

**RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION
EXECUTIVE COMMITTEE**

**MINUTES OF MEETING
PlanRVA James River Board Room
October 4, 2021
8:30 a.m.**

MEMBERS and ALTERNATES (A) PRESENT:

Town of Ashland		Charles City County		Chesterfield County	
John H. Hodges	X	William G. Coad		James M. Holland	X
Anita Barnhart (A)				Leslie Haley (A)	
Goochland County		Hanover County		Henrico County	
John L Lumpkins Jr.		W. Canova Peterson		Patricia S. O'Bannon	X
Susan Lascolette, FY22 Vice Chair (A)		Sean M. Davis (A)	x	Frank J. Thornton (A)	
New Kent County		Powhatan County		City of Richmond	
Patricia A. Paige (virtual)	X	David T. Williams, FY22 Chair	X	Cynthia I. Newbille	X
C. Thomas Tiller Jr. (A)		Karin M. Carmack (A)		Andreas D. Addison (A)	

The technology used for this meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

CALL TO ORDER

The Richmond Regional Transportation Planning Organization (RRTPO) Policy Board Chair, David T. Williams, presided and called the October 4, 2021 RRTPO Executive Committee action meeting to order at 8:30 a.m. in PlanRVA's James River Board Room.

ATTENDANCE ROLL CALL & CERTIFICATION OF MEETING QUORUM

Janice Firestone, Program Coordinator, took attendance and certified that a quorum was present.

1. Consideration of Amendments to the Action Meeting Agenda

There were no requested changes to the meeting agenda.

2. Approval of September 2, 2021, RRTPO Executive Committee Meeting Minutes

On motion of James M. Holland, seconded by John H. Hodges, the RRTPO Executive Committee unanimously approved the minutes of the September 2, 2021 meeting as presented.

3. Open Public Comment Period

There were no requests to address the RRTPO Executive Committee.

4. RRTPO Chair's Report

Chairman Williams reminded the committee members that the Transportation Forum is coming up on November 4, 2021.

5. RRTPO Secretary's Report

Chet Parsons, PlanRVA, provided an update on public involvement. He described efforts being made in collaboration with the CVTA and the PlanRVA Commission to improve public awareness of what the different organizations do and how they work together.

6. Review of Selected RRTPO Agenda Topics

Mr. Parsons briefly reviewed the items on the RRTPO agenda:

- ConnectRVA 2045 Plan Adoption
- TIP amendment: IJR – Route 288
- TIP amendment: Henrico County – I64 and Parham Road
- TRIP Program Funding Application Support – GRTC Request
- Transportation Agency Updates and Future Meeting Topics

Committee members asked that agenda items such as the resolutions listed above be clearly identified with a description rather than just reference numbers such as VDOT UPC numbers.

7. Other Business

a. RRTPO Member Comments

Ms. O'Bannon inquired about how comments are generally received from member of the public. Mr. Parsons explained that they are normally submitted through email. No comments have been received in the form of a video to date.

8. Next RRTPO Executive Committee Meeting

Chair Williams noted that the next RRTPO Executive Committee meeting (following the Transportation Forum on November 4, 2021) is scheduled for December 2, 2021, in Richmond, Virginia.

9. Adjournment:

Chair Williams adjourned the meeting at approximately 8:49 a.m.