

**RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION
POLICY BOARD MEETING MINUTES**
PlanRVA James River Boardroom and via Zoom
Thursday, July 11, 2024 - 9:30 a.m.

MEMBERS and ALTERNATES (A) PRESENT (X), VIRTUAL (V):

VOTING MEMBERS				
Town of Ashland		Henrico County		CRAC
John H. Hodges		Roscoe Cooper		John B. Rutledge
Anita Barnhart (A)		Jody Rogish, Vice Chair	X	
		Dan Schmidtt (A)		GRTC Transit System
Charles City County				Adrienne Torres
Byron M. Adkins, Sr.	X	New Kent County		Sheryl Adams (A)
Ryan Patterson (A)		John Moyer	X	
Chesterfield County		Jordan Stewart (A)		RIC Metropolitan Transp. Authority (RMTA)
Kevin P. Carroll	X			Joi Taylor Dean
James M. Holland		Powhatan County		
Jessica Schneider	X	Mark Kinney		Secretary of Trans. Des.
Mark S. Miller (A)		Denise Morissette		VDOT, Dale Totten
		Steve McClung (A)		VDOT, Mark E. Riblett (A)
		Robert Powers (A)		
Goochland County				
Jonathan Lyle				
Charlie Vaughters (A)		City of Richmond		
		Andreas D. Addison		
Hanover County		Katherine L. Jordan		
Sean M. Davis	X	Cynthia I. Newbille, Chair	X	
Faye O. Prichard		Ellen Robertson (A)		
Ryan Hudson (A)				
NON-VOTING MEMBERS				
CTAC		Dept. of Rail & Public Transportation (DRPT)		Federal Highway Administration (FHWA)
Sera Erickson (A)		Tiffany Dubinsky	X	Thomas L. Nelson Jr.
		Don Sonenklar (A)		Ivan Rucker (A)
Dept. of Aviation (DOAV)		Federal Transit Administration (FTA)		RideFinders
Rusty Harrington	X	Daniel Koenig (Liaison)		Cherika Ruffin
				John O'Keefe (A)

The technology used for the RRTPO Policy Board meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

Call to Order

The Richmond Regional Transportation Planning Organization (RRTPO) Policy Board Chair, Cynthia Newbille, called the RRTPO Policy Board meeting to order at 9:31 a.m.

Pledge of Allegiance

The Pledge of Allegiance was led by Chair Newbille

Welcome and Introductions

Chair Newbille welcomed all attendees.

Certification of a Quorum

Janice Scott, Board Relations Manager, took attendance and certified that a quorum was present in-person.

A. ADMINISTRATION

1. Confirmation of Member Participation from a Remote Location

There were no members participating remotely.

2. Consideration of Amendments to the Meeting Agenda

There were no requested amendments to the agenda.

3. RRTPO Chair's Report

Chair Newbille reported that plans are underway to partner with the Port of Virginia to have a tour of the Port of Virginia in October. More information will be shared under the Secretary's report.

4. Open Public Comment Period

There were no requests to offer public comment either in-person or online.

5. Approval of Previous Meeting Minutes

a. Minutes – May 9, 2024

b. Minutes – June 13, 2024

On motion by Jessica Schneider, seconded by Sean Davis, the members of the RRTPO Policy Board voted to approve the May 9, 2024, and June 13, 2024 meeting minutes as presented (voice vote).

6. RRTPO Secretary's Report

a. Port of Virginia Tour

Martha Shickle, Secretary, reported on the plans for a tour of the Port of Virginia facilities in Hampton Roads and Richmond. The proposed agenda will include travel to/from Hampton Roads with greetings from Mr. Edwards as well as a staff presentation from the Port personnel.

Staff is coordinating with the Port to develop background material for attendees. Transportation and lunch will be provided.

The tentative date is October 3, 2024, in lieu of the regular RRTPO Policy Board meeting. The date will be confirmed as soon as possible, pending confirmation that Stephen Edwards, CEO, is able to join us in Hampton Roads.

All members and alternates of the RRTPO Policy Board, Technical Advisory Committee, and Community Transportation Advisory Committee will be invited. Members of the Commission and CVTA who do not serve on the Policy Board will be invited as well as a limited number of locality representatives identified by the CAOs/Administrators.

Staff will be arranging transportation and logistics for the trip, and additional details will be available in August. In the meantime, members are asked to check their calendars and provide feedback on interest and availability to assist with preliminary arrangements. Members will be asked to formally RSVP/register in August to confirm attendance. Due to the security provisions for entering port facilities, attendees will need to take the arranged transportation (chartered bus).

b. FY25 RRTPO Meeting Schedule

Ms. Shickle gave an overview of the proposed schedule.

On motion by John Moyer, seconded by Jody Rogish, the members of the RRTPO Policy Board voted to approve the FY25 meeting schedule as presented (voice vote).

c. Member Profile Forms

Ms. Shickle explained that the forms are important for staff to determine which communications members prefer to receive and how they wish to receive those.

B. NEW BUSINESS

1. SMART SCALE Round 6 - Localities and Agency Project Endorsement

Myles Busching, Director of Transportation, presented the request for endorsement of the Smart Scale Round 6 Localities and Agency Project Endorsements. To support local and regional planning efforts and consistency with the CLRP, a resolution of support from the MPO is needed for all projects within the MPO study area that are not included in or consistent with the adopted CLRP. This requirement applies to projects submitted by localities and transit agencies.

In addition to the consistency requirements, an MPO resolution of support is also required for all locality sponsored projects on Corridors of Statewide Significance (COSS). Staff has reviewed each project using the LRTP to determine consistency with the regional plan. In the draft resolution, each project is identified as regionally significant and in the constrained plan, Local/ Programmatic consistent with the plan, or regionally significant and not in the constrained plan. In a few cases where staff did not have sufficient detail, the project was marked as unclear with a note about the potential LRTP project identifier.

On motion by Kevin Carroll, seconded by Jody Rogish, the members of the RRTPO Policy Board voted to adopt the following resolution (voice vote):

WHEREAS, SMART SCALE is the process that helps Virginia meet its most critical transportation needs using limited tax dollars through a competitive funding program; and

WHEREAS, the SMART SCALE program requires the RRTPO to endorse all applications on Corridors of Statewide Significance (CoSS) or projects not included or consistent with ConnectRVA 2045, the regional long-range transportation plan; and

WHEREAS, the RRTPO has historically endorsed all locality and agency pre-applications to provide flexibility to member agencies in selecting final applications; and

WHEREAS, the Technical Advisory Committee (TAC) recommends approval of this resolution of endorsement;

NOW, THEREFORE, BE IT RESOLVED, that the Richmond Regional Transportation Planning Organization (RRTPO) policy board supports the following projects as applications for SMART SCALE Round 6:

- 11742 - Rt. 1 and Ashcake Intersection (Ashland Town)
- 11792 - I-95 and Route 54 Interchange (Ashland Town)
- 11452 - Courthouse Rd at Dakins Dr R-Cut and Bike/Ped Improvements (Chesterfield County)
- 11476 - Rivers Bend Boulevard/Kingston Avenue Roundabout (Chesterfield County)
- 11500 - Belmont Road/Cogbill Road - Roundabout (Chesterfield County)
- 11522 - #FLT Rt 1 (Walmsley Blvd-Falling Ck Ave) SW/Bike/Transit (Chesterfield County)
- 11542 - Salem Church Road/Kingsland Road Roundabout (Chesterfield County)
- 11544 - Chester Rd/Hamlin Creek Pkwy Roundabout & Old Ln Imprvts (Chesterfield County)
- 11572 - Rt 60 (Old Otterdale Rd-Woolridge Rd) Corridor Enhancements (Chesterfield County)
- 11676 - Courthouse Rd at Cherylann Rd R-Cut & Bike/Ped Improvements (Chesterfield County)
- 11595 - Route 250 at Route 288 Interchange Improvements (Goochland County)
- 11596 - Rte 288 - New SB Auxiliary Lane South of U.S. 250 (Goochland County)
- 11597 - Route 288 Southbound Hard Shoulder Running Lane (Goochland County)
- 11598 - Fairground Rd/Maidens Rd Roundabout (Goochland County)
- 11599 - Fairground Rd/Hawktown Rd Left Turn Lane (Goochland County)
- 11437 - A Arts District BRT Station ADA Access / Safety Streetscape (Greater Richmond Transit Company (GRTC))
- 11438 - B Downtown Richmond VA Transit Hub (Greater Richmond Transit Company (GRTC))

- 11439 - C Chamberlayne Avenue North-South BRT Phase II (Greater Richmond Transit Company (GRTC))
- 11687 - Roundabout at Intersection of Atlee Road and Barnfield Lane (Hanover County)
- 11688 - Park and Ride on US 301 Corridor (Hanover County)
- 11689 - Operational and Bike/Ped Improvements on US Route Corridor (Hanover County)
- 11503 - E. Parham Road Improvements - I-95 to Cleveland St (Henrico County)
- 11504 - Glenside Drive and Horsepen Road Safety Improvements (Henrico County)
- 11505 - Parham Road Ped Improvements - Holly Hill to Three Chopt (Henrico County)
- 11506 - Williamsburg Rd Improvements - Randall Av to Charles City Rd (Henrico County)
- 11507 - W Broad St and Parham Rd Intersection Improvements (Henrico County)
- 11508 - Mechanicsville Tpke (Rte 360) SUP - Laburnum Ave to City (Henrico County)
- 11545 - Nine Mile Rd Improvements - Gordons Ln to Dabbs House Rd (Henrico County)
- 11652 - Springfield Road Improvements (Henrico County)
- 11653 - Brook Road Improvements – Azalea Ave to Brook Run Shping Ctr (Henrico County)
- 11656 - W Broad St & Glenside Dr Intersection Improvements (Henrico County)
- 11470 - I64 Exit 211 Interchange Improvement Project (New Kent County)
- 11509 - Route 360/I-64 Interchange Improvements (PlanRVA Richmond Regional Planning District Commission)
- 11590 - Busy Street Extended (PlanRVA Richmond Regional Planning District Commission)
- 11673 - Rt 288 SB (Powhite Pkwy - Route 360) CD Road Extension (PlanRVA Richmond Regional Planning District Commission)
- 11761 - U.S. Route 60 at State Route 13/603 RCUT (Powhatan County)
- 11762 - U.S. Route 60 at Red Lane Road: Continuous Green-T (Powhatan County)
- 11763 - Dorset Road, Batterson Road & Route 60 RCUT (Powhatan County)
- 11764 - New Dorset Road & Route 60 RCUT (Powhatan County)
- 11427 - A Commerce Road Phase II Fall Line Trail (Richmond City)
- 11428 - B Port of Virginia Interchange / Commerce Road Streetscape (Richmond City)
- 11429 - C Forest Hill Avenue Phase II Improvements (Richmond City)
- 11430 - D Arts District BRT Station ADA Access / Safety Streetscape (Richmond City)
- 11432 - E Norfolk Street Bridge Connection (Richmond City)
- 11433 - H Arthur Ashe / Hermitage / Westwood / Brookland Roundabout (Richmond City)
- 11434 - I Cowardin Avenue at Semmes Avenue Protected Intersection (Richmond City)
- 11435 - J Hull Street / Clopton Street / Midlothian Roundabout (Richmond City)
- 11436 - K N-S BRT Midlothian at Belt Boulevard Roundabouts (Richmond City)

- 11498 - G US Route 360 Mechanicsville Tpk Roundabouts & Streetscape (Richmond City)

2. **SMART SCALE Round 6 – RRTPO Projects**

Mr. Busching reported that the RRTPO is eligible to submit up to 12 pre-applications and 10 full applications this round. The RRTPO initially approved 10 projects as pre-applications for this round. Two (2) projects were subsequently withdrawn by the local sponsor or determined to not qualify for the updated program eligibility criteria. The preliminary descriptions and titles of the remaining eight projects which are requested to advance to full applications were summarized,

On motion by Jody Rogish, seconded by Kevin Carroll, the members of the RRTPO Policy Board voted to adopt the following resolution (voice vote):

WHEREAS, SMART SCALE is the process that helps Virginia meet its most critical transportation needs using limited tax dollars through a competitive funding program; and

WHEREAS, the SMART SCALE program requires submitting agencies to demonstrate support for an application through approval of a resolution adopted in a public meeting; and

WHEREAS, the RRTPO submitted eight (8) projects as preapplications which are eligible to advance to full applications; and

WHEREAS, the Technical Advisory Committee (TAC) recommends submission of all eight (8) of the eligible projects;

NOW, THEREFORE, BE IT RESOLVED, that the Richmond Regional Transportation Planning Organization (RRTPO) policy board approves the following projects as submissions for SMART SCALE Round 6:

- 11440 - A Walmsley Boulevard Bridge and Extension (Richmond Regional Transportation Planning Organization)
- 11441 - B Belt Boulevard (SR161) North-South BRT / Streetscape (Richmond Regional Transportation Planning Organization)
- 11591 - Route 360 (Woodlake - Otterdale) Widening (Richmond Regional Transportation Planning Organization)
- 11592 - Huguenot Rd (Robious - Cranbeck) Capacity & Safety Improvement (Richmond Regional Transportation Planning Organization)
- 11456 - I-95/Route 10 Interchange Improvement, Phase II (Richmond Regional Transportation Planning Organization)
- 11665 - Gaskins Road Interchange @ I-64 (North Quad & Aux Lanes) (Richmond Regional Transportation Planning Organization)
- 11666 - Gaskins Road Interchange @ I-64 (Southern Quad) (Richmond Regional Transportation Planning Organization)
- 11667 - Short Pump Area Improvements (Richmond Regional Transportation Planning Organization)

3. FY24 – FY27 Transportation Improvement Program (TIP) – Maintenance/Admin Facility Expansion GRTC050

Kerry Ramos presented this request and explained that the proposed amendment requested by GRTC has been reviewed by staff and found consistent with the requirements for RRTPO approval.

In 2016 GRTC acquired the parcel at 325 East Belt Boulevard, the property adjacent to GRTC Headquarters. The purchase was made to secure the property for future expansion of the headquarters parking lot and/or future expansion of administrative office space. GRTC is working to complete an Environmental Assessment, remediation plan, remediation, and demolition of the existing improvements on the property. The current condition of the property poses a potential public safety and public health risk to both GRTC staff and the surrounding community.

On motion by Kevin Carroll, seconded by Jody Rogish, the members of the RRTPO Policy Board voted to adopt the following resolution (voice vote):

WHEREAS, GRTC has requested to add the Maintenance/Admin Facility Expansion (GRTC 050) project to the FY24 – FY27 Transportation Improvement Program (TIP); and

WHEREAS, this project was included in the FY21 – FY24 Transportation Improvement Program but the funds were not obligated; and

WHEREAS, this project has previously been determined to be exempt from regional air quality conformity assessment under 40 CFR § 93.126; and

WHEREAS, the Technical Advisory Committee (TAC) has reviewed the proposed amendment and recommends approval of the request;

NOW, THEREFORE, BE IT RESOLVED, that the Richmond Regional Transportation Planning Organization (RRTPO) policy board amends the FY24 – FY27 Transportation Improvement Program (TIP) to include – Maintenance/Admin Facility Expansion (GRTC 050) as requested by GRTC.

4. FY24 – FY27 Transportation Improvement Program (TIP) – Henrico County Community Charging Network (T29563)

Ms. Ramos presented this request and explained that Henrico County submitted a request to amend the Transportation Improvement Program (TIP) to add the Henrico County Community Charging Network (UPC T29563). Henrico was awarded a \$1,452,800 Charging and Fueling Infrastructure (CFI) grant. With match, this \$1,816,000 project will provide charging infrastructure at seven public facilities around the county. This amendment will add the project to the TIP and allow the county to move forward with a project agreement.

On motion by Jody Rogish, seconded by Kevin Carroll, the members of the RRTPO Policy Board voted to adopt the following resolution (voice vote):

WHEREAS, the Virginia Department of Transportation has requested a revision to the estimate and planned obligations for the Henrico County Community

Charging Network (UPC T29563) project in the FY24 – FY27 Transportation Improvement Program (TIP); and

WHEREAS, this project is already included in the FY24 – FY27 TIP and regional conformity assessment; and

WHEREAS, the Technical Advisory Committee (TAC) has reviewed the proposed amendment and recommends approval of the request;

NOW, THEREFORE, BE IT RESOLVED, that the Richmond Regional Transportation Planning Organization (RRTPO) policy board amends the FY24 – FY27 Transportation Improvement Program (TIP) to update the Henrico County Community Charging Network (UPC T29563) as requested by Henrico County.

5. FY24 – FY27 Transportation Improvement Program (TIP) – Multimodal Improvements on S. Laburnum Ave. Over I-64 Henrico (UPC T29562)

Ansley Heller presented this request and explained that Henrico County submitted a request to amend the Transportation Improvement Program (TIP) to add a new project providing Multimodal Improvements on S. Laburnum Avenue Over I-64 (UPC T29562). This new project totals \$12,611,366, with \$1,703,335 coming available in FY24. The project was awarded \$6,300,000 in funding through the Reconnecting Communities & Neighborhoods Program. The remaining balance will be paid for with local funding.

On motion by Jody Rogish, seconded by Jessica Schneider, the members of the RRTPO Policy Board voted to adopt the following resolution:

WHEREAS, the Virginia Department of Transportation has requested a revision to the estimate and planned obligations for the Multimodal Improvements on S. Laburnum Ave. Over I-64 (UPC – T29562) project in the FY24 – FY27 Transportation Improvement Program (TIP); and

WHEREAS, this project is fully funded by Henrico County and a federal Reconnecting Neighborhoods and Communities grant; and,

WHEREAS, this project has been determined to be exempt from regional air quality conformity assessment under 40 CFR 93.126 as a bicycle and pedestrian facility; and,

WHEREAS, the Technical Advisory Committee (TAC) has reviewed the proposed amendment and recommends approval of the request;

NOW, THEREFORE, BE IT RESOLVED, that the Richmond Regional Transportation Planning Organization (RRTPO) policy board amends the FY24 – FY27 Transportation Improvement Program (TIP) to update the Multimodal Improvements on S. Laburnum Ave. Over I-64 (UPC – T29562) as requested by Henrico County.

6. Transportation Alternatives (TA) Funding Request - #FLT Rt. 1 (Gettings - Dwight) SW/Bike project (UPC 118067)

Mr. Busching presented this request and explained that The RRTPO has received a request for additional Transportation Alternatives (TA) funding for the #FLT Rt. 1 (Gettings - Dwight) SW/Bike project (UPC 118067), a segment of the Fall Line. VDOT has confirmed the RRTPO has sufficient previous funding in balance entry for this request.

The proposed request seeks to fund a \$184,192 deficit on the #FLT Rt. 1 (Gettings - Dwight) SW/Bike project. Per the regional funding framework, projects are eligible to request additional funding outside of the usual cycle for the construction phase. This project is ready to begin construction, pending resolution of the deficit. The reason for the increase to the estimate involves redesign and construction costs associated with increasing the trail and buffer width to the desired typical section for the Fall Line trail.

On motion by Kevin Carroll, seconded by Jessica Schneider, the members of the RRTPO Policy Board voted to adopt the following resolution (voice vote):

WHEREAS, the Transportation Alternatives (TA) Set Aside program provides funding for programs and projects defined as transportation alternatives, including pedestrian facilities, bicycle facilities, recreational trails, safe routes to school, and infrastructure projects for improving non-driver access to public transportation.; and

WHEREAS, the #FLT Rt. 1 (Gettings - Dwight) SW/Bike project (UPC 118067) has previously been awarded TA funding by the RRTPO; and

WHEREAS, the cost of the project has increased due to design changes to upgrade the project to include the Fall Line and the project now has a funding deficit; and

WHEREAS, the Technical Advisory Committee (TAC) has reviewed the request for additional funds and recommends approval;

NOW, THEREFORE, BE IT RESOLVED, that the Richmond Regional Transportation Planning Organization (RRTPO) policy board approves the award of an additional \$184,192 in Transportation Alternatives funding to the #FLT Rt. 1 (Gettings - Dwight) SW/Bike project (UPC 118067).

C. AGENCY AND COMMITTEE REPORTS

1. Transportation Agency Updates

- a. CVTA** – Chet Parsons, Executive Director, CVTA, provided this update which was included in the meeting agenda packet.
- b. PlanRVA** – Ms. Shickle provided this update which was included in the meeting agenda packet.
- c. GRTC** – Adrienne Torres reported on current and upcoming GRTC activity and noted the Sandston and Route 1 to Reynolds Community College were recently held.

- d. **RMTA** – As there was no representative present from RMTA, this update was not given.
- e. **DRPT** – Tiffany Dubinsky reported on recent and upcoming DRPT activity and noted their 6-year improvement plan was recently approved. She also reported that Zach Trogdon has been named as Director of the agency.
- f. **VDOT** – Mark Riblett provided this update, which is posted on the [meeting webpage](#).
- g. **FWHA** – Ivan Rucker reported on the number of agencies and localities that have applied for and received funding from DOT programs. He encouraged everyone to continue seeking these funding opportunities.

D. OTHER BUSINESS

1. RRTPO Member Comments

Jody Rogish asked for a follow up on the discussion from the last meeting on highway 895. Ms. Shickle suggested adding an update on an upcoming agenda.

2. Next Meeting: September 5, 2024, 9:30 a.m., PlanRVA Boardroom, 424 Hull Street, Suite 300, Richmond, VA 23224 and via Zoom

E. ADJOURNMENT:

Chair Newbille adjourned the meeting at approximately 10:20 a.m.