

## Executive Committee Meeting Minutes

November 14, 2024 – 8:30 a.m.

PlanRVA James River Boardroom, 424 Hull Street, Suite 300,  
Richmond, VA 23224 and via Zoom

LOCALITY	NAME	X (attended)
Town of Ashland	Dr. Daniel McGraw, Chair	X
Charles City County	Byron Adkins, Treasurer	X
Chesterfield County	Jim Ingle	X
Goochland County	Neil Spoonhower	X
Hanover County	Sean Davis	X
Henrico County	Reverend Tyrone Nelson	
New Kent County	Jordan Stewart, Vice Chair	X
Powhatan County	Steve McClung	
City of Richmond	Dr. Cynthia Newbille, Secretary	X

The technology used for the PlanRVA Executive Committee meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

### Welcome and Introductions

Chair McGraw called the meeting to order at 8:30 a.m. and welcomed all attendees.

### Pledge of Allegiance

The Pledge of Allegiance was led by Chair McGraw.

### Roll Call and Certification of a Quorum

Janice Scott, Board Relations Manager, took roll call of attendees and certified that a quorum was present.

### A. Administration Items

#### 1. Confirmation of Member Participation from a Remote Location

There were no members participating remotely.

#### 2. Agenda Amendments / Approval

There were no requested amendments to the agenda.

#### 3. Public Comments

There were no public comments received or requests to address the Committee.

#### **4. Approval of Meeting Minutes- September 12, 2024**

On motion by Cynthia Newbille, seconded by Jim Ingle, the members of the PlanRVA Executive Committee voted to approve the meeting minutes as presented (voice vote).

#### **B. Other Business**

##### **1. Member Pulse Survey Results: Capacity, Planning and FY26 Strategic Planning**

Martha Shickle reviewed the results of the recent survey that was distributed to Executive Committee members.

Members discussed the answers that were received and options to increase the level of satisfaction from respondents. The range of services/focus areas Planning District Commissions are authorized to engage in was also discussed.

Chair McGraw shared information on the following upcoming events:

- 2024 Regional Action Summit, hosted by ChamberRVA , on November 19<sup>th</sup> (8:30 a.m. - 3:30 p.m. at the Chester campus of Brightpoint Community College.
  - Local elected officials' registrations for the event are complimentary (\$199 regular fee).
- 2024 Virginia Economic Summit & Forum on International Trade, hosted by the Virginia Chamber, on December 6<sup>th</sup> (9:00 a.m.- 2:45 p.m. at the Greater Richmond Convention Center).
  - PlanRVA, as a participating host and has available 5 complimentary registrations for the event.
- 2025 State of Housing in the Richmond Region, hosted by Partnership for Housing Affordability, on January 23, 2025 (4:00 p.m. – 7:00 p.m. at the Virginia Museum of History and Culture).

#### **C. Adjournment**

##### **1. Upcoming Events:**

Chair McGraw reviewed the following upcoming events:

- i.* Joint Annual Meeting: December 5, 2024, at 8:30 a.m. at PlanRVA**
- ii.* Next Regular Commission Meeting: February 13, 2025**

Chair McGraw adjourned the meeting at 9:18 a.m.