

**RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION  
POLICY BOARD MEETING MINUTES  
PlanRVA James River Boardroom and via Zoom  
Thursday, November 2, 2023 - 9:30 a.m.**

**MEMBERS and ALTERNATES (A) PRESENT (X), VIRTUAL (V):**

<b>VOTING MEMBERS</b>				
<b>Town of Ashland</b>		<b>Charles City County</b>		<b>Chesterfield County</b>
John H. Hodges	X	Byron M. Adkins, Sr.		Kevin P. Carroll
Anita Barnhart (A)		William Coada (A)		James M. Holland
				Christopher Winslow, <b>Chair</b>
				X
<b>Goochland County</b>		<b>Hanover County</b>		Mark S. Miller (A)
Susan F. Lascolette		Sean M. Davis		
John L. Lumpkins Jr.	X	W. Canova Peterson IV, <b>Vice Chair</b>	X	<b>Henrico County</b>
Vacant (A)		Faye O. Prichard (A)		Patricia S. O'Bannon
Vacant (A)		Vacant (A)		Frank J. Thornton
				Thomas Branin (A)
<b>New Kent County</b>		<b>Powhatan County</b>		Vacant (A)
Patricia A. Paige		David T. Williams		
C. Thomas Tiller Jr.		Karen Carmack		<b>City of Richmond</b>
Thomas W. Evelyn (A)		Vacant (A)		Andreas D. Addison
Vacant (A)		Vacant (A)		Katherine L. Jordan
				Stephanie A. Lynch
<b>Capital Region Airport Commission</b>		<b>GRTC Transit System</b>		Cynthia I. Newbille
John B. Rutledge		Adrienne Torres	X	Michael J. Jones (A)
Vacant (A)		Sheryl Adams (A)		Kristen Nye (A)
				Ellen F. Robertson (A)
<b>RIC Metropolitan Transp. Authority (RMTA)</b>		<b>Secretary of Trans. Designee</b>		
Joi Taylor Dean		VDOT, Dale Totten	X	
Vacant (A)		VDOT, Mark E. Riblett (A)	X	
<b>NON-VOTING MEMBERS</b>				
<b>CTAC</b>		<b>DRPT</b>		<b>Federal Highway Administration (FHWA)</b>
Sera Erickson (A)	X	Tiffany T. Dubinsky	X	Thomas L. Nelson Jr.
		Grant Sparks (A)		Ivan Rucker (A)
				X
<b>Federal Transit Administration (FTA)</b>		<b>RideFinders</b>		<b>VA Dept. of Aviation (DOAV)</b>
Daniel Koenig (Liaison)		Von S. Tisdale	X	Rusty Harrington
Vacant (A)		Cherika N. Ruffin (A)	X	

The technology used for the RRTPO Policy Board meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

## **Call to Order**

The Richmond Regional Transportation Planning Organization (RRTPO) Policy Board Chair, Christopher Winslow, presided and called the November 2, 2023, RRTPO Policy Board meeting to order at 9:35 a.m.

## **Pledge of Allegiance**

The Pledge of Allegiance was led by Ivan Rucker

## **Welcome and Introductions**

Chair Winslow welcomed all the attendees.

## **Certification of a Quorum**

Janice Scott, Board Relations Manager, took attendance and certified that a quorum was present in-person.

## **A. ADMINISTRATION**

### **1. Confirmation of Member Participation from a Remote Location**

There were no requests to participate remotely in the meeting.

### **2. Consideration of Amendments to the Meeting Agenda**

There were no requested amendments to the meeting agenda.

### **3. RRTPO Chair's Report**

Chair Winslow did not have a formal report.

### **4. Open Public Comment Period**

There were no requests to address the RRTPO Policy Board.

### **5. Approval of September 7, 2023, RRTPO Policy Board Meeting Minutes**

On motion by W. Canova Peterson, seconded by John Lumpkins, the members of the RRTPO Policy Board voted to approve the minutes as presented (voice vote).

### **6. RRTPO Secretary's Report**

#### **a. RRTPO Quarterly Work Status Report -First Quarter FY2024**

Myles Busching introduced two new Planners with PlanRVA, Molly Frey and Kerry Ramos.

Martha Shickle, PlanRVA Executive Director, came forward and provided an update on the recruitment for MPO Administrator and reported that a candidate is expected to be announced by the next meeting.

## **B. NEW BUSINESS**

### **1. Unified Planning Work Program Amendment – Reconnect Jackson Ward Planning Grant**

Mr. Busching presented this matter and offered to answer any questions. He clarified that the grant was awarded last Spring.

On motion by Andreas Addison, seconded by John Lumpkins, the members of the RRTPO Policy Board voted to adopt the following resolution (voice vote).

**RESOLVED**, that the Richmond Regional Transportation Planning Organization (RRTPO) policy board amends the FY24 Unified Planning Work Program (UPWP) to include an appendix of non-RRTPO transportation planning efforts; and,

**FURTHER RESOLVED**, that the RRTPO policy board approves the addition of the Reconnect Jackson Ward Reconnecting Communities project to this appendix.

**2. ConnectRVA 2045 Amendment – New Kent County Request – Exit 211 Interchange Improvements)**

Sulabh Aryal, PlanRVA, presented this matter and offered to answer any questions.

On motion by W. Canova Peterson, seconded by Patricia O’Bannon, the members of the RRTPO Policy Board voted to adopt the following resolution (voice vote).

**RESOLVED**, that the Richmond Regional Transportation Planning Organization (RRTPO) policy board amends ConnectRVA 2045 to include a new project - Interchange Modification at Exit 211 on I-64 in New Kent County.

**FURTHER RESOLVED**, that this project is located in New Kent County and does not require a redemonstration of air quality conformity consistent with the requirements of 40 CFR Part 93.

**FINALLY RESOLVED**, that the RRTPO policy board approves the removal of the following projects from Connect RVA 2045 Constrained List of Projects.

**3. RRTPO/Tri-Cities Area MPO Boundary Adjustment**

Mr. Aryal presented this matter and offered to answer any questions.

On motion by Patricia O’Bannon, seconded by John Hodges, the members of the RRTPO Policy Board voted to adopt the following resolution (roll call vote; see Appendix A):

**RESOLVED**, that the Richmond Regional Transportation Planning Organization (RRTPO) policy board approves the RRTPO/Tri-Cities Area MPO - Metropolitan Planning Area (MPA) boundary adjustment as presented by RRTPO staff.

**4. RRTPO Letter regarding SMART SCALE Program Updates**

Mr. Busching reviewed each of the proposed SmartScale program updates. He provided details on the application limits. The basis for the change is the time to locality and VDOT staff. At the time of application, most projects are not yet ready for evaluation. By cutting the number of applications the hope is that more applications will be ready to move forward.

It was noted that the Executive Committee voted to recommend that the Policy Board revise the letter to the Commonwealth Transportation Board to convey that the Policy Board is opposed to the proposed application limit change to the Smart Scale program and express its opinion that all other proposed changes except for “Eliminate “Step 2” of Fund Distribution Process” have not been sufficiently vetted.

Board members discussed the importance of having RRTPO representation at the Commonwealth Transportation Board meeting to express the concerns in person.

On motion by W. Canova Peterson, seconded by Patricia O'Bannon, the members of the RRTPO Policy Board voted to revise the letter to the Commonwealth Transportation Board to convey that the Policy Board is opposed to the proposed application limit change to the Smart Scale program and express its opinion that all other proposed changes except for "Eliminate "Step 2" of Fund Distribution Process" be deferred until Metropolitan Planning Organizations and Planning District Commissions around the state can further vet the changes and offer comments (voice vote; Dale Totten abstained).

Staff was asked to copy other MPOs in the state on the letter that is sent.

#### **5. FY24 – FY27 Transportation Improvement Program - Illustrative Projects List**

Mr. Busching presented this matter and offered to answer any questions. He clarified that this will be a standing endorsement; the Policy Board will review each project when it receives funding as part of the standard TIP amendment process.

On motion by John Lumpkins, seconded by Frank Thornton, the members of the RRTPO Policy Board voted to adopt the following resolution (roll call vote; see Appendix A):

**RESOLVED**, that the Richmond Regional Transportation Planning Organization (RRTPO) policy board amends the FY24 – FY27 Transportation Improvement Program (TIP) to create a vision list and to include the following projects for illustrative purposes only as they pursue discretionary funding:

- Vaughan Road Overpass
- I-95/Route 10 Phase II Interchange Improvements
- I-95/Willis Road Interchange Improvement
- Route 150/Route 360 Interchange and Multimodal Improvements
- Powhite Parkway Extension, Phase II
- Route 150/Route 60 Interchange and Multi-modal Improvements
- Short Pump Area Improvements - N. Gayton Rd Interchange
- Short Pump Area Improvements - W. Broad St. Interchange
- Short Pump Area Improvements - I-295 Improvements
- Short Pump Area Improvements - 288 SB Auxiliary Lane
- Short Pump Area Improvements - VA-288/W. Broad St. Interchange Improvements & 288 NB Auxiliary Lane

#### **6. FY24 – FY27 Transportation Improvement Program Amendments – GRTC Annual Updates**

Mr. Busching presented this matter and offered to answer any questions.

On motion by Adrienne Torres, seconded by Frank Thornton, the members of the RRTPO Policy Board voted to adopt the following resolution (roll call vote; see Appendix A):

**RESOLVED**, that the Richmond Regional Transportation Planning Organization (RRTPO) policy board amends the FY24 – FY27 Transportation Improvement Program (TIP) to add the following projects:

- GRTC059 - Non-Fixed Route ADA Paratransit Service
- GRTC060 – Mobility Management
- GRTC067 – Planning Consultant Services

**FURTHER RESOLVED**, that these projects are exempt from the requirement to determine transportation conformity under 40 CFR § 93.126 – Table 2 – Mass Transit as follows:

- GRTC059 - Non-Fixed Route ADA Paratransit Service – Mass Transit, Operating Assistance to Transit Agencies
- GRTC060 – Mobility Management – Mass Transit, Operating Assistance to Transit Agencies
- GRTC067 – Planning Consultant Services - Other, Planning & Technical Studies

**FINALLY RESOLVED**, that the RRTPO policy board amends the FY24 – FY27 TIP to update the FY24 planned obligations and total estimate for GRTC008 – Paratransit Vehicles to remove FTA 5307 funds, add \$1,766,984 in FTA 5339, \$2,492,645 State, \$146,625 local funds and GRTC056 – Renovation of Admin/Maintenance Facility to add \$351,000 FTA 5307, \$561,000 State, and \$63,000 local funds.

## **7. FY24 – FY27 Transportation Improvement Program Amendments – DRPT Annual FTA 5310 Program Updates**

Mr. Busching presented this matter and offered to answer any questions.

On motion by W. Canova Peterson, seconded by Patricia O’Bannon, the members of the RRTPO Policy Board voted to adopt the following resolution (roll call vote; see Appendix A):

**RESOLVED**, that the Richmond Regional Transportation Planning Organization (RRTPO) policy board amends the FY24 – FY27 Transportation Improvement Program (TIP) to add the following new projects:

- CCH001 - Mobility Management – Chesterfield County
- CCH002 – Operating Assistance – Chesterfield County
- HCS0003 – Mobility Management – Hanover County
- PCSS001 – Operating Assistance – Powhatan County Social Services

**FURTHER RESOLVED**, that these projects are exempt from the requirements to determine transportation conformity under 40 CFR § 93.126 – Table 2 – Mass Transit – Operating assistance to transit agencies.

**FINALLY RESOLVED**, that the RRTPO policy board amends the FY24 – FY27 TIP to remove the FY24 planned obligations from the following projects:

- CHS0003 – Operating Assistance – Chesterfield County Citizens Information & Services
- CHS0004 – Capital Cost of Contracting - Chesterfield Mental Health Support Services
- HCS0002 – Capital Cost of Contracting - Hanover County DASH

**8. FY24 – FY27 Transportation Improvement Program Amendments – VPRA Request – State-Supported Amtrak Operations**

Mr. Busching presented this matter and offered to answer any questions. He clarified that this project is CMAQ funded.

On motion by John Hodges, seconded by Frank Thornton, the members of the RRTPO Policy Board voted to adopt the following resolution (roll call vote; see Appendix A):

**RESOLVED**, that the Richmond Regional Transportation Planning Organization (RRTPO) policy board amends the FY24 – FY27 Transportation Improvement Program (TIP) to add the Virginia State-Supported Amtrak Operations project as requested by the Virginia Passenger Rail Authority (VPRA); and,

**FURTHER RESOLVED**, that this project is exempt from the requirements to determine transportation conformity under 40 CFR § 93.126 – Table 2 – Mass Transit – Operating assistance to transit agencies.

**9. FY24 – FY27 Transportation Improvement Program Amendments – VPRA Request – Hanover Third Track**

Mr. Busching presented this matter and offered to answer any questions.

John Hodges requested that VPRA be asked to present on this project at a future RRTPO meeting as well as at a future Hanover County Board of Supervisors.

On motion by W. Canova Peterson, seconded by John Hodges, the members of the RRTPO Policy Board voted to adopt the following resolution (roll call vote; see Appendix A):

**RESOLVED**, that the Richmond Regional Transportation Planning Organization (RRTPO) policy board amends the FY24 – FY27 Transportation Improvement Program (TIP) to add the Hanover Third Track (Siding C) project for informational purposes as requested by the Virginia Passenger Rail Authority (VPRA); and,

**FURTHER RESOLVED**, that RRTPO policy board finds this project to be exempt from the requirements to determine transportation conformity under 40 CFR Part 93 as this project is subject to Federal Railroad Administration (FRA) oversight and general conformity and is included for informational and coordination purposes only.

**C. AGENCY AND COMMITTEE REPORTS**

**1. Transportation Agency Updates**

- a. **CVTA** – Mr. Parsons provided this update which was included in the meeting agenda packet. He reported that efforts on ongoing to increase awareness of the CVTA. He is available to present at locality meetings.
- b. **GRTC** – Adrienne Torres reported provided a report on current GRTC activity. She noted the first Microtransit Zone is being launched on November 13<sup>th</sup>.
- c. **RMTA** – There was no update provided on RMTA.
- d. **DRPT** – Tiffany Dubinsky provided this update, which is posted on the [meeting webpage](#). She noted a new grants management system (Web

- Grants) is being launched.
- e. **VDOT** – Dale Totten provided this update, which is posted on the [meeting webpage](#).
  - f. **FWHA** – Ivan Rucker reported that Catherine Benedict has been hired as Planner.

#### **D. OTHER BUSINESS**

##### **1. Future Meeting Topics**

The future meeting topics list was reviewed by Chair Winslow.

##### **2. RRTPO Member Comments**

There were no member comments.

##### **3. Next Meeting: December 7, 2023, 9:30 a.m., PlanRVA Boardroom, 424 Hull Street, Suite 300, Richmond, VA 23224 and via Zoom**

#### **E. ADJOURNMENT:**

Chair Winslow adjourned the meeting at approximately 10:48 a.m.