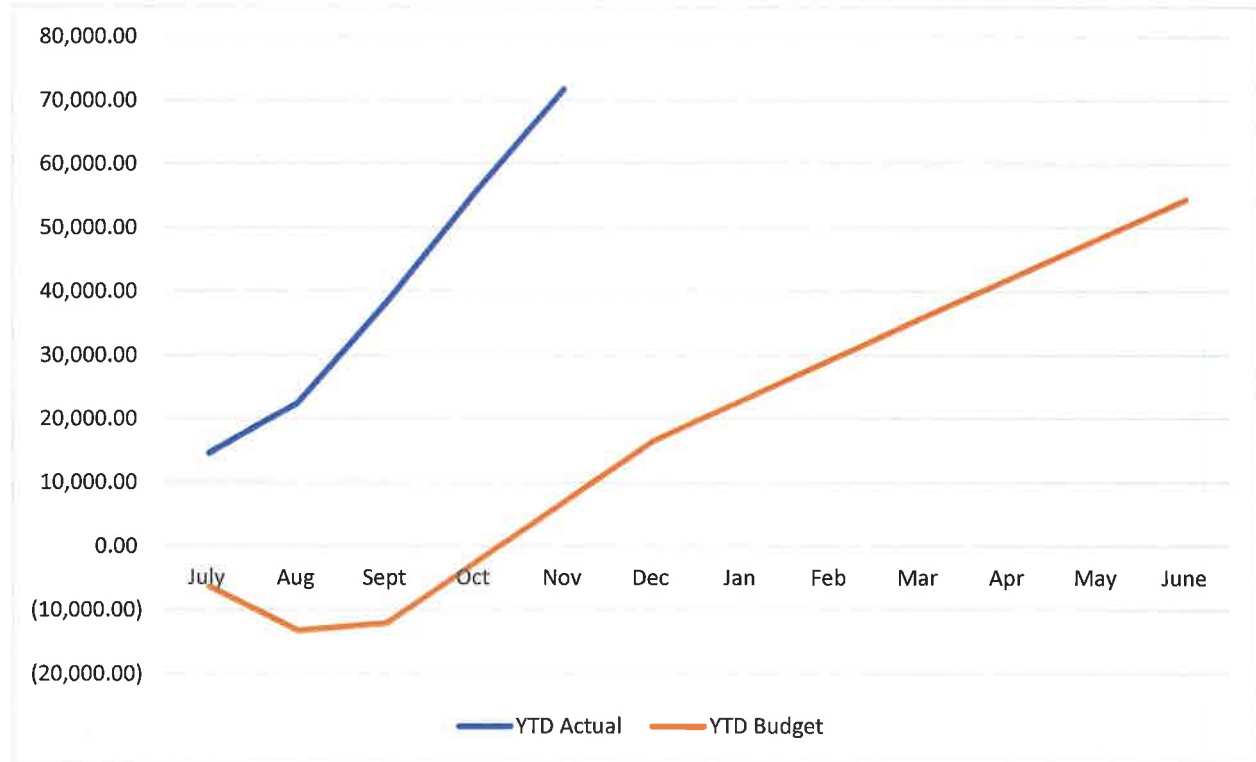


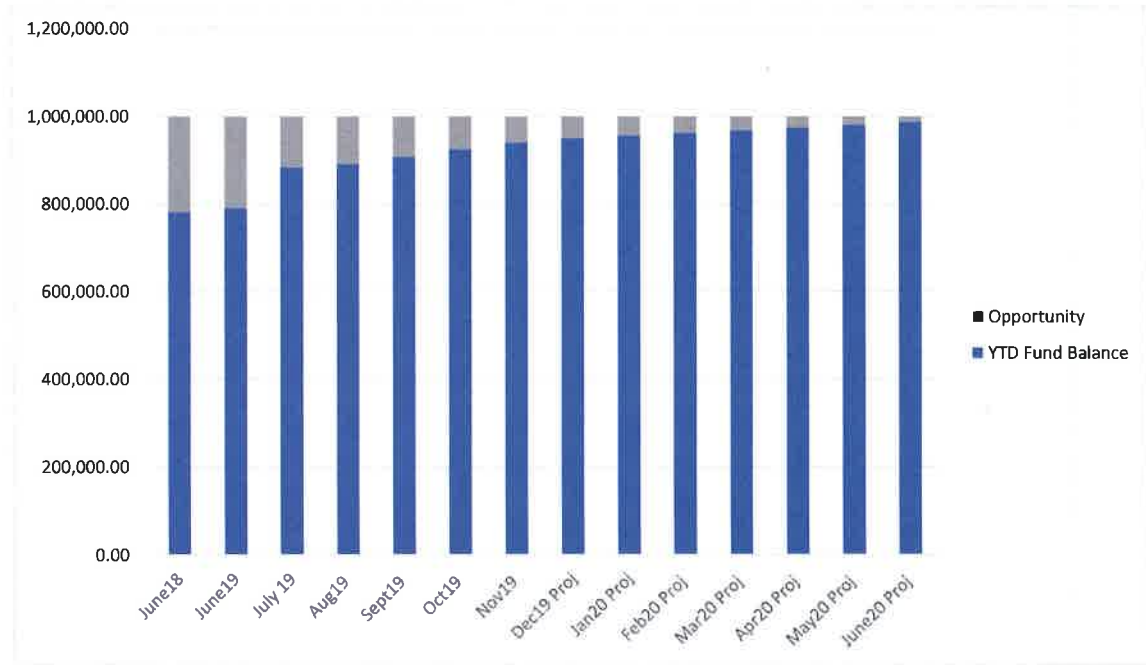
**Plan RVA
YTD Budget vs YTD Actual
Month Ending November 30, 2019**

	YTD Actual	YTD Budget
July	14,595.18	(6,356.64)
Aug	22,440.93	(13,276.29)
Sept	38,166.99	(12,095.94)
Oct	55,489.33	(2,582.25)
Nov	71,731.40	6,931.44
Dec		16,445.13
Jan		22,829.28
Feb		29,213.43
Mar		35,597.58
Apr		41,873.36
May		48,149.14
June		54,424.92



**Plan RVA
Fund Balance Projection
Month Ending November 30, 2019**

	YTD Fund Balance	YTD Net Income thru Nov19	Opportunity
June18	780,962.00		219,038.00
June19	790,619.00		209,381.00
July 19	882,531.00	14,595.18	117,469.00
Aug19	890,377.00	22,440.93	109,623.00
Sept19	906,103.00	38,166.99	93,897.00
Oct19	923,425.00	55,489.33	76,575.00
Nov19	939,667.97	71,498.65	60,332.03
Dec19 Proj	949,181.66	81,012.34	50,818.34
Jan20 Proj	955,565.81	87,396.49	44,434.19
Feb20 Proj	961,949.96	93,780.64	38,050.04
Mar20 Proj	968,334.11	100,164.79	31,665.89
Apr20 Proj	974,609.89	106,440.57	25,390.11
May20 Proj	980,885.67	112,716.35	19,114.33
June20 Proj	987,161.45	118,992.13	12,838.55



PlanRVA
Profit Loss Budget Performance
November 2019

	Nov 19	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4100 · Federal Funding	204,580.86	176,663.61	27,917.25	115.8%
4200 · State Funding	35,101.24	34,281.69	819.55	102.39%
4300 · Local Funding	53,388.12	53,388.12	0.00	100.0%
4400 · Private Funding	8,095.74	6,933.87	1,161.87	116.76%
5000 · Other Income	1,079.17			
Total Income	<u>302,245.13</u>	<u>271,267.29</u>	<u>30,977.84</u>	<u>111.42%</u>
Expense				
6000 · Salary & Wages	152,198.42	159,323.88	-7,125.46	95.53%
7100 · Professional Fees	9,100.00	4,088.33	5,011.67	222.59%
7200 · Office Expenses	16,203.35	16,160.29	43.06	100.27%
7400 · Program Expenses	88,440.84	61,458.35	26,982.49	143.9%
7600 · Infrastructure	20,060.45	20,722.75	-662.30	96.8%
Total Expense	<u>286,003.06</u>	<u>261,753.60</u>	<u>24,249.46</u>	<u>109.26%</u>
Net Ordinary Income	16,242.07	9,513.69	6,728.38	170.72%
Other Income/Expense				
Other Expense	0.00	0.00	0.00	0.0%
Net Other Income	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
Net Income	<u><u>16,242.07</u></u>	<u><u>9,513.69</u></u>	<u><u>6,728.38</u></u>	<u><u>170.72%</u></u>

PlanRVA
Profit Loss - Detailed
November 2019

	<u>Nov 19</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
4100 · Federal Funding				
4101 · MPO FHWA/PL Funds -- Fed share	134,174.40	106,868.30	27,306.10	125.55%
4102 · MPO Sect 5303 Funds - Fed share	19,876.80	32,285.20	-12,408.40	61.57%
4105 · MPO Pass-Through	0.00	6,666.67	-6,666.67	0.0%
4110 · DEQ-Coastal	14,320.00	7,258.33	7,061.67	197.29%
4120 · VDEM SHSP	8,113.82	7,436.46	677.36	109.11%
4130 · VDEM Pass-through grants	28,095.84	16,148.65	11,947.19	173.98%
Total 4100 · Federal Funding	204,580.86	176,663.61	27,917.25	115.8%
4200 · State Funding				
4201 · MPO FHWA/PL Funds - State share	16,771.80	13,358.54	3,413.26	125.55%
4202 · MPO Sec. 5303 - State share	2,484.60	4,035.65	-1,551.05	61.57%
4205 · State MPO Pass-Through	0.00	1,666.67	-1,666.67	0.0%
4207 · DEQ WIP3 Funding	517.03	895.83	-378.80	57.72%
4210 · VDOT Rural Planning	5,836.14	4,833.33	1,002.81	120.75%
4230 · State Appropriation	9,491.67	9,491.67	0.00	100.0%
Total 4200 · State Funding	35,101.24	34,281.69	819.55	102.39%
4300 · Local Funding				
4301 · TPO Assessment	4,145.98	4,145.98	0.00	100.0%
4310 · Local Membership Dues	49,242.14	49,242.14	0.00	100.0%
Total 4300 · Local Funding	53,388.12	53,388.12	0.00	100.0%
4400 · Private Funding				
4410 · Restricted Contributions				
4360 · FOLAR Grant	6,933.87	6,933.87	0.00	100.0%
4410 · Restricted Contributions - Other	1,161.87	0.00	1,161.87	100.0%
Total 4410 · Restricted Contributions	8,095.74	6,933.87	1,161.87	116.76%
Total 4400 · Private Funding	8,095.74	6,933.87	1,161.87	116.76%
5000 · Other Income				
5001 · Interest Income	1,079.17			
Total 5000 · Other Income	1,079.17			
Total Income	302,245.13	271,267.29	30,977.84	111.42%
Expense				
6000 · Salary & Wages				
6100 · Wages	115,899.85	119,510.24	-3,610.39	96.98%
6200 · Payroll Taxes	8,492.46	9,200.56	-708.10	92.3%
6500 · Benefits				
6512 · Healthcare	17,228.20	17,411.33	-183.13	98.95%
6530 · Retirement				
6531 · VRS Retirement Contribution	7,033.09	8,118.17	-1,085.08	86.63%
6532 · VRS Employee Contribution	-4.35			
6533 · ICMA - 401	-752.13			
6534 · ICMA - 457	1,565.30			
6535 · Hybrid 401 A	393.92			
6536 · HYBRID 457	373.72			
Total 6530 · Retirement	8,609.55	8,118.17	491.38	106.05%
6540 · Life & Disability				
6541 · LTD	991.00	841.92	149.08	117.71%
6542 · Hybrid VRS ST & LT Disability	179.76			
6543 · AFLAC	-0.01			
Total 6540 · Life & Disability	1,170.75	841.92	328.83	139.06%
6550 · FSA/HSA Section 125 Plans	451.05	113.00	338.05	399.16%
6500 · Benefits - Other	0.00	762.00	-762.00	0.0%

PlanRVA
Profit Loss - Detailed
November 2019

	<u>Nov 19</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Total 6500 · Benefits	27,459.55	27,246.42	213.13	100.78%
6580 · Payroll Fees	152.56	533.33	-380.77	28.61%
6590 · Training	194.00	2,833.33	-2,639.33	6.85%
Total 6000 · Salary & Wages	152,198.42	159,323.88	-7,125.46	95.53%
7100 · Professional Fees				
7720 · Legal Fees				
7721 · General Counsel	2,000.00	2,000.00	0.00	100.0%
7722 · Legal Fees - Other	0.00	416.67	-416.67	0.0%
Total 7720 · Legal Fees	2,000.00	2,416.67	-416.67	82.76%
7730 · Contracted Services	7,100.00	1,671.66	5,428.34	424.73%
Total 7100 · Professional Fees	9,100.00	4,088.33	5,011.67	222.59%
7200 · Office Expenses				
7280 · Staff Engagement	275.00			
7220 · Computer Operations				
7221 · Virtual Desktop Operations	7,564.39	7,000.00	564.39	108.06%
7222 · Software	818.91	255.00	563.91	321.14%
7223 · Broadband/network/telephone	1,292.57	613.97	678.60	210.53%
7224 · Desktops & Support	1,751.30	1,455.47	295.83	120.33%
7226 · Technology services	0.00	1,604.17	-1,604.17	0.0%
Total 7220 · Computer Operations	11,427.17	10,928.61	498.56	104.56%
7230 · Printing	3,102.59	3,116.67	-14.08	99.55%
7235 · Supplies	771.36	801.67	-30.31	96.22%
7245 · Postage	315.60	230.00	85.60	137.22%
7250 · Advertisements	0.00	416.67	-416.67	0.0%
7290 · Miscellaneous Expenses	721.63	416.67	304.96	173.19%
7295 · Bank Fees	85.00	250.00	-165.00	34.0%
7200 · Office Expenses - Other	-495.00			
Total 7200 · Office Expenses	16,203.35	16,160.29	43.06	100.27%
7400 · Program Expenses				
7410 · Organizational Dues	2,155.13	1,250.00	905.13	172.41%
7420 · Travel - Board	0.00	541.67	-541.67	0.0%
7425 · Travel - Agency	4,211.84	2,708.33	1,503.51	155.51%
7430 · Books & Periodicals	221.20	83.33	137.87	265.45%
7450 · Pass-through and Matching funds				
7451 · Pass Through Funds - MPO	53,756.83	40,726.37	13,030.46	132.0%
7452 · Pass Through Funds (FEMA)	28,095.84	16,148.65	11,947.19	173.98%
7459 · Other Pass-thru expenses	0.00	0.00	0.00	0.0%
Total 7450 · Pass-through and Matching funds	81,852.67	56,875.02	24,977.65	143.92%
7400 · Program Expenses - Other	0.00	0.00	0.00	0.0%
Total 7400 · Program Expenses	88,440.84	61,458.35	26,982.49	143.9%
7600 · Infrastructure				
7210 · Rent	19,527.95	20,190.25	-662.30	96.72%
7240 · Insurance	532.50	532.50	0.00	100.0%
Total 7600 · Infrastructure	20,060.45	20,722.75	-662.30	96.8%
Total Expense	286,003.06	261,753.60	24,249.46	109.26%
Net Ordinary Income	16,242.07	9,513.69	6,728.38	170.72%
Other Income/Expense				
Net Income	16,242.07	9,513.69	6,728.38	170.72%

PlanRVA
Balance Sheet
November 2019

Nov 30, 19 (Less: non-operating)

ASSETS

Current Assets

Checking/Savings

1050 · LGIP-Virginia Dept of Treasury 743,089.22 743,089.22

1070 · SunTrust Checking 8921 111,305.47 111,305.47

Total Checking/Savings 854,394.69 854,394.69

Accounts Receivable

1200 · Accounts Receivable 208,742.11 208,742.11

Total Accounts Receivable 208,742.11 208,742.11

Other Current Assets

1150 · Prepaid Expenses 18,507.86 18,507.86

1250 · Miscellaneous Receivables 401,204.89 401,204.89

1499 · Undeposited Funds 1.00 1.00

1620 · Employee Receivable 1,271.00 1,271.00

Total 1600 · Miscellaneous A/R-EE 1,271.00 1,271.00

Total Other Current Assets 420,984.75 420,984.75

Total Current Assets 1,484,121.55 1,484,121.55

Fixed Assets

1300 · Property & Equipment 389,789.80 389,789.80

1350 · Accumulated Depreciation (267,458.21) (267,458.21)

Total Fixed Assets 122,331.59 122,331.59

Other Assets 239,466.71 0.00

TOTAL ASSETS 1,845,919.85 1,606,453.14

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

2000 · Accounts Payable 57,566.29 57,566.29

Total Accounts Payable 57,566.29 57,566.29

Other Current Liabilities

2050 · Accrued Expenses 53,196.81 53,196.81

2500 · Compensated Absences 69,894.39 0.00

2525 · Deferred Revenue 431,025.84 431,025.84

2600 · Security Deposit 2,664.66 2,664.66

Total Other Current Liabilities 556,781.68 486,887.29

Total Current Liabilities 614,347.97 544,453.58

Long Term Liabilities

2800 · Deferred Rent Liability 32,798.94 0.00

2900 · Net Pension Liability 521,969.00 0.00

2950 · Deferred Inflows 131,122.00 0.00

Total Long Term Liabilities 685,889.94 0.00

Total Liabilities 1,300,237.91 544,453.58

Fund Balance

Fixed Asset 122,331.59 122,331.59

Other Unrestricted Reserve 423,350.35 939,667.97

Total Fund Balance 545,681.94 1,061,999.56

TOTAL LIABILITIES & Fund Balance 1,845,919.85 1,606,453.14

PlanRVA
Balance Sheet
November 2019

Unrestricted Reserve - End of FY 19 (adjusted)	790,619.57
Net Surplus (Deficit) November YTD 2019	71,731.40
Special Assessments FY20	<u>77,317.00</u>
Unrestricted Reserve - 11/30/19	<u><u>939,667.97</u></u>

PlanRVA
Profit Loss Budget Performance
YTD November 2019

	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Jul - Nov 19 YTD Actual	Jul - Nov 19 YTD Budget	% Spent	
6531 · VRS Retirement Contribution	6,056.89	6,357.62	7,141.42	7,033.09	7,033.09	33,622.11	40,590.81	82.83%	
6532 · VRS Employee Contribution	89.42	-5.51	73.48	0.15	-4.35	153.19		0.00%	
6533 · ICMA - 401	152.87	-752.13	-1,752.13	-1,752.13	-752.13	-4,855.65		0.00%	
6534 · ICMA - 457	660.30	1,565.30	2,565.30	2,565.30	1,565.30	8,921.50		0.00%	
6535 · Hybrid 401 A	618.70	632.14	673.07	456.92	393.92	2,774.75		0.00%	
6536 · HYBRID 457	0.00	0.00	0.00	373.22	373.72	746.94		0.00%	
Total 6530 · Retirement	7,578.18	7,797.42	8,701.14	8,676.55	8,609.55	41,362.84	40,590.81	101.90%	1.90% 772.03
6540 · Life & Disability									
6541 · LTD	567.86	584.79	615.29	644.33	991.00	3,403.27	4,209.56	80.85%	
6542 · Hybrid VRS ST & LT Disability	137.52	0.00	160.40	179.76	179.76	657.44		0.00%	
6543 · AFLAC	-0.01	221.92	-321.84	-0.01	-0.01	-99.95		0.00%	
Total 6540 · Life & Disability	705.37	806.71	453.85	824.08	1,170.75	3,960.76	4,209.56	94.09%	
6550 · FSA/HSA Section 125 Plans	395.30	1,266.51	-371.66	451.05	451.05	2,192.25	565.00	388.01%	
6500 · Benefits - Other	0.00	0.00	0.00	0.00	0.00	0.00	3,809.28	0.00%	
Total 6500 · Benefits	23,392.05	23,902.84	23,340.53	27,179.88	27,459.55	125,274.85	136,231.34	91.96%	-8.04% (10,956.49)
6580 · Payroll Fees	462.08	37.95	327.95	273.33	152.56	1,253.87	2,666.69	47.02%	
6590 · Training	3,250.00	17,435.00	225.00	1,763.34	194.00	22,867.34	14,166.69	161.42%	
Total 6000 · Salary & Wages	133,462.28	155,917.13	145,773.22	152,912.77	152,198.42	740,263.82	796,618.77	92.93%	-7.07% (56,354.95)
7100 · Professional Fees									(2a)
7720 · Legal Fees									Wages under budget
7721 · General Counsel	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	10,000.00	10,000.00	100.00%	
7722 · Legal Fees - Other	0.00	0.00	0.00	0.00	0.00	0.00	2,083.31	0.00%	
Total 7720 · Legal Fees	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	10,000.00	12,083.31	82.76%	
7730 · Contracted Services	14,310.00	6,600.00	0.00	1,275.00	7,100.00	29,285.00	33,358.38	87.79%	
Total 7100 · Professional Fees	16,310.00	8,600.00	2,000.00	3,275.00	9,100.00	39,285.00	45,441.69	86.45%	-13.55% (6,156.69)
7200 · Office Expenses									
7280 · Staff Engagement	0.00	0.00	85.99	0.00	275.00	360.99		0.00%	
7220 · Computer Operations									
7221 · Virtual Desktop Operations	6,879.87	7,057.43	7,955.79	7,700.31	7,564.39	37,157.79	35,000.00	106.17%	
7222 · Software	0.00	0.00	0.00	228.00	818.91	1,046.91	17,575.00	5.96%	
7223 · Broadband/network/telephone	100.00	1,236.14	567.22	1,127.29	1,292.57	4,323.22	3,069.89	140.83%	
7224 · Desktops & Support	1,751.30	1,751.30	1,751.30	1,751.30	1,751.30	8,756.50	7,277.35	120.33%	
7226 · Technology services	0.00	2,577.04	0.00	0.00	0.00	2,577.04	8,020.81	32.13%	
7220 · Computer Operations - Other	0.00	0.00	0.00	-931.00	0.00	-931.00	0.00	0.00%	(20,320.17)
Total 7220 · Computer Operations	8,731.17	12,621.91	10,274.31	9,875.90	11,427.17	52,930.46	70,943.05	74.61%	(2b)
7230 · Printing	3,943.23	2,967.79	2,890.96	2,468.79	3,102.59	15,373.36	15,583.31	98.65%	
7235 · Supplies	200.66	1,655.76	592.03	961.27	771.36	4,181.08	4,008.31	104.31%	
7245 · Postage	315.60	0.00	0.00	0.00	315.60	631.20	1,150.00	54.89%	
7250 · Advertisements	0.00	0.00	0.00	0.00	0.00	0.00	2,083.31	0.00%	
7290 · Miscellaneous Expenses	16.51	1,512.05	303.29	3,069.60	721.63	5,623.08	2,083.31	269.91%	
7295 · Bank Fees	124.03	131.96	95.00	85.00	85.00	520.99	1,250.00	41.68%	
7200 · Office Expenses - Other	0.00	0.00	0.00	3,811.65	-495.00	3,316.65		0.00%	

PlanRVA
Profit Loss Budget Performance
YTD November 2019

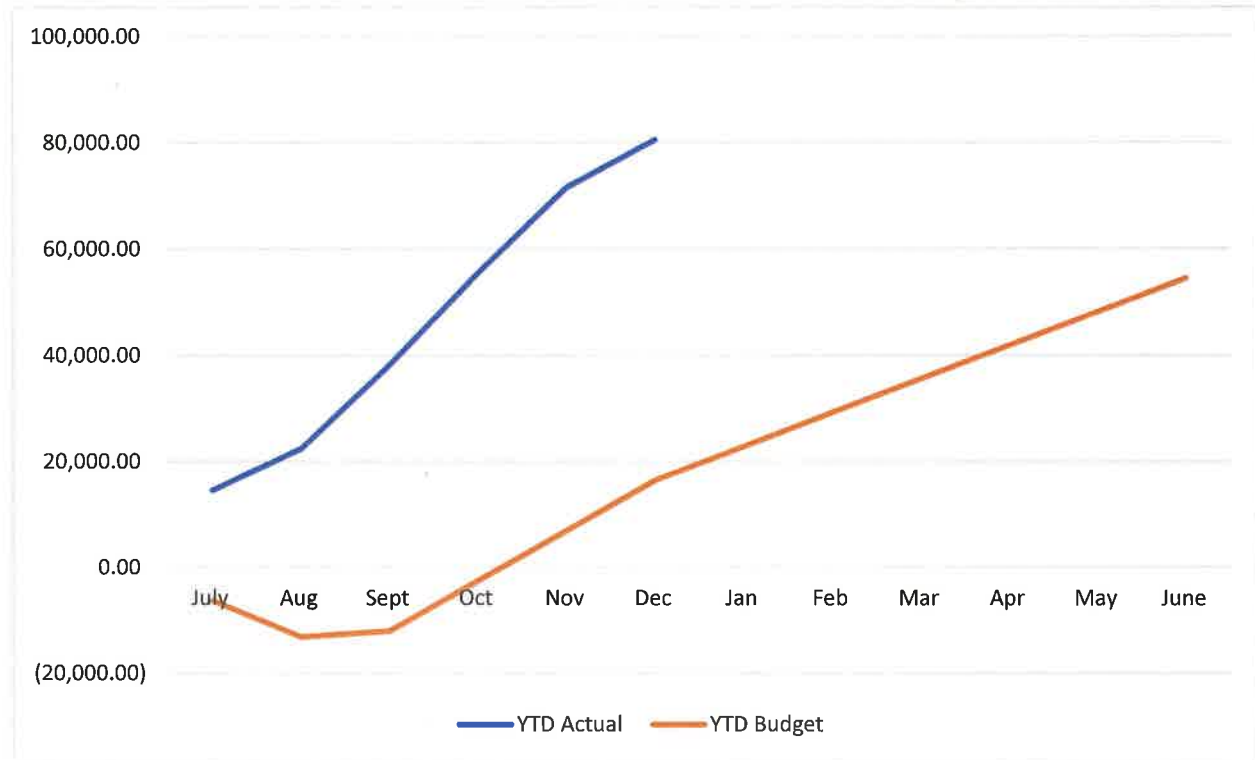
	<u>Jul 19</u>	<u>Aug 19</u>	<u>Sep 19</u>	<u>Oct 19</u>	<u>Nov 19</u>	<u>Jul - Nov 19 YTD Actual</u>	<u>Jul - Nov 19 YTD Budget</u>	<u>% Spent</u>		
Total 7200 · Office Expenses	13,331.20	18,889.47	14,241.58	20,272.21	16,203.35	82,937.81	97,101.29	85.41%	-14.59%	(14,163.48)
7400 · Program Expenses										
7410 · Organizational Dues	499.13	6,988.38	499.13	594.13	2,155.13	10,735.90	6,250.00	171.77%		
7420 · Travel - Board	0.00	0.00	0.00	0.00	0.00	0.00	2,708.31	0.00%		
7425 · Travel - Agency	555.95	3,813.03	1,375.10	516.93	4,211.84	10,472.85	13,541.69	77.34%		
7430 · Books & Periodicals	0.00	28.16	28.16	28.16	221.20	305.68	416.69	73.36%		
7450 · Pass-through and Matching funds										
7451 · Pass Through Funds - MPO	55,182.38	0.00	3,500.00	54,990.67	53,756.83	167,429.88	203,631.83	82.22%		
7452 · Pass Through Funds (FEMA)	21,074.49	13,674.07	35,758.47	5,428.00	28,095.84	104,030.87	80,743.29	128.84%		
7459 · Other Pass-thru expenses	0.00	282.92	-282.92	0.00	0.00	0.00	0.00	0.00%		
Total 7450 · Pass-through and Matching funds	76,256.87	13,956.99	38,975.55	60,418.67	81,852.67	271,460.75	284,375.12	95.46%		
7400 · Program Expenses - Other	0.00	0.00	517.42	0.00	0.00	517.42	0.00	0.00%		
Total 7400 · Program Expenses	77,311.95	24,786.56	41,395.36	61,557.89	88,440.84	293,492.60	307,291.81	95.51%	-4.49%	(13,799.21)
7600 · Infrastructure										(2c)
7210 · Rent	19,527.95	19,527.95	19,527.95	19,527.95	19,527.95	97,639.75	100,288.95	97.36%		
7240 · Insurance	532.50	532.50	532.50	532.50	532.50	2,662.50	2,662.50	100.00%		
Total 7600 · Infrastructure	20,060.45	20,060.45	20,060.45	20,060.45	20,060.45	100,302.25	102,951.45	97.43%		
	260,475.88	228,253.61	223,470.61	258,078.32	286,003.06	1,256,281.48	1,349,405.01	93.10%	-6.90%	(93,123.53)
Net Ordinary Income	14,595.18	7,845.75	15,726.06	17,322.34	16,242.07	71,731.40	6,931.44	1034.87%		(2)
Other Income/Expense										Expenditures under budget
7900 · Capital Expense Projects	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%		
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%		
Net Other Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%		
Net Income	14,595.18	7,845.75	15,726.06	17,322.34	16,242.07	71,731.40	6,931.44	1034.87%		

Comments Regarding November 2019 YTD Variances:

- (1) Income is under budget by \$28k for the year; Federal funding is \$31k under budget in total for all programs
- (2) Expenditures are under budget by \$92k; Salaries & wages/benefits were \$56k below; program expenses are below budget by \$13k office & contractual are below budget \$20k

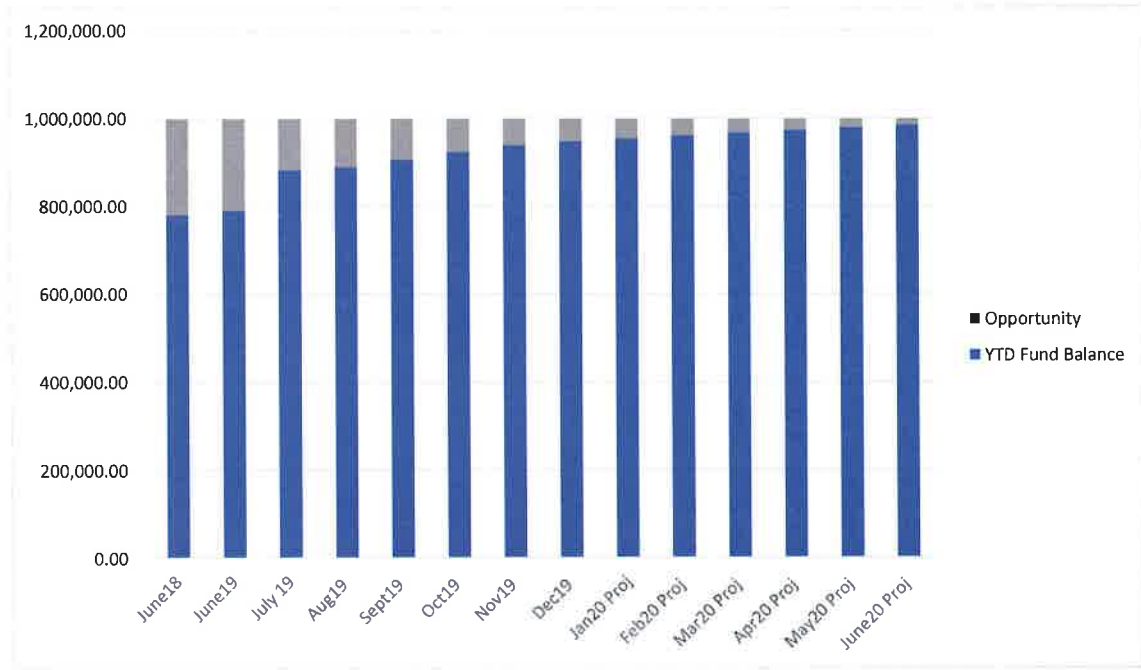
**Plan RVA
YTD Budget vs YTD Actual
Month Ending December 31, 2019**

	YTD Actual	YTD Budget
July	14,595.18	(6,356.64)
Aug	22,440.93	(13,276.29)
Sept	38,166.99	(12,095.94)
Oct	55,489.33	(2,582.25)
Nov	71,498.65	6,931.44
Dec	80,503.10	16,445.13
Jan		22,829.28
Feb		29,213.43
Mar		35,597.58
Apr		41,873.36
May		48,149.14
June		54,424.92



**Plan RVA
Fund Balance Projection
Month Ending December 31, 2019**

	YTD Fund Balance	YTD Net Income thru Nov19	Opportunity
June18	780,962.00		219,038.00
June19	790,619.00		209,381.00
July 19	882,531.00	14,595.18	117,469.00
Aug19	890,377.00	22,440.93	109,623.00
Sept19	906,103.00	38,166.99	93,897.00
Oct19	923,425.00	55,489.33	76,575.00
Nov19	939,435.32	71,498.65	60,564.68
Dec19	948,439.67	78,968.00	51,560.33
Jan20 Proj	954,823.82	85,352.15	45,176.18
Feb20 Proj	961,207.97	91,736.30	38,792.03
Mar20 Proj	967,592.12	98,120.45	32,407.88
Apr20 Proj	973,867.90	104,396.23	26,132.10
May20 Proj	980,143.68	110,672.01	19,856.32
June20 Proj	986,419.46	116,947.79	13,580.54



PlanRVA
Profit Loss Budget Performance
December 2019

	<u>Dec 19</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
4100 · Federal Funding	174,827.16	176,663.61	-1,836.45	98.96%
4200 · State Funding	27,560.39	34,281.69	-6,721.30	80.39%
4300 · Local Funding	53,388.12	53,388.12	0.00	100.0%
4400 · Private Funding	7,603.83	6,933.87	669.96	109.66%
5000 · Other Income	2,414.46			
Total Income	<u>265,793.96</u>	<u>271,267.29</u>	<u>-5,473.33</u>	<u>97.98%</u>
Expense				
6000 · Salary & Wages	150,050.26	159,323.88	-9,273.62	94.18%
7100 · Professional Fees	7,225.00	4,088.33	3,136.67	176.72%
7200 · Office Expenses	14,267.89	16,160.29	-1,892.40	88.29%
7400 · Program Expenses	65,418.66	61,458.35	3,960.31	106.44%
7600 · Infrastructure	20,060.45	20,722.75	-662.30	96.8%
Total Expense	<u>257,022.26</u>	<u>261,753.60</u>	<u>-4,731.34</u>	<u>98.19%</u>
Net Ordinary Income	8,771.70	9,513.69	-741.99	92.2%
Other Income/Expense				
Other Expense	0.00	0.00	0.00	0.0%
Net Other Income	0.00	0.00	0.00	0.0%
Net Income	<u><u>8,771.70</u></u>	<u><u>9,513.69</u></u>	<u><u>-741.99</u></u>	<u><u>92.2%</u></u>

PlanRVA
Profit Loss - Detailed
December 2019

	<u>Dec 19</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
4100 · Federal Funding				
4101 · MPO FHWA/PL Funds - Fed share	91,273.60	106,868.30	-15,594.70	85.41%
4102 · MPO Sect 5303 Funds - Fed share	20,953.60	32,285.20	-11,331.60	64.9%
4105 · MPO Pass-Through	0.00	6,666.67	-6,666.67	0.0%
4110 · DEQ-Coastal	8,893.00	7,258.33	1,634.67	122.52%
4120 · VDEM SHSP	7,654.05	7,436.46	217.59	102.93%
4130 · VDEM Pass-through grants	46,052.91	16,148.65	29,904.26	285.18%
Total 4100 · Federal Funding	174,827.16	176,663.61	-1,836.45	98.96%
4200 · State Funding				
4201 · MPO FHWA/PL Funds - State share	11,409.20	13,358.54	-1,949.34	85.41%
4202 · MPO Sec. 5303 - State share	2,619.20	4,035.65	-1,416.45	64.9%
4205 · State MPO Pass-Through	0.00	1,666.67	-1,666.67	0.0%
4207 · DEQ WIP3 Funding	980.95	895.83	85.12	109.5%
4210 · VDOT Rural Planning	3,059.37	4,833.33	-1,773.96	63.3%
4230 · State Appropriation	9,491.67	9,491.67	0.00	100.0%
Total 4200 · State Funding	27,560.39	34,281.69	-6,721.30	80.39%
4300 · Local Funding				
4301 · TPO Assessment	4,145.98	4,145.98	0.00	100.0%
4310 · Local Membership Dues	49,242.14	49,242.14	0.00	100.0%
Total 4300 · Local Funding	53,388.12	53,388.12	0.00	100.0%
4400 · Private Funding				
4360 · FOLAR Grant	6,933.87	6,933.87	0.00	100.0%
4410 · Restricted Contributions - Other	669.96	0.00	669.96	100.0%
Total 4410 · Restricted Contributions	7,603.83	6,933.87	669.96	109.66%
Total 4400 · Private Funding	7,603.83	6,933.87	669.96	109.66%
5000 · Other Income				
5001 · Interest Income	2,414.46			
Total 5000 · Other Income	2,414.46			
Total Income	265,793.96	271,267.29	-5,473.33	97.98%
Expense				
6000 · Salary & Wages				
6100 · Wages	113,487.97	119,510.24	-6,022.27	94.96%
6200 · Payroll Taxes	8,902.27	9,200.56	-298.29	96.76%
6500 · Benefits				
6512 · Healthcare	16,429.20	17,411.33	-982.13	94.36%
6530 · Retirement				
6531 · VRS Retirement Contribution	7,033.09	8,118.17	-1,085.08	86.63%
6532 · VRS Employee Contribution	12.32			
6533 · ICMA - 401	887.87			
6534 · ICMA - 457	-74.70			
6535 · Hybrid 401 A	782.23			
6536 · HYBRID 457	33.58			
Total 6530 · Retirement	8,674.39	8,118.17	556.22	106.85%
6540 · Life & Disability				
6541 · LTD	885.71	841.92	43.79	105.2%
6542 · Hybrid VRS ST & LT Disability	179.76			
6543 · AFLAC	321.82			
Total 6540 · Life & Disability	1,387.29	841.92	545.37	164.78%
6550 · FSA/HSA Section 125 Plans	571.30	113.00	458.30	505.58%
6500 · Benefits - Other	0.00	762.00	-762.00	0.0%
Total 6500 · Benefits	27,062.18	27,246.42	-184.24	99.32%

PlanRVA
Profit Loss - Detailed
December 2019

	Dec 19	Budget	\$ Over Budget	% of Budget
6580 · Payroll Fees	228.84	533.33	-304.49	42.91%
6590 · Training	369.00	2,833.33	-2,464.33	13.02%
Total 6000 · Salary & Wages	150,050.26	159,323.88	-9,273.62	94.18%
7100 · Professional Fees				
7720 · Legal Fees				
7721 · General Counsel	2,000.00	2,000.00	0.00	100.0%
7722 · Legal Fees - Other	0.00	416.67	-416.67	0.0%
Total 7720 · Legal Fees	2,000.00	2,416.67	-416.67	82.76%
7730 · Contracted Services	5,225.00	1,671.66	3,553.34	312.56%
Total 7100 · Professional Fees	7,225.00	4,088.33	3,136.67	176.72%
7200 · Office Expenses				
7280 · Staff Engagement	0.00			
7220 · Computer Operations				
7221 · Virtual Desktop Operations	8,194.24	7,000.00	1,194.24	117.06%
7222 · Software	338.97	255.00	83.97	132.93%
7223 · Broadband/network/telephone	548.75	613.97	-65.22	89.38%
7224 · Desktops & Support	1,751.30	1,455.47	295.83	120.33%
7226 · Technology services	0.00	1,604.17	-1,604.17	0.0%
Total 7220 · Computer Operations	10,833.26	10,928.61	-95.35	99.13%
7230 · Printing	2,619.19	3,116.67	-497.48	84.04%
7235 · Supplies	472.52	801.67	-329.15	58.94%
7245 · Postage	0.00	230.00	-230.00	0.0%
7250 · Advertisements	0.00	416.67	-416.67	0.0%
7290 · Miscellaneous Expenses	242.92	416.67	-173.75	58.3%
7295 · Bank Fees	100.00	250.00	-150.00	40.0%
Total 7200 · Office Expenses	14,267.89	16,160.29	-1,892.40	88.29%
7400 · Program Expenses				
7410 · Organizational Dues	1,253.13	1,250.00	3.13	100.25%
7420 · Travel - Board	0.00	541.67	-541.67	0.0%
7425 · Travel - Agency	1,502.00	2,708.33	-1,206.33	55.46%
7430 · Books & Periodicals	42.03	83.33	-41.30	50.44%
7450 · Pass-through and Matching funds				
7451 · Pass Through Funds - MPO	16,568.59	40,726.37	-24,157.78	40.68%
7452 · Pass Through Funds (FEMA)	46,052.91	16,148.65	29,904.26	285.18%
Total 7450 · Pass-through and Matching funds	62,621.50	56,875.02	5,746.48	110.1%
Total 7400 · Program Expenses	65,418.66	61,458.35	3,960.31	106.44%
7600 · Infrastructure				
7210 · Rent	19,527.95	20,190.25	-662.30	96.72%
7240 · Insurance	532.50	532.50	0.00	100.0%
Total 7600 · Infrastructure	20,060.45	20,722.75	-662.30	96.8%
Total Expense	257,022.26	261,753.60	-4,731.34	98.19%
Net Ordinary Income	8,771.70	9,513.69	-741.99	92.2%
Other Income/Expense				
Net Other Income	0.00	0.00	0.00	0.0%
Net Income	8,771.70	9,513.69	-741.99	92.2%

PlanRVA
Balance Sheet
December 2019

Dec 31, 19 (Less: non-operating)

ASSETS

Current Assets

Checking/Savings

1050 · LGIP-Virginia Dept of Treasury	744,189.09	744,189.09
1070 · SunTrust Checking 8921	43,303.41	43,303.41

Total Checking/Savings	<u>787,492.50</u>	<u>787,492.50</u>
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Accounts Receivable

1200 · Accounts Receivable	571,949.56	571,949.56
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Total Accounts Receivable	<u>571,949.56</u>	<u>571,949.56</u>
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Other Current Assets

1150 · Prepaid Expenses	16,780.19	16,780.19
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1250 · Miscellaneous Receivables	39,330.49	39,330.49
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1620 · Employee Receivable	1,050.00	1,050.00
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Total 1600 · Miscellaneous A/R-EE	<u>1,050.00</u>	<u>1,050.00</u>
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Total Other Current Assets	<u>57,160.68</u>	<u>57,160.68</u>
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Total Current Assets	<u>1,416,602.74</u>	<u>1,416,602.74</u>
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Fixed Assets

1300 · Property & Equipment	389,789.80	389,789.80
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1350 · Accumulated Depreciation	(267,458.21)	(267,458.21)
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Total Fixed Assets	<u>122,331.59</u>	<u>122,331.59</u>
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Other Assets	239,466.71	0.00
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TOTAL ASSETS	<u><u>1,778,401.04</u></u>	<u><u>1,538,934.33</u></u>
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LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

2000 · Accounts Payable	61,056.40	61,056.40
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Total Accounts Payable	<u>61,056.40</u>	<u>61,056.40</u>
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Other Current Liabilities

2050 · Accrued Expenses	53,196.81	53,196.81
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2500 · Compensated Absences	69,894.39	0.00
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2525 · Deferred Revenue	351,245.22	351,245.22
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2600 · Security Deposit	2,664.66	2,664.66
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Total Other Current Liabilities	<u>477,001.06</u>	<u>407,106.67</u>
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Total Current Liabilities	<u>538,057.46</u>	<u>468,163.07</u>
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Long Term Liabilities

2800 · Deferred Rent Liability	32,798.94	0.00
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2900 · Net Pension Liability	521,969.00	0.00
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2950 · Deferred Inflows	131,122.00	0.00
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Total Long Term Liabilities	<u>685,889.94</u>	<u>0.00</u>
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Total Liabilities	<u>1,223,947.40</u>	<u>468,163.07</u>
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Fund Balance

Fixed Asset	122,331.59	122,331.59
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Other Unrestricted Reserve	432,122.05	948,439.67
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Total Fund Balance	<u>554,453.64</u>	<u>1,070,771.26</u>
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TOTAL LIABILITIES & Fund Balance	<u><u>1,778,401.04</u></u>	<u><u>1,538,934.33</u></u>
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PlanRVA
Balance Sheet
December 2019

Unrestricted Reserve - End of FY 19 (adjusted)	790,619.57
Net Surplus (Deficit) December YTD 2019	80,503.10
Special Assessments FY20	<u>77,317.00</u>
Unrestricted Reserve - 12/31/19	<u><u>948,439.67</u></u>

PlanRVA
Profit Loss Budget Performance
YTD December 2019

	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	Jul - Dec 19 YTD Actual	Jul - Dec 19 YTD Budget	% Spent		
6531 · VRS Retirement Contribution	6,056.89	6,357.62	7,141.42	7,033.09	7,033.09	7,033.09	40,655.20	48,708.98	83.47%		
6532 · VRS Employee Contribution	89.42	-5.51	73.48	0.15	-4.35	12.32	165.51		0.00%		
6533 · ICMA - 401	152.87	-752.13	-1,752.13	-1,752.13	-752.13	887.87	-3,967.78		0.00%		
6534 · ICMA - 457	660.30	1,565.30	2,565.30	2,565.30	1,565.30	-74.70	8,846.80		0.00%		
6535 · Hybrid 401 A	618.70	632.14	673.07	456.92	393.92	782.23	3,556.98		0.00%		
6536 · HYBRID 457	0.00	0.00	0.00	373.22	373.72	33.58	780.52		0.00%		
Total 6530 · Retirement	7,578.18	7,797.42	8,701.14	8,676.55	8,609.55	8,674.39	50,037.23	48,708.98	102.73%	2.73%	1,328.25
6540 · Life & Disability											
6541 · LTD	567.86	584.79	615.29	644.33	991.00	885.71	4,288.98	5,051.48	84.91%		
6542 · Hybrid VRS ST & LT Disability	137.52	0.00	160.40	179.76	179.76	179.76	837.20		0.00%		
6543 · AFLAC	-0.01	221.92	-321.84	-0.01	-0.01	321.82	221.87		0.00%		
Total 6540 · Life & Disability	705.37	806.71	453.85	824.08	1,170.75	1,387.29	5,348.05	5,051.48	105.87%		
6550 · FSA/HSA Section 125 Plans	395.30	1,266.51	-371.66	451.05	451.05	571.30	2,763.55	678.00	407.60%		
6500 · Benefits - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,571.28	0.00%		
Total 6500 · Benefits	23,392.05	23,902.84	23,340.53	27,179.88	27,459.55	27,062.18	152,337.03	163,477.76	93.19%	-6.81%	(11,140.73)
6580 · Payroll Fees	462.08	37.95	327.95	273.33	152.56	228.84	1,482.71	3,200.02	46.33%		
6590 · Training	3,250.00	17,435.00	225.00	1,763.34	194.00	369.00	23,236.34	17,000.02	136.68%		
Total 6000 · Salary & Wages	133,462.28	155,917.13	145,773.22	152,912.77	152,198.42	150,050.26	890,314.08	955,942.65	93.13%	-6.87%	(65,628.57)
7100 · Professional Fees											(2a)
7720 · Legal Fees											Wages under budget
7721 · General Counsel	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	12,000.00	12,000.00	100.00%		
7722 · Legal Fees - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,499.98	0.00%		
Total 7720 · Legal Fees	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	12,000.00	14,499.98	82.76%		
7730 · Contracted Services	14,310.00	6,600.00	0.00	1,275.00	7,100.00	5,225.00	34,510.00	35,030.04	98.52%		
Total 7100 · Professional Fees	16,310.00	8,600.00	2,000.00	3,275.00	9,100.00	7,225.00	46,510.00	49,530.02	93.90%	-6.10%	(3,020.02)
7200 · Office Expenses											
7280 · Staff Engagement	0.00	0.00	85.99	0.00	275.00	0.00	360.99		0.00%		
7220 · Computer Operations											
7221 · Virtual Desktop Operations	6,879.87	7,057.43	7,955.79	7,700.31	7,564.39	8,194.24	45,352.03	42,000.00	107.98%		
7222 · Software	0.00	0.00	0.00	228.00	818.91	338.97	1,385.88	17,830.00	7.77%		
7223 · Broadband/network/telephone	100.00	1,236.14	567.22	1,127.29	1,525.32	316.00	4,871.97	3,683.86	132.25%		
7224 · Desktops & Support	1,751.30	1,751.30	1,751.30	1,751.30	1,751.30	1,751.30	10,507.80	8,732.82	120.33%		
7226 · Technology services	0.00	2,577.04	0.00	0.00	0.00	0.00	2,577.04	9,624.98	26.77%		
7220 · Computer Operations - Other	0.00	0.00	0.00	-931.00	0.00	0.00	-931.00	0.00	0.00%		(19,075.90)
Total 7220 · Computer Operations	8,731.17	12,621.91	10,274.31	9,875.90	11,659.92	10,600.51	63,763.72	81,871.66	77.88%		(2b)
7230 · Printing	3,943.23	2,967.79	2,890.96	2,468.79	3,102.59	2,619.19	17,992.55	18,699.98	96.22%		
7235 · Supplies	200.66	1,655.76	592.03	961.27	771.36	472.52	4,653.60	4,809.98	96.75%		
7245 · Postage	315.60	0.00	0.00	0.00	315.60	0.00	631.20	1,380.00	45.74%		
7250 · Advertisements	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,499.98	0.00%		
7290 · Miscellaneous Expenses	16.51	1,512.05	303.29	3,069.60	721.63	242.92	5,866.00	2,499.98	234.64%		
7295 · Bank Fees	124.03	131.96	95.00	85.00	85.00	100.00	620.99	1,500.00	41.40%		
7200 · Office Expenses - Other	0.00	0.00	0.00	3,811.65	-495.00	0.00	3,316.65		0.00%		

PlanRVA
Profit Loss Budget Performance
YTD December 2019

	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	Jul - Dec 19 YTD Actual	Jul - Dec 19 YTD Budget	% Spent		
Total 7200 · Office Expenses	13,331.20	18,889.47	14,241.58	20,272.21	16,436.10	14,035.14	97,205.70	113,261.58	85.82%	-14.18%	(16,055.88)
7400 · Program Expenses											
7410 · Organizational Dues	499.13	6,988.38	499.13	594.13	2,155.13	1,253.13	11,989.03	7,500.00	159.85%		
7420 · Travel - Board	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,249.98	0.00%		
7425 · Travel - Agency	555.95	3,813.03	1,375.10	516.93	4,211.84	1,502.00	11,974.85	16,250.02	73.69%		
7430 · Books & Periodicals	0.00	28.16	28.16	28.16	221.20	42.03	347.71	500.02	69.54%		
7450 · Pass-through and Matching funds											
7451 · Pass Through Funds - MPO	55,182.38	0.00	3,500.00	54,990.67	53,756.83	16,568.59	183,998.47	244,358.20	75.30%		
7452 · Pass Through Funds (FEMA)	21,074.49	13,674.07	35,758.47	5,428.00	28,095.84	46,052.91	150,083.78	96,891.94	154.90%		
7459 · Other Pass-thru expenses	0.00	282.92	-282.92	0.00	0.00	0.00	0.00	0.00	0.00%		
Total 7450 · Pass-through and Matching funds	76,256.87	13,956.99	38,975.55	60,418.67	81,852.67	62,621.50	334,082.25	341,250.14	97.90%		
7400 · Program Expenses - Other	0.00	0.00	517.42	0.00	0.00	0.00	517.42	0.00	0.00%		
Total 7400 · Program Expenses	77,311.95	24,786.56	41,395.36	61,557.89	88,440.84	65,418.66	358,911.26	368,750.16	97.33%	-2.67%	(9,838.90)
7600 · Infrastructure											(2c)
7210 · Rent	19,527.95	19,527.95	19,527.95	19,527.95	19,527.95	19,527.95	117,167.70	120,479.20	97.25%		
7240 · Insurance	532.50	532.50	532.50	532.50	532.50	532.50	3,195.00	3,195.00	100.00%		
Total 7600 · Infrastructure	20,060.45	20,060.45	20,060.45	20,060.45	20,060.45	20,060.45	120,362.70	123,674.20	97.32%		
Total Expense	260,475.88	228,253.61	223,470.61	258,078.32	286,235.81	256,789.51	1,513,303.74	1,611,158.61	93.93%	-6.07%	(97,854.87)
Net Ordinary Income	14,595.18	7,845.75	15,726.06	17,322.34	16,009.32	9,004.45	80,503.10	16,445.13	489.53%		(2)
Other Income/Expense											Expenditures
Other Expense											under budget
7900 · Capital Expense Projects	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%		
Total Other Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%		
Net Other Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%		
Net Income	14,595.18	7,845.75	15,726.06	17,322.34	16,009.32	9,004.45	80,503.10	16,445.13	489.53%		

Comments Regarding December 2019 YTD Variances:

- (1) Income is under budget by \$33k for the year; Federal funding is \$33k under budget in total for all programs
- (2) Expenditures are under budget by \$97k; Salaries & wages/benefits were \$65k below; program expenses are below budget by \$10k office & contractual are below budget \$19k