b>(9,728)</b>	<b>-52.37%</b>
	<u><b>(3,344)</b></u>	<u><b>6,384</b></u>	<u><b>-9,728</b></u>	<u><b>-52.37%</b></u>

Net Loss of (\$3,344), resulting in an unfavorable budget variance of (\$9,728)

Salaries & wages are (\$9,475) over budget due to addition of staff person to train for retirement of staff member; additional holidays result in non-reimbursable time

PlanRVA  
Balance Sheet  
January 2020

Jan 31, 20 (Less: non-operating)

**ASSETS**

**Current Assets**

**Checking/Savings**

1050 · LGIP-Virginia Dept of Treasury	695,183	695,183
1070 · SunTrust Checking 8921	93,956	93,956

<b>Total Checking/Savings</b>	<b>789,139</b>	<b>789,139</b>
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**Accounts Receivable**

1200 · Accounts Receivable	439,079	439,079
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<b>Total Accounts Receivable</b>	<b>439,079</b>	<b>439,079</b>
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**Other Current Assets**

1150 · Prepaid Expenses	19,465	19,465
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1250 · Miscellaneous Receivables	161,883	161,883
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1620 · Employee Receivable	1,029	1,029
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<b>Total 1600 · Miscellaneous A/R-EE</b>	<b>1,029</b>	<b>1,029</b>
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<b>Total Other Current Assets</b>	<b>182,377</b>	<b>182,377</b>
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<b>Total Current Assets</b>	<b>1,410,595</b>	<b>1,410,595</b>
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**Fixed Assets**

1300 · Property & Equipment	389,790	389,790
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1350 · Accumulated Depreciation	(267,458)	(267,458)
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<b>Total Fixed Assets</b>	<b>122,332</b>	<b>122,332</b>
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Other Assets	239,467	0
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<b>TOTAL ASSETS</b>	<b>1,772,393</b>	<b>1,532,926</b>
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**LIABILITIES & EQUITY**

**Current Liabilities**

**Accounts Payable**

2000 · Accounts Payable	80,232	80,232
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<b>Total Accounts Payable</b>	<b>80,232</b>	<b>80,232</b>
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**Other Current Liabilities**

2050 · Accrued Expenses	53,197	53,197
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2500 · Compensated Absences	69,894	0
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2525 · Deferred Revenue	328,956	328,956
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2600 · Security Deposit	2,665	2,665
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<b>Total Other Current Liabilities</b>	<b>454,712</b>	<b>384,818</b>
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<b>Total Current Liabilities</b>	<b>534,944</b>	<b>465,050</b>
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**Long Term Liabilities**

2800 · Deferred Rent Liability	32,799	0
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2900 · Net Pension Liability	521,969	0
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2950 · Deferred Inflows	131,122	0
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<b>Total Long Term Liabilities</b>	<b>685,890</b>	<b>0</b>
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<b>Total Liabilities</b>	<b>1,220,834</b>	<b>465,050</b>
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**Fund Balance**

Fixed Asset	122,332	122,332
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Other Unrestricted Reserve	432,122	945,545
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<b>Total Fund Balance</b>	<b>554,454</b>	<b>1,067,877</b>
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<b>TOTAL LIABILITIES &amp; Fund Balance</b>	<b>1,775,288</b>	<b>1,532,926</b>
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PlanRVA  
Balance Sheet  
January 2020

Unrestricted Reserve - End of FY 19 (adjusted)	790,620
Net Surplus (Deficit) January YTD 2020	77,609
Special Assessments FY20	<u>77,317</u>
Unrestricted Reserve - 1/31/20	<u><u>945,545</u></u>



PlanRVA  
Profit Loss Budget Performance  
YTD January 2020

								TOTAL			
	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	Jan 20	Jul '19 - Jan 20	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>											
<b>Income</b>											
<b>4100 · Federal Funding</b>											
4101 · MPO FHWA/PL Funds - Fed share	75,463.20	99,579.30	89,941.50	132,900.80	134,174.40	91,273.60	88,882.00	712,214.80	748,078.07	-35,863.27	95.21%
4102 · MPO Sect 5303 Funds - Fed share	63,299.20	19,359.26	21,173.54	17,368.80	19,876.80	20,953.60	32,021.71	194,052.91	225,996.40	-31,943.49	85.87%
4105 · MPO Pass-Through	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	46,666.65	-46,666.65	0.0%
4110 · DEQ-Coastal	5,269.57	5,269.57	-3,659.53	12,195.00	14,320.00	8,893.00	11,316.06	53,603.67	50,808.35	2,795.32	105.5%
4120 · VDEM SHSP	7,178.72	7,178.72	10,535.98	7,670.73	8,113.82	7,654.05	8,634.88	56,966.90	52,055.26	4,911.64	109.44%
4130 · VDEM Pass-through grants	21,074.49	13,087.65	36,655.77	5,428.00	28,095.84	46,052.91	36,521.71	186,916.37	113,040.59	73,875.78	165.35%
<b>Total 4100 · Federal Funding</b>	<b>172,285.18</b>	<b>144,474.50</b>	<b>154,647.26</b>	<b>175,563.33</b>	<b>204,580.86</b>	<b>174,827.16</b>	<b>177,376.36</b>	<b>1,203,754.65</b>	<b>1,236,645.32</b>	<b>-32,890.67</b>	<b>97.34%</b>
<b>4200 · State Funding</b>											
4201 · MPO FHWA/PL Funds - State share	9,432.90	12,447.41	11,242.69	16,612.60	16,771.80	11,409.20	11,110.00	89,026.60	93,509.75	-4,483.15	95.21%
4202 · MPO Sec. 5303 - State share	7,912.40	2,419.91	2,646.69	2,171.10	2,484.60	2,619.20	4,090.00	24,343.90	28,249.55	-3,905.65	86.17%
4205 · State MPO Pass-Through	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,666.65	-11,666.65	0.0%
4207 · DEQ WIP3 Funding	7,885.98	5,523.00	-3,819.16	2,070.41	517.03	980.95	2,554.45	15,712.66	6,270.85	9,441.81	250.57%
4210 · VDOT Rural Planning	7,416.80	0.00	3,330.34	6,622.03	5,836.14	3,059.37	535.43	26,800.11	33,833.35	-7,033.24	79.21%
4230 · State Appropriation	9,491.67	9,491.67	9,491.67	9,491.67	9,491.67	9,491.67	9,491.67	66,441.69	66,441.65	0.04	100.0%
<b>Total 4200 · State Funding</b>	<b>42,139.75</b>	<b>29,881.99</b>	<b>22,892.23</b>	<b>36,967.81</b>	<b>35,101.24</b>	<b>27,560.39</b>	<b>27,781.55</b>	<b>222,324.96</b>	<b>239,971.80</b>	<b>-17,646.84</b>	<b>92.65%</b>
<b>4300 · Local Funding</b>											
4301 · TPO Assessment	4,145.95	4,145.98	4,145.98	4,145.98	4,145.98	4,145.98	4,145.98	29,021.83	29,021.83	0.00	100.0%
4310 · Local Membership Dues	49,242.15	49,242.14	49,242.14	49,242.14	49,242.14	49,242.14	49,242.14	344,694.99	344,694.99	0.00	100.0%
4320 · Capital Region Collaborative	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
4330 · Greater Richmond Chamber	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
<b>Total 4300 · Local Funding</b>	<b>53,388.10</b>	<b>53,388.12</b>	<b>53,388.12</b>	<b>53,388.12</b>	<b>53,388.12</b>	<b>53,388.12</b>	<b>53,388.12</b>	<b>373,716.82</b>	<b>373,716.82</b>	<b>0.00</b>	<b>100.0%</b>
<b>4400 · Private Funding</b>											
<b>4410 · Restricted Contributions</b>											
4360 · FOLAR Grant	6,933.87	6,933.87	6,933.87	6,933.87	6,933.87	6,933.87	6,933.87	48,537.09	48,537.09	0.00	100.0%
4410 · Restricted Contributions - Other	0.00	1,206.88	19.08	343.44	1,161.87	637.27	1,798.36	5,166.90	0.00	5,166.90	100.0%
<b>Total 4410 · Restricted Contributions</b>	<b>6,933.87</b>	<b>8,140.75</b>	<b>6,952.95</b>	<b>7,277.31</b>	<b>8,095.74</b>	<b>7,571.14</b>	<b>8,732.23</b>	<b>53,703.99</b>	<b>48,537.09</b>	<b>5,166.90</b>	<b>110.65%</b>
<b>Total 4400 · Private Funding</b>	<b>6,933.87</b>	<b>8,140.75</b>	<b>6,952.95</b>	<b>7,277.31</b>	<b>8,095.74</b>	<b>7,571.14</b>	<b>8,732.23</b>	<b>53,703.99</b>	<b>48,537.09</b>	<b>5,166.90</b>	<b>110.65%</b>
<b>5000 · Other Income</b>											
5001 · Interest Income	324.16	214.00	1,316.11	1,075.91	1,079.17	2,414.46	994.60	7,418.41	0.00	7,418.41	
5010 · Miscellaneous	0.00	0.00	0.00	1,128.18	0.00	0.00	0.00	1,128.18	0.00	1,128.18	
<b>Total 5000 · Other Income</b>	<b>324.16</b>	<b>214.00</b>	<b>1,316.11</b>	<b>2,204.09</b>	<b>1,079.17</b>	<b>2,414.46</b>	<b>994.60</b>	<b>8,546.59</b>	<b>0.00</b>	<b>8,546.59</b>	
<b>Total Income</b>	<b>275,071.06</b>	<b>236,099.36</b>	<b>239,196.67</b>	<b>275,400.66</b>	<b>302,245.13</b>	<b>265,761.27</b>	<b>268,272.86</b>	<b>1,862,047.01</b>	<b>1,898,871.03</b>	<b>-36,824.02</b>	<b>98.06%</b>
<b>Gross Profit</b>	<b>275,071.06</b>	<b>236,099.36</b>	<b>239,196.67</b>	<b>275,400.66</b>	<b>302,245.13</b>	<b>265,761.27</b>	<b>268,272.86</b>	<b>1,862,047.01</b>	<b>1,898,871.03</b>	<b>-36,824.02</b>	<b>98.06%</b>
<b>Expense</b>											
<b>6000 · Salary &amp; Wages</b>											
6100 · Wages	99,379.14	106,988.04	113,770.84	115,241.76	115,899.85	113,487.97	118,686.63	783,454.23	839,701.26	-56,247.03	93.3%

PlanRVA  
Profit Loss Budget Performance  
YTD January 2020

								TOTAL			
	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	Jan 20	Jul '19 - Jan 20	Budget	\$ Over Budget	% of Budget
<b>6200 · Payroll Taxes</b>	6,979.01	7,553.30	8,108.90	8,454.46	8,492.46	8,902.27	10,977.01	59,467.41	64,403.93	-4,936.52	92.34%
<b>6500 · Benefits</b>											
<b>6512 · Healthcare</b>	14,713.20	14,032.20	14,557.20	17,228.20	17,228.20	16,269.40	14,139.20	108,167.60	121,879.35	-13,711.75	88.75%
<b>6530 · Retirement</b>											
<b>6531 · VRS Retirement Contribution</b>	6,056.89	6,357.62	7,141.42	7,033.09	7,033.09	7,033.09	7,324.24	47,979.44	56,827.15	-8,847.71	84.43%
<b>6532 · VRS Employee Contribution</b>	89.42	-5.51	73.48	0.15	-4.35	12.32	141.72	307.23			
<b>6533 · ICMA - 401</b>	152.87	887.87	1,527.87	1,527.87	247.87	887.87	124.67	5,356.89			
<b>6534 · ICMA - 457</b>	660.30	-74.70	-714.70	-714.70	565.30	-74.70	575.30	222.10			
<b>6535 · Hybrid 401 A</b>	618.70	632.14	673.07	456.92	393.92	782.23	1,319.05	4,876.03			
<b>6536 · HYBRID 457</b>	0.00	0.00	0.00	373.22	373.72	33.58	-226.82	553.70			
<b>Total 6530 · Retirement</b>	7,578.18	7,797.42	8,701.14	8,676.55	8,609.55	8,674.39	9,258.16	59,295.39	56,827.15	2,468.24	104.34%
<b>6540 · Life &amp; Disability</b>											
<b>6541 · LTD</b>	567.86	584.79	615.29	644.33	991.00	885.71	882.56	5,171.54	5,893.40	-721.86	87.75%
<b>6542 · Hybrid VRS ST &amp; LT Disability</b>	137.52	0.00	160.40	179.76	179.76	179.76	179.76	1,016.96			
<b>6543 · AFLAC</b>	-0.01	221.92	-321.84	-0.01	-0.01	-0.01	-0.01	-99.97			
<b>Total 6540 · Life &amp; Disability</b>	705.37	806.71	453.85	824.08	1,170.75	1,065.46	1,062.31	6,088.53	5,893.40	195.13	103.31%
<b>6550 · FSA/HSA Section 125 Plans</b>	395.30	1,266.51	-371.66	451.05	451.05	571.30	952.48	3,716.03	791.00	2,925.03	469.79%
<b>6500 · Benefits - Other</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,333.28	-5,333.28	0.0%
<b>Total 6500 · Benefits</b>	23,392.05	23,902.84	23,340.53	27,179.88	27,459.55	26,580.55	25,412.15	177,267.55	190,724.18	-13,456.63	92.94%
<b>6580 · Payroll Fees</b>	462.08	37.95	327.95	273.33	152.56	228.84	424.49	1,907.20	3,733.35	-1,826.15	51.09%
<b>6590 · Training</b>	3,250.00	17,435.00	225.00	1,763.34	194.00	369.00	16,428.25	39,664.59	19,833.35	19,831.24	199.99%
<b>Total 6000 · Salary &amp; Wages</b>	133,462.28	155,917.13	145,773.22	152,912.77	152,198.42	149,568.63	171,928.53	1,061,760.98	1,118,396.07	-56,635.09	94.94%
<b>7100 · Professional Fees</b>											
<b>7720 · Legal Fees</b>											
<b>7721 · General Counsel</b>	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	14,000.00	14,000.00	0.00	100.0%
<b>7722 · Legal Fees - Other</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,916.65	-2,916.65	0.0%
<b>7720 · Legal Fees - Other</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
<b>Total 7720 · Legal Fees</b>	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	14,000.00	16,916.65	-2,916.65	82.76%
<b>7730 · Contracted Services</b>	14,310.00	6,600.00	0.00	1,275.00	7,100.00	5,225.00	0.00	34,510.00	36,701.70	-2,191.70	94.03%
<b>Total 7100 · Professional Fees</b>	16,310.00	8,600.00	2,000.00	3,275.00	9,100.00	7,225.00	2,000.00	48,510.00	53,618.35	-5,108.35	90.47%
<b>7200 · Office Expenses</b>											
<b>7280 · Staff Engagement</b>	0.00	0.00	85.99	0.00	275.00	0.00	0.00	360.99			
<b>7220 · Computer Operations</b>											
<b>7221 · Virtual Desktop Operations</b>	6,879.87	7,057.43	7,955.79	7,700.31	7,564.39	8,194.24	8,046.04	53,398.07	49,000.00	4,398.07	108.98%
<b>7222 · Software</b>	0.00	0.00	0.00	228.00	818.91	338.97	338.97	1,724.85	18,085.00	-16,360.15	9.54%
<b>7223 · Broadband/network/telephone</b>	100.00	1,236.14	567.22	1,127.29	1,292.57	548.75	1,263.87	6,135.84	4,297.83	1,838.01	142.77%
<b>7224 · Desktops &amp; Support</b>	1,751.30	1,751.30	1,751.30	1,751.30	1,751.30	1,751.30	1,763.46	12,271.26	10,188.29	2,082.97	120.45%
<b>7226 · Technology services</b>	0.00	2,577.04	0.00	0.00	0.00	0.00	0.00	2,577.04	11,229.15	-8,652.11	22.95%
<b>7220 · Computer Operations - Other</b>	0.00	0.00	0.00	-931.00	0.00	0.00	0.00	-931.00	0.00	-931.00	100.0%

PlanRVA  
Profit Loss Budget Performance  
YTD January 2020

								TOTAL			
	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	Jan 20	Jul '19 - Jan 20	Budget	\$ Over Budget	% of Budget
<b>Total 7220 · Computer Operations</b>	8,731.17	12,621.91	10,274.31	9,875.90	11,427.17	10,833.26	11,412.34	75,176.06	92,800.27	-17,624.21	81.01%
7225 · Computer Supplies	0.00	0.00	0.00	0.00	0.00	0.00	234.50	234.50	0.00		
7230 · Printing	3,943.23	2,967.79	2,890.96	2,468.79	3,102.59	2,619.19	2,700.44	20,692.99	21,816.65	-1,123.66	94.85%
7235 · Supplies	200.66	1,655.76	592.03	961.27	771.36	472.52	659.34	5,312.94	5,611.65	-298.71	94.68%
7245 · Postage	315.60	0.00	0.00	0.00	315.60	0.00	315.60	946.80	1,610.00	-663.20	58.81%
7250 · Advertisements	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-2,916.65	-2,916.65	0.0%
7290 · Miscellaneous Expenses	16.51	1,512.05	303.29	3,069.60	721.63	242.92	714.45	6,580.45	2,916.65	3,663.80	225.62%
7295 · Bank Fees	124.03	131.96	95.00	85.00	85.00	100.00	90.00	710.99	1,750.00	-1,039.01	40.63%
7200 · Office Expenses - Other	0.00	0.00	0.00	3,811.65	-495.00	0.00	495.00	3,811.65	0.00	3,811.65	100.0%
<b>Total 7200 · Office Expenses</b>	13,331.20	18,889.47	14,241.58	20,272.21	16,203.35	14,267.89	16,621.67	113,827.37	129,421.87	-15,594.50	87.95%
<b>7400 · Program Expenses</b>											
7410 · Organizational Dues	499.13	6,988.38	499.13	594.13	2,155.13	1,253.13	3,131.47	15,120.50	8,750.00	6,370.50	172.81%
7420 · Travel - Board	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,791.65	-3,791.65	0.0%
7425 · Travel - Agency	555.95	3,813.03	1,375.10	516.93	4,211.84	1,502.00	743.91	12,718.76	18,958.35	-6,239.59	67.09%
7430 · Books & Periodicals	0.00	28.16	28.16	28.16	221.20	42.03	42.03	389.74	583.35	-193.61	66.81%
7450 · Pass-through and Matching funds											
7451 · Pass Through Funds - MPO	55,182.38	0.00	3,500.00	54,990.67	53,756.83	16,568.59	20,566.60	204,565.07	285,084.57	-80,519.50	71.76%
7452 · Pass Through Funds (FEMA)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
7456 · Pass - Through Funds - SHSP	21,074.49	13,674.07	35,758.47	5,428.00	28,095.84	46,052.91	36,521.71	186,605.49	113,040.59	73,564.90	165.08%
7459 · Other Pass-thru expenses	0.00	282.92	-282.92	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
<b>Total 7450 · Pass-through and Matching funds</b>	76,256.87	13,956.99	38,975.55	60,418.67	81,852.67	62,621.50	57,088.31	391,170.56	398,125.16	-6,954.60	98.25%
7400 · Program Expenses - Other	0.00	0.00	517.42	0.00	0.00	0.00	0.00	517.42	0.00	517.42	100.0%
<b>Total 7400 · Program Expenses</b>	77,311.95	24,786.56	41,395.36	61,557.89	88,440.84	65,418.66	61,005.72	419,916.98	398,125.16	21,791.82	105.47%
<b>7600 · Infrastructure</b>											
7210 · Rent -	19,527.95	19,527.95	19,527.95	19,527.95	19,527.95	19,527.95	19,527.95	136,695.65	140,669.45	-3,973.80	97.18%
7240 · Insurance	532.50	532.50	532.50	532.50	532.50	532.50	532.50	3,727.50	3,727.50	0.00	100.0%
7610 · Telephone	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
<b>Total 7600 · Infrastructure</b>	20,060.45	20,060.45	20,060.45	20,060.45	20,060.45	20,060.45	20,060.45	140,423.15	144,396.95	-3,973.80	97.25%
<b>Total Expense</b>	<b>260,475.88</b>	<b>228,253.61</b>	<b>223,470.61</b>	<b>258,078.32</b>	<b>286,003.06</b>	<b>256,540.63</b>	<b>271,616.37</b>	<b>1,784,438.48</b>	<b>1,876,041.75</b>	<b>-91,603.27</b>	<b>95.12%</b>
<b>Net Ordinary Income</b>	<b>14,595.18</b>	<b>7,845.75</b>	<b>15,726.06</b>	<b>17,322.34</b>	<b>16,242.07</b>	<b>9,220.64</b>	<b>-3,343.51</b>	<b>77,608.53</b>	<b>22,829.28</b>	<b>54,779.25</b>	<b>339.95%</b>
<b>Other Income/Expense</b>											
<b>Other Expense</b>											
7900 · Capital Expense Projects	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
<b>Total Other Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Net Other Income</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
	<b>14,595.18</b>	<b>7,845.75</b>	<b>15,726.06</b>	<b>17,322.34</b>	<b>16,242.07</b>	<b>9,220.64</b>	<b>-3,343.51</b>	<b>77,608.53</b>	<b>22,829.28</b>	<b>54,779.25</b>	<b>339.95%</b>









## Environmental & Intergovernmental Reviews

In cooperation with State Agencies, PlanRVA routinely is requested to provide environmental and intergovernmental reviews. PlanRVA staff circulate the review requests among member locality staff for comments and questions prior to submitting a response to the requesting State Agency.

**Environmental reviews** can include:

- **Environmental Assessments and Impact Reports** - Virginia code requires state agencies to prepare an environmental impact report (EIR) for each major state project.
- **Coastal Consistency Determinations and Certifications** - Due to receipt of Federal funds or permits, proposed projects must prove consistency with the enforceable policies of Virginia's Coastal Zone Management Program.
- **Groundwater Withdrawal Permits** - PlanRVA staff receives notice of Groundwater Withdrawal Permits in the Eastern Virginia Ground Water Management Area (GWMA). The eastern portion of PlanRVA is located in the Eastern Virginia GWMA. All jurisdictions in the Eastern Virginia GWMA are notified of pending permits as part of this process, therefore PlanRVA receives review requests for projects outside of the Richmond region. For more information about the Eastern Virginia GWMA see <http://www.deq.virginia.gov/Programs/Water/WaterSupplyWaterQuantity/WaterWithdrawalPermittingandCompliance.aspx>.
- **Virginia Water Protection (VWP) Permits** - DEQ issues VWP Permits for activities related to the quality of surface waters in the Commonwealth including the filling, dredging, draining or excavation of wetlands, streams, or other state waters. Surface water withdrawals are also permitted through VWP permits.
- **Virginia Pollutant Discharge Elimination System (VPDES) Permits** – DEQ issues VPDES permits to any person who discharges any pollutant into surface waters of the Commonwealth from a point source.

**Intergovernmental reviews** can include:

- State Agency grant applications for Federal funding, including:
  - CERCLA grant funds from US EPA (Superfund programming and site remediation)
  - Virginia Coastal Zone Management Program funding from the National Oceanic and Atmospheric Administration
  - Diesel Emission Reduction Act (DERA) State Clean Diesel funds from US EPA
  - Capitalization funds for the Virginia Clean Water Revolving Loan Fund for wastewater treatment facility improvements from US EPA
- FHWA Section 5310 funding for projects involving transit and mobility enhancements for seniors and individuals with disabilities.

For additional information on the reviews, please go to the following:

<https://planrva.org/environment/reviews/>.

Jurisdiction	Response Date	Review Name	Environmental						Intergovernmental				
			Coastal Consistency Determination or Certification	Environmental Assessment, Impact Statement, or Impact Report	Groundwater Withdrawal Permit	VPDES Permit	VWP Permit	PSD Permit (Air Quality)	Federal funding of State Program	Superfund Remediation Application	FTA Section 5310 Funding	State Corporation Commission Application	Other
Charles City	2/13/2020	Chickahominy Power Special Exception			X								
Charles City, Hanover, New Kent	2/3/2020	Virginia Natural Gas Header Improvement Project										X	
Chesterfield	1/31/2020	Chesterfield Mental Health Support Services									X		
Chesterfield	1/31/2020	Chesterfield Human Services									X		
Chesterfield	2/3/2020	SE Apron Corporate Hangar Development, Richmond Executive - Chesterfield County Airport	X										
Chesterfield	2/21/2020	Harbour East Village Wastewater Treatment Plant				X							
Chesterfield	2/27/2020	Capital One Data Center					X						
Hanover	1/31/2020	Hanover County DASH									X		
Henrico	1/31/2020	St. Joseph's Villa									X		
Henrico	2/7/2020	Former Park & Ride Facility Redevelopment, Richmond International Airport	X										
Region	2/13/2020	SOAR365									X		
Region	1/27/2020	Senior Connections									X		
Region	2/13/2020	GRTC CARE Customer Training									X		
Richmond	2/13/2020	CAPUP Passenger Van									X		

# Environmental and Intergovernmental Reviews

February 2020

In cooperation with State Agencies, PlanRVA routinely is requested to provide environmental and intergovernmental reviews. PlanRVA staff circulate the review requests among member locality staff for comments and questions prior to submitting a response to the requesting State Agency.

## Located within the Richmond Region

### **Chickahominy Power Special Exception**

*Charles City*

Chickahominy Power LLC has applied for a special exception to withdraw groundwater in Charles City County, Virginia for a time period not to exceed 7 years. The special exception would allow the applicant to withdraw an average of 82,192 gallons per day. The groundwater withdrawal will support the operation of a natural gas fueled electric power generating plant. The proposed withdrawal will utilize the Potomac aquifer at a depth of approximately 260 feet below land surface at the withdrawal site. DEQ has made a tentative decision to issue the special exception.

### **Virginia Natural Gas Header Improvement Project**

*Charles City, Hanover, New Kent*

Virginia Natural Gas (VNG) needs to upgrade its gas delivery capabilities to provide service to an independent power producer, C4GT, LLC, for a facility to be located in Charles City County and reliable service for existing customers. VNG proposes to construct 24.1 miles of 30" diameter steel pipeline spread across three different pipelines to supplement existing service, including pipeline in Hanover, New Kent, and Charles City Counties; construct a compressor station in Prince William County; construct a compressor station in Caroline County; and to construct a compressor station in Chesapeake, VA. VNG has a desired in service date for the project of December 31, 2022. VNG also proposes to put into effect four new rate schedules to offer new services being made possible by this Header Improvement Project.

### **Chesterfield Mental Health Support Services**

*Chesterfield*

The Chesterfield County Community Services Board is seeking assistance from the Commonwealth of Virginia through the FTA Section 5310 Program for funding to purchase transportation equipment. The CCSB is requesting funding to purchase two 15-passenger body on chassis vans with wheelchair lift. The total cost of the project is approximately \$130,000. The federal grant is for 80% of the total cost with the agency being responsible for the 20% balance. The vehicles will provide transportation for individuals with intellectual /developmental disabilities and mental illness to and from employment sites and community integration and socialization programs.

### **Chesterfield Human Services**

*Chesterfield*

The Chesterfield County Citizen Information & Resources – Mobility Services program is seeking operating assistance from the Commonwealth of Virginia through the FTA Section 5310 Program to support the cost of trips for citizens 60 or over and people with disabilities, and to fund a part-time Mobility Coordinator position. The request is for \$230,000; the federal grant is for 80% of the total cost with Chesterfield County providing a 20% match.

## **SE Apron Corporate Hangar Development, Richmond Executive-Chesterfield County Airport**

### *Chesterfield*

This project involves development associated with two (2) corporate hangars (approximately 12,000-square feet (SF) and approximately 20,000-SF) plus the associated apron space, automobile parking and access from Airfield Drive, and taxiway connector from Taxiway A in the southeast portion of the airfield on an undeveloped site. The proposed development includes the necessary site work, e.g., grading, drainage, and stormwater. Based on the surveyed locations of the delineated wetlands, approximately 5.54 acres of palustrine forested (PFO) wetlands, 1.33 acres of palustrine emergent (PEM) wetlands, and 1,497 ± linear feet (LF) of intermittent and perennial streams are located within the study area. The proposed project may potentially impact 3.52 ± acres of PFO wetland, 0.66 ± acres of PEM wetland, and up to 1,497 ± LF of stream channel. Chesterfield County submits that the project is consistent with the Virginia Coastal Program.

## **Harbour East Village Wastewater Treatment Plant**

### *Chesterfield*

Harbour East Sewage Disposal Corporation has applied for reissuance of a permit for the private Harbour East Village WWTP. The applicant proposes to release treated sewage wastewaters from residential areas at a rate of 90,000 gallons per day into a water body. Sludge from the treatment process will be hauled by a licensed contractor to Proctors Creek WWTP for treatment. The facility proposes to release the treated sewage in the James River in Chesterfield County. The permit will limit the following pollutants to amounts that protect water quality: nutrients, metals, organic matter, solids, chlorine, and bacteria.

## **Capital One Data Center**

### *Chesterfield*

Capital One Services, LLC has applied for a new permit for the Capital One Data Center project. The project site is located approximately at 1401 Meadowville Technology Parkway in Chesterfield County, VA. The permit will allow the applicant to fill wetlands. The project will result in permanent impacts to no more than 2.56 acres of forested wetland. The activity proposed in the permit will affect wetlands that drain to James River in the James River watershed. The applicant will provide compensation for permanent impacts to wetlands authorized by this permit through the purchase of 5.12 wetland mitigation bank credits from a mitigation bank or in lieu fee fund in the same or adjacent watershed, as approved by DEQ. The DEQ's preliminary decision is to issue the permit.

## **Hanover County DASH**

### *Hanover*

Hanover County intends to request FTA Section 5310 funding to expand current services to include additional evening and weekend hours of operation for Hanover DASH – the county's first county-wide transportation program for seniors and disabled individuals. The request will be for approximately \$168,376.50 (\$93,542.50 federal and \$74,834 state).

## **St Joseph's Villa**

### *Henrico*

St Joseph's Villa is requesting capital assistance from the Commonwealth of Virginia through the FTA Section 5310 program to purchase transportation equipment. St Joseph's Villa is requesting funding to purchase two 14-passenger vehicles with lifts. The total cost of the of the vehicles is estimated to be between \$80,000 to \$100,000. The grant will fund 80% of the total cost while St Joseph's Villa will assume the remaining 20% of the cost. The vehicles will be used with the existing fleet to transport individuals to and from Villa day programming, including the Sarah Dooley Center for Autism, Dooley School, the Dooley Center for Alternative Education, Brook Road Academy, Career and Transition Services, Day Support for Children, and Day Support for Adults.

## **Former Park & Ride Facility Redevelopment, Richmond International Airport**

### *Henrico*

The Project is a former park and ride facility that served the Richmond International Airport. CRAC (Capital Region Airport Commission) is working with Sheetz to develop the property as a convenience store and automotive fueling facility. There will be no fill in wetlands, resource protection areas, or streams as a result of the project and no wetland mitigation is proposed.

The development of this project is consistent to the maximum extent practicable with the enforceable policies of the Virginia Coastal Zone Management Program.

## **SOAR 365**

### *Region*

SOAR365 is seeking capital assistance from the Commonwealth of Virginia through the FTA Section 5310 Program to purchase transportation equipment. SOAR365 is requesting funding to purchase four 5-passenger vans with ramps. The total cost of the project is approximately \$180,000. The federal grant is for 80% of the total cost, with SOAR365 being responsible for the remaining 20%. The vans to be purchased will transport individuals with disabilities to and from their jobs and to independent living training in the community.

## **Senior Connections Section 5310**

### *Region*

Senior Connections is seeking \$426,800 in grant funds from DRPT for the FY 2021 New Freedom/ 5310 Program to provide mobility management and transportation services for older adults and persons with disabilities, primarily to and from medical appointments. Senior Connections will also continue serving as the Human Service Transportation Coordination Entity in the region by managing Ride Connection.

## **GRTC CARE Customer Training**

### *Region*

GRTC is applying to the Commonwealth of Virginia for FTA Section 5310 Program funds in the amount of \$150,000. The funds will be used to hire a certified Travel Training Instructor to teach CARE customers skills that enable them to follow a regular GRTC bus route, connecting them to work, school, healthcare visits, shopping and other community activities. Individuals with disabilities and seniors will be provided the skills required to travel safely and confidently on fixed route public transportation.

## **CAPUP Passenger Van**

### *Richmond*

The Capital Area Partnership (CAPUP) is seeking capital assistance from the Commonwealth of Virginia through the FTA Section 5310 program to purchase transportation equipment. CAPUP is requesting funding to purchase a 19 passenger van with lifts for the City of Richmond. The total cost of the project is \$70,000. The federal grant is for 80% of the total cost with the agency being responsible for the 20% balance. The vehicle will be used to provide transportation to the elderly in the City of Richmond to the CAPUP/Friendship Café on 3 days each week, Tuesday through Thursday.