

**RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION
EXECUTIVE COMMITTEE**

**MINUTES OF MEETING
PlanRVA James River Boardroom and via Zoom**

Thursday, March 2, 2023 - 8:30 a.m.

MEMBERS and ALTERNATES (A) PRESENT:

Town of Ashland		Charles City County		Chesterfield County	
John H. Hodges	X	Byron Adkins, Sr.		James M. Holland	X
Anita Barnhart (A)		William Coada (virtual)	X		
Goochland County		Hanover County		Henrico County	
John L Lumpkins Jr., Chair	X	W. Canova Peterson, Vice Chair	X	Patricia S. O'Bannon	X
Susan F. Lascolette, (A)		Sean M. Davis (A)		Frank J. Thornton (A)	
New Kent County		Powhatan County		City of Richmond	
Patricia A. Paige		David T. Williams	X	Cynthia I. Newbille	
C. Thomas Tiller Jr. (A)		Karin M. Carmack (A)		Andreas D. Addison (A)	

The technology used for the RRTPO Executive Committee meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

Virtual participation of this meeting by members of the committee is authorized under the City of Richmond Res. No. 2020-R025, - declaration of a local emergency due to the potential spread of COVID-19, adopted March 16, 2020. The resolution is available [here](#).

Call to Order

The Richmond Regional Transportation Planning Organization (RRTPO) Policy Board Chair, John L. Lumpkins, Jr., presided and called the March 2, 2023, RRTPO Executive Committee meeting to order at 8:40 a.m.

Attendance Roll Call & Certification of Meeting Quorum

Janice Firestone, Program Manager, took attendance and certified that a quorum was present.

1. Consideration of Amendments to the Meeting Agenda

There were no agenda amendments requested.

2. Approval of February 2, 2023, RRTPO Executive Committee Meeting Minutes

On motion of W. Canova Peterson, seconded by Patricia S. O'Bannon, the members of the RRTPO Executive Committee approved the minutes as presented (voice vote).

3. RRTPO Secretary's Report

There was no formal report from the Secretary.

4. Other Business

a. Transportation Forum Planning

Chet Parsons, RRTPO Secretary, reported that an email notification was sent to all PlanRVA distribution lists yesterday announcing the forum. The date is set for March 17th from 8-10 a.m.

He also announced an online session scheduled for March 15th, called “Transportation: why it matters and what you can do”.

b. CTAC Update and Role Discussion

Mr. Parsons reviewed the memo detailing the possible increased engagement activities that have been identified as for the CTAC.

David T. Williams arrived at 8:53 a.m.

Eric Gregory, legal counsel, reviewed the language in the RRTPO Bylaws regarding the CTAC.

There was a suggestion to invite the members of CTAC to attend a Policy Board meeting to provide a presentation.

On motion of W. Canova Peterson, seconded by James Holland, the members of the RRTPO Executive Committee members voted unanimously to recommend Policy Board approval of adding a CTAC update to an upcoming meeting agenda (voice vote).

5. Review of Selected RRTPO Agenda Topics

Mr. Parsons reviewed the items on the Policy Board agenda. He also provided an update on TAC’s work on the project cost overruns. Committee members will report their findings to the Policy Board in April.

6. Next Meeting

The next meeting is scheduled for April 6, 2023, at the PlanRVA James River Boardroom, 424 Hull Street, Suite 300, Richmond, VA 23224.

7. Adjournment

Chair Lumpkins adjourned the meeting at 9:15 a.m.