

**RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION  
POLICY BOARD MEETING MINUTES  
PlanRVA James River Boardroom and via Zoom  
Thursday, October 31, 2024 - 9:30 a.m.**

**MEMBERS and ALTERNATES (A) PRESENT (X), VIRTUAL (V):**

<b>VOTING MEMBERS</b>					
<b>Town of Ashland</b>		<b>Henrico County</b>		<b>CRAC</b>	
John H. Hodges	X	Roscoe Cooper	X	John B. Rutledge	
Anita Barnhart (A)		Jody Rogish, Vice Chair	X		
		Dan Schmitt (A)		<b>GRTC Transit System</b>	
<b>Charles City County</b>				Adrienne Torres	
Byron M. Adkins, Sr.	X	<b>New Kent County</b>		Sheryl Adams (A)	X
Ryan Patterson (A)		John Moyer	X		
<b>Chesterfield County</b>		Jordan Stewart (A)		<b>RIC Metropolitan Transp. Authority (RMTA)</b>	
Kevin P. Carroll	X			Joi Taylor Dean	
James M. Holland	X	<b>Powhatan County</b>			
Jessica Schneider	X	Mark Kinney		<b>Secretary of Trans. Des.</b>	
Mark S. Miller (A)		Denise Morissette		VDOT, Dale Totten	X
		Steve McClung (A)		VDOT, Mark E. Riblett (A)	X
<b>Goochland County</b>		Robert Powers (A)			
Jonathan Lyle	X				
Charlie Vaughters (A)		<b>City of Richmond</b>			
		Andreas D. Addison			
<b>Hanover County</b>		Katherine L. Jordan			
Sean M. Davis	X	Cynthia I. Newbille, Chair	X		
Faye O. Prichard	X	Ellen Robertson (A)			
Ryan Hudson (A)					
<b>NON-VOTING MEMBERS</b>					
<b>CTAC</b>		<b>Dept. of Rail &amp; Public Transportation (DRPT)</b>		<b>Federal Highway Administration (FHWA)</b>	
Andrew Bunn		Tiffany Dubinsky		Thomas L. Nelson Jr.	
Upton Marton (A)		Wood Hudson (A)	X	Ivan Rucker (A)	X
<b>Dept. of Aviation (DOAV)</b>		<b>Federal Transit Administration (FTA)</b>		<b>RideFinders</b>	
Rusty Harrington	X	Daniel Koenig (Liaison)		Cherika Ruffin	X
Stephen Smiley (A)				John O'Keefe (A)	

The technology used for the RRTPO Policy Board meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

## **Call to Order**

The Richmond Regional Transportation Planning Organization (RRTPO) Policy Board Chair, Cynthia Newbille, called the RRTPO Policy Board meeting to order at 9:31 a.m.

## **Pledge of Allegiance**

The Pledge of Allegiance was led by Chair Newbille.

## **Welcome and Introductions**

Chair Newbille welcomed all attendees.

## **Certification of a Quorum**

Janice Scott, Board Relations Manager, took attendance and certified that a quorum was present in-person.

Faye Prichard and Roscoe Cooper arrived at approximately 9:34 a.m.

## **A. ADMINISTRATION**

### **1. Confirmation of Member Participation from a Remote Location**

There were no members participating remotely.

### **2. Consideration of Amendments to the Meeting Agenda**

Vice Chair Rogish requested that Item 5.-a. – Work Status Report – First Quarter FY25 (consent agenda item) be removed for separate discussion and vote.

### **3. Open Public Comment Period**

There were no requests to offer public comment either in-person or online.

### **4. RRTPO Chair's Report**

Chair Newbille reported the following:

- The Ports of Virginia and Richmond were cancelled due to the impending labor strike that has now been postponed to allow for continued negotiations. The PlanRVA team will be monitoring the situation after the new year (anticipating resolution by then) and coordinating with the Port's team to reschedule a tour date.
- PlanRVA staff are working with VDOT staff to put together a program focusing on 895 for the February Policy Board meeting. This is following a request for this topic to be addressed earlier this summer.
- PlanRVA staff are reviewing the meeting and event schedule for the Commission and RRTPO and will make recommendations as needed to adjust meetings that fall on cultural and religious holidays. PlanRVA staff are adopting a more mindful and inclusive approach to scheduling special events and community outreach so as not to conflict or encroach upon the traditions of our Commissioners and Policy Board members and their communities.

### **5. Consent Agenda**

On motion by John Moyer, seconded by Jonathan Lyle, the members of the RRTPO Policy Board voted to approve the following consent agenda items (voice vote):

**b. Approval of Meeting Minutes – September 5, 2024**

Consent action: accept the meeting minutes into the record as presented.

**c. FY24 - FY27 Transportation Improvement Program Amendment – GRTC Existing Projects**

Consent action: accept the TIP amendments as requested.

**d. FY24 - FY27 Transportation Improvement Program Amendment – DRPT Existing Projects**

Consent action: accept the FTA 5310 project TIP amendments as requested.

**e. FY24 - FY27 Transportation Improvement Program Amendment – Jahnke Road - 2 Lane Improvements (UPC 19035)**

Consent action: accept the TIP amendment as requested.

**f. FY24 - FY27 Transportation Improvement Program Amendment – #SMART18 - BBC PH 1 - BAILEY BR CONN., BRAD MCNEER CONN. (UPC 111713)**

Consent action: accept the TIP amendment as requested.

**6. RRRTPO Secretary’s Report**

**Board and Committee Member Webpage Introductions**

Janice Scott reviewed the information that has been added to a new page of the PlanRVA website that is specifically for board and committee members as well as member locality and agency staff.

**Item 5.-a. (consent agenda item removed for separate consideration and vote) Work Status Report – First Quarter FY25**

Ms. Shickle reported that an additional column from the previous fiscal year was inadvertently included in the report. It has been removed for clarity.

On motion by James Holland, seconded by Kevin Carroll, the members of the RRRTPO Policy Board voted to accept the report as amended (voice vote):

**B. REGIONAL PLANNING**

There were no regional planning items on this meeting agenda.

**C. REGIONAL FUNDING**

**1. FY24 - FY27 Transportation Improvement Program Amendment – GRTC New Projects**

Ansley Heller, PlanRVA, presented this request and reported that GRTC has submitted a request to amend the Transportation Improvement Program (TIP) to add three new projects (UPC GRTC037, UPC GRTC054, and UPC GRTC062) providing various transit improvements. These projects already have funding allocated and staff has found them to be consistent with ConnectRVA 2045 and regional air quality conformity standards.

Board members had questions about the location of the park and ride facility and asked that whenever possible, a map and/or a link to the project location be

included with the meeting materials. It was clarified that the location is near the intersection of Parham Road and Broad Street.

On motion by Kevin Carroll, seconded by Roscoe Cooper, to adopt the following resolution (roll call vote; see below):

Member	Vote	Member	Vote	Member	Vote
<b>Town of Ashland</b>		<b>Hanover Co.</b>		<b>City of Richmond</b>	
John H. Hodges	Aye	Sean M. Davis	Aye	Cynthia I. Newbille	Aye
<b>Charles City Co.</b>		Faye O. Prichard	Aye	<b>CRAC</b>	
Byron M. Adkins, Sr.	Aye	<b>Henrico Co.</b>		Absent	N/A
<b>Chesterfield Co.</b>		Roscoe Cooper	Aye	<b>GRTC</b>	
Kevin P. Carroll	Aye	Jody Rogish	Aye	Sheryl Adams (A)	Aye
James M. Holland	Aye	<b>New Kent Co.</b>		<b>RMTA</b>	
Jessica Schneider	Aye	John Moyer	Aye	Absent	N/A
<b>Goochland Co.</b>		<b>Powhatan Co.</b>		<b>Sec. of Trans. Des.</b>	
Jonathan Lyle	Aye	Absent	N/A	VDOT, Dale Totten	Aye

**WHEREAS**, the Greater Richmond Transit Company (GRTC) has requested a revision to the FY24 – FY27 Transportation Improvement Program (TIP) to add multiple projects (UPC GRTC037, UPC GRTC054, and UPC GRTC062); and

**WHEREAS**, these projects are fully funded by GRTC and the FTA 5307 program; and,

**WHEREAS**, the projects are either not regionally significant, or have been determined to be exempt from regional air quality conformity assessment under 40 CFR 93.126 and do not require a new conformity determination;; and,

**WHEREAS**, the Technical Advisory Committee (TAC) has reviewed the proposed amendment and recommends approval of the request;

**NOW, THEREFORE, BE IT RESOLVED**, that the Richmond Regional Transportation Planning Organization (RRTPO) policy board amends the FY24 – FY27 Transportation Improvement Program (TIP) to add the following projects, UPC GRTC037, UPC GRTC054, and UPC GRTC062 as requested by GRTC.

**2. FY24- FY27 Transportation Improvement Program (TIP) – I-64 Gayton Road Interchange and Short Pump Area Improvements (UPC 126496)**

Myles Busching, PlanRVA, presented this request and reported that VDOT submitted a request to amend the Transportation Improvement Program (TIP) to add the I-64 Gayton Rd Interchange and Short Pump Area Improvements project, UPC 126496. The project will use funds from the Central Virginia Transportation Authority (CVTA) to provide preliminary engineering and right of way phases and to demonstrate fiscal constraint for the Interchange Access Report & Arterial Preservation Network as well as for NEPA purposes.

On motion by Jody Rogish, seconded by Kevin Carroll, the members of the RRTPO Policy Board voted unanimously to adopt the following resolution (roll call vote; see below):

Member	Vote	Member	Vote	Member	Vote
<b>Town of Ashland</b>		<b>Hanover Co.</b>		<b>City of Richmond</b>	
John H. Hodges	Aye	Sean M. Davis	Aye	Cynthia I. Newbille	Aye
<b>Charles City Co.</b>		Faye O. Prichard	Aye	<b>CRAC</b>	
Byron M. Adkins, Sr.	Aye	<b>Henrico Co.</b>		Absent	N/A
<b>Chesterfield Co.</b>		Roscoe Cooper	Aye	<b>GRTC</b>	
Kevin P. Carroll	Aye	Jody Rogish	Aye	Sheryl Adams (A)	Aye
James M. Holland	Aye	<b>New Kent Co.</b>		<b>RMTA</b>	
Jessica Schneider	Aye	John Moyer	Aye	Absent	N/A
<b>Goochland Co.</b>		<b>Powhatan Co.</b>		<b>Sec. of Trans. Des.</b>	
Jonathan Lyle	Aye	Absent	N/A	VDOT, Dale Totten	Aye

**WHEREAS**, the Virginia Department of Transportation has requested a revision to the FY24 – FY27 Transportation Improvement Program (TIP) to add the I-64 Gayton Rd Interchange & Short Pump Area Improvements (UPC 126496) project.

**WHEREAS**, this project has funding committed by the Central Virginia Transportation Authority and Henrico County; and,

**WHEREAS**, full funding for this project is reasonably expected and aligns with ConnectRVA 2045, the constrained long-range plan; and,

**WHEREAS**, the improvements in this project have already been included in the Regional Conformity Assessment Report; and,

**WHEREAS**, the Technical Advisory Committee (TAC) has reviewed the proposed amendment and recommends approval of the request;

**NOW, THEREFORE, BE IT RESOLVED**, that the Richmond Regional Transportation Planning Organization (RRTPO) policy board amends the FY24 – FY27 Transportation Improvement Program (TIP) to add the I-64 Gayton Rd Interchange & Short Pump Area Improvements (UPC 126496) as requested by VDOT.

### **3. FY24- FY27 Transportation Improvement Program (TIP) – UPC 125979 I-64 Exit 211 Interchange Improvements**

Mr. Busching presented this request and reported that VDOT submitted a request to amend the Transportation Improvement Program (TIP) to add the I-64 Exit 211 Interchange Improvements, UPC 125979. Buc-ee’s Travel Center is expanding to New Kent County, Virginia, and is collaborating with VDOT and County planners to implement essential transportation improvements, including coordination with the I-64 widening project and overpass revisions. These enhancements are part of the Route 106 Arterial Management Plan to support regional growth.

On motion by John Moyer, seconded by Sean Davis, the members of the RRTPO Policy Board voted unanimously to adopt the following resolution (roll call vote; see below):

Member	Vote	Member	Vote	Member	Vote
<b>Town of Ashland</b>		<b>Hanover Co.</b>		<b>City of Richmond</b>	
John H. Hodges	Aye	Sean M. Davis	Aye	Cynthia I. Newbille	Aye
<b>Charles City Co.</b>		Faye O. Prichard	Aye	<b>CRAC</b>	
Byron M. Adkins, Sr.	Aye	<b>Henrico Co.</b>		Absent	N/A
<b>Chesterfield Co.</b>		Roscoe Cooper	Aye	<b>GRTC</b>	
Kevin P. Carroll	Aye	Jody Rogish	Aye	Sheryl Adams (A)	Aye
James M. Holland	Aye	<b>New Kent Co.</b>		<b>RMTA</b>	
Jessica Schneider	Aye	John Moyer	Aye	Absent	N/A
<b>Goochland Co.</b>		<b>Powhatan Co.</b>		<b>Sec. of Trans. Des.</b>	
Jonathan Lyle	Aye	Absent	N/A	VDOT, Dale Totten	Aye

**WHEREAS**, the Virginia Department of Transportation has requested a revision to the FY24 – FY27 Transportation Improvement Program (TIP) to update funding for I-64 Exit 211 Interchange Improvements (UPC 125979); and

**WHEREAS**, this project has funding from Central Virginia Transportation Authority; and,

**WHEREAS**, full funding for this project is reasonably expected and aligns with ConnectRVA 2045, the constrained long-range plan; and,

**WHEREAS**, this project is regional and already included in the constrained long-range plan and,

**WHEREAS**, the Technical Advisory Committee (TAC) has reviewed the proposed amendment and recommends approval of the request;

**NOW, THEREFORE, BE IT RESOLVED**, that the Richmond Regional Transportation Planning Organization (RRTPO) policy board amends the FY24 – FY27 Transportation Improvement Program (TIP) to add the I-64 Exit 211 Interchange Improvements (UPC 125979) as requested by VDOT.

#### 4. Regional Funding Framework Revisions

Mr. Busching presented this request and explained that the Flexible Regional Funding program provides funding to support regional transportation improvements using Carbon Reduction Program (CRP), Congestion Mitigation and Air Quality (CMAQ), and Surface Transportation Block Grant (STBG) program funds. Moving to a biennial cycle for new projects like the Central Virginia Transportation Authority and Transportation Alternatives programs will allow better alignment of regional funding programs. Several peer MPOs in Virginia have already transitioned to biennial funding cycles.

Board members had questions and Mr. Busching reported that there is no anticipated down-side to the change. He also clarified that the change allows some additional time to build up funds for existing approved projects will be funded if.

On motion by Jessica Schneider, seconded by John Hodges, the members of the RRTPO Policy Board voted unanimously to adopt the following resolution (roll call vote; see below):

Member	Vote	Member	Vote	Member	Vote
<b>Town of Ashland</b>		<b>Hanover Co.</b>		<b>City of Richmond</b>	
John H. Hodges	Aye	Sean M. Davis	Aye	Cynthia I. Newbille	Aye
<b>Charles City Co.</b>		Faye O. Prichard	Aye	<b>CRAC</b>	
Byron M. Adkins, Sr.	Aye	<b>Henrico Co.</b>		Absent	N/A
<b>Chesterfield Co.</b>		Roscoe Cooper	Aye	<b>GRTC</b>	
Kevin P. Carroll	Aye	Jody Rogish	Aye	Sheryl Adams (A)	Aye
James M. Holland	Aye	<b>New Kent Co.</b>		<b>RMTA</b>	
Jessica Schneider	Aye	John Moyer	Aye	Absent	N/A
<b>Goochland Co.</b>		<b>Powhatan Co.</b>		<b>Sec. of Trans. Des.</b>	
Jonathan Lyle	Aye	Absent	N/A	VDOT, Dale Totten	Aye

**WHEREAS**, the Richmond Regional Transportation Planning Organization (RRTPO) has adopted a Regional Project Selection and Allocation Framework to guide the prioritization of projects and allocation of TPO-directed federal funds; and,

**WHEREAS**, the Regional Project Selection and Allocation Framework currently establishes an annual cycle for new project applications; and,

**WHEREAS**, the Technical Advisory Committee (TAC) recommends moving new project applications to a biennial cycle with applications in odd calendar years to align with other regional programs including the Transportation Alternatives (TA) program and Central Virginia Transportation Authority regional funding program;

**NOW, THEREFORE, BE IT RESOLVED**, that the Richmond Regional Transportation Planning Organization (RRTPO) policy board approves a biennial cycle with applications in odd years for new project submissions and directs staff to revise the Regional Project Selection and Allocation Framework to reflect this change.

**D. PERFORMANCE MEASUREMENT**

There were no performance measurement items on this meeting agenda.

**E. MPO ADMINISTRATIVE RESPONSIBILITIES**

There were no MPO administrative responsibility items on this meeting agenda.

**F. AGENCY AND COMMITTEE REPORTS**

**1. Transportation Agency Updates**

- a. CVTA** – Chet Parsons, Executive Director, CVTA, provided this update which was included in the meeting agenda packet. He also reported on progress on the CVTA website that is under development.
- b. PlanRVA** – Ms. Shickle provided this update which was included in the meeting agenda packet.
- c. GRTC** – Sheryl Adams reported on current and upcoming GRTC activity including the following:
  - Ashland microtransit has been connected to fixed-rate service. Over 1,000 people utilized that extension in the first week.
  - Link tours are being done with elected officials to demonstrate the benefits of the service.
  - The north-south BRT continues to advance toward conception.

- Ridership information for New Kent was requested and Ms. Adams shared those numbers.
- d. **RMTA** – There was no RMTA representative present to give an update.
- e. **DRPT** – There was no formal report from DRPT.
- f. **VDOT** – Dale Totten provided this update, which is posted on the [meeting webpage](#).
- g. **FWHA** – Ivan Rucker reported on the agencies responsibilities and process for seeking public involvement in the transportation planning process and certification reviews. The agency is seeking input from civil rights organizations as part of their efforts to increase diversity.

## **G. OTHER BUSINESS**

### **1. RRTPO Member Comments**

Mr. Moyer provided a handout on the VACo preliminary legislative program. Board members discussed various aspects of the transportation funding framework that VACo is advocating for.

Mr. Holland reported that Senator Warner will be visiting Richmond International Airport tomorrow.

- 2. Next Meeting:** Joint Annual Meeting of the RRTPO, CVTA and PlanRVA - December 5, 2024, 8:30 a.m., PlanRVA Boardroom, 424 Hull Street, Suite 300, Richmond, VA 23224 and via Zoom.

## **H. ADJOURNMENT:**

Chair Newbille adjourned the meeting at approximately 10:51 a.m.