RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION
EXECUTIVE COMMITTEE

MINUTES OF MEETING
PlanRVA James River Board Room
March 3, 2022
9:00 a.m.

MEMBERS and ALTERNATES (A) PRESENT:

<table>
<thead>
<tr>
<th>Town of Ashland</th>
<th>Charles City County</th>
<th>Chesterfield County</th>
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<tr>
<td>John H. Hodges</td>
<td>X</td>
<td>James M. Holland</td>
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<tr>
<td>Anita Barnhart (A)</td>
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<td>Leslie Haley (A)</td>
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<tr>
<th>Goochland County</th>
<th>Hanover County</th>
<th>Henrico County</th>
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<tr>
<td>John L Lumpkins Jr.</td>
<td>W. Canova Peterson</td>
<td>Patricia S. O’Bannon</td>
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<td>Susan F. Lascolette,</td>
<td>X</td>
<td>Frank J. Thornton (A)</td>
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<td>FY22 Vice Chair (A)</td>
<td>Sean M. Davis (A)</td>
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<tr>
<th>New Kent County</th>
<th>Powhatan County</th>
<th>City of Richmond</th>
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<tr>
<td>Patricia A. Paige</td>
<td>X</td>
<td>Cynthia I. Newbille</td>
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<tr>
<td>C. Thomas Tiller Jr.</td>
<td>Karin M. Carmack (A)</td>
<td>Andreas D. Addison (A)</td>
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The technology used for this meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our Plan RVA YouTube Channel.

CALL TO ORDER
The Richmond Regional Transportation Planning Organization (RRTPO) Policy Board Chair, David T. Williams, presided and called the March 3, 2022, RRTPO Executive Committee action meeting to order at 9:00 a.m. in PlanRVA’s James River Board Room.

ATTENDANCE ROLL CALL & CERTIFICATION OF MEETING QUORUM
Janice Firestone, Program Coordinator, took attendance and certified that a quorum was present.

1. Consideration of Amendments to the Action Meeting Agenda
   There were no requested changes to the meeting agenda.

2. Approval of February 3, 2022, RRTPO Executive Committee Meeting Minutes
   On motion of W. Canova Peterson, seconded by Susan F. Lascolette, the RRTPO Executive Committee approved the minutes of the February 3, 2022, as presented. Patricia S. O’Bannon abstained from the vote.
3. **Open Public Comment Period**  
There were no requests to address the RRTPO Executive Committee.

4. **RRTPO Chair’s Report**  
Chairman Williams asked Chet Parsons, PlanRVA, to give an update on the upcoming move. Mr. Parsons reported that PlanRVA will be relocating to The Current on Hull Street near the end of 2022.

5. **RRTPO Secretary’s Report**  
Mr. Parsons did not have a formal report.

6. **Review of Selected RRTPO Agenda Topics**  
Mr. Parsons briefly reviewed the items on the RRTPO agenda:  
- New voting tool to determine quorums and 2/3 majority.  
- Proposed Amendment to Bylaws and Policy- Richmond Area Metropolitan Planning Organization  
- TA Set-aside recommendations  
- Smart Scale Round 5 applications, including an amendment related to additional applications through PlanRVA.  
- Fall Forum Work Group report  
- UPWP Amendment

7. **Other Business**  
a. **RRTPO Member Comments**  
There were no member comments.

8. **Next RRTPO Executive Committee Meeting**  
Chair Williams noted that the next RRTPO Executive Committee meeting is scheduled for April 7, 2022.

9. **Adjournment:**  
Chair Williams adjourned the meeting at approximately 9:29 a.m.