



e: [PlanRVA@PlanRVA.org](mailto:PlanRVA@PlanRVA.org)  
 p: 804.323.2033  
 w: [www.PlanRVA.org](http://www.PlanRVA.org)

**PlanRVA Public Outreach & Engagement Committee**  
**Zoom Meeting Minutes**  
**January 9, 2025 – 9:00 a.m.**

Locality	Committee Members	Present
Town of Ashland	Brent Chambers	X
Chesterfield County	Tim Davey, Chair	X
Chesterfield County	Frank Petroski	X
Chesterfield County	Jessica Schneider	X
Goochland County	Dwain Cosby	
Hanover County	Larry Leadbetter	
Hanover County	Charlie Waddell	X
Henrico County	Chris Bast	
New Kent County	Rev. Milton Hathaway	X
City of Richmond	Cameron George	X

Staff Present	
Janice Scott	Sidd Kumar
Kristin Hott	Martha Shickle
Holly Gordon	Ken Lantz

*The technology used for the meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).*

**1. Welcome, Roll Call and Introductions**

Chair Davey welcomed everyone and called the meeting to order at 9:00 a.m.

**2. Roll Call of Attendees and Certification of a Physical Quorum**

Janice Scott, PlanRVA, called the roll call of attendees and certified that a quorum was present. It was noted that the meeting was being held via Zoom webinar and there was not an in-person component for the meeting.

Ms. Scott opened a public comment period and asked if any members of the public wished to address the committee. As there were no members of the public present to offer comment the public comment period was closed.

**3. Meeting Minutes**

On motion by Milton Hathaway, seconded by Jessica Schneider, the members of the Public Outreach & Engagement Committee voted to approve the meeting minutes as presented (voice vote; Charlie Waddell, Brent Chambers and Cameron George abstained).

#### **4. Last Quarter Engagement Activities**

Holly Gordon, PlanRVA, reviewed the engagement activities of the last quarter. She introduced Kristin Hott and thanked her for her work in attending events as well as compiling the last quarter's report.

#### **5. Equity Working Group**

Martha Shickle, Executive Director, provided an overview of the working group's purpose and planned composition. She explained that the group will be asked to look into potential ways to compensate individuals for public participation. The group will also review the Title 6 plan to ensure PlanRVA is meeting the compliance requirements.

Ms. Shickle noted that there are five representatives from the RRTPO Community Transportation Advisory Committee (CTAC) and volunteers from the PlanRVA Public Outreach and Engagement Committee are being sought as well.

Jessica Schneider, Cameron George and Milton Hathaway volunteered to serve on the working group.

Ken Lantz, PlanRVA, announced that he is conducting research on how other MPOs in Virginia, local governments and some national planning organizations are handling compensation for public participation.

#### **6. Pathways to the Future – Regional Symposium**

Ms. Gordon explained that the symposium will be framed to highlight the regional strategic plan and demonstrate how the different elements connect (example: how transportation connects to housing). The audience is intended to be community leaders, partner/stakeholder agency/organization representatives and board/committee members. The symposium is scheduled for Friday, March 14<sup>th</sup> (registration will be open January 23<sup>rd</sup>).

#### **7. LRTP Engagement Update**

Ms. Gordon provided an update on the engagement plan and noted there engagement is being sought in three primary phases: vision and identifying needs, prioritizing investments and presenting the plan. She explained how staff identified the targeted list of individuals and agencies who are being asked to be involved.

The newly created engagement website was shared. It's actively being used for the LRTP. Ms. Gordon explained various elements of the site including the issues map, upcoming events list and the engagement toolkit. She explained elements of the toolkit that committee members can use to share information with others.

#### **8. Board and Committee Member Page Debut**

Ms. Scott presented the board and committee member page of the PlanRVA website. This was previously shown to committee members but thoughts and feedback are being sought now that the page is completed. The plan is to share with members of other boards/committees as well as locality and partner agency representatives. It is intended to provide all information on the various boards and committees in one easy to find location.

There was a suggestion to add federal senate and House of Representatives listings as well as federal committees to the page.

**9. Port of Virginia Facility Tour**

Ms. Scott explained that the tour of the port facilities is being rescheduled for late summer or early fall. As with the previously schedule tour, the plan is to travel to Hampton Roads, possibly see the facilities on a boat tour, then return to Richmond to tour the Richmond Marine Terminal. More information will be shared as soon as additional details are worked out.

**10. Adjournment**

The meeting was adjourned at approximately 10:08 a.m.