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PlanRVA Commission Meeting Minutes

November 13, 2025 – 9:30 a.m.

PlanRVA James River Boardroom, 424 Hull Street, Suite 300,
 Richmond, VA 23224 and via Zoom

Members and Alternates Present (X), Virtual (V):

Town of Ashland		Hanover County		New Kent County	
Brent Chambers	X	Sean Davis	X	Milton Hathaway	X
Steve Trivett	X	Sue Dibble (A)	X	Amy Pearson	
Charles City County		Larry Leadbetter	X	Jordan Stewart, Chair	X
Ryan Patterson, Vice Chair		Faye Prichard	X	Powhatan County	
Byron Adkins (A)	X	Charlie Waddell	X	Bill Donati	X
Chesterfield County		Henrico County		Steve McClung	
*Kevin Carroll	X	Chris Bast	X	Robert Powers (A)	X
Tim Davey		Roscoe Cooper	X	Jessica Winall	
*Jim Ingle	X	William Mackey		City of Richmond	
*Mark Miller	X	Tyrone Nelson	X	Katherine Jordan	
Frank Petroski	X	Jody Rogish	X	Dakia Knight	X
*Jessica Schneider	X	Dan Schmitt		Cynthia Newbille	X
Goochland County		Misty Roundtree	X		
Neil Spoonhower	X				
Jonathan Lyle (A)					

A. Call to Order, Welcome & Opening Remarks

Chair Jordan Stewart welcomed all attendees and called the meeting to order at approximately 9:31 a.m.

Sarah-Keel Crews, PlanRVA, called the roll for attendance and certified that a quorum was present. There were 2 members participating remotely. – Dr. Newbille and Byron Adkins. On a motion by Bill Donati that was seconded by Jody Rogish, all voted in favor to allow remote participation.

There were no guests online, but Kim Hynes, CVWMA, was present in person as a guest.

Jessical Schneider and Sue Dibble arrived at approximately 9:36am and 9:38am, respectively. There were also no public comments or amendments to the agenda, so the meeting proceeded.

B. Strategic Vision Alignment & Update

There were three Strategic Vision Alignments and Updates for the meeting. Kim Hynes, CVWMA, provided an overview of regional solid waste and recycling activities and the Regional Solid Waste Management Plan. Ms. Hynes explained that the plan was a 20-year rolling plan, updated every five years. The most recent update was completed in 2024, extending the plan through 2044, and it was available on the website.

The plan addressed source reduction, reuse, and compliance with the Commonwealth's recycling requirements. The region continued to exceed the state's 25% recycling mandate, with 2024 statewide reporting pending. Members prioritized enhancing existing programs, identifying a regional processing site to reduce transportation costs, and starting with drop-off locations while evaluating the feasibility of future curbside collection. Staff clarified that proposals typically advanced from local approval to regional bodies.

Chair Stewart previewed that the Commission would be asked to consider Amendment 13 to the Solid Waste Management Plan, concerning the Ashcake Road C&D landfill in Hanover County. Ms. Hynes outlined the process: CVWMA held a public hearing and Board action, followed by PlanRVA Commission and Crater Planning District Commission approvals before submission to DEQ.

Staff explained that the Hanover facility accepted only C&D materials. The applicant sought a lateral expansion within the existing footprint (no height increase), adding about 3 million cubic yards and roughly 14 years of capacity. CVWMA conducted the public hearing on September 19th with no comments and then approved the amendment. Members confirmed that a "yes" vote would advance the item and a "no" vote would halt it, asked about capacity (staff cited the 14-year estimate and three other regional C&D landfills—one in eastern Goochland and two in western Chesterfield), and noted a split Hanover vote due to proximity to a historic site and neighborhood opposition, along with odor concerns associated with wet sheetrock.

The Chair indicated the Commission would return to the item during the decision agenda.

Misty Roundtree arrived at 9:43am.

Jim Ingle left the meeting in-person and 9:46

Mark Miller arrived at approximately 9:47

Tyrone Nelson arrived at 9:58am

Dr. Sarin Adhikari then introduced an update on the Near Miss Dashboard, a crowdsourced tool designed to augment crash data with community reported "near miss" events in active transportation. Elizabeth Greenwell presented the tool's purpose, scope, and methodology, emphasizing examples such as debris in bike lanes, poor visibility, and insufficient pedestrian crossing times, and the goal of identifying patterns and hotspots before serious incidents occurred.

Greenwell explained that the site allowed users to drop a pin at the event location, submit time and date, select behavior and infrastructure factors, and add a short

description; submissions were anonymous. They noted the tool launched publicly in March, had already received more than 200 responses, and required additional storage to support multi-year data. Planned “Near Miss 2.0” updates included displaying user descriptions in map pop-ups and publishing summary statistics.

During questions, members confirmed that all localities could participate and suggested adding a “wildlife encounter” category, noting frequent deer-related near misses. Members also asked about verification; staff emphasized anonymity and good faith self reporting, similar to other public surveys, and acknowledged the importance of triangulating with official datasets.

Holly Gordon, Senior Community Engagement Manager, provided an engagement update, noting that each project page on the Engage site now included a downloadable toolkit with plain language content and shareable images, plus Spanish language versions of key outreach materials to supplement automatic page translation.

Gordon summarized timelines and next steps: staff were incorporating public input into final drafts of the Comprehensive Economic Development Strategy (CEDS) and the Air Quality Plan; for the Natural Resources Plan, a December–January public exercise would prioritize features; and the Long Range Transportation Plan’s “universe of projects” would open for comment in December, followed by targeted engagement from January through March.

C. Decision Items

The Commission then considered the Consent Agenda. Ms. Shickle reviewed the items: meeting minutes, financial statements previously reviewed by the Finance Committee, Intergovernmental Environmental Reviews processed as the regional clearinghouse, an updated Succession Management Plan recommended by the Executive Committee, and an updated Title VI Plan previously adopted by the RRTPO Policy Board in October. On a motion by Jessica Shcneider and Mr. Donati all 5 items were approved. All voted in favor.

Returning to action items, the Commission considered the resolution adopting the Solid Waste Management Plan amendment related to the Hanover C&D landfill. After discussion, the Commission approved the resolution, starting with a motion by Sean Davis, and seconded by Neil Spoonhower. Kevin Carroll and Faye Prichard both voted no, but the resolution still passed.

Ellen Cook, PlanRVA, then presented the Pathways to the Future CEDS, recapping the September overview, follow-up materials on regional challenges and childcare data, and the 30day public comment period. Staff requested adoption of the CEDS and incorporation into the Regional Strategic Plan adopted June 12, 2025. The Commission approved the CEDS and accompanying resolution. In response to a question, staff noted that CEDS development had been funded by a USDA planning grant and that the plan positioned the region for U.S. Economic Development Administration funding. On a motion by Ms. Prichard, seconded by Dr. Hathaway, all voted in favor to adopt the CEDS plan.

CFO Lauren Shepherd and Finance Committee Chair Mr. Davis then reported audit results for FY2025. PlanRVA received a clean, unmodified opinion with no financial statement or federal award findings. The Finance Committee met with the auditor without staff present and reported timely access to documentation and staff responsiveness. On a motion by Sean Davis, seconded by Dr. Cynthia Newbille, the Commission unanimously accepted the audited financial statements and authorized submission to the Virginia Auditor of Public Accounts, the Federal Clearinghouse, and funders upon request.

During a mission moment, Ms. Shickle recognized the Central Virginia Waste Management Authority's 35 years of regional collaboration and longstanding ties to PlanRVA. She announced the execution of a subrecipient agreement under EPA Region 3's Thriving Communities grantmaking program (prime recipient: Green & Healthy Homes Initiative). The approximately \$150,000 award would support public awareness of waste stream reduction and leverage PlanRVA's litter elimination programming in partnership with CVWMA, aligning with regional tourism and cleantech strategies.

Hanover County then delivered a member spotlight. The County highlighted AAA bond ratings, VACO awards, completion of Fire Station 17, groundbreakings at two elementary schools, park and roadway upgrades, and renovations at the animal shelter (including expanded adoption spaces and 25 new kennel runs). Upcoming public safety facilities included a replacement station in Doswell, a new Station 8 in the Mountain Road area, and a new public safety building planned to begin construction in early 2027.

Parks investments included fully revamped playgrounds at Pole Green and Poor Farm Parks, multiple athletic facility upgrades, installation of AEDs across all parks, and the anticipated spring 2026 opening of Wickham Field in Montpelier. The region celebrated the opening of the first 4.8-mile segment of the Fall Line Trail, connecting the Ashland Trolley Line Trail through Hanover to Woodman Road in Henrico. The full trail would span 43 miles across seven localities at buildout. Hanover reported approximately \$193 million in roadway improvements, including six future roundabouts. Construction of the Lewistown Road/Ashcake Road roundabout was expected to begin in late 2026, and the Route 301/Route 54 roundabout project was scheduled to transition from design to right-of-way acquisition early next year.

VDOT's Richmond District honored Hanover Public Works for Best Bike/Pedestrian Project (Cool Spring Elementary School Extension) and Best Work Zone Management (Route 360 widening at Lee Davis).

Master planning updates included a 20-year Airport Master Plan (anticipated completion in January) and the Parks & Recreation 2035 Master Plan (targeted by year-end). The County completed the Route 33 Gateway small area plan and initiated the Route 1 Gateway plan; a Route 30 corridor study (near Kings Dominion) and a Mechanicsville Village revitalization plan were planned for 2026.

The County also announced that the Korn Ferry Tour Championship would be held next October at the Federal Club in the South Anna District, drawing an estimated

2,000–3,000 visitors per day and broadcast live on the Golf Channel. Henrico was chosen by Chair Stewart as the next member spotlight.

Finally, Chair Stewart noted that page 33 of the packet included a Central Virginia Transportation Authority update for members' review. The next meeting was scheduled for Monday, December 4, at 9:30 a.m., as a joint session with the RRTPO and CVTA. The Commission adjourned following a motion and voice vote.

D. Adjournment

Chair Stewart adjourned the meeting at approximately 11:15 a.m. The next meeting is scheduled for December 4, 2025, at 9:30 a.m. in the PlanRVA James River Boardroom.