

**RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION
EXECUTIVE COMMITTEE**

**MINUTES OF MEETING
PlanRVA James River Board Room
February 3, 2022
8:30 a.m.**

MEMBERS and ALTERNATES (A) PRESENT:

Town of Ashland		Charles City County		Chesterfield County	
John H. Hodges	X	William G. Coad		James M. Holland	X
Anita Barnhart (A)				Leslie Haley (A)	
Goochland County		Hanover County		Henrico County	
John L Lumpkins Jr.	X	W. Canova Peterson		Patricia S. O'Bannon	
Susan Lascolette, FY22 Vice Chair (A)	X	Sean M. Davis (A)	x	Frank J. Thornton (A)	X
New Kent County		Powhatan County		City of Richmond	
Patricia A. Paige	X	David T. Williams, FY22 Chair	X	Cynthia I. Newbille (virtual)	X
C. Thomas Tiller Jr. (A)		Karin M. Carmack (A)		Andreas D. Addison (A)	

The technology used for this meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

Call to order

The Richmond Regional Transportation Planning Organization (RRTPO) Policy Board Chair, David T. Williams, presided and called the February 3, 2022, RRTPO Executive Committee action meeting to order at 8:30 a.m. in PlanRVA's James River Board Room.

Statement regarding virtual meetings

Chet Parsons, PlanRVA, provided this statement.

Attendance roll call & certification of meeting quorum

Janice Firestone, Program Coordinator, took attendance and certified that a quorum was present.

1. Consideration of Amendments to the Action Meeting Agenda

There were no requested changes to the meeting agenda.

2. Approval of October 4, 2021, RRTPO Executive Committee Meeting Minutes

On motion of Cynthia I. Newbille, seconded by John H. Hodges, the RRTPO Executive Committee unanimously approved the minutes of the October 4, 2021, meeting as presented.

3. Open Public Comment Period

Barbara Smith, Chesterfield County, provided comment, via Zoom, to the RRTPO Executive Committee on the improved quality of the meeting audio and video.

4. RRTPO Chair's Report

There was no formal report from Chairman.

5. RRTPO Secretary's Report

Chet Parsons, PlanRVA, provided an update on the candidate properties for PlanRVA office location and reported that the PlanRVA Commission is expected to take action to authorize moving forward with a location. Committee members had questions and Martha Heeter, PlanRVA, provided clarification on the locations of the final candidate properties.

6. Review of Selected RRTPO Agenda Topics

Mr. Parsons briefly reviewed the items on the RRTPO agenda.

7. Closed Session – Virginia Code Section 2.2 3711 (A) (1)

On motion by David T. Williams, seconded by Susan Lascolette, the RRTPO Executive Committee voted unanimously to convene in a closed session pursuant to Virginia Freedom of Information Act Section 2.2-3711 (A) (1), for the purpose of discussing personnel matters concerning the performance of specific RRTPO employees; and, pursuant to FOIA Section 2.2-3711 (A) (8) for purposes of discussion and consultation with legal counsel retained by the agency concerning these personnel matters during which all recording of the meeting will cease.

The Chair asked staff and guests to leave the meeting. The recording equipment was turned off.

At the conclusion of the closed session, the Chair reconvened the public meeting asked Committee members to certify that, to the best of their knowledge, only public matters lawfully exempted from open meeting requirements and only such public business matters as were identified in the motion by which the closed session was convened, were heard, discussed, or considered:

8. Other Business

There was no other business discussed or comments from members.

9. Next Meeting: March 3, 2022

10. Adjournment

Chair Williams adjourned the meeting at approximately 9:39 a.m.