

**RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION
EXECUTIVE COMMITTEE**

**MINUTES OF MEETING
PlanRVA James River Boardroom and via Zoom**

Thursday, September 7, 2023 - 8:30 a.m.

MEMBERS and ALTERNATES (A) PRESENT:

Town of Ashland		Charles City County		Chesterfield County	
John H. Hodges	X	Byron Adkins, Sr.	X	James M. Holland	
Anita Barnhart (A)		William Coada		Chris Winslow, Chair	X
Goochland County		Hanover County		Henrico County	
John L Lumpkins Jr.	X	W. Canova Peterson, Vice-Chair		Patricia S. O'Bannon	
Susan F. Lascolette, (A)		Sean M. Davis (A)		Frank J. Thornton (A)	
New Kent County		Powhatan County		City of Richmond	
Patricia A. Paige		David T. Williams	x	Cynthia I. Newbille	
C. Thomas Tiller Jr. (A)		Karin M. Carmack (A)		Andreas D. Addison (A)	

The technology used for the RRTPO Executive Committee meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

Call to Order

The Richmond Regional Transportation Planning Organization (RRTPO) Policy Board Chair, Christopher Winslow, presided and called the September 7, 2023, RRTPO Executive Committee meeting to order at 8:30 a.m.

Attendance Roll Call & Certification of Meeting Quorum

Janice Firestone, Program Manager, took attendance. There was not a quorum present initially. A quorum was certified at 8:40 a.m.

1. Confirmation of Member Participation from a Remote Location

There were no requests from members to participate remotely.

2. Consideration of Amendments to the Meeting Agenda

There were no agenda amendments requested.

3. Approval of July 6, 2023, RRTPO Executive Committee Meeting Minutes

On motion by John H. Hodges, seconded by David T. Williams, the members of the Executive Committee voted unanimously to approve the meeting minutes as presented (voice vote).

4. RRTPO Secretary's Report

Chet Parsons, RRTPO Secretary, did not have a formal report.

John Lumpkins, David Williams and Byron Adkins arrived at approximately 8:35 a.m.

5. Review of Selected RRTPO Agenda Topics

Mr. Parsons reviewed the items on the Policy Board agenda. Committee members discussed the rural public transportation item that is proposed for referral to the Technical Advisory Committee.

Patricia O'Bannon arrived at 8:43 a.m.

6. Next Meeting

The next meeting is scheduled for November 2, 2023, at the PlanRVA James River Boardroom, 424 Hull Street, Suite 300, Richmond, VA 23224.

7. Adjournment

Chair Winslow adjourned the meeting at 8:48 a.m.