

## Executive Committee Meeting Minutes

February 8, 2024 – 8:30 a.m.

PlanRVA James River Boardroom, 424 Hull Street, Suite 300,  
Richmond, VA 23224 and via Zoom

LOCALITY	NAME	X (attended)
Town of Ashland	Dr. Daniel McGraw, Secretary	X
Charles City County	Byron Adkins	X
Chesterfield County	Jim Ingle	X
Goochland County	Neil Spoonhower	
Hanover County	Sean Davis, Vice Chair	X
Henrico County	Reverend Tyrone Nelson	X
New Kent County	Jordan Stewart	X
Powhatan County	Steve McClung	X
City of Richmond	Dr. Cynthia Newbille	X

The technology used for the PlanRVA Executive Committee meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

### Welcome and Introductions

Vice Chair Davis called the meeting to order at 8:35 a.m. and welcomed all attendees.

### Roll Call and Certification of a Quorum

Janice Scott, Board Relations Manager, took roll call of attendees and certified a quorum was present.

### 1. Administration

#### a. Confirmation of Member Participation from a Remote Location

There were no members participating remotely.

#### b. Public Comments

There were no public comments received or requests to address the Committee.

### 2. Agenda Amendments / Approval

On motion by Cynthia Newbille, seconded by Steve McClung, the members of the PlanRVA Executive Committee voted unanimously to approve the agenda as presented (voice vote).

### 3. Approval of July 13, 2023, Meeting Minutes

On motion by Byron Adkins, seconded by Cynthia Newbille, the members of the PlanRVA Executive Committee voted to approve the meeting minutes as presented (voice vote; Jim Ingle abstained).

#### **4. PlanRVA Staffing Needs- FY2024**

Martha Shickle reported that PlanRVA has struggled to fill the RRTPO Director position vacated earlier this year by Chet Parsons (September 1). It was advertised as an administrator- and director-level position with minimal interest from eligible candidates. Two promising leads were found, but both candidates withdrew their applications due to different challenges associated with relocation to Richmond/Virginia.

It has become increasingly difficult to recruit senior-level positions with significant experience in transportation planning- the marketplace is highly competitive. To maintain the staffing needed to advance work in this year's Unified Planning Work Program and provide relief to staff who are carrying the workload of multiple positions, the plan is to pursue filling two additional planning positions this fiscal year. Filling these two positions, if approved, would greatly help staff in completing the work called for in the UPWP and help fill the gap in reduced billing (revenue) realized over the first half of the fiscal year. In anticipation of this request, a recruitment process for the two positions was opened and staff is ready to make an offer to the preferred candidate for one position, and are scheduling in-person interviews (2<sup>nd</sup> round) for the 2<sup>nd</sup> position. If the Executive Committee approves the positions this morning, proceed with these 2 recruitments.

A memo was included in the packet that offers a comparison of the cost of the positions originally included in the FY2024 budget and the cost of the positions reorganized and requested.

On motion by Cynthia Newbille, seconded by Steve McClung, the members of the PlanRVA Executive Committee voted unanimously to approve fulfillment of two new staff positions to be assigned to the Transportation Program area. Positions may be filled as soon as March 1, 2024.

#### **5. Update: JLARC Report on K-12 Funding**

Jim Ingle provided an update on the meeting that was held on K12 funding. A group has been appointed to study the JLARC report. Recommendations from the group are expected in November. Cynthia Newbille expressed her optimism that the region's representatives have been willing to come together to work toward a solution.

Martha Shickle reported that Natalie Spillman and Mike Schnurman have been providing updates on their monitoring activity in the General Assembly:

Delegate Simonds, with co-patrons Delegate Sullivan and Delegate Watts are carrying [HJ67](#). This joint resolution: 'Establishes a joint committee consisting of five members of the House Committee on Education and three members of the Senate Committee on Education and Health to study fair school funding reform by, among other things, identifying and commissioning an independent firm with certain qualifications to produce an adequacy cost study on Virginia's K-12 public schools and utilizing the findings from such study, the recommendations from the Joint Legislative Audit and Review Commission in its July 2023 report, "Virginia's K-12 Funding Formula," and any stakeholder input and feedback received by the joint committee to produce and submit to the Governor and the Chairmen of the House Committee on Appropriations and the Senate Committee on Finance and Appropriations by

November 1, 2025, a set of recommendations on transitioning Virginia's K-12 funding system to one that is student need-based.'

HJ67 reported unanimously from Rules and was rereferred to House Appropriations, Elementary & Secondary Education Subcommittee; members include Delegates Rasoul (Chair), Bulova, McQuinn, Sewell, Askew, Marshall, Coyner, Campbell and Torian.

This resolution is progressing but with new language (for the better). The House Appropriations, Elementary and Secondary Education subcommittee heard HJ67 and adopted substitute language on Monday. The new language looks to expedite the work of the joint Senate and House committee with a recommendation to come this year (Nov 2024) versus Nov 2025 – as stated in the original proposal. Based on the revised language, this would position the recommendation to come ahead of the next General Assembly session.

Link to adopted substitute:

<https://committees.lis.virginia.gov/subcommitteeaction.aspx?ses=241&bil=HJ0067>

This passed unanimously from the sub, approval is expected from the full House Appropriations Committee.

Upcoming important dates:

- 2/13 – Crossover (the halfway point during the session when all bills will be acted on by their body of origin)
- 2/18 – 'Budget Sunday' when the joint money committees will recommend their proposed budgets
- 3/9 – Last day of session, Sine Die
- 4/17 – Reconvene Session (aka Veto Session)

## **6. Adjournment**

Chair Davis adjourned the meeting at 9:04 a.m.