

**RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION
POLICY BOARD MEETING MINUTES
VDOT District Office, 2430 Pine Forest Drive, Colonial Heights, VA
December 5, 2022 - 9:30 a.m.**

MEMBERS and ALTERNATES (A) PRESENT (X), VIRTUAL (V):

Town of Ashland		Charles City County		Chesterfield County	
John H. Hodges	X	Byron M. Adkins, Sr.	X	Kevin P. Carroll	X
Anita Barnhart (A)		Rhonda Russell (A)		James M. Holland	X
				Christopher Winslow	X
				Tara Carroll	
Goochland County		Hanover County		Henrico County	
Susan F. Lascolette	V	Sean M. Davis		Patricia S. O'Bannon	
John L. Lumpkins Jr., FY23 Chair	X	W. Canova Peterson IV, FY23 Vice Chair		Frank J. Thornton	X
Vacant (A)		Faye O. Prichard (A)		Thomas Branin (A)	
Vacant (A)		Vacant (A)		Vacant (A)	
New Kent County		Powhatan County		City of Richmond	
Patricia A. Paige		David T. Williams	X	Andreas D. Addison	X
C. Thomas Tiller Jr.		Karen Carmack	X	Katherine L. Jordan	X
Thomas W. Evelyn (A)		Vacant (A)		Stephanie A. Lynch	
Vacant (A)		Vacant (A)		Cynthia I. Newbille	X
				Michael J. Jones (A)	
				Kristen Nye (A)	
				Ellen F. Robertson (A)	
Capital Region Airport Commission		GRTC Transit System		RIC Metropolitan Transp. Authority (RMTA)	
John B. Rutledge		Sheryl Adams	X	Joi Taylor Dean	
Vacant (A)		Adrienne Torres (A)		Vacant (A)	
Secretary of Trans. Designee		CTAC		DRPT	
VDOT, Dale Totten	X	Lisa M. Guthrie (non-voting)	X	Tiffany T. Dubinsky (non-voting)	X
VDOT, Mark E. Riblett (A)	X	Sera Erickson (A) (non-voting)		Grant Sparks (A) (non-voting)	
Federal Highway Administration (FHWA)		Federal Transit Administration (FTA)		RideFinders	
Thomas L. Nelson Jr. (non-voting)		Daniel Koenig (Liaison)		Von S. Tisdale (non-voting)	X
Ivan Rucker (A) (non-voting)		Vacant (A)		Cherika N. Ruffin (A) (non-voting)	
VA Dept. of Aviation (DOAV)		VA Dept. of Transportation (VDOT)			
Rusty Harrington) (non-voting)	X	Rusty Harrington) (non-voting)	X		

The technology used for the RRTPO Policy Board meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

Call to Order

The Richmond Regional Transportation Planning Organization (RRTPO) Policy Board Chair, John L. Lumpkins, Jr., presided and called the December 5, 2022, RRTPO Policy Board meeting to order at 9:35 a.m. at VDOT District Office, 2430 Pine Forest Drive, Colonial Heights, VA.

Pledge of Allegiance

The Pledge of Allegiance was led by Chair Lumpkins.

Welcome and Introductions

Chair Lumpkins welcomed all the attendees and introduced the Policy Board's newest member, Dale Totten with VDOT.

Certification of a Quorum

Janice Firestone, Chief Clerk, certified that a quorum was present in-person.

A. ADMINISTRATION

1. Confirmation of Member Participation from a Remote Location

Susan Lascolette, Goochland County, was present virtually but without audio so could not participate. She was marked as an attendee. As Ms. Lascolette could not participate in the meeting no formal approval/action was taken for member remote participation.

2. Consideration of Amendments to the Meeting Agenda

David T. Williams requested the agenda be amended to include a continued discussion on project cost estimates. Chair Lumpkins reported that the item will be heard under Other Business.

3. Approval of November 3, 2022, RRTPO Policy Board Meeting Minutes

On motion by David T. Williams, seconded by Kevin P. Carroll, the Richmond Regional Transportation Planning Organization (RRTPO) Policy Board voted to approve the minutes of the November 3, 2022, meeting as presented (voice vote, Cynthia I Newbille abstaining).

4. Open Public Comment Period

There were no requests to address the RRTPO Policy Board.

5. RRTPO Chair's Report

Chairman Lumpkins provided a recap of the Executive Committee's discussion on Transportation Forum planning.

6. RRTPO Secretary's Report

a. RRTPO Work Status and Financial Report for October 2022

Mr. Parsons provided a recap of the report and offered clarification on several items, including:

- Systems Resilience Plan and E.V. Readiness. The state has a statewide plan; MPO's were not involved in the planning of that. Staff is communicating with the state that the RRTPO is available to provide input.
- RRTPO equity efforts. An updated Title VI Plan was recently adopted, which addresses equitable hiring processes. PlanRVA has also updated its procurement policy to ensure inclusiveness. Board members suggested expanding advertising to include radio and other means. Internships are being utilized; PlanRVA currently has a Wilder Fellow working with staff.

b. CTAC Report

Mr. Parsons provided a recap of the report and offered to answer any questions. He also reported on discussions with CTAC members regarding defining and possibly increasing the committee's role. Lisa Guthrie, CTAC Chair, reported on recent efforts to increase membership as well as participate more fully with the Policy Board.

B. NEW BUSINESS

1. Federal Performance Management Update

Margie Ray, Office of Intermodal Planning Investment (OIPi, provided this update. The presentation is posted on the [meeting web page](#).

Following the presentation, Ms. Ray answered board member questions. Dale Totten, VDOT, also offered clarification on the information with respect to VDOT. The group discussed a number of aspects of the report. It was noted that bridge capacity is not taken into consideration in determining bridge condition. Inspections dictate capacity from a load rating standpoint.

2. **FY21 – FY24 Transportation Improvement Program – VDOT Request – revise cost and obligations for UPC 13551: #SMART18 - Rte 360 Widening (Hanover County) and UPC 111467: #SMART18 - SB RT 288 TO WB US 360 WB Off-ramp, US360 PNRLot (Chesterfield County) and add new project UPC 101246: Route 681 – Bridge Repair (Scour) Over Appomattox River (Powhatan County)**

Myles Busching, PlanRVA, provided an overview of the request and offered to answer any questions. Board members had questions and Mr. Busching, Mark Riblett and Kevin P. Carroll provided clarification on the request.

On motion by James M. Holland, seconded by David T. Williams, the Richmond Regional Transportation Planning Organization (RRTPO) Policy Board voted to approve the following resolution (roll call vote; see Appendix A):

RESOLVED, that the Richmond Regional Transportation Planning Organization Policy Board amends the *FY21 – FY24 Transportation Improvement Program (TIP)* to revise cost and obligations for UPC 13551: #SMART18 - Rte 360 Widening (Hanover County) and UPC 111467: #SMART18 - SB RT 288 TO WB US 360 WB Off-ramp, US360 PNRL0T (Chesterfield County) and add new project UPC 101246: Route 681 – Bridge Repair (Scour) Over Appomattox River (Powhatan County)

C. AGENCY AND COMMITTEE REPORTS

1. Transportation Agency Updates

a. CVTA

Mr. Parsons provided this update and reported that the Fall Line Working Group had a significant meeting in November and worked out details of the middle part of the trail. The TAC and Finance Committee has worked out an allocation scenario for regional projects. It will be brought to the full Authority on December 8th.

b. GRTC

Sheryl Adams reported that there is currently an open survey online to look at extending the Pulse line into Henrico County. She also updated the group on progress on recruitment for a Chief Executive Officer.

c. RMTA

There was no update from RMTA.

d. DRPT

Tiffany Dubinsky provided this update, which is posted on the [meeting web page](#).

e. VDOT

Dale Totten, VDOT, provided an update on VDOT agency activity. The update is posted on the [meeting web page](#).

D. OTHER BUSINESS

1. Project Cost Estimates (added to agenda)

David Williams reported that localities who are administering their own projects, they do not need to follow the VDOT cost estimates. A policy change is required to establish uniformity in the use estimate requirement. The goal is to make sure all projects are being scored the same way. If they are not to be scored the same way, the differences need to be explainable to the localities.

There was a suggestion to ask TAC to look into the matter and offer an opinion on whether or not to require use of VDOT cost estimates. Dale Totten provided an explanation on how and why the estimates were standardized. It was suggested that the recent past projects that were over the estimated cost be looked at to determine why they went over. That information could be

used to determine whether or not a policy change should be considered. CTAC could possibly look into the situation as well.

Chair Lumpkins asked staff to prepare a solid recommendation on what to request TAC to look at to address the problem and present it at the January or February meeting.

Katherine Jordan and Cynthia I. Newbille left the meeting at approximately 11:30 a.m.

2. Future Meeting Topics

Chair Lumpkins asked members to submit any suggestions for future meeting topics.

3. RRTPO Member Comments

There were no comments from members.

3. Next RRTPO Policy Board Meeting

The next meeting is scheduled for January 5, 2023, at the PlanRVA Boardroom, 424 Hull Street, Suite 300, Richmond, VA 23224.

D. ADJOURNMENT:

Chair Lumpkins adjourned the meeting at approximately 11:40 a.m.