

**RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION  
EXECUTIVE COMMITTEE**

**MINUTES OF MEETING  
PlanRVA James River Board Room  
April 7, 2022  
8:30 a.m.**

**MEMBERS and ALTERNATES (A) PRESENT:**

<b>Town of Ashland</b>		<b>Charles City County</b>		<b>Chesterfield County</b>	
John H. Hodges	X	William G. Coad		James M. Holland	
Anita Barnhart (A)				Leslie Haley (A)	
<b>Goochland County</b>		<b>Hanover County</b>		<b>Henrico County</b>	
John L Lumpkins Jr.		W. Canova Peterson	X	Patricia S. O'Bannon	X
Susan F. Lascolette, FY22 Vice Chair (A)		Sean M. Davis (A)		Frank J. Thornton (A)	X
<b>New Kent County</b>		<b>Powhatan County</b>		<b>City of Richmond</b>	
Patricia A. Paige (virtual)	X	David T. Williams, FY22 Chair	X	Cynthia I. Newbille (virtual)	X
C. Thomas Tiller Jr. (A)		Karin M. Carmack (A)		Andreas D. Addison (A)	

The technology used for this meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

**CALL TO ORDER**

The Richmond Regional Transportation Planning Organization (RRTPO) Policy Board Chair, David T. Williams, presided and called the March 3, 2022, RRTPO Executive Committee action meeting to order at 8:30 a.m. in PlanRVA's James River Board Room.

**ATTENDANCE ROLL CALL & CERTIFICATION OF MEETING QUORUM**

Janice Firestone, Program Coordinator, took attendance and certified that a quorum was present.

**1. Consideration of Amendments to the Action Meeting Agenda**

There were no requested changes to the meeting agenda.

**2. Approval of March 3, 2022, RRTPO Executive Committee Meeting Minutes**

On motion of John H. Hodges, seconded by Patricia S. O'Bannon, the RRTPO Executive Committee unanimously approved the minutes of the March 3, 2022, as presented.

### **3. Open Public Comment Period**

There were no requests to address the RRTPO Executive Committee.

### **4. RRTPO Chair's Report**

Chairman Williams asked Chet Parsons, PlanRVA, to give an update on the status of extending an invitation to the Secretary of Transportation to attend an upcoming meeting. Mr. Parsons reported that efforts have been made but it has been difficult to coordinate. Chairman Williams directed staff to draft a formal letter of invitation to the joint meeting of the RRTPO, CVTA and the PlanRVA Commission that is planned for June 2, 2022.

### **5. RRTPO Secretary's Report**

Mr. Parsons reported that a letter has been finalized to the Chairs of the CVTA and the PlanRVA Commission to invite them to participate in the joint meeting of the three organizations.

### **6. Review of Selected RRTPO Agenda Topics**

Mr. Parsons briefly reviewed the items on the RRTPO agenda:

- Proposed Amendment to Bylaws and Policy- Richmond Area Metropolitan Planning Organization
- STBG/CMAQ Program Development FY23-28 Draft Allocations
- RAISE Grant Letters of Support
- Richmond Regional Transportation Safety Plan

Mr. Hodges expressed concerns that the plan does not include railway/highway intersection safety concerns. He noted one such intersection in the Town of Ashland that is located near a school and fire station. He asked that staff look into how these intersections can be included in the plan. Other committee members agreed and suggested the plan be reviewed after the first year, rather than the proposed review after three to five years.

### **7. Other Business**

- a. RRTPO Member Comments  
There were no member comments.

### **8. Next RRTPO Executive Committee Meeting**

Chair Williams noted that the next RRTPO Executive Committee meeting is scheduled for May 11, 2022.

### **9. Adjournment:**

Chair Williams adjourned the meeting at approximately 8:57 a.m.