

**RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION
POLICY BOARD MEETING MINUTES
PlanRVA James River Boardroom and via Zoom
Thursday, December 7, 2023 - 9:30 a.m.**

MEMBERS and ALTERNATES (A) PRESENT (X), VIRTUAL (V):

VOTING MEMBERS					
Town of Ashland		Henrico County		Capital Region Airport Commission	
John H. Hodges	X	Patricia S. O'Bannon	X	John B. Rutledge	
Anita Barnhart (A)		Frank J. Thornton	X		
		Thomas Branin (A)		GRTC Transit System	
Charles City County				Adrienne Torres	X
Byron M. Adkins, Sr.	X	New Kent County		Sheryl Adams (A)	
		C. Thomas Tiller Jr.			
Chesterfield County		Thomas W. Evelyn (A)		RIC Metropolitan Transp. Authority (RMTA)	X
Kevin P. Carroll	X			Joi Taylor Dean	X
James M. Holland		Powhatan County			
Christopher Winslow, Chair	X	David T. Williams	X	Secretary of Trans. Designee	
Mark S. Miller (A)		Karen Carmack		VDOT, Dale Totten	
				VDOT, Mark E. Riblett (A)	X
Goochland County		City of Richmond			
Susan F. Lascolette		Andreas D. Addison	X		
John L. Lumpkins Jr.	X	Katherine L. Jordan	X		
		Stephanie A. Lynch			
Hanover County		Cynthia I. Newbille			
Sean M. Davis					
W. Canova Peterson IV, Vice Chair	X	Kristen Nye (A)			
Faye O. Prichard (A)		Ellen F. Robertson (A)			
NON-VOTING MEMBERS					
CTAC		Dept. of Rail & Public Transportation (DRPT)		Federal Highway Administration (FHWA)	
Sera Erickson (A)		Tiffany Dubinsky		Thomas L. Nelson Jr.	
				Ivan Rucker (A)	X
Dept. of Aviation (DOAV)		Federal Transit Administration (FTA)			
Rusty Harrington	X	Daniel Koenig (Liaison)		RideFinders	
				Cherika Ruffin	

The technology used for the RRTPO Policy Board meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

Call to Order

The Richmond Regional Transportation Planning Organization (RRTPO) Policy Board Chair, Christopher Winslow, presided and called the December 7, 2023, RRTPO Policy Board meeting to order at 9:30 a.m.

Pledge of Allegiance

The Pledge of Allegiance was led by John Hodges.

Welcome and Introductions

Chair Winslow welcomed all the attendees.

Chair Winslow, Vice Chair Peterson, Ms. O'Bannon, Mr. Hodges, Mr. Riblett, Mr. Williams, Mr. Carroll, Mr. Thornton, Mr. Lumpkins, Ms. Jordan, and Mr. Adkins shared comments on the passing of Mrs. Patricia Paige. They noted her tireless dedication, outstanding service and unmatched determination.

Chair Winslow left the meeting at 9:50 a.m. Vice Chair Peterson chaired the meeting in Chair Winslow's absence.

Certification of a Quorum

Janice Scott, Board Relations Manager, took attendance and certified that a quorum was present in-person.

A. ADMINISTRATION

1. Confirmation of Member Participation from a Remote Location

It was announced that request of Tiffany Dubinsky to participate remotely in the meeting was approved by the Chair.

On motion by Katherine Jordan, seconded by Patricia O'Bannon, the RRTPO Policy Board voted unanimously to confirm that the Chair's decision to approve the member's requests to participate from a remote location was in conformance with the RRTPO Policy for Remote Participation of Members; and, the voice of the remotely participating member could be heard by all persons at the primary or central meeting location. (voice vote).

The quorum was updated to show the following: Tiffany Dubinsky was present remotely. Reason: personal matter, specifically scheduling conflict that prevents in-person attendance at PlanRVA.

2. Consideration of Amendments to the Meeting Agenda

On motion by Kevin Carroll, seconded by John Hodges, the members of the RRTPO Policy Board voted to amend the agenda to move Item A.-3. – Chair's Report to Carroll/hodges to move Chair report to "Other Business".

3. RRTPO Chair's Report

Moved to Other Business.

4. **Open Public Comment Period**

There were no requests to address the RRTPO Policy Board.

5. **Approval of November 2, 2023, RRTPO Policy Board Meeting Minutes**

On motion by John Lumpkins, seconded by David Williams, the members of the RRTPO Policy Board voted to approve the minutes as presented (voice vote Byron Adkins abstained;).

Joi Taylor Dean arrived at approximately 9:45 a.m.

6. **RRTPO Secretary's Report**

Myles Busching, Secretary, reported that the Executive Committee approved the cancellation of the January meeting.

He shared the letter issued by the RRTPO to the Commonwealth Transportation Board regarding the changes to Smart Scale. He also reported on the results of the CTB action on Smart Scale at their last meeting. There were no changes to application limits.

Andreas Addison arrived at approximately 9:55 a.m.

B. NEW BUSINESS

1. **FY24 – FY27 Transportation Improvement Program (TIP) Amendment – I-64 Gap Segment B**

Mr. Busching presented this request and explained it is adding the right-of-way and construction phases to the project.

Katherine Jordan left the meeting at 10:03 a.m.

On motion by Kevin Carroll, seconded by Patricia O'Bannon, the members of the RRTPO Policy Board voted to adopt resolution to amend the FY24 – FY27 Transportation Improvement Program (TIP) to move \$23,323,495 (Other: State) from Prev to FFY24 PE phase; add \$1,000,000 (Other: State) FFY25 RW phase; add \$165,935,226 (Other: State), \$46,789,224 (Other: Funds CVTA) & \$7,251,447 (NHPP) FFY25 CN phase (roll call vote;).

2. **FY24 – FY27 Transportation Improvement Program (TIP) Amendment – #SMART24 - I-64 at Ashland Road (RTE 623) Interchange**

Mr. Busching presented this request and explained the project and the funding sources.

On motion by John H, Hodges, seconded by Byron Adkins, the members of the RRTPO Policy Board voted to adopt the following resolution:

BE IT RESOLVED, that the Richmond Regional Transportation Planning Organization (RRTPO) policy board amends the FY24 – FY27 Transportation Improvement Program (TIP) to add the #SMART24 - I-64 at Ashland Rd (Rte 623) Interchange project (UPC 123919) with \$5,374,713 (Advance Construction - Other)

for the preliminary engineering (PE) phase in federal fiscal year 2024 and \$1,274,992 (NHPP) for the right-of-way (RW) phase in federal fiscal year 2027; and,

FINALLY RESOLVED, that this project is located outside of the 1997 8-hour ozone maintenance area and does not require an updated regional conformity assessment.

C. AGENCY AND COMMITTEE REPORTS

1. Transportation Agency Updates

- a. **CVTA** – Chet Parsons provided this update which was included in the meeting agenda packet.
- b. **GRTC** – Adrienne Torres reported on current GRTC activity.
- c. **RMTA** – Joi Taylor Dean reported on current RMTA activity.
- d. **DRPT** – Tiffany Dubinsky provided an update on current and upcoming DRPT activity.
- e. **VDOT** – Mark Riblett provided this update, which is posted on the [meeting webpage](#).
- f. **FWHA** – Ivan Rucker reported on current FWHA activity.

D. OTHER BUSINESS

1. Future Meeting Topics

The future meeting topics list was reviewed by Mr. Busching.

Chair Winslow returned to the meeting at 10:26 a.m.

2. RRTPO Chair's Report

Chair Winslow announced that certificates would be presented to the out-going members of the Policy Board. He presented certificates of recognition and appreciation to Mr. Lumpkins, Ms. O'Bannon, Mr. Thornton and Mr. Williams. Vice Chair Peterson then presented a certificate of recognition and appreciation to Chair Winslow.

3. RRTPO Member Comments

Mr. Addison thanked the out-going members for their service and leadership.

4. Next Meeting: February 2, 2024, 9:30 a.m., PlanRVA Boardroom, 424 Hull Street, Suite 300, Richmond, VA 23224 and via Zoom

E. ADJOURNMENT:

Chair Winslow adjourned the meeting at approximately 10:38 a.m.