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PlanRVA Commission Meeting Minutes

August 1, 2024 – 9:30 a.m.

PlanRVA James River Boardroom, 424 Hull Street, Suite 300, Richmond, VA 23224

Members Present (A = Alternate)

Town of Ashland		Hanover County		New Kent County	
Brent Chambers (virtual)	X	Sean Davis	X	Milton Hathaway	
Daniel McGraw, Chair	X	Sue Dibble	X	Amy Pearson	
Steve Trivett		Faye Prichard (A)		Jordan Stewart, Vice Chair	X
Charles City County		Charlie Waddell		Powhatan County	
Byron Adkins		Larry Leadbetter	X	Bill Donati	
Ryan Patterson		Henrico County		Steve McClung	X
Chesterfield County		Chris Bast	X	Robert Powers	
Kevin Carroll (virtual)	X	Roscoe Cooper		Jessica Winall (virtual)	X
Tim Davey		William Mackey		City of Richmond	
James Holland	X	Tyrone Nelson		Andreas Addison	
Jim Ingle	X	Jody Rogish	X	Cameron George	X
Dr. Mark Miller	X	Dan Schmitt		Cynthia Newbille	X
Jessica Schneider	X	Misty Whitehead		Rodney Poole	X
Frank Petroski	X			Ellen Robertson (A)	
Goochland County					
Neil Spoonhower	X				
Jonathan Lyle					
Dwain Cosby	X				

The technology used for the meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

Welcome and Call to Order

Chair McGraw welcomed all attendees and called the meeting to order at approximately 9:32 a.m.

Roll Call and Certification of a Quorum

Janice Scott, Board Relations Manager, called the roll for attendance and certified that a physical quorum was present.

Pledge of Allegiance

The Pledge of Allegiance was led by Chair McGraw.

1. Administration

a. Confirmation of Member Participation from a Remote Location

Chair McGraw announced that the following members requested approval to participate remotely:

- Kevin Carroll. Reason: a temporary or permanent disability or other medical condition that prevents the member's physical attendance.
- Bren Chambers. Reason: a personnel matter, specifically a scheduling conflict that prevents in-person attendance.
- Jessica Winnall. Reason: a personnel matter, specifically a scheduling conflict that prevents in-person attendance.

Chair McGraw announced his approval of the requests to participate remotely.

On motion by Jordan Stewart, seconded by Cynthia Newbille, the PlanRVA Commission voted to confirm that the Chair's decision to approve the requests to participate from a remote location was in conformance with the PlanRVA Policy for Remote Participation of Members; and, the voice of all remotely participating members could be heard by all persons at the primary or central meeting location (voice vote).

The quorum was updated to show the presence of the remote members.

b. Agenda Amendments

There were no requested amendments to the agenda.

c. Public Comments

There were no requests to offer public comment to the Commission.

d. Approval of April 11 and August 1, 2024, Meeting Minutes

On motion by Jim Holland, seconded by Jessica Schneider, the members of the PlanRVA Commission voted to approve the meeting minutes as presented (voice vote).

2. New Business

a. Amendments to the Central Virginia Solid Waste Management Plan (CVSWMP)

Martha Shickle, Executive Director, reported that the CVWMA requested the inclusion of amendments to the Solid Waste Management Plan for Central Virginia on this month's agenda.

The CVWMA is responsible for implementing solid waste management and recycling programs for 13 participating local governments in Central Virginia. As such, they are responsible for developing and submitting the region's Solid Waste Management Plan to the Virginia DEQ.

i. Proposed Amendment 10 to the Central Virginia Solid Waste Management Plan – Shoosmith Landfill

Kim Hynes, CVWMA Executive Director, came forward and explained the request for amendment 10 to the CVSWMP.

On motion by Jordan Stewart, seconded by Jim Holland, the members of the PlanRVA Commission voted to adopt the following resolution (voice vote):

WHEREAS, in accordance with the provisions of Section 10.1-1411 of the Code of Virginia, the Central Virginia Solid Waste Planning Area was designated by the Virginia Department of Waste Management as a planning area on May 31, 1991, and

WHEREAS, the Central Virginia Solid Waste Planning Area is contiguous with and concurrent to the geographic boundaries of the Central Virginia Waste Management Authority (CVWMA) comprised of the following member jurisdictions: Cities of Colonial Heights, Hopewell, Petersburg, and Richmond, the Counties of Charles City, Chesterfield, Goochland, Hanover, Henrico, New Kent, Powhatan and Prince George and the Town of Ashland, and

WHEREAS, Section 9 VAC 20-130-30 of the Code of Virginia requires that Solid Waste Planning Areas develop comprehensive and integrated solid waste management plans that at a minimum consider and address all components of the following hierarchy: source reduction, reuse, recycling, resource recovery (waste-to-energy), incineration and landfilling, and

WHEREAS, the Richmond Regional Planning District Commission and the Crater Planning District Commission are designated as the entities responsible for the development and maintenance of the solid waste management plan for the central Virginia region; and,

WHEREAS, the Central Virginia Waste Management Authority is the legal entity responsible for the implementation of the plan; and

WHEREAS, the plan horizon covers the 20-year period from 2024 through the year 2044; and

WHEREAS, the Virginia Department of Environment Quality approved the Central Virginia Solid Waste Management Plan (Plan) originally on August 20, 2004, and updates on July 22, 2009, May 13, 2015 and a most recent update on October 29, 2021; and

WHEREAS, the Central Virginia Waste Management Authority Board of Directors has reviewed and approved Amendment 10 to the Central Virginia Solid Waste Management Plan at its regular meeting of May 17, 2024, to modify the Plan to reflect the removal of cells 27 and 28, also known as the quarry, of the Shoosmith Sanitary Landfill located at 11800 Lewis Road, Chester, Virginia as this capacity is no longer available to the region; and

NOW, THEREFORE, BE IT RESOLVED that the Richmond Regional Planning District Commission, this 1st day of August 2024, formally approves Amendment 10 to the Central Virginia Solid Waste Management Plan and authorizes the CVWMA to submit the amendment to the Virginia Department of Environmental Quality for approval.

ii. Proposed Amendment 11 to the Central Virginia Solid Waste Management Plan – Tri-Cities Sanitary Landfill

Ms. Hynes explained the request for amendment 11 to the CVSWMP.

On motion by Jordan Stewart, seconded by Sean Davis, the members of the PlanRVA Commission voted to adopt the following resolution (voice vote):

WHEREAS, in accordance with the provisions of Section 10.1-1411 of the Code of Virginia, the Central Virginia Solid Waste Planning Area was designated by the Virginia Department of Waste Management as a planning area on May 31, 1991, and

WHEREAS, the Central Virginia Solid Waste Planning Area is contiguous with and concurrent to the geographic boundaries of the Central Virginia Waste Management Authority (CVWMA) comprised of the following member jurisdictions: Cities of Colonial Heights, Hopewell, Petersburg, and Richmond, the Counties of Charles City, Chesterfield, Goochland, Hanover, Henrico, New Kent, Powhatan and Prince George and the Town of Ashland, and

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WHEREAS, the Virginia Department of Environment Quality approved the Central Virginia Solid Waste Management Plan (Plan) originally on August 20, 2004, an update of July 22, 2009, May 13, 2015 and a most recent update on October 29, 2021; and

WHEREAS, the Central Virginia Waste Management Authority Board of Directors has reviewed and approved Amendment 11 to the Central Virginia Solid Waste Management Plan at its regular meeting of May 17, 2024, to modify the Plan to reflect the closure of the Tri-Cities Sanitary Landfill located at 390 Industrial Drive, Petersburg VA; and

WHEREAS, the Central Virginia Waste Management Authority Board of Directors has reviewed and approved Amendment 10 to the Central Virginia Solid Waste Management Plan at its regular meeting of May 17, 2024, to

modify the Plan to reflect the removal of cells 27 and 28, also known as the quarry, of the Shoosmith Sanitary Landfill located at 11800 Lewis Road, Chester, Virginia as this capacity is no longer available to the region; and

NOW, THEREFORE, BE IT RESOLVED that the Richmond Regional Planning District Commission, this 1st day of August 2024, formally approves Amendment 11 to the Central Virginia Solid Waste Management Plan and authorizes the CVWMA to submit the amendment to the Virginia Department of Environmental Quality for approval.

iii. Proposed Amendment 12 to the Central Virginia Solid Waste Management Plan – East End Landfill

Ms. Hynes explained the request for amendment 11 to the CVSWMP and offered clarification on that amendment as well as the others. Commissioners discussed the amendments, landfill capacities, and solid waste practices in Virginia.

On motion by Jordan Stewart, seconded by Jim Holland, the members of the PlanRVA Commission voted to adopt the following resolution (voice vote):

WHEREAS, in accordance with the provisions of Section 10.1-1411 of the Code of Virginia, the Central Virginia Solid Waste Planning Area was designated by the Virginia Department of Waste Management as a planning area on May 31, 1991, and

WHEREAS, the Central Virginia Solid Waste Planning Area is contiguous with and concurrent to the geographic boundaries of the Central Virginia Waste Management Authority (CVWMA) comprised of the following member jurisdictions: Cities of Colonial Heights, Hopewell, Petersburg, and Richmond, the Counties of Charles City, Chesterfield, Goochland, Hanover, Henrico, New Kent, Powhatan and Prince George and the Town of Ashland, and

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WHEREAS, the plan horizon covers the 20-year period from 2024 through the year 2044; and

WHEREAS, the Virginia Department of Environment Quality approved the Central Virginia Solid Waste Management Plan (Plan) originally on August 20, 2004, an update of July 22, 2009, May 13, 2015 and a most recent update on October 29, 2021; and

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WHEREAS, the Central Virginia Waste Management Authority Board of Directors has reviewed and approved Amendment 10 to the Central Virginia Solid Waste Management Plan at its regular meeting of May 17, 2024, to modify the Plan to reflect the removal of cells 27 and 28, also known as the quarry, of the Shoosmith Sanitary Landfill located at 11800 Lewis Road, Chester, Virginia as this capacity is no longer available to the region; and

NOW, THEREFORE, BE IT RESOLVED that the Richmond Regional Planning District Commission, this 1st day of August 2024, formally approves Amendment 11 to the Central Virginia Solid Waste Management Plan and authorizes the CVWMA to submit the amendment to the Virginia Department of Environmental Quality for approval.

2. Standing Committee and Other Reports

a. Chair and Executive Committee Reports

Chair McGraw reported that committee assignments are as follows based on his outreach to members. The bylaws do not require approval but rather concurrence of the Executive Committee.

Audit Facilities & Finance Committee:

- Byron Adkins
- Sean Davis
- Jim Holland
- Neil Spoonhower

Public Outreach & Engagement:

- Chris Bast
- Brent Chambers
- Dwain Cosby
- Tim Davey
- Cameron George
- Dr. Rev. Milton Hathaway
- Larry Leadbetter
- Frank Petroski
- Jessica Schneider
- Charlie Waddell

Chair McGraw reviewed the expected upcoming meeting topics related to the FY25 priorities and the special programs or topics that will be covered. He reminded

Commissioners that Commission meetings will be held every other month instead of every month.

Meeting Month	Commission Business	Special Program/Topic
September	<ul style="list-style-type: none"> Regional Strategic Plan Update/Discussion 	One Small Step
November	<ul style="list-style-type: none"> FY24 Audit & Annual Report FY26 Member Dues Succession Management Plan 	PreK and K-12 Funding
December	<ul style="list-style-type: none"> Joint Annual Meeting Transportation Update 	Regional Equitable Mobility Framework
February	<ul style="list-style-type: none"> Community Development Update 	Housing Affordability - Partnership for Housing Affordability and Richmond Assn of Realtors
April	<ul style="list-style-type: none"> Resiliency, Emergency Management, and Environment Update FY26 Key Imperatives 	Broadband
June	<ul style="list-style-type: none"> FY26 Work Program & Budget FY26 Election of Officers 	

b. Executive Director’s Report

i. Intergovernmental and Environmental Reviews

The report was included in the meeting packet.

ii. PlanRVA Day Recap

Ms. Shickle provided a recap of PlanRVA Day and reported that three afternoon sessions featuring speaker panels were held that:

- explored the evolution of local media and tools for public information and outreach,
- shared data and best practices for better decision-making with a focus on economic mobility from poverty and
- focused on efforts underway in the region and across the commonwealth to increase affordable housing opportunities for all

The blog has been updated to provide summaries of each session, and recordings of the sessions are available on PlanRVA’s YouTube channel.

In 2025, staff is planning a day-long event as a standalone from the Joint Annual Meeting (which will move to December to better align with the calendar year-end) and will incorporate the Transportation Forum into a single, larger event.

Staff is looking at space options for 2025 as the event has outgrown the meeting room at PlanRVA. Input from the Public Engagement and Outreach Committee will be sought to identify content relevant to the planning work

scheduled for this year. The general theme of the day will be focused on how we're advancing the Regional Strategic Plan.

3. Partner Reports - Information Items

a. PlanRVA Newsletter: The Better Together Connector (linked)

Ms. Shickle reported that the newsletter will be coming out soon.

b. CVTA Report

The CVTA report was in the meeting agenda packet.

c. RRTPO Report

The RRTPO report was in the meeting agenda packet.

Ms. Shickle reminded everyone that a "save the date" for the Port of Virginia Facilities Tour, scheduled for October 3, 2024, has been sent to all members of the RRTPO, TAC, CTAC, CVTA, TAC and the PlanRVA Commission.

4. Special Program

a. Emergency Management Alliance of Central Virginia (EMACV)

Ms. Shickle introduced Steven Herring, Chair, and Darshan Parikh, Vice Chair, of EMACV, who came forward and gave a presentation on the priorities and capabilities of EMACV. The report included information about the Alliance's leadership team committee activities and upcoming training events.

Adjourn

Chair McGraw adjourned the meeting at 10:45 a.m.