

**RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION  
POLICY BOARD MEETING MINUTES**  
PlanRVA James River Boardroom and via Zoom  
Thursday, March 7, 2024 - 9:30 a.m.

**MEMBERS and ALTERNATES (A) PRESENT (X), VIRTUAL (V):**

VOTING MEMBERS					
<b>Town of Ashland</b>		<b>Henrico County</b>		<b>CRAC</b>	
John H. Hodges	X	Roscoe Cooper	X	John B. Rutledge	
Anita Barnhart (A)		Jody Rogish	X		
		Dan Schmidtt (A)		<b>GRTC Transit System</b>	
<b>Charles City County</b>				Adrienne Torres	X
Byron M. Adkins, Sr.	X	<b>New Kent County</b>		Sheryl Adams (A)	
Ryan Patterson (A)		John Moyer	X		
<b>Chesterfield County</b>		Jordan Stewart (A)		<b>RIC Metropolitan Transp. Authority (RMTA)</b>	
Kevin P. Carroll	X			Joi Taylor Dean	
James M. Holland	X	<b>Powhatan County</b>			
Jessica Schneider	X	Mark Kinney		<b>Secretary of Trans. Des.</b>	
Mark S. Miller (A)		Denise Morissette		VDOT, Dale Totten	X
		Steve McClung (A)		VDOT, Mark E. Riblett (A)	X
<b>Goochland County</b>		Robert Powers (A)			
Jonathan Lyle	X				
Charlie Vaughters (A)		<b>City of Richmond</b>			
		Andreas D. Addison	X		
<b>Hanover County</b>		Katherine L. Jordan	X		
Sean M. Davis	X	Cynthia I. Newbille	X		
Faye O. Prichard		Ellen Robertson (A)			
Ryan Hudson (A)					
NON-VOTING MEMBERS					
<b>CTAC</b>		<b>Dept. of Rail &amp; Public Transportation (DRPT)</b>		<b>Federal Highway Administration (FHWA)</b>	
Sera Erickson (A)		Tiffany Dubinsky	X	Thomas L. Nelson Jr.	
		Don Sonenklar (A)		Ivan Rucker (A)	X
<b>Dept. of Aviation (DOAV)</b>		<b>Federal Transit Administration (FTA)</b>			
Rusty Harrington	X	Daniel Koenig (Liaison)		<b>RideFinders</b>	
				Cherika Ruffin	X

The technology used for the RRTPO Policy Board meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

## **Call to Order**

The Richmond Regional Transportation Planning Organization (RRTPO) Policy Board Chair, James Holland, called the March 7, 2024, RRTPO Policy Board meeting to order at 9:31 a.m.

## **Pledge of Allegiance**

The Pledge of Allegiance was led by Chair Holland

## **Welcome and Introductions**

Chair Holland welcomed all attendees.

## **Certification of a Quorum**

Janice Scott, Board Relations Manager, took attendance and certified that a quorum was present in-person.

## **A. ADMINISTRATION**

### **1. Confirmation of Member Participation from a Remote Location**

Chair Holland announced his approval of the request of Kevin Carroll to participate remotely in the meeting for the following reason: a temporary or permanent disability or other medical condition that prevents the member's physical attendance.

The RRTPO Policy Board voted unanimously to confirm that the Chair's decision to approve the member's requests to participate from a remote location was in conformance with the RRTPO Policy for Remote Participation of Members; and, the voice of the remotely participating member could be heard by all persons at the primary or central meeting location. (voice vote).

The quorum was updated to show the presence of the remote member.

### **2. Consideration of Amendments to the Meeting Agenda**

There were no requested amendments to the agenda.

### **3. RRTPO Chair's Report**

Chair Holland did not have a formal report.

### **4. Open Public Comment Period**

Public comment was received from Mr. Carl Schwendeman on February 4, 2024, regarding the Powhatan Village sidewalks and the Tidewater and Western Railroad.

There were no other requests to offer public comment either in-person or online.

### **5. Approval of February 1, 2024, RRTPO Policy Board Meeting Minutes**

On motion by John H, Hodges, seconded by Cynthia Newbille, the members of the RRTPO Policy Board voted to approve the meeting minutes as presented (voice vote).

### **6. RRTPO Secretary's Report**

Myles Busching reported on the Transportation Forum that is scheduled for March 15<sup>th</sup>. It will be the soft kick off for the Long-range Transportation Plan.

## **B. NEW BUSINESS**

### **1. Virginia Passenger Rail Authority (VRPA) Update**

Colin Burch, Senior Planning Manager, Virginia Passenger Rail Authority came forward and gave an update on the Authority. The presentation is posted on the [meeting webpage](#).

Andreas Addison arrived at approximately 10:00 a.m.

### **2. FY24 – FY27 Transportation Improvement Program Amendment – Pole Green Road Widening (UPC 109260)**

Mr. Busching presented this request and offered to answer any questions.

On motion by Sean M. Davis, seconded by John Hodges, the members of the RRTPO Policy Board voted to adopt the following resolution (voice vote):

**WHEREAS**, the Virginia Department of Transportation has requested a revision to the estimate and planned obligations for the Pole Green Road Widening (UPC - 109260) project in the FY24 – FY27 Transportation Improvement Program (TIP); and

**WHEREAS**, this project is already included in the FY24 – FY27 TIP and regional conformity assessment; and

**WHEREAS**, the Technical Advisory Committee (TAC) has reviewed the proposed amendment and recommends approval of the request;

**NOW, THEREFORE, BE IT RESOLVED**, that the Richmond Regional Transportation Planning Organization (RRTPO) policy board amends the FY24 – FY27 Transportation Improvement Program (TIP) to update the Pole Green Road Widening (UPC - 109260) as requested by VDOT.

### **3. FY24 – FY27 Transportation Improvement Program Amendment – Short Pump Area Transportation Improvements NEPA Study (UPC 124222)**

Mr. Busching presented this request and offered to answer any questions.

On motion by Jody Rogish, seconded by Cynthia Newbille, the members of the RRTPO Policy Board voted to adopt the following resolution (voice vote):

**WHEREAS**, the Virginia Department of Transportation has requested to add the Short Pump Area Transportation Improvements NEPA Study (UPC 124222) project to the FY24 – FY27 Transportation Improvement Program (TIP); and

**WHEREAS**, this project advances regional projects from the ConnectRVA 2045 constrained long-range plan; and

**WHEREAS**, this project is a study and does not impact the regional air quality conformity assessment; and

**WHEREAS**, the Technical Advisory Committee (TAC) has reviewed the proposed amendment and recommends approval of the request;

**NOW, THEREFORE, BE IT RESOLVED**, that the Richmond Regional Transportation Planning Organization (RRTPO) policy board amends the FY24 – FY27 Transportation Improvement Program (TIP) to add the Short Pump Area Transportation Improvements NEPA Study (UPC 124222) as requested by VDOT.

#### **4. FY25 – FY26 Transportation Alternatives – Project Prioritization**

Mr. Busching presented this request and offered to answer any questions.

On motion by Cynthia Newbille, seconded by Jody Rogish, the members of the RRTPO Policy Board voted to adopt the following resolution (voice vote):

**WHEREAS**, the Transportation Alternatives (TA) Set Aside program provides funding for programs and projects defined as transportation alternatives, including pedestrian facilities, bicycle facilities, recreational trails, safe routes to school, and infrastructure projects for improving non-driver access to public transportation.; and

**WHEREAS**, the Commonwealth Transportation Board (CTB) and Richmond Regional Transportation Planning Organization (RRTPO) can select projects from this list to fund; and

**WHEREAS**, the candidates projects were prioritized consistent with the Regional Project Selection and Allocation Framework; and

**WHEREAS**, the Technical Advisory Committee (TAC) has reviewed the proposed project prioritization and recommends approval;

**NOW, THEREFORE, BE IT RESOLVED**, that the Richmond Regional Transportation Planning Organization (RRTPO) policy board adopts the attached prioritization for funding FY25 – FY26 Transportation Alternatives projects and directs staff to report back on the results of coordination with VDOT and the CTB.

#### **5. FY25 – FY30 Flexible Regional Funding**

Mr. Busching presented this request and offered to answer any questions.

On motion by Jody Rogish, seconded by Cynthia Newbille, the members of the RRTPO Policy Board voted to adopt the following resolution (voice vote):

**WHEREAS**, the Richmond Regional Transportation Planning Organization (RRTPO) has authority to select projects and program regional Carbon Reduction Program (CRP), Congestion Mitigation and Air Quality (CMAQ), and Surface Transportation Block Grant (STBG) funds; and

**WHEREAS**, the Technical Advisory Committee (TAC) has reviewed the existing project requests and recommends approval of the requests; and

**WHEREAS**, the candidates projects were prioritized consistent with the Regional Project Selection and Allocation Framework; and

**WHEREAS**, the Technical Advisory Committee (TAC) has reviewed the proposed project prioritization and recommends project selection based on project ranking;

**NOW, THEREFORE, BE IT RESOLVED**, that the Richmond Regional Transportation Planning Organization (RRTPO) policy board approves the following additional allocations for existing RRTPO-funded projects:

UPC	Name	Program	Additional Funding
50529	Rte 9999 (Three Chopt Road) Widen To 4 Lanes	STBG	\$ 8,279,000
104148	Sadler Rd - Reconstruction	STBG	\$ 5,863,000
104281	Deepwater Terminal Rd - Extend Existing Roadway	STBG	\$ 1,300,000
112042	Route 1 Improvements: Ashcake Rd to Arbor Oak Dr	STBG	\$ 2,309,261
115200	Hull Street Improvement Project Phase III	STBG	\$ 5,336,000

**\$ 23,087,261**

**FURTHER RESOLVED**, that the RRTPO selects the following new projects for regional Carbon Reduction Program (CRP) and Congestion Mitigation and Air Quality (CMAQ) funds:

Name	Sponsor	Funding
Rt. 1/Ashcake Sidewalk	Ashland	\$135,806
C Gillies Creek Greenway Phase IV	Richmond	\$1,489,974
Forest Hill Ave Sidewalk, Phase II	Chesterfield	\$642,981
Brook Road Improvements - Azalea Ave to Brook Run Shopping	Henrico	\$2,050,981
Glenside and Horsepen Safety Improvements	Henrico	\$1,904,238
A2 Richmond Signal System - Smart City Traffic Signal Controllers	Richmond	\$7,266,535
Beach Road/Riverway Road Roundabout	Chesterfield	\$6,450,181

**FINALLY RESOLVED**, that the RRTPO policy board directs staff to coordinate the allocations and transfers plan with VDOT to achieve the approved funding levels and report back on the final allocations plans.

Sean Davis left the meeting at approximately 10:25 a.m.

## **C. AGENCY AND COMMITTEE REPORTS**

### **1. Transportation Agency Updates**

- a. **CVTA** – Mr. Busching provided this update which was included in the meeting agenda packet.
- b. **PlanRVA** – Mr. Busching provided this update which was included in the meeting agenda packet.
- c. **GRTC** – Adrienne Torres reported on current and upcoming GRTC activity.
- d. **RMVA** – This update was not given.
- e. **DRPT** – Tiffany Dubinsky provided this update, which is posted on the [meeting webpage](#). Ms. Dubinsky called members' attention to the Notices of Funding Opportunity link on the USDOT website: [Key Notices of Funding Opportunity | US Department of Transportation](#)
- f. **VDOT** – Dale Totten provided this update, which is posted on the [meeting webpage](#).
- g. **FWHA** – Ivan Rucker reported on current FWHA activity.

## **D. OTHER BUSINESS**

### **1. PlanRVA Newsletter: The Better Together Connector (linked)**

The link to the newsletter was provided in the meeting agenda as an Information item for members.

### **2. RRTPO Member Comments**

There were no member comments.

### **3. Next Meeting: April 4, 2024, 9:30 a.m., PlanRVA Boardroom, 424 Hull Street, Suite 300, Richmond, VA 23224 and via Zoom**

## **E. ADJOURNMENT:**

Chair Holland adjourned the meeting at approximately 10:39 a.m.