



**RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION
POLICY BOARD MEETING MINUTES
PlanRVA James River Boardroom and via Zoom
Thursday, March 2, 2023 - 9:30 a.m.**

MEMBERS and ALTERNATES (A) PRESENT (X), VIRTUAL (V):

VOTING MEMBERS				
Town of Ashland		Charles City County		Chesterfield County
John H. Hodges	X	Byron M. Adkins, Sr.		Kevin P. Carroll
Anita Barnhart (A)		William Coada (A)	V	James M. Holland
				Christopher Winslow
Goochland County		Hanover County		Mark S. Miller (A)
Susan F. Lascolette		Sean M. Davis		
John L. Lumpkins Jr., FY23 Chair	X	W. Canova Peterson IV, FY23 Vice Chair	X	Henrico County
Vacant (A)		Faye O. Prichard (A)		Patricia S. O'Bannon
Vacant (A)		Vacant (A)		Frank J. Thornton
				Thomas Branin (A)
New Kent County		Powhatan County		Vacant (A)
Patricia A. Paige	V	David T. Williams	X	
C. Thomas Tiller Jr.		Karen Carmack	X	City of Richmond
Thomas W. Evelyn (A)		Vacant (A)		Andreas D. Addison
Vacant (A)		Vacant (A)		Katherine L. Jordan
				Stephanie A. Lynch
Capital Region Airport Commission		GRTC Transit System		Cynthia I. Newbille
John B. Rutledge		Sheryl Adams	X	Michael J. Jones (A)
Vacant (A)		Adrienne Torres (A)	X	Kristen Nye (A)
				Ellen F. Robertson (A)
RIC Metropolitan Transp. Authority (RMTA)		Secretary of Trans. Designee		
Joi Taylor Dean	X	VDOT, Dale Totten	X	
Vacant (A)		VDOT, Mark E. Riblett (A)	X	
NON-VOTING MEMBERS				
CTAC		DRPT		Federal Highway Administration (FHWA)
Lisa M. Guthrie	X	Tiffany T. Dubinsky	X	Thomas L. Nelson Jr.
Sera Erickson (A)		Grant Sparks (A)		Ivan Rucker (A)
Federal Transit Administration (FTA)		RideFinders		VA Dept. of Aviation (DOAV)
Daniel Koenig (Liaison)		Von S. Tisdale	X	Rusty Harrington)
Vacant (A)		Cherika N. Ruffin (A)		

^{3.} The technology used for the RRTPO Policy Board meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

Virtual participation of this meeting by members of the committee is authorized under the City of Richmond Res. No. 2020-R025, - declaration of a local emergency due to the potential spread of COVID-19, adopted March 16, 2020. The resolution is available [here](#).

Call to Order

The Richmond Regional Transportation Planning Organization (RRTPO) Policy Board Chair, John L. Lumpkins, Jr., presided and called the March 2, 2023, RRTPO Policy Board meeting to order at 9:34 a.m.

Pledge of Allegiance

The Pledge of Allegiance was led by Chair Lumpkins.

Welcome and Introductions

Chair Lumpkins welcomed all the attendees.

Certification of a Quorum

Janice Firestone, Program Manager, took attendance and certified that a quorum was present in-person.

A. ADMINISTRATION

1. Consideration of Amendments to the Meeting Agenda

Chair Lumpkins noted that a discussion about adding the Community Transportation Advisory Committee (CTAC) Role to an upcoming agenda will be added to this agenda. The members of the RRTPO Policy Board approved the agenda as amended by acclamation.

2. RRTPO Chair's Report

Chair Lumpkins asked Chet Parsons, RRTPO Secretary, to provide an update on the Transportation Forum. Mr. Parsons described staff's progress on forum planning and noted that notifications/registration links have been sent out.

Board members discussed the importance of inclusion and selecting a location that people can attend. It was noted that notifying community groups is crucial. It was suggested that staff reach out to local television stations to notify them of the event.

a. Locality Highlight – Henrico County

Patricia O'Bannon introduced a video about Henrico County, which included recent and upcoming development projects and programs in the county.

Patricia A. Paige joined the meeting (remotely) at 9:55 a.m.

3. Open Public Comment Period

There were no requests to address the RRTPO Policy Board.

4. Approval of February 2, 2023, RRTPO Policy Board Meeting Minutes

On motion by David T. Williams, seconded by Katherine L. Jordan, the members of the RRTPO Policy Board voted to approve the minutes as presented (voice vote).

5. Consent Agenda

a. Letter of Support – DRPT’s Grant Application for the Federal Railroad Administration (FRA) Corridor Identification and Development (CID) Program for the Commonwealth Corridor

Consent action: approval of letter of support.

b. RRTPO Work Status and Financial Report – January 2023

Consent action: approval of report.

On motion by W. Canova Peterson, seconded by David T. Williams, the members of the RRTPO Policy Board voted to approve the consent agenda items as presented (voice vote):

B. NEW BUSINESS

Discussion of CTAC Role and request attendance at upcoming meeting (added to agenda)

Chair Lumpkins recapped the Executive Committee members’ discussion about the CTAC role. He noted that the committee is recommending CTAC members be invited to an upcoming meeting to discuss the committee’s role.

Lisa Guthrie, CTAC Chair, noted that CTAC meets on March 16th and again in May. She will take the recommendation back to the committee and a date can be determined for members to attend a Policy Board meeting.

On motion by John L. Lumpkins, seconded by John H. Hodges, the members of the RRTPO Policy Board voted to add a presentation by CTAC to an upcoming meeting agenda (voice vote).

1. Department of Rail and Public Transportation (DRPT) Agency Overview

Jennifer DeBruhl, Director, provided an overview of the agency and its current projects, including those with partners, such as the Virginia Passenger Rail Association.

Von S. Tisdale joined the meeting (remotely) at approximately 10:10 a.m.

Following the presentation, Board members asked for resources to read more about safety regulations and initiatives. There were questions about the microtransit pilot programs with GRTC and the future of public transportation in general with respect to the more rural counties. Ms. DeBruhl clarified that two of the communities (Wise and Gloucester) with new microtransit programs already had public transportation available. Hanover County has worked with DRPT to develop a program for senior rides, Hanover DASH.

Ms. DeBruhl offered further information about the Virginia Breeze and other transportation programs and corridors. She noted that the Richmond region’s future decisions about public transportation in rural areas of the region will be made by the RRTPO.

2. Transit Asset Management Performance Targets

Greta Ryan, PlanRVA, presented this matter and reported that the National Transit Asset Management System Final Rule (49 U.S.C. 625) requires transit agencies that receive federal financial assistance under 49 U.S.C. Chapter 53 and own, operate, or manage capital assets used in the provision of public transportation create a Transit Asset Management (TAM) plan. Transit agencies can fulfill this requirement through an individual or group plan.

The Department of Rail and Public Transportation (DRPT) sponsors a Tier II Group TAM Plan for Tier II transit agencies. A Tier II transit agency is a subrecipient of FTA 5311 funds, or is an American Indian Tribe, or has 100 or fewer vehicles across all fixed route modes, or has 100 vehicles or less in 1 non-fixed route mode.

DRPT published a new FFY22 Virginia Group Tier II Transit Asset Management Plan on October 1, 2022, after The Plan was adopted by the 33 transit agencies who were eligible to participate in the plan. Bay Transit which serves the eastern counties in the region is a participating Tier II agency. The RRTPO can elect to follow the group plan performance targets or to set regionally developed targets.

Mr. Winslow left the meeting at approximately 10:30 a.m.

On motion by David T. Williams, seconded by Andreas Addison, the members of the RRTPO Policy Board voted to approve the following resolution (roll call vote; see Appendix A):

RESOLVED, that the Richmond Regional Transportation Planning Organization Policy Board adopts the FFY2022 Tier II TAM targets and incorporates them into the Transportation Improvement Program.

3. FY21 – FY24 TIP Amendment: I-64 Gap Improvement – Segment A

Myles Busching, PlanRVA, presented this matter and reported that the RRTPO Policy Board has received a request from VDOT to amend the TIP to revise the planned obligations on UPC 122805: I-64 Gap Improvements – Segment A. The project currently has the preliminary engineering (PE) phase programmed in the TIP. The proposed amendment would add state funding for right-of-way (\$1,000,000) and construction (\$249,813,744), both in fiscal year 2023. As a state funded project, there is no impact on *federal* funding obligations.

Following the presentation, Mr. Busching and Dale Totten, VDOT, clarified that the total price will be approximately 750 million. There was a question about the funding from the federal government. Mr. Totten clarified that federal funding has not been added to date; grant prosecution is currently in a holding pattern.

On motion by David T. Williams, seconded by Andreas Addison, the members of the RRTPO Policy Board voted to approve the following resolution (roll call vote; see Appendix A):

RESOLVED, that the Richmond Regional Transportation Planning Organization Policy Board amends the *FY21 – FY24 Transportation Improvement Program (TIP)* to revise the planned obligations on UPC 122805: I-64 GAP IMPROVEMENTS – SEGMENT A to include:

- \$1,000,000 in Other (State) funding for Right-of-Way in fiscal year 2023
- \$249,813,744 in Other (State) funding for Construction in fiscal year 2023

4. FY24 – FY27 TIP & ConnectRVA 2045 Conformity Projects List

Mr. Busching presented this matter and reported that as part of the FY24 – FY27 TIP development, the Richmond-Petersburg Area is required to demonstrate conformity under the Clean Air Act (CAA). While in attainment for all current emissions standards, the region was a nonattainment area, and later a maintenance area, for the 1997 8-hour ozone standard. In 2018, the D.C. Circuit Court issued a decision in *South Coast Air Quality Management District v. EPA* which requires all nonattainment or maintenance areas under the 1997 standards to demonstrate conformity for the LRTP and the TIP, even when in attainment under the more stringent 2015 standards. The constrained list of projects in the ConnectRVA 2045 plan along with the ungrouped projects in the draft FY24-27 TIP that are located within the former 8-hour ozone maintenance area will constitute the RRTPO set of projects for this analysis. Staff is finalizing review of the project list with VDOT and DRPT; the attached list may be updated for the meeting.

The interagency consultation meeting is scheduled to take place before the March 14, 2023, TAC meeting. To accommodate the STIP development schedule, the proposed resolution would also authorize the TAC to review the conformity report and draft TIP and open public comment on both documents. The public review period is scheduled to run concurrently for both reports.

On motion by David T. Williams, seconded by Karen Carmack, the members of the RRTPO Policy Board voted to approve the following resolution (roll call vote; see Appendix A):

RESOLVED, that the Richmond Regional Transportation Planning Organization policy board approves the attached list of ungrouped projects from the draft FY24 – FY27 Transportation Improvement Program and ConnectRVA 2045 as the universe of RRTPO projects for air quality conformity analysis as required by federal regulations (23 CFR § 450.326).

FURTHER RESOLVED, that the RRTPO policy board authorizes the TAC to review and open public comment on the draft FY24 – FY27 TIP and Regional Conformity Assessment at the March 14, 2023, meeting.

W. Canova Peterson left the meeting at 11:02 a.m.

5. Smart Scale Recommendations Review (focus on CVTA leveraging impacts)

Mr. Parsons provided this report and offered to answer any questions. He reviewed the summary of all the projects that were submitted to SmartScale. The results as well as the additional leveraging amount that would have been needed in order for the project to have been approved for SmartScale were explained. This is an ongoing effort that will ultimately be used to improve applications and better determine leveraging amounts for future SmartScale rounds.

Board members discussed the amounts submitted and the changes in project cost estimates. There was also discussion about the specifics of a number of the projects submitted by the localities. Mr. Busching offered clarification on a number of aspects of the report and described how the information gathered will be used to inform decisions in future Smart Scale Rounds. It was noted that there was a difference between the submitted funding amount and VDOT's estimate on a number of these projects.

6. Scenario Planning Overview

This item will be moved to the April 6, 2023, meeting agenda.

C. AGENCY AND COMMITTEE REPORTS

1. Transportation Agency Updates

a. CVTA

Mr. Parsons provided this update and offered to answer any questions. He clarified that there have been two Fall Line Working Group meetings since the last report. The group has been working on the CVTA/locality SPA documents.

b. GRTC

There was no formal report from GRTC.

c. RMTA

Joi Taylor Dean provided an update on current RMTA developments.

d. VDOT

Dale Totten, VDOT, provided an update on VDOT agency activity.

D. OTHER BUSINESS

1. Future Meeting Topics

Mr. Parsons noted that the request for approval of the FY24 UPWP will be moved to the April 6th meeting.

2. RRTPO Member Comments

There were no comments from members.

3. Next RRTPO Policy Board Meeting

The next meeting is scheduled for April 6, 2023, at the PlanRVA James River Boardroom, 424 Hull Street, Suite 300, Richmond, VA 23224.

D. ADJOURNMENT:

Chair Lumpkins adjourned the meeting at approximately 11:26 p.m.