

**RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION
EXECUTIVE COMMITTEE**

**MINUTES OF MEETING
VDOT District Office, 2430 Pine Forest Drive, Colonial Heights, VA
December 5, 2022
8:30 a.m.**

MEMBERS and ALTERNATES (A) PRESENT:

Town of Ashland		Charles City County		Chesterfield County	
John H. Hodges	X	Byron Adkins, Sr.	X	James M. Holland	X
Anita Barnhart (A)					
Goochland County		Hanover County		Henrico County	
John L Lumpkins Jr., Chair	X	W. Canova Peterson, Vice Chair		Patricia S. O'Bannon	
Susan F. Lascolette, (A)		Sean M. Davis (A)		Frank J. Thornton (A)	
New Kent County		Powhatan County		City of Richmond	
Patricia A. Paige		David T. Williams	X	Cynthia I. Newbille	X
C. Thomas Tiller Jr. (A)		Karin M. Carmack (A)		Andreas D. Addison (A)	

The technology used for the RRTPO Executive Committee meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

Virtual participation of this meeting by members of the committee is authorized under the City of Richmond Res. No. 2020-R025, - declaration of a local emergency due to the potential spread of COVID-19, adopted March 16, 2020. The resolution is available [here](#).

Call to Order

The Richmond Regional Transportation Planning Organization (RRTPO) Policy Board Chair, John L. Lumpkins, Jr., presided and called the December 5, 2022, RRTPO Executive Committee meeting to order at 8:30 a.m. at VDOT District Office, 2430 Pine Forest Drive, Colonial Heights, VA and via Zoom.

Attendance Roll Call & Certification of Meeting Quorum

Janice Firestone, PlanRVA, took attendance and certified that a quorum was present.

1. Confirmation of Member Participation from a Remote Location

There were no Executive Committee members participating virtually.

2. Consideration of Amendments to the Meeting Agenda

There were no agenda amendments requested.

3. Approval of November 3, 2022, RRTPO Executive Committee Meeting Minutes

On motion of John H. Hodges, seconded by James M. Holland, the RRTPO Executive Committee approved the minutes of the November 3, 2022, as presented with Cynthia I. Newbille abstaining (voice vote).

4. RRTPO Secretary's Report

Chet Parsons, PlanRVA, gave a brief update on PlanRVA's move and reported that the certificate of occupancy is expected this week. Staff should be able to begin working at the new location next week.

5. Other Business

a. Transportation Forum Planning

Mr. Parsons reported that the goal is broaden forum participation to bring attendees who don't normally attend RRTPO meetings. The plan is to organize the event to prepare and lead up to the intercity visit. It would be held in March or April. Partnering with other organizations and agencies, such as ChamberRVA, will be a key element of the forum.

David T. Williams arrived at 8:40 a.m.

Committee members discussed several potential locations (Main Street Station, Richmond International Airport, Port of Virginia) and the importance of defining who the audience will be. Staff will prepare a draft agenda for review at the next meeting.

b. CTAC Role

Mr. Parsons provided an overview of the Community Transportation Advisory Committee. The CTAC members have asked for clarification on their role as well as potential opportunities for an expanded role.

Committee members discussed possible contributions CTAC could make, such as budgetary reviews and community feedback from the various member organizations of CTAC.

6. Review of Selected RRTPO Agenda Topics

Mr. Parsons reviewed the following topics from the agenda:

- Federal Performance Management Update
- FY21 – FY24 Transportation Improvement Program

There was a discussion about cost overruns. Committee member expressed a desire to have clearer information on what is causing the overruns. The Policy Board agenda will be amended to include an update from staff on the matter.

5. Next Meeting: January 5, 2023, at the PlanRVA Boardroom, 424 Hull Street, Suite 300, Richmond, VA 23224.

7. Adjournment

Chairman Lumpkins adjourned the meeting at 9:27 a.m.