

**RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION
REGIONAL FUNDING GUIDELINES SUBCOMMITTEE**

**MEETING SUMMARY
Zoom Virtual Meeting
April 12, 2021
3:00 p.m.**

MEMBERS PRESENT:

Goochland County		Hanover County		Henrico County	
Tom Coleman, Co-Chair	x	Joe Vidunas, Co-Chair	x	Sharon Smidler	x
City of Richmond		GRTC		DRPT (non-voting)	
Dironna Moore Clarke	x	Emily DelRoss (A)	x	Tiffany Dubinsky	x
VDOT (non-voting)					
Liz McAdory	x				

The RRTPO RSTP/CMAQ Subcommittee meeting was held by electronic communication means as set forth by the April 22, 2020 actions of the General Assembly in response to the continued spread of novel coronavirus, or COVID-19. The technology used for this meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on the [Plan RVA YouTube Channel](#).

CALL TO ORDER

Tom Coleman, Richmond Regional Transportation Planning Organization (RRTPO) RSTP/CMAQ Subcommittee Chair, presided and called the April 12, 2021 Regional Funding Guidelines Subcommittee meeting to order at 3:02 p.m.

1. Considerations of Amendments to the Agenda

There were no requested changes to the meeting agenda. Seeing and hearing no objections, the agenda was approved by acclamation as presented.

2. Approval of March 8, 2021 Meeting Summary

On motion of Sharon Smidler, seconded by Dironna Moore Clarke, the RRTPO Regional Funding Guidelines Subcommittee unanimously approved the meeting summary of the March 8, 2021 meeting by acclamation as presented (voice vote).

3. Draft Guidelines Discussion & Recommendation to TAC

Given the breadth of the material covered at the March 8th meeting, the subcommittee was given additional time for review and comment on the complete draft document. Myles Busching, Planner, summarized the changes to the draft document based on the feedback received since the last meeting.

Major changes to the draft guidelines, comments from one jurisdiction and VDOT, the program schedule, as well as the validation process were provided to the subcommittee.

**A copy of the presentation provided by Myles Busching, Planner, is available at: [Presentation: Item 3. Draft RSTBG/CMAQ Guidelines](#)

Subcommittee action to recommend the draft guidelines to the RRTPO TAC for review was requested.

On motion of Joseph E. Vidunas, seconded by Sharon Smidler, the Richmond Regional Transportation Planning Organization (RRTPO) Regional Funding Guidelines Subcommittee unanimously recommended RRTPO Technical Advisory Committee approval of the following resolution by acclamation:

RESOLVED, that the Richmond Regional Transportation Planning Organization (RRTPO) approves the Draft Regional Project Selection and Allocation Framework.

4. Adjournment

The subcommittee has completed its work on the draft guidelines and recommended the document to the RRTPO TAC for review and approval. The meeting was adjourned at 3:38 p.m. on April 12, 2021.

MAB/nm