

## Executive Committee Meeting Minutes

June 8, 2023 – 9:00 a.m.

PlanRVA James River Boardroom, 424 Hull Street, Suite 300,  
Richmond, VA 23224 and via Zoom

<u>LOCALITY</u>	<u>NAME</u>	<u>X (attended)</u>
Charles City County	Byron Adkins (remote)	X
Chesterfield County	Christopher M. Winslow	
City of Richmond	Dr. Cynthia Newbille	
Goochland County	Neil Spoonhower	
Hanover County	Sean Davis, Chair	X
Henrico County	Reverend Tyrone Nelson	X
New Kent County	Patricia Paige	
Powhatan County	Michael Byerly, Vice Chair	X
Town of Ashland	Dr. Daniel McGraw, Secretary	

The technology used for the PlanRVA Executive Committee meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#). Virtual participation of this meeting by members of the Executive Committee is authorized under the City of Richmond Res. No. 2020-R025, - declaration of a local emergency due to the potential spread of COVID-19, adopted March 16, 2020. The resolution is available [here](#).

### Welcome and Introductions

Chair Davis called the meeting to order at 8:45 a.m.

### Roll Call and Certification of a Quorum

Janice Firestone, Program Manager, took roll call of attendees. A quorum was not present.

### 1. Administration

Chair Davis announced that the reason for the meeting was to form a nominating committee. As there is no quorum present, the rest of the meeting will be cancelled.

#### a. Confirmation of Member Participation from a Remote Location

Due to lack of a physical quorum, remote participation cannot be authorized.

#### b. Public Comments

There were no public comments received or requests to address the Commission.

### 2. Agenda Amendments/Approval

No action taken due to lack of quorum.

**3. Request for Approval of May 12, 2023, meeting minutes**

No action taken due to lack of quorum.

**4. Nominating Committee**

No action taken due to lack of quorum.

**5. Other Business**

There was no other business brought forward by committee members.

**6. Adjournment**

Chair Davis adjourned the meeting at 8:46 a.m.