

**RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION
EXECUTIVE COMMITTEE**

**MINUTES OF MEETING
PlanRVA James River Board Room
March 3, 2022
9:00 a.m.**

MEMBERS and ALTERNATES (A) PRESENT:

Town of Ashland		Charles City County		Chesterfield County	
John H. Hodges	X	William G. Coad	X	James M. Holland	
Anita Barnhart (A)				Leslie Haley (A)	
Goochland County		Hanover County		Henrico County	
John L Lumpkins Jr.		W. Canova Peterson	X	Patricia S. O'Bannon	X
Susan F. Lascolette, FY22 Vice Chair (A)	X	Sean M. Davis (A)		Frank J. Thornton (A)	
New Kent County		Powhatan County		City of Richmond	
Patricia A. Paige	X	David T. Williams, FY22 Chair	X	Cynthia I. Newbille	X
C. Thomas Tiller Jr. (A)		Karin M. Carmack (A)		Andreas D. Addison (A)	

The technology used for this meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

CALL TO ORDER

The Richmond Regional Transportation Planning Organization (RRTPO) Policy Board Chair, David T. Williams, presided and called the March 3, 2022, RRTPO Executive Committee action meeting to order at 9:00 a.m. in PlanRVA's James River Board Room.

ATTENDANCE ROLL CALL & CERTIFICATION OF MEETING QUORUM

Janice Firestone, Program Coordinator, took attendance and certified that a quorum was present.

1. Consideration of Amendments to the Action Meeting Agenda

There were no requested changes to the meeting agenda.

2. Approval of February 3, 2022, RRTPO Executive Committee Meeting Minutes

On motion of W. Canova Peterson, seconded by Susan F. Lascolette, the RRTPO Executive Committee approved the minutes of the February 3, 2022, as presented. Patricia S. O'Bannon abstained from the vote.

3. Open Public Comment Period

There were no requests to address the RRTPO Executive Committee.

4. RRTPO Chair's Report

Chairman Williams asked Chet Parsons, PlanRVA, to give an update on the upcoming move. Mr. Parsons reported that PlanRVA will be relocating to The Current on Hull Street near the end of 2022.

5. RRTPO Secretary's Report

Mr. Parsons did not have a formal report.

6. Review of Selected RRTPO Agenda Topics

Mr. Parsons briefly reviewed the items on the RRTPO agenda:

- New voting tool to determine quorums and 2/3 majority.
- Proposed Amendment to Bylaws and Policy- Richmond Area Metropolitan
- Planning Organization
- TA Set-aside recommendations
- Smart Scale Round 5 applications, including an amendment related to additional applications through PlanRVA.
- Fall Forum Work Group report
- UPWP Amendment

7. Other Business

a. RRTPO Member Comments

There were no member comments.

8. Next RRTPO Executive Committee Meeting

Chair Williams noted that the next RRTPO Executive Committee meeting is scheduled for April 7, 2022.

9. Adjournment:

Chair Williams adjourned the meeting at approximately 9:29 a.m.