

**RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION
EXECUTIVE COMMITTEE**

**MINUTES OF MEETING
PlanRVA James River Board Room
October 6, 2022
8:30 a.m.**

MEMBERS and ALTERNATES (A) PRESENT:

Town of Ashland		Charles City County		Chesterfield County	
John H. Hodges	X	Byron Adkins, Sr.	X	James M. Holland	
Anita Barnhart (A)					
Goochland County		Hanover County		Henrico County	
John L Lumpkins Jr., Chair	X	W. Canova Peterson, Vice Chair		Patricia S. O'Bannon	X
Susan F. Lascolette, (A)	X	Sean M. Davis (A)		Frank J. Thornton (A)	
New Kent County		Powhatan County		City of Richmond	
Patricia A. Paige	X	David T. Williams	X	Cynthia I. Newbille (virtual)	X
C. Thomas Tiller Jr. (A)		Karin M. Carmack (A)		Andreas D. Addison (A)	

The technology used for the RRTPO Executive Committee meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [PlanRVA YouTube Channel](#).

Virtual participation of this meeting by members of the committee is authorized under the City of Richmond Res. No. 2020-R025, - declaration of a local emergency due to the potential spread of COVID-19, adopted March 16, 2020. The resolution is available [here](#).

CALL TO ORDER

The Richmond Regional Transportation Planning Organization (RRTPO) Policy Board Chair, John L. Lumpkins, Jr., presided and called the October 6, 2022, RRTPO Executive Committee action meeting to order at 8:30 a.m. in PlanRVA's James River Board Room.

ATTENDANCE ROLL CALL & CERTIFICATION OF MEETING QUORUM

Janice Firestone, PlanRVA, took attendance and certified that a quorum was present.

1. Consideration of Amendments to the Action Meeting Agenda

There were no requested changes to the meeting agenda.

2. Approval of July 7, 2022, RRTPO Executive Committee Meeting Minutes

On motion of David T. Williams, seconded by Susan F. Lascolette, the RRTPO Executive Committee approved the minutes of the July 7, 2022, as presented (voice vote).

3. RRTPO Secretary's Report

Mr. Parsons did not have a formal report.

4. Other Business

a. Review of Executive Committee Role

Chairman Lumpkins explained that he would like to review the role of the committee to determine if the committee should take on additional responsibilities or decrease its role (and number of meetings). Mr. Parsons shared information on other MPO Executive Committees.

Committee members expressed thoughts on the importance of keeping the committee but possibly meeting less often. There was a discussion about the committee taking on the responsibility for planning the annual Transportation Forum. There was consensus to continue the Forum and have the committee handle the planning. Eric Gregory, legal counsel, clarified that the Policy Board should vote to delegate the Transportation Forum planning to the Executive Committee for 2023 Forum.

b. RRTPO Member Comments

There were no additional member comments.

5. Review of Selected RRTPO Agenda Topics

Mr. Parsons reviewed the following topics from the agenda:

- Chesterfield County will be highlighted.
- FOIA Council Guidance – Compliance for Electronic Meetings
 - Proposed Policy for All Virtual Public Meetings
 - Proposed Policy for Remote Participation of Members
- FY21 – FY24 Transportation Improvement Program – GRTC Request
- Transportation Forum Planning
- Scenario Planning Project Update

6. Next Meeting: November 3, 2022

The location of the next meeting has not yet been determined.

7. Adjournment

Chairman Lumpkins adjourned the meeting at 9:23 a.m.