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PlanRVA Commission Meeting Minutes

September 12, 2024 – 9:30 a.m.

PlanRVA James River Boardroom, 424 Hull Street, Suite 300, Richmond, VA 23224

Members Present (A = Alternate)

| Town of Ashland | | Hanover County | | New Kent County | |
|--------------------------|---|-------------------|---|---------------------------------------|---|
| Brent Chambers | | Sean Davis | X | Milton Hathaway | |
| Daniel McGraw, Chair | X | Sue Dibble | | Amy Pearson | |
| Steve Trivett | | Larry Leadbetter | X | Jordan Stewart, Vice Chair | X |
| Charles City County | | Faye Prichard (A) | X | Powhatan County | |
| Byron Adkins, Treasurer | X | Charlie Waddell | X | Bill Donati | |
| Ryan Patterson | | Henrico County | | Steve McClung | |
| Chesterfield County | | Chris Bast | X | Robert Powers | |
| Kevin Carroll | X | Roscoe Cooper | | Jessica Winall | |
| Tim Davey | X | William Mackey | X | City of Richmond | |
| James Holland | | Tyrone Nelson | | Andreas Addison | X |
| Jim Ingle | X | Jody Rogish | X | Cameron George (Virtual) | X |
| Mark Miller | X | Dan Schmitt | | Cynthia Newbille, Secretary (Virtual) | X |
| Frank Petroski (Virtual) | X | Misty Whitehead | X | Rodney Poole | |
| Jessica Schneider | | | | Ellen Robertson (A) | |
| Goochland County | | | | | |
| Dwain Cosby | | | | | |
| Jonathan Lyle | | | | | |
| Neil Spoonhower | | | | | |

The technology used for the meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

Welcome and Call to Order

Chair McGraw welcomed all attendees and called the meeting to order at approximately 9:37 a.m. He noted the significance of September 11th and asked that a moment of silence be observed.

Roll Call and Certification of a Quorum

Janice Scott, Board Relations Manager, called the roll for attendance and certified that a physical quorum was present.

Pledge of Allegiance

The Pledge of Allegiance was led by Chair McGraw.

Following the Pledge of Allegiance, Chair McGraw asked all attendees to introduce themselves.

1. Administration

a. Confirmation of Member Participation from a Remote Location

Chair McGraw announced that the following members requested approval to participate remotely:

- Cameron George. Reason: a personnel matter, specifically a scheduling conflict that prevents in-person attendance.
- Cynthia Newbille. Reason: a personnel matter, specifically a scheduling conflict that prevents in-person attendance.
- Frank Petroski. Reason: a personnel matter, specifically a scheduling conflict, that prevents in-person attendance.

Chair McGraw announced his approval of the requests to participate remotely.

On motion by Mark Miller, seconded by Kevin Carroll, the PlanRVA Commission voted to confirm that the Chair's decision to approve the requests to participate from a remote location was in conformance with the PlanRVA Policy for Remote Participation of Members; and, the voice of all remotely participating members could be heard by all persons at the primary or central meeting location (voice vote).

The quorum was updated to show the presence of the remote members.

b. Agenda Amendments

There were no requested amendments to the agenda.

c. Public Comments

There were no requests to offer public comment to the Commission.

d. Approval of August 1, 2024, Meeting Minutes

On motion by Charlie Waddell, seconded by Jody Rogish, the members of the PlanRVA Commission voted to approve the meeting minutes as presented (voice vote).

e. FY25 Meeting Schedule

The FY25 meeting schedule was reviewed.

2. Standing Committee and Other Reports

a. Chair and Executive Committee Reports

Chair McGraw reported that the Executive Committee met earlier this morning and reported that a survey has been put together for the Executive Committee to use to gauge the performance of the Executive Director and the agency.

b. Executive Director's Report

***i.* Intergovernmental and Environmental Reviews**

Martha Shickle, Executive Director, noted that the report was included in the meeting packet.

ii. Regional Strategic Plan Update

Ms. Shickle reviewed the results of the June 13th joint annual meeting visioning exercise.

She reported that the RRTPO Policy Board recently voted to approve the Pathways to the Future Scenario Planning process. It evaluates possible future scenarios to assist in the planning process.

There was discussion about how certain elements could be quantified, such as possible traffic pattern changes, and the variables that go into planning in general.

It was noted that staff is also collecting planning/zoning and other information from all of the jurisdictions to incorporate into the planning process.

There was discussion about the importance of interconnectivity with respect to transit and infrastructure planning. PlanRVA's role is sharing information collected with the localities.

3. Partner Reports - Information Items

a. PlanRVA Newsletter: The Better Together Connector

Ms. Shickle reported that the next newsletter will be coming out at the end of the month.

b. CVTA Report

The CVTA report was in the meeting agenda packet.

c. EMACV Report

The EMACV report was in the meeting agenda packet.

d. RRTPO Report

Ms. Shickle reminded attendees that registration is open for the RRTPO Port of Virginia tour of the Richmond and Hampton Roads port facilities.

The RRTPO report was in the meeting agenda packet.

e. Special Program

[One Small Step](#) (linked). Ms. Shickle introduced James Morgan, Field Manager, and Frazier Millner Armstrong, Community Curator, of One Small Step, who gave an overview of StoryCorp and the One Small Step program. Commissioners were invited to participate in an activity and then engaged in conversations with each other and the presenters.

Dr. Newbille left the meeting at 10:15 a.m.

Adjourn

Chair McGraw adjourned the meeting at 10:53 a.m.