

**RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION  
EXECUTIVE COMMITTEE**

**MINUTES OF MEETING  
PlanRVA James River Board Room and via Zoom**

**Thursday, January 5, 2023 - 9:30 a.m.**

**8:30 a.m.**

**MEMBERS and ALTERNATES (A) PRESENT:**

<b>Town of Ashland</b>		<b>Charles City County</b>		<b>Chesterfield County</b>	
John H. Hodges	X	Byron Adkins, Sr.	X	James M. Holland	X
Anita Barnhart (A)					
<b>Goochland County</b>		<b>Hanover County</b>		<b>Henrico County</b>	
John L Lumpkins Jr., Chair	X	W. Canova Peterson, Vice Chair	X	Patricia S. O'Bannon	X
Susan F. Lascolette, (A)	X	Sean M. Davis (A)		Frank J. Thornton (A)	
<b>New Kent County</b>		<b>Powhatan County</b>		<b>City of Richmond</b>	
Patricia A. Paige (virtual)	X	David T. Williams	X	Cynthia I. Newbille	X
C. Thomas Tiller Jr. (A)		Karin M. Carmack (A)		Andreas D. Addison (A)	

The technology used for the RRTPO Executive Committee meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

Virtual participation of this meeting by members of the committee is authorized under the City of Richmond Res. No. 2020-R025, - declaration of a local emergency due to the potential spread of COVID-19, adopted March 16, 2020. The resolution is available [here](#).

**Call to Order**

The Richmond Regional Transportation Planning Organization (RRTPO) Policy Board Chair, John L. Lumpkins, Jr., presided and called the January 5, 2023, RRTPO Executive Committee meeting to order at 8:41 a.m. at in the PlanRVA James River Board Room, 424 Hull Street, Suite 300, Richmond, VA 23224.

**Attendance Roll Call & Certification of Meeting Quorum**

Janice Firestone, PlanRVA, took attendance and certified that a quorum was present.

**1. Consideration of Amendments to the Meeting Agenda**

There were no agenda amendments requested.

## **2. Approval of December 5, 2022, RRTPO Executive Committee Meeting Minutes**

On motion of James M. Holland, seconded by Cynthia I. Newbille, the RRTPO Executive Committee approved the minutes of the December 5, 2022, as presented with Patricia O'Bannon, Patricia Paige and W. Canova Peterson abstaining (voice vote).

David T. Williams arrived at 8:44 a.m.

## **3. RRTPO Secretary's Report**

Chet Parsons, PlanRVA, gave this update.

## **4. Other Business**

### **a. Transportation Forum Planning**

Mr. Parsons reported that coordination is ongoing with ChamberRVA for logistics and planning. They are looking at date and location options. The goal is to have it in early to mid-April.

The forum will be approximately half a day. There will be a mix of activities and speakers. An opportunity will be given for each jurisdiction to provide an update on projects in their locality.

#### **1) Draft Agenda**

The draft agenda is being developed.

### **b. CTAC Role**

Mr. Parsons provided an overview of possible contributions CTAC could make, such as advising on upcoming RRTPO agenda items. The committee discussed providing CTAC members with the opportunity to participate in meetings on local projects, then bring that information and feedback forward to the Policy Board. The CTAC meeting minute format will be modified to reflect more of what the committee members discussed concerning various presentations, rather than just reflecting what was presented to them. This will give the Policy Board a better idea of how the CTAC members responded to a particular topic.

Eric Gregory, legal counsel, reported that the RRTPO Bylaws state the purpose of the CTAC is to advise the Policy Board through resolutions and other means. He stressed the importance of Title VI compliance.

It was suggested that the CTAC members be invited to a Policy Board meeting and have the CTAC role discussion as an agenda item. Staff will prepare a proposal of an expanded/restructured CTAC role for the next meeting.

## **6. Review of Selected RRTPO Agenda Topics**

Mr. Parsons reviewed the following topics from the agenda:

- Virginia Passenger Rail Authority presentation: Transforming Rail in Virginia Program
- FY21-24 TIP Amendments: UPC 122295 - #195CIP – Parallel routes operations study and UPC 121681 – Replace bridge on Meadow Road over Boar Swamp
- Project Cost Estimates Report
- Regional Scenario Planning - Update

**5. Next Meeting:** February 2, 2023, at the PlanRVA Boardroom, 424 Hull Street, Suite 300, Richmond, VA 23224.

## **7. Adjournment**

Chairman Lumpkins adjourned the meeting at 9:22 a.m.