

Richmond Regional Transportation Planning Organization

Policy Board Meeting Minutes

Thursday, April 3, 2025 - 9:30 a.m.

PlanRVA James River Boardroom, 424 Hull Street, Suite 300, Richmond, VA 23224
and via Zoom

Members and Alternates Present (X), Virtual (V):

VOTING MEMBERS					
Town of Ashland		Hanover County		City of Richmond	
John H. Hodges	X	Sean M. Davis	X	Andrew Breton	
Anita Barnhart (A)		Faye O. Prichard		Cynthia I. Newbille, Chair	
		Ryan Hudson (A)			
Charles City County				CRAC	
Byron M. Adkins, Sr.		Henrico County		John B. Rutledge	
Ryan Patterson (A)		Roscoe Cooper	X		
		Jody Rogish, Vice Chair	X	GRTC Transit System	
Chesterfield County		Dan Schmitt (A)		Adrienne Torres	X
Kevin P. Carroll	X			Sheryl Adams (A)	
James M. Holland		New Kent County			
Jessica Schneider	X	John Moyer		RIC Metropolitan Transp. Authority (RMTA)	
Mark S. Miller (A)		Jordan Stewart (A)		Joi Taylor Dean	X
Goochland County		Powhatan County		Secretary of Trans. Des.	
Jonathan Lyle	X	Mark Kinney		VDOT, Dale Totten	
Charlie Vaughters (A)		Denise Morissette		VDOT, Mark E. Riblett (A)	X
		Steve McClung (A)			
		Robert Powers (A)			
NON-VOTING MEMBERS					
CTAC		Dept. of Rail & Public Transportation (DRPT)		Federal Highway Administration (FHWA)	
Andrew Bunn		Tiffany Dubinsky		Edward Ofori	
Upton Marton (A)		Wood Hudson (A)	X	Ivan Rucker (A)	
Dept. of Aviation (DOAV)		Federal Transit Administration (FTA)		RideFinders	
Rusty Harrington	X	Daniel Koenig (Liaison)		Cherika Ruffin	X
Stephen Smiley (A)				John O'Keefe (A)	

The technology used for the RRTPO Policy Board meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

Call to Order

The Richmond Regional Transportation Planning Organization (RRTPO) Policy Board Vice Chair, Jody Rogish, called the RRTPO Policy Board meeting to order at 9:35 a.m.

Pledge of Allegiance

The Pledge of Allegiance was led by Vice Chair Rogish.

Welcome and Introductions

Vice Chair Rogish welcomed all attendees.

Certification of a Quorum

Janice Scott, Board Relations Manager, took attendance and certified that a quorum was present in-person

A. ADMINISTRATION

1. Confirmation of Member Participation from a Remote Location

Vice Chair Rogish reported that John Hodges requested approval to participate remotely due to a temporary or permanent disability or other medical condition that prevents the member's physical attendance. Vice Chair Rogish announced his approval of the request to participate remotely.

On motion by Roscoe Cooper, seconded by Sean Davis, the members of the RRTPO Policy Board voted unanimously to approve the member's request to participate from a remote location was in conformance with the Policy for Remote Participation of member; and, the voice of the remotely participating member could be heard by all persons at the primary or central meeting location (voice vote).

The quorum was updated to show the presence of the remote member.

2. Consideration of Amendments to the Meeting Agenda

There were no requests to amend the meeting agenda.

3. Open Public Comment Period

There were no requests to offer public comment either in-person or online.

4. Consent Agenda

On motion by Jessica Schneider, seconded by Jonathan Lyle, the members of the RRTPO Policy Board voted to approve the following consent agenda items (voice vote):

a. Approval of Meeting Minutes – March 6, 2025

Consent action: accept the meeting minutes into the record as presented.

5. RRTPO Chair's Report

a. FY26 Officer Rotation

Vice Chair Rogish announced that according to the current rotation, the representative from Henrico is scheduled to be Chair in FY26 and the Town of Ashland representative is scheduled to be the Vice Chair.

6. RRTPO Secretary's Report

Martha Shickle reported that the schedule is being finalized. She reported that the May 8th meeting will be the last meeting of this fiscal year. The first meeting of the FY26 fiscal year will be August 7th.

Kevin Carroll arrived at 9:40 a.m.

a. Federal Funding Update

Ms. Shickle reported that staff have been in contact with the Federal Highway Administration to determine the status of the grant that the RRTPO was awarded.

She reported that some new notices of funding opportunities have recently been received. Updated terms and conditions for awards under the FTA were recently received. They are mostly consistent with previous terms, but include new certifications in several areas.

Board members had questions and Ms. Shickle reported that infrastructure seems to be a priority of the current administration. She hasn't seen any indication that there are plans to eliminate Metropolitan Planning Organizations (MPOs). Some programs and funding streams are due for reauthorization in the current federal fiscal cycle; staff is closely watching for further information on this.

There was a discussion about how the agency can fund its core functions. If funding for any function is removed, it would have to be eliminated. Contracts are being reviewed to ensure the agency is fulfilling all contract obligations, but contract payments would not continue if the funding is eliminated.

Ms. Shickle reported that there are no current plans to eliminate agency positions.

Board members were encouraged to contact their legislators regarding continued MPO funding.

B. REGIONAL PLANNING

ConnectRVA 2045 Amendment: I-64/250 Interchange Improvements Project – Sulabh Aryal, PlanRVA, presented this item and reported that The Long-Range Transportation Plan is a dynamic living document that projects regionally significant transportation needs in the Richmond region over a long-term basis. In October 2021, the Richmond Regional Transportation Planning Organization completed its latest long-range plan, ConnectRVA 2045. This plan identifies needs to the year 2045 across all jurisdictions and includes all travel modes. The plan is divided into two main implementation sections – a fiscally constrained plan and a vision plan.

The Federal Highway Administration and Federal Transit Administration require the long-range plan to be fiscally constrained – meaning it is realistic based on expected available funds over the length of the plan. RRTPO worked with VDOT, DRPT and CVTA to reasonably project available funding out to the year 2045 and used that “budget” to develop a priority constrained plan. This implementation plan was limited by cost and was not able to encompass all the needed projects identified in

the planning process – for that reason, a second plan component was developed. This plan is referred to as the Vision Plan and contains those projects that were not able to be included in the constrained plan.

The expectation has and continues to be that ConnectRVA 2045 will need to be amended from time to time as projects are constructed on time and other funds are leveraged that allow for early funding commitments.

Henrico County Request: Henrico County has submitted a request that the interchange modification project at I-64 and US-250 be considered for inclusion in the constrained plan. This project is a part of the Short Pump Area improvements project and must be included in the constrained plan to finalize the NEPA process for these improvements. Henrico has provided an updated estimate for the project based on the work undertaken during the NEPA process.

ConnectRVA 2045 impacts: Based on staff review of the request, the project fits well within the regional Vision, Goals, and Objectives of ConnectRVA 2045 and is a necessary element of the Short Pump area improvements, including the N. Gayton Road interchange. The required funding for the project is estimated by the county to cost \$131.712 million in year-of-expenditure dollars. Henrico County staff have identified a few lower priority projects in Henrico County from the existing constrained plan which could be removed from the constrained plan and moved to the vision list.

The LRTP estimates for the projects add up to \$133.878 million. As the removed projects add up to more than the estimate for the interchange improvement, the project can be added to the constrained plan while maintaining fiscal constraint.

On motion by Roscoe Cooper, seconded by Jessica Schneider, the members of the RRTPO Policy Board voted to approve the following resolution (voice vote):

RESOLVED, that the Richmond Regional Transportation Planning Organization (RRTPO) policy board amends ConnectRVA 2045 to include a new project – I-64/250 Interchange Improvements Project in Henrico County.

FURTHER RESOLVED, As an interchange reconfiguration, this project is exempt from regional conformity analysis under 40 CFR 93.127 and would not impact the regional conformity analysis

FINALLY RESOLVED, the RRTPO policy board approves moving the following projects from the constrained list to the vision list of Connect RVA 2045:

ConnectRVA 2045 Project ID	Description	LRTP Estimate
FHW-8	Carolina Avenue widening from Richmond-Henrico Turnpike to Laburnum Ave	\$61,288,000
FHW-94	Pemberton Road widening from US-250 to Quioccasin Road	\$62,349,000
FHW-108	Shady Grove Road widening from Nuckols Road to Hanover County line	\$10,241,000

C. REGIONAL FUNDING

FY26 GRTC Regional Public Transportation Plan

Patricia Robinson, GRTC, presented the details of the FY26 plan and reported that GRTC’s Regional Public Transportation Plan for FY2026 addresses the following priorities:

- Ensure the stability and maintenance of transit operations at the levels operated in FY2025.
- Prioritize capital requirements to maintain assets in a state of good repair and to provide targeted rider and business efficiencies and improvements.
- Advance planning studies for operational and capital mobility priorities and needs in the RVA region.
- Prepare for service updates in FY2026.

Route/Service	Change	Funding Source
Route 56	Eliminated	-
Route 86	Eliminated	-
Route 88	Eliminated	-
Broad Rock-Cherry Gardens Microtransit	New Service	TRIP DRPT
Sandston Microtransit	Expansion	TRIP DRPT
North Chesterfield East Microtransit	New Service	Demo Grant

Board members had questions and Ms. Robinson offered clarification on other options for riders who currently use the routes that will be eliminated.

On motion by Jessica Schneider, seconded by Roscoe Cooper, the members of the RRTPO Policy Board voted to approve the following resolution (voice vote):

WHEREAS, Code of Virginia § 33.2-3701 establishes the Central Virginia Transportation Fund and dedicates 15% of the CVTA revenues to the Greater Richmond Transit Company (GRTC) to provide transit and mobility services throughout the Planning District 15 (PlanRVA) footprint.; and

WHEREAS, requires GRTC to develop a strategic plan for public transportation within the PlanRVA footprint in coordination with the Richmond Regional Transportation Planning Organization (RRTPO); and

WHEREAS, GRTC has developed a plan for the investment of CVTA funds for Fiscal Year 2026 and presented it to the RRTPO for review; and

WHEREAS, the Technical Advisory Committee (TAC) has reviewed and recommends endorsement of the plan; and

WHEREAS, the RRTPO policy board finds the proposed FY26 plan consistent with ConnectRVA 2045 and other regional planning efforts;

NOW, THEREFORE, BE IT RESOLVED, that the Richmond Regional Transportation Planning Organization (RRTPO) policy board endorses the FY26 Regional Public Transportation Plan.

D. PERFORMANCE MEASUREMENT

No performance measurement items on this meeting agenda.

E. MPO ADMINSTRATIVE RESPONSIBILITIES

1. FY26 Work Program Priorities

Ms. Shickle reported on the process to develop the work program priorities. The three main planning products are the Unified Planning Work Program (UPWP), Transportation Improvement Program (TIP) and the Long-Range Transportation Plan (LRTP).

The UPWP has been updated and the expectation is that the tri-annual review will begin in the fall. Prioritization of safety has been identified as a priority by board members. Safety is proposed to be a stand-alone program in the proposed UPWP.

Future multi-modal transportation will also be a priority in the upcoming year.

The UPWP will be presented to the board at the May 8th meeting.

2. Title VI Review

Ms. Shickle reported that a review of Title VI is being done in preparation for the agency's certification review. The Equity Working Group will begin reviewing the existing plan this month. The updated plan will be reviewed by the Community Transportation Advisory Committee (CTAC) and then a request for approval will be brought to the policy board.

3. Bylaws Update

Ms. Shickle reported that a list of proposed changes will be brought to the Executive Committee in May and will be brought before the policy board for approval in the new fiscal year.

F. AGENCY AND COMMITTEE REPORTS

1. Transportation Agency Updates

- a. FHWA** – There was no FHWA representative present to provide an update.
- b. VDOT** – Mark Riblett provided this on update recent and upcoming VDOT activity, including updates on the March Commonwealth Transportation Board meeting. The update is posted on the [meeting webpage](#).
- c. DRPT** – Wood Hudson reported on current and upcoming DRPT activity and announced the Virginia Transit Association Annual Conference will be held May 28-29. The update is posted on the [meeting webpage](#).
- d. GRTC** – Adrienne Torres reported on current and upcoming GRTC activity, including progress on adding all fixed route information to the dashboard..
- e. RMTA** – Joi Taylor Dean reported that the agency is currently in the process of developing its FY26 budget. Several operational changes will be announced soon.
- f. CVTA** – Sean Davis reported that he has been visiting the region's localities to present information about the CVTA.

- g. PlanRVA** – Ms. Shickle reported on the current newsletter edition, which summarizes the recent Pathways to the Future Regional Symposium. She also reminded everyone that the PlanRVA Commission Executive Committee meets on May 8, 2025, at 8:30 a.m. and then the RRTPO Policy Board will meet at 9:30 a.m.

G. OTHER BUSINESS

1. RRTPO Member Comments

Vice Chair Rogish reminded everyone to check their schedules for availability to attend the August meeting.

H. ADJOURNMENT:

Vice Chair Rogish adjourned the meeting at approximately 10:35 a.m.

The next meeting has been rescheduled for May 29, 2025, Richmond, VA 23224 and via Zoom.