

**RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION
EXECUTIVE COMMITTEE**

**MINUTES OF MEETING
PlanRVA James River Boardroom and via Zoom**

Thursday, November 2, 2023 - 8:30 a.m.

MEMBERS and ALTERNATES (A) PRESENT:

Town of Ashland		Charles City County		Chesterfield County	
John H. Hodges	X	Byron Adkins, Sr.		James M. Holland	
Anita Barnhart (A)		William Coad		Chris Winslow, Chair	X
Goochland County		Hanover County		Henrico County	
John L Lumpkins Jr.	X	W. Canova Peterson, Vice-Chair	X	Patricia S. O'Bannon	X
Susan F. Lascolette, (A)		Sean M. Davis (A)		Frank J. Thornton (A)	
New Kent County		Powhatan County		City of Richmond	
Patricia A. Paige		David T. Williams		Cynthia I. Newbille	
C. Thomas Tiller Jr. (A)		Karin M. Carmack (A)		Andreas D. Addison (A)	

The technology used for the RRTPO Executive Committee meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

Call to Order

The Richmond Regional Transportation Planning Organization (RRTPO) Policy Board Chair, Christopher Winslow, presided and called the November 2, 2023, RRTPO Executive Committee meeting to order at 8:38 a.m.

Attendance Roll Call & Certification of Meeting Quorum

There was not a quorum present initially. A quorum was certified at 8:44 a.m. with the arrival of John Lumpkins.

1. Confirmation of Member Participation from a Remote Location

There were no requests from members to participate remotely.

2. Consideration of Amendments to the Meeting Agenda

There were no agenda amendments requested.

3. Approval of September 7, 2023, RRTPO Executive Committee Meeting Minutes

On motion by John H. Hodges, seconded by W. Canova Peterson, the members of the Executive Committee voted to approve the meeting minutes as presented (voice vote; Patricia O'Bannon abstained).

4. RRTPO Secretary's Report

Martha Shickle, PlanRVA Executive Director, provided an update on the status of the MPO Administrator recruitment.

5. Review of Selected RRTPO Agenda Topics

Chair Winslow summarized the changes to the SmartScale process.

Myles Busching provided details on the application limits. The basis for the change is the time to locality and VDOT staff. At the time of application, most projects are not yet ready for evaluation. By cutting the number of applications the hope is that more applications will be ready to move forward.

Committee members discussed the changes and the application process and the potential negative impacts to the localities.

Mr. Busching noted that some of the proposed changes will be beneficial to TPO and locality staff.

On motion by W. Canova Peterson, seconded by John H. Hodges, the members of the Executive Committee voted to recommend that the Policy Board convey to the Commonwealth Transportation Board that it is opposed to the proposed application limit change to the Smart Scale program and express its opinion that all other proposed changes except for “Eliminate “Step 2” of Fund Distribution Process” have not been sufficiently vetted.

6. Next Meeting

The next meeting is scheduled for December 7, 2023, at the PlanRVA James River Boardroom, 424 Hull Street, Suite 300, Richmond, VA 23224.

7. Adjournment

Chair Winslow adjourned the meeting at 9:25 a.m.