

**RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION
EXECUTIVE COMMITTEE**

**MINUTES OF MEETING
PlanRVA James River Boardroom and via Zoom**

Thursday, May 9, 2024 - 8:30 a.m.

MEMBERS and ALTERNATES (A) PRESENT (X), VIRTUAL (V):

Town of Ashland		Charles City County		Chesterfield County	
John H. Hodges	X	Byron Adkins, Sr.	X	James M. Holland	X
Goochland County		Hanover County		Henrico County	
Jonathan Lyle	X	Sean M. Davis		Jody K. Rogish	X
New Kent County		Powhatan County		City of Richmond	
John P. Moyer	X	Mark Kinney		Cynthia I. Newbille	

The technology used for the RRTPO Executive Committee meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

Call to Order

The Richmond Regional Transportation Planning Organization (RRTPO) Policy Board Chair, James Holland, presided and called the May 9, 2024, RRTPO Executive Committee meeting to order at 8:32 a.m.

Attendance Roll Call & Certification of Meeting Quorum

Janice Scott, PlanRVA, took the roll call for attendance and certified that a quorum was present.

1. Confirmation of Member Participation from a Remote Location

There were no members participating remotely.

2. Consideration of Amendments to the Meeting Agenda

There were no agenda amendments requested.

3. Approval of April 4, 2024, RRTPO Executive Committee Meeting Minutes

On motion by John Hodges, seconded by Byron Adkins, the members of the Executive Committee voted to approve the meeting minutes as presented (voice vote).

4. RRTPO Secretary's Report

Myles Busching, Secretary, reported on the following:

- Martha Shickle has been named Interim Director of the RRTPO.
- This is the last full meeting for the committee for the fiscal year.
- The Joint Annual Meeting will be held on June 13th. The FY25 meeting schedule and election of officers will be on the agenda for Policy Board action. Refreshments will be served from 8-8:30 and the meeting will begin at 8:30. Martha Stewart provided an overview of the meeting agenda.

5. Review of Selected RRTPO Agenda Topics

Mr. Busching provided details on the following action items on the Policy Board agenda:

- Quarterly Work Status Report.
- GRTC Regional Public Transportation Plan.
- FY25 Unified Planning Work Program (UPWP).

Mr. Busching clarified that scenario planning is not included in the UPWP because the work will be completed in FY24.

6. Next Meeting

The next meeting date is tentatively set for July 11, 2024, pending Policy Board approval of the FY25 meeting schedule, at the PlanRVA James River Boardroom, 424 Hull Street, Suite 300, Richmond, VA 23224.

7. Adjournment

Chair Holland adjourned the meeting at 8:57 a.m.