



RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION
POLICY BOARD MEETING MINUTES
 PlanRVA James River Boardroom and via Zoom
 Thursday, April 6, 2023 - 9:30 a.m.

MEMBERS and ALTERNATES (A) PRESENT (X), VIRTUAL (V):

| VOTING MEMBERS | | | | |
|--|---|---|---|--|
| Town of Ashland | | Charles City County | | Chesterfield County |
| John H. Hodges | X | Byron M. Adkins, Sr. | | Kevin P. Carroll |
| Anita Barnhart (A) | | William Coada (A) | V | James M. Holland |
| | | | | Christopher Winslow |
| Goochland County | | Hanover County | | Henrico County |
| Susan F. Lascolette | | Sean M. Davis | | Mark S. Miller (A) |
| John L. Lumpkins Jr., FY23 Chair | X | W. Canova Peterson IV, FY23 Vice Chair | X | |
| Vacant (A) | | Faye O. Prichard (A) | | Patricia S. O'Bannon |
| Vacant (A) | | Vacant (A) | | Frank J. Thornton |
| | | | | Thomas Branin (A) |
| New Kent County | | Powhatan County | | |
| Patricia A. Paige | X | David T. Williams | X | Vacant (A) |
| C. Thomas Tiller Jr. | | Karen Carmack | | City of Richmond |
| Thomas W. Evelyn (A) | | Vacant (A) | | Andreas D. Addison |
| Vacant (A) | | Vacant (A) | | Katherine L. Jordan |
| | | | | Stephanie A. Lynch |
| Capital Region Airport Commission | | GRTC Transit System | | |
| John B. Rutledge | | Sheryl Adams | X | Cynthia I. Newbille |
| Vacant (A) | | Adrienne Torres (A) | X | Michael J. Jones (A) |
| | | | | Kristen Nye (A) |
| | | | | Ellen F. Robertson (A) |
| RIC Metropolitan Transp. Authority (RMTA) | | Secretary of Trans. Designee | | |
| Joi Taylor Dean | | VDOT, Dale Totten | X | |
| Vacant (A) | | VDOT, Mark E. Riblett (A) | X | |
| NON-VOTING MEMBERS | | | | |
| CTAC | | DRPT | | Federal Highway Administration (FHWA) |
| Lisa M. Guthrie | X | Tiffany T. Dubinsky | X | Thomas L. Nelson Jr. |
| Sera Erickson (A) | | Grant Sparks (A) | | Ivan Rucker (A) |
| | | | | |
| Federal Transit Administration (FTA) | | RideFinders | | VA Dept. of Aviation (DOAV) |
| Daniel Koenig (Liaison) | | Von S. Tisdale | X | Rusty Harrington) |
| Vacant (A) | | Cherika N. Ruffin (A) | | |

^{3.} The technology used for the RRTPO Policy Board meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

Virtual participation of this meeting by members of the committee is authorized under the City of Richmond Res. No. 2020-R025, - declaration of a local emergency due to the potential spread of COVID-19, adopted March 16, 2020. The resolution is available [here](#).

Call to Order

The Richmond Regional Transportation Planning Organization (RRTPO) Policy Board Chair, John L. Lumpkins, Jr., presided and called the April 6, 2023, RRTPO Policy Board meeting to order at 9:33 a.m.

Pledge of Allegiance

The Pledge of Allegiance was led by Chair Lumpkins.

Welcome and Introductions

Chair Lumpkins welcomed all the attendees.

Certification of a Quorum

Janice Firestone, Program Manager, took attendance and certified that a quorum was present in-person.

A. ADMINISTRATION

1. Confirmation of Member Participation from a Remote Location

Chair Lumpkins announced his approval of the request of William Coada to participate remotely in the meeting.

On motion by Patricia A. O'Bannon, seconded by Kevin P. Carroll, the RRTPO Policy Board voted unanimously to confirm that the Chair's decision to approve the member's request to participate from a remote location was in conformance with the RRTPO Policy for Remote Participation of Members; and, the voice of the remotely participating member could be heard by all persons at the primary or central meeting location. (voice vote).

The quorum was updated to show the following: William Coada was present remotely from his home in Charles City County, Virginia. Reason: a personal matter, specifically a scheduling conflict that prevents in-person attendance at PlanRVA.

2. Consideration of Amendments to the Meeting Agenda

Chair Lumpkins suggested changing the date of the next meeting to May 18, 2023, due to the conflict with the Intercity Visit. CTAC members will be asked to attend to discuss the committee's role.

On motion by Kevin P. Carroll, seconded by W. Canova Peterson, the members of the RRTPO Policy Board voted to approve changing the Policy Board and Executive Committee meetings date to May 18, 2023 (voice vote).

Andreas Addison arrived at approximately 9:45 a.m.

3. RRTPO Chair's Report

a. Locality Highlight – Hanover County

W. Canova Peterson described the Hanover DASH program. He introduced Debbie Preston, Director of Community Resources, and Susan Richards, Hanover DASH Manager. Ms. Preston provided an overview on the Hanover DASH program. Ms. Richards provided further detail about the program, its service area, costs, demographics and other details of the program.

Board members discussed the program and the need for similar programs/options in the other rural localities. It was suggested that a discussion about the DASH program and other potential options for similar transportation programs in the rural localities be added to an upcoming agenda.

On motion by David T. Williams, seconded by W. Canova Peterson, the members of the RRTPO Policy Board voted to approve adding the DASH program and other potential options for similar transportation programs in the rural localities to an upcoming agenda (voice vote).

4. Open Public Comment Period

There were no requests to address the RRTPO Policy Board.

5. Approval of March 2, 2023, RRTPO Policy Board Meeting Minutes

On motion by David T. Williams, seconded by W. Canova Peterson, the members of the RRTPO Policy Board voted to approve the minutes as presented (voice vote).

6. Consent Agenda

a. RRTPO Work Status and Financial Report – January 2023

Consent action: approval of report.

b. Section 5310 Application Endorsement Consent action: approval of letter of support.

Consent action requested: motion for endorsement of FTA Section 5310 Applications.

Chet Parsons, Director of Transportation, provided an explanation of the consent agenda items.

On motion by W. Canova Peterson, seconded by James M. Holland, the members of the RRTPO Policy Board voted to approve the consent agenda items as presented (voice vote).

B. NEW BUSINESS

1. Approval of FY24 Unified Planning Work Program (UPWP)

Mr. Parsons provided an overview of the UPWP and described the changes from the FY23 program. Following the presentation, board members had questions about the following:

- 7320 Expected Results: Develop and implement a full transit demand model to complement the existing travel demand mode. Mr. Parsons explained that there is limited capacity with the current Travel Demand Model; it equates transit needs to single occupant vehicles and heavy equipment vehicles. The expanded version would allow a more comprehensive look at other vehicle types.
- 7430 Rail, Freight and Intermodal Planning – it was requested that “safely and” and “by ensuring the continued safe and efficient performance” to the description.
- How the planned hours work into the budget.
- Adding information about diversity efforts.

On motion by James M. Holland, seconded by Cynthia I. Newbille, the members of the RRTPO Policy Board voted to approve the following resolution (roll call vote; see Appendix A):

RESOLVED, that the Richmond Regional Transportation Planning Organization policy board approves adoption of the FY24 Unified Planning Work Program.

Cynthia I. Newbille left the meeting at 10:53 a.m.

2. Scenario Planning Overview

Mr. Parsons provided an explanation of the current scenario planning project, Pathways to the Future. A range of plausible future scenarios are explored. The areas explored for possible impacts from the possible scenarios are: *Community, Technology, Economy and Resiliency*. A series of models will be developed to determine likely results.

Board members had questions and Mr. Parsons explained the methods planned to evaluate and adjust the results throughout the study period.

C. AGENCY AND COMMITTEE REPORTS

1. Transportation Agency Updates

a. CVTA

Mr. Parsons provided this update and offered to answer any questions. The update is posted on the [meeting web page](#).

b. GRTC

Sheryl Adams provided an update on current GRTC projects and developments.

c. RMTA

Joi Taylor Dean provided an update on current RMTA activity and developments.

d. DRPT

Tiffany Dubinsky provided an update on current DRPT agency activity.

e. **VDOT**

Dale Totten, VDOT, provided an update on VDOT agency activity. The update is posted on the [meeting web page](#).

D. OTHER BUSINESS

1. Future Meeting Topics

The future meeting topics were reviewed.

2. RRTPO Member Comments

There were no comments from members.

3. Next RRTPO Policy Board Meeting

The next meeting is scheduled for May 18, 2023, at the PlanRVA James River Boardroom, 424 Hull Street, Suite 300, Richmond, VA 23224.

D. ADJOURNMENT:

Chair Lumpkins adjourned the meeting at approximately 11:26 p.m.