

RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION POLICY BOARD

MEETING MINTUES Thursday, May 5, 2022 9:30 a.m.

MEMBERS and ALTERNATES (A) PRESENT:

Town of Ashland		Charles City County		Chesterfield County	
John H. Hodges	Χ	Byron M. Adkins, Sr.		Kevin P. Carroll	Х
Anita Barnhart (A)		Vacant (A)		James M. Holland	Х
				Christopher Winslow	
				Leslie Haley (A)	
Goochland County		Hanover County		Henrico County	
Vice Chair Susan F.	Х	Sean M. Davis	Х	Patricia S. O'Bannon	Х
Lascolette					
John L. Lumpkins Jr.	Х	W. Canova Peterson IV	Χ	Frank J. Thornton	
Vacant (A)		Faye O. Prichard (A)		Thomas Branin (A)	
Vacant (A)		Vacant (A)		Vacant (A)	
New Kent County		Powhatan County		City of Richmond	
Patricia A. Paige	Χ	Chair David T. Williams	Х	Andreas D. Addison	Χ
C. Thomas Tiller Jr.		Karin M. Carmack	Χ	Katherine L. Jordan	
Thomas W. Evelyn (A)		Vacant (A)		Stephanie A. Lynch	
Vacant (A)		Vacant (A)		Cynthia I. Newbille	Х
				Michael J. Jones (A)	
				Kristen Nye Larson (A)	
				Ellen F. Robertson (A)	
				Vacant (A)	
Capital Region Airport		GRTC Transit System		RIC Metropolitan	
Commission				Transp. Authority	
		- I		(RMTA)	.,
John B. Rutledge		Julie E. Timm	Х	Joi Taylor Dean (virtual)	Χ
Vacant (A)		Sheryl Adams (A)		Vacant (A)	
Secretary of Trans. or		CTAC		DRPT	
Designee			1		1
VDOT, R. Shane Mann	X	Upton S. Martin (non- voting) (virtual)	X	Tiffany T. Dubinsky (non- voting)	X
VDOT, Mark E. Riblett (A)		Lisa M. Guthrie (A)		Grant Sparks (A) (non-	
VDOT, Mark E. Ribiett (7.)		(non-voting)		voting)	
Federal Highway		Federal Transit		RideFinders	
Administration (FHWA)		Administration (FTA)		Third in a circ	
Thomas L. Nelson Jr.		Daniel Koenig (Liaison)		Von S. Tisdale	Х
(non-voting)				(non-voting) (virtual)	
Richard Duran (A)		Vacant (A)		Cherika N. Ruffin (A)	
(non-voting)				(non-voting)	
VA Dept. of Aviation				· · · · · · · · · · · · · · · · · · ·	
(DOAV)					
P. Clifford Burnette Jr.					
(non-voting)					

The technology used for the RRTPO Policy Board meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our Plan RVA YouTube Channel.

CALL TO ORDER

The Richmond Regional Transportation Planning Organization (RRTPO) Policy Board Chair, David T. Williams, presided and called the May 5, 2022, RRTPO Policy Board action meeting to order at 9:30 a.m. in PlanRVA's James River Board Room.

WELCOME AND INTRODUCTIONS

Chair Williams welcomed all the attendees.

ATTENDANCE, ROLL CALL & CERTIFICATION OF MEETING QUORUM

Janice Firestone, Program Coordinator, certified that a quorum was present.

A. ADMINISTRATION

1. Consideration of Amendments to the Meeting Agenda

There were no amendments to the meeting agenda.

2. Approval of the April 7, 2022, meeting minutes

On motion by Susan F. Lascolette, seconded by John H. Hodges, the Richmond Regional Transportation Planning Organization (RRTPO) Policy Board voted to approve the minutes of the April 7, 2022, RRTPO meeting by roll call vote.

Ms. O'Bannon asked that the matter be reconsidered and voted on again.

On motion by Kevin P. Carroll, seconded by Cynthia I Newbille, the Richmond Regional Transportation Planning Organization (RRTPO) Policy Board voted to reconsider the adoption of the minutes, by roll call vote with Ms. O'Bannon abstaining from the vote.

On motion by Cynthia I Newbille, seconded by John H. Hodges, the Richmond Regional Transportation Planning Organization (RRTPO) Policy Board approved the minutes of the April 7, 2022, RRTPO meeting by roll call vote with Ms. O'Bannon abstaining from the vote.

3. Open Public Comment Period

There were no requests to address the RRTPO Policy Board.

4. RRTPO Chair's Report

Chair Williams reported on the upcoming joint meeting of the RRTPO Policy Board, the CVTA and the PlanRVA Commission, which is scheduled for June 2, 2022. The meeting will be a great opportunity to show how the three organizations work together.

5. RRTPO Secretary's Report

a. Current Work Efforts

Mr. Parsons provided this report and offered to answer any questions.

b. RRTPO Work Status and Financial Reports for March 2022

Mr. Parsons provided these reports and offered to answer any questions.

c. Annual Meeting Update

Mr. Parsons reported that staff is working on the agenda for the meeting.

B. NEW BUSINESS

1. BikePed 2045

Barbara Jacocks, PlanRVA gave this presentation to the board. She explained that the purpose of the plan was safety. That was also the top concern expressed by those who submitted comments during the open public comment period that was held.

There was a discussion about there not being any funds committed for this plan and the fact that the plan is not intended to apply to the very rural areas. There was a recommendation to mention/refer to the US Bicycle Routes.

On motion by James M. Holland, seconded by Andreas D. Addison, the Richmond Regional Transportation Planning Organization (RRTPO) Policy Board approved the following resolution by roll call vote (see Appendix A).

WHEREAS, the Richmond Regional Transportation Planning Organization Policy Board acknowledges the critical importance of alternative transportation modes for safe and equitable regional growth and development, and

WHEREAS, a well-planned and connected active transportation network represented by BikePedRVA 2045 and ConnectRVA 2045 will provide an essential resource for stakeholders and decision-makers to implement infrastructure priorities, and

NOW THEREFORE BE IT RESOLVED that the Richmond Regional Transportation Planning Organization Policy Board adopts *BikePedRVA* 2045.

2. CMAQ Project Request - Chesterfield County

Myles Busching, PlanRVA, presented this request. Following the presentation Mr. Busching clarified that previously approved projects are still set for funding. There are no other CMAQ projects with a higher score. There was discussion about the project list, and it was noted that the applications must be completed annually.

Chairman Williams asked for an update on the matter of project overages. Staff will be providing a report to the board at an upcoming meeting.

On motion by James M. Holland., seconded by Patricia S. O'Bannon, the Richmond Regional Transportation Planning Organization (RRTPO) Policy Board approved the following resolution by roll call vote (see Appendix A).

Resolved, that the Richmond Regional Transportation Planning Organization (RRTPO) removes the following projects from the Congestion Mitigation and Air Quality (CMAQ) program:

• Alverser Dr/Old Buckingham Rd Roundabout – Chesterfield

Further Resolved, that the RRTPO selects the following replacement projects for the CMAQ program:

- Lewis Rd at Rte 10 Left Turn Lane Chesterfield
- Woodlake Village Pkwy at 360 Triple Lefts Chesterfield

Finally Resolved, that the RRTPO approves the revised CMAQ allocations plan as presented.

3. FTA 5310 Application Endorsement

Ken Lantz, PlanRVA, presented this request and offered to answer any questions.

On motion by Cynthia I Newbille, seconded by Susan F. Lascolette, the Richmond Regional Transportation Planning Organization (RRTPO) Policy Board approved the following resolution by roll call vote (see Appendix A).

RESOLVED, that the Richmond Regional Transportation Planning Organization Policy Board endorses the following applications for Federal Transit Administration (FTA) Section 5310 funds:

- GRTC-Mobility Management
- Senior Connections-Operating Assistance and Mobility Management
- Chesterfield Community Services Board-Capital Assistance
- Chesterfield County Citizens Information & Resources-Mobility Management and Operating Assistance
- Hanover County-Mobility Management and Operating Assistance
- Goochland Cares-Capital Assistance

4. Proposed Amendment to Bylaws and Policy- Richmond Area Metropolitan Planning Organization

There was a discussion about the FOIA Council's recommendation that a visual be available for virtual meeting participants, rather than just audio, to prevent participation by people other than the member. Mr. Eric Gregory, legal counsel, noted that if that becomes a requirement, the body will take steps to be in compliance. Currently it is not a requirement.

On motion by John L. Lumpkins Jr., seconded by Cynthia I. Newbille, the Richmond Regional Transportation Planning Organization (RRTPO) Policy Board approved the bylaws amendment as proposed roll call vote (see Appendix A).

B. AGENCY AND COMMITTEE REPORTS

1. Transportation Agency Updates

- **a.** Shane Mann, VDOT, provided an update on VDOT agency activity. A copy of the update is available on the TPO meeting web page.
- **b.** Tiffany Dubinsky, DRPT, provided an update on DRPT agency activity. A copy of the update is available on the TPO meeting web page.
- c. CTAC Update Upton Martin, CTAC Chair, provided an update on the status of increasing the CTAC membership to include representatives from the former Elderly and Disabled Advisory Committee (EDAC). Five organizations were identified to enhance CTAC membership. Of the five, three have agreed to become members. He also reminded the board members that there is a locality member position and several alternate positions that are vacant.

C. OTHER BUSINESS

1. Future Meeting Topics

There were no additional meeting topics suggested by members.

2. RRTPO Member Comments

There were no member comments.

3. Next RRTPO Policy Board Meeting

The next meeting will be the joint meeting and will be held on Thursday, June 2. 2022.

D. ADJOURNMENT:

Chair Williams adjourned the meeting at approximately 11:11 a.m.

Agenda Item: Motion to adopt								
BikePed 2045				Yays				
Vote Totals	23	0	0	Over 2/3	Valid Vote			
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Byron M. Adkins, Sr.				Absent	Valid	0	0	0
Vacant (A)				Vacant	Valid	0	0	0
Chesterfield (4)								_
Kevin P. Carroll	1			Present	Valid	2	0	0
James M. Holland	1			Present	Valid	2	0	0
Christopher Winslow		ļ.		Absent	Valid	0	0	0
Leslie Haley (A)				Absent	Valid	0	0	0
Vacant (A)				Vacant	Valid	0	0	0
Vacant (A)				Vacant	Valid	0	0	0
Goochland (2)								
John L. Lumpkins Jr.	1			Present	Valid	1	0	0
Vice Chair Susan F.								
Lascolette	1			Present	Valid	1	0	0
Vacant (A)				Vacant	Valid	0	0	0
Vacant (A)				Vacant	Valid	0	0	0
Hanover (3)		T				_	_	_
Sean M. Davis	1			Present	Valid	3	0	0
W. Canova Peterson				Absent	Valid	0	0	0
Faye O. Prichard (A)				Absent	Valid	0	0	0
Vacant (A)				Vacant	Valid	0	0	0
Henrico (4)		T					_	_
Patricia S. O'Bannon	1			Present	Valid	4	0	0
Frank J. Thornton				Absent	Valid	0	0	0
Thomas M. Branin (A)				Absent	Valid	0	0	0
Vacant (A)				Vacant	Valid	0	0	0
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C. Thomas Tiller Jr.				Absent	Valid	0	0	0
Thomas W. Evelyn (A)				Absent	Valid	0	0	0
Vacant (A)				Vacant	Valid	0	0	0
Powhatan (2)								
Chair David T. Williams	1			Present	Valid	1	0	0
Karin M. Carmack	1			Present	Valid	1	0	0
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Vacant (A)			Vacant	Valid	0	0	0
Richmond (4)							
Andreas D. Addison	1		Present	Valid	1	0	0
Katherine L. Jordan			Absent	Valid	0	0	0
Stephanie A. Lynch			Absent	Valid	0	0	0
Cynthia I. Newbille	1		Present	Valid	1	0	0
Michael J. Jones (A)			Absent	Valid	0	0	0
Kristen Nye Larson (A)			Absent	Valid	0	0	0
Ellen F. Robertson (A)			Absent	Valid	0	0	0
Vacant (A)			Vacant	Valid	0	0	0
CRAC (1)							
John B. Rutledge			Absent	Valid	0	0	0
Vacant (A)			Vacant	Valid	0	0	0
GRTC (1)							
Julie E. Timm	1		Present	Valid	1	0	0
Sheryl Adams (A)			Absent	Valid	0	0	0
RMTA (1)							
Joi Taylor Dean	1		Present	Valid	1	0	0
Vacant (A)			Vacant	Valid	0	0	0
VDOT (1)							
R. Shane Mann	1		Present	Valid	1	0	0
Mark E, Riblett (A)			Absent	Valid	0	0	0
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Richard Duran (A)			Absent	Valid	0	0	0
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Daniel Koenig (Liaison)			Absent	Valid	0	0	0
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VA Dept. of Aviation (0)							
P. Clifford Burnette Jr.			Absent	Valid	0	0	0
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Agenda Item: Motion	to appro	ove						
selection of the replac	cement							
projects for the CMAC	၃ progra	m		Yays				
Vote Totals	23	0	0	Over 2/3	Valid Vote			
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John H. Hodges	1	ļ		Present	Valid	1	0	0
Anita Barnhart (A)				Absent	Valid	0	0	0
Charles City (1)				Absent	Valid	^	0	0
Byron M. Adkins, Sr.						0	0	0
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Christopher Winslow				Absent	Valid	0	0	0
Leslie Haley (A)				Absent	Valid	0	0	0
Vacant (A)				Vacant	Valid	0	0	0
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John L. Lumpkins Jr. Vice Chair Susan F.	1			Present	Valid	1	0	0
Lascolette	1			Present	Valid	1	0	0
Vacant (A)			<u> </u>	Vacant	Valid	0	0	0
Vacant (A)				Vacant	Valid	0	0	0
Hanover (3)								
Sean M. Davis	1			Present	Valid	3	0	0
W. Canova Peterson			-1	Absent	Valid	0	0	0
Faye O. Prichard (A)				Absent	Valid	0	0	0
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Henrico (4)								
Patricia S. O'Bannon	1			Present	Valid	4	0	0
Frank J. Thornton				Absent	Valid	0	0	0
Thomas M. Branin (A)				Absent	Valid	0	0	0
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New Kent (2)								
Patricia A. Paige			1	Present	Valid	2	0	0
C. Thomas Tiller Jr.		•	•	Absent	Valid	0	0	0
Thomas W. Evelyn (A)				Absent	Valid	0	0	0
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Chair David T. Williams	1			Present	Valid	1	0	0
Karin M. Carmack	1			Present	Valid	1	0	0
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Richmond (4)								
Andreas D. Addison	1			Present	Valid	1	0	0
Katherine L. Jordan				Absent	Valid	0	0	0
Stephanie A. Lynch				Absent	Valid	0	0	0
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Michael J. Jones (A)				Absent	Valid	0	0	0
Kristen Nye Larson (A)				Absent	Valid	0	0	0
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GRTC (1)								
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Joi Taylor Dean	1			Present	Valid	1	0	0
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R. Shane Mann	1			Present	Valid	1	0	0
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James M. Holland	Chesterfield (4)								
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Vacant (A) Vacant Valid 0 0 0 New Kent (2) Patricia A. Paige 1 Present Valid 2 0 0 C. Thomas Tiller Jr. Absent Valid 0 0 0 Thomas W. Evelyn (A) Vacant Valid 0 0 0 Vacant (A) Vacant Valid 0 0 0 Powhatan (2) Present Valid 1 0 0 Karin M. Carmack 1 Present Valid 1 0 0	Frank J. Thornton				Absent	Valid	0	0	0
New Kent (2) Patricia A. Paige 1 Present Valid 2 0 0 C. Thomas Tiller Jr. Absent Valid 0 0 0 Thomas W. Evelyn (A) Absent Valid 0 0 0 Vacant (A) Vacant Valid 0 0 0 Powhatan (2) Present Valid 1 0 0 Karin M. Carmack 1 Present Valid 1 0 0	Thomas M. Branin (A)				Absent	Valid	0	0	0
Patricia A. Paige 1 Present Valid 2 0 0 C. Thomas Tiller Jr. Absent Valid 0 0 0 Thomas W. Evelyn (A) Absent Valid 0 0 0 Vacant (A) Vacant Valid 0 0 0 Powhatan (2) Present Valid 1 0 0 Karin M. Carmack 1 Present Valid 1 0 0	Vacant (A)				Vacant	Valid	0	0	0
C. Thomas Tiller Jr. Absent Valid 0 0 0 Thomas W. Evelyn (A) Vacant Valid 0 0 0 Vacant (A) Vacant Valid 0 0 0 Powhatan (2) Present Valid 1 0 0 Karin M. Carmack 1 Present Valid 1 0 0	New Kent (2)								
Thomas W. Evelyn (A) Absent Valid Valid 0 0 0 Vacant (A) Vacant Valid 0 0 0 Powhatan (2) Chair David T. Williams 1 Present Valid 1 0 0 Karin M. Carmack 1 Present Valid 1 0 0	Patricia A. Paige	1			Present	Valid	2	0	0
Vacant (A) Vacant Valid 0 0 0 Powhatan (2) Present Valid 1 0 0 Karin M. Carmack 1 Present Valid 1 0 0	C. Thomas Tiller Jr.				Absent	Valid	0	0	0
Powhatan (2) Present Valid 1 0 0 Karin M. Carmack 1 Present Valid 1 0 0	Thomas W. Evelyn (A)				Absent	Valid	0	0	0
Chair David T. Williams1PresentValid100Karin M. Carmack1PresentValid100	Vacant (A)				Vacant	Valid	0	0	0
Karin M. Carmack 1 Present Valid 1 0 0	Powhatan (2)								
Karin M. Carmack 1 Present Valid 1 0 0									
	Chair David T. Williams				+		1	0	0
Vacant (A) Vacant Valid 0 0		1			•			_	_
•	Vacant (A)				Vacant	Valid	0	0	0

Vacant (A)			Vacant	Valid	0	0	0
Richmond (4)							
Andreas D. Addison	1		Present	Valid	1	0	0
Katherine L. Jordan			Absent	Valid	0	0	0
Stephanie A. Lynch			Absent	Valid	0	0	0
Cynthia I. Newbille	1		Present	Valid	1	0	0
Michael J. Jones (A)			Absent	Valid	0	0	0
Kristen Nye Larson (A)			Absent	Valid	0	0	0
Ellen F. Robertson (A)			Absent	Valid	0	0	0
Vacant (A)			Vacant	Valid	0	0	0
CRAC (1)							
John B. Rutledge			Absent	Valid	0	0	0
Vacant (A)			Vacant	Valid	0	0	0
GRTC (1)							
Julie E. Timm	1		Present	Valid	1	0	0
Sheryl Adams (A)			Absent	Valid	0	0	0
RMTA (1)							
Joi Taylor Dean	1		Present	Valid	1	0	0
Vacant (A)			Vacant	Valid	0	0	0
VDOT (1)							
R. Shane Mann	1		Present	Valid	1	0	0
Mark E, Riblett (A)		•	Absent	Valid	0	0	0
CTAC (0)							
Upton Martin			Non Voting N	Valid	0	0	0
Vacant (A)			Absent	Valid	0	0	0
DRPT (0)							
Tiffan, T. Dubinala,			Non Vetina N	اما: ما	0	0	0
Tiffany T. Dubinsky			Non Voting N	Valid	0	0	0
Grant Sparks (A)			Absent	Valid	0	0	0
FHWA (0)			A le e e e t) / a : a	0		0
Thomas L. Nelson Jr.			Absent	Valid	0	0	0
Richard Duran (A)			Absent	Valid	0	0	0
FTA (0)							
Daniel Koenig (Liaison)			Absent	Valid	0	0	0
RideFinders (0)							
Von S. Tisdale			Non Voting N	Valid	0	0	0
Cherika N. Ruffin (A)			Absent	Valid	0	0	0
VA Dept. of Aviation (0)							
P. Clifford Burnette Jr.			Absent	Valid	0	0	0
				•			
				0	23	0	0
				Invalid Votes	Yea	Nay	Abstair

bylaws amendments as	•		0	Yays	N/ 11 1 N/ 1			
Vote Totals	23	0	0	Over 2/3	Valid Vote			
			/oting	_		We	ighted	Vote
Jurisdiction	Yay	Nay	Abstain	Status	Vote Check	Yay	Nay	Abstain
Ashland (1)								
John H. Hodges	1			Present	Valid	1	0	0
Anita Barnhart (A)				Absent	Valid	0	0	0
Charles City (1)								
Byron M. Adkins, Sr.				Absent	Valid	0	0	0
Vacant (A)				Vacant	Valid	0	0	0
Chesterfield (4)								
Kevin P. Carroll	1			Present	Valid	2	0	0
James M. Holland	1			Present	Valid	2	0	0
Christopher Winslow				Absent	Valid	0	0	0
Leslie Haley (A)				Absent	Valid	0	0	0
Vacant (A)				Vacant	Valid	0	0	0
Vacant (A)				Vacant	Valid	0	0	0
Goochland (2)		•	_					
John L. Lumpkins Jr.	1			Present	Valid	1	0	0
Vice Chair Susan F. Lasco	lette			Present	Valid	1	0	0
Vacant (A)	iette		<u> </u>	Vacant	Valid	0	0	0
Vacant (A)				Vacant	Valid	0	0	0
Hanover (3)				Vacant	Valid	U	<u> </u>	
Sean M. Davis	1			Present	Valid	3	0	0
W. Canova Peterson				Absent	Valid	0	0	0
Faye O. Prichard (A)				Absent	Valid	0	0	0
Vacant (A)				Vacant	Valid	0	0	0
Henrico (4)								
Patricia S. O'Bannon	1			Present	Valid	4	0	0
Frank J. Thornton				Absent	Valid	0	0	0
Thomas M. Branin (A)				Absent	Valid	0	0	0
Vacant (A)				Vacant	Valid	0	0	0
New Kent (2)								
Patricia A. Paige	1			Present	Valid	2	0	0
C. Thomas Tiller Jr.				Absent	Valid	0	0	0
Thomas W. Evelyn (A)				Absent	Valid	0	0	0
Vacant (A)				Vacant	Valid	0	0	0
Powhatan (2)								
Chair David T. Williams	1			Present	Valid	1	0	0
Karin M. Carmack	1			Present	Valid	1	0	0

Vacant (A)			Vacant	Valid	0	0	0
Richmond (4)							
Andreas D. Addison	1		Present	Valid	1	0	0
Katherine L. Jordan			Absent	Valid	0	0	0
Stephanie A. Lynch			Absent	Valid	0	0	0
Cynthia I. Newbille	1		Present	Valid	1	0	0
Michael J. Jones (A)			Absent	Valid	0	0	0
Kristen Nye Larson (A)			Absent	Valid	0	0	0
Ellen F. Robertson (A)			Absent	Valid	0	0	0
Vacant (A)			Vacant	Valid	0	0	0
CRAC (1)							
John B. Rutledge			Absent	Valid	0	0	0
Vacant (A)			Vacant	Valid	0	0	0
GRTC (1)							
Julie E. Timm	1		Present	Valid	1	0	0
Sheryl Adams (A)			Absent	Valid	0	0	0
RMTA (1)							
Joi Taylor Dean	1		Present	Valid	1	0	0
Vacant (A)			Vacant	Valid	0	0	0
VDOT (1)							
R. Shane Mann	1		Present	Valid	1	0	0
Mark E, Riblett (A)		•	Absent	Valid	0	0	0
CTAC (0)							
Upton Martin			Non Voting I	Valid	0	0	0
Vacant (A)			Absent	Valid	0	0	0
DRPT (0)							
Tiffany T. Dubinday			Non Voting I	Valid	0	0	0
Tiffany T. Dubinsky			Absent	Valid			
Grant Sparks (A)			Absent	vallu	0	0	0
FHWA (0) Thomas L. Nelson Jr.			Absent	Valid	0	0	0
			Absent			-	-
Richard Duran (A) FTA (0)			Absent	Valid	0	0	0
FTA (U)							
Daniel Koenig (Liaison)			Absent	Valid	0	0	0
RideFinders (0)							
Von S. Tisdale			Non Voting I	Valid	0	0	0
Cherika N. Ruffin (A)			Absent	Valid	0	0	0
VA Dant of Aviation (0)							
VA Dept. of Aviation (0)			Abcont	Valid	0	0	0
P. Clifford Burnette Jr.			Absent	Valid	0	0	0
				0	23	0	0
				Invalid Votes	Yea	Nay	Abstai